

Clark College Advisory Committees - Agenda

Committee: Medical Assistant Advisory Committee

Date: 10/9/25

Time: 5:30 pm

Location: Zoom

The Meeting Agenda integrates the discussion topics with the Academic Plan. Please use the Work Plan boxes on the right-hand side to take notes and record any assigned actions that arise from the meeting.

Work Plan Action Items

<p>Meeting Administration (5-10 mins)</p>	<ul style="list-style-type: none"> •Welcome and Introductions •Approval of Previous Meeting Minutes •Plan the Next Meeting Date 	<p>Action: Approval of previous meeting minutes</p> <p>Action: Schedule the next meeting date</p>
<p>College Updates</p>	<ul style="list-style-type: none"> •Current College Updates 	<p>Action: The Dean will discuss college updates.</p> <p>Action:</p>
<p>Department Updates</p>	<ul style="list-style-type: none"> •Potential curriculum changes to Associate Degree paths 	<p>Item: Updates to credits of MA124 and business/management course change</p> <p>Action: Will need to send the change through Instructional Planning Team (IPT) committee for approval.</p>
<p>Department Updates</p>	<ul style="list-style-type: none"> •Current student numbers and projections for the spring term 	<p>Item: Sarah will review the current program data and spring term numbers as well as projections for fall.</p> <p>Action:</p>
<p>Department Updates</p>	<ul style="list-style-type: none"> •Potential high school articulation agreement 	<p>Item: Sarah will review articulation agreement for MA123 Legal Aspects of the Medical Office.</p> <p>Action: Develop articulation with the schools</p>