



**AUTOMOTIVE TECH ADVISORY COMMITTEE**  
**MINUTES**  
**Wednesday, May 20, 2015**  
**6:00-8:00 PM**  
**Joan Stout Hall, Room 112**

**Members Present:** Troy Ding, Committee Chair, Ding's Complete Car Care; Kirk VanGelder, CDX-USA; Kevin Safley, Westech Construction

**Members Absent:** Steve Knight, Vice Chair, Carr Cadillac GMC; Dale Vandenberg, Vancouver Ford; Stephen Adlard, City of Camas; Jay Dykeman, Vancouver Express Auto Care; Ken Dykeman, Vancouver Express Auto Care

**Clark College:** Tonia Haney, Automotive Department Head/Instructor; Mike Godson, Professor; Jason Crone, Professor; Tom Curvat, Instructor; Bruce Music, Larch Auto Instructor; Genevieve Howard, Dean of Workforce & Technical Education; John Maduta, Advising Divisional Manager; Brianna Lisenbee, career Services; Andreana DiGiorgio, Coordinator, Advisory Committees

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The meeting was called to order by Committee Chair, Troy Ding at 6:10 p.m.

Tom Curvat announced that he's retiring this year. His last day will be June 19, 2015.

Mike Godson took a moment to talk about his good friend and long term committee member, Rod DeMoss, who passed away April 26. Rod was a member of the Automotive Advisory Committee for nearly 20 years and served as chair for many of those years. He was very well liked in the community and will be missed very much. Mike added that Rod consistently advocated for automotive careers through his work on this committee and in the community.

**Office of Instruction**

O.O.I. Associate Director Cathy Sherick made some announcements.

- **Advisory Breakfast March 18<sup>th</sup>.** Looking forward to Advisory Members joining us for the 2016 Advisory recognition event, during spring term. Cathy asked what people thought of the event, and if they might share any specific recommendations for next year?
- **Upcoming Advisory Training** for advisory chairs and vice chairs on the Advisory Committees' responsibilities, processes and schedules. Slated for the week of September 14<sup>th</sup>, 2015, it will be on the Clark main campus. The inter-active event will be from 5:30 to 8:30 p.m. and will include dinner. Are there any items that committee members would like to see included in the training?
- **Advisory web page** will be the primary location for all information regarding the committees. Office of Instruction will be posting articles of interest, economic studies and other information. Members are encouraged to send links and information of interest to post on the site too.

- **Clark College Strategic Plan 2015-2020** was adopted in March of 2015. The organizational management process was used to set priorities, focus energy and resources, strengthen operations and ensure that stakeholders are working toward common goals. The plan will be the over-arching document linking academic, enrollment, retention and other future plans for the college. Please visit the main Clark College web site to read the plan.
- **Clark College Academic Plan is in the works!** The academic plan process is under way at Clark with faculty and staff gathering ideas and building consensus. Under construction over the coming months it is anticipated to be adopted in the fall of 2015.

### **Director/Division Chair Report**

Bruce Music announced the Larch graduation is June 18. If anyone wants to attend, background checks need to be done two weeks prior. Genevieve said that the larch graduation ceremony is very special, as a lot of these students haven't had a whole lot of success in their lives. Their families and their kids come and the big highlight for the graduates is the cake because the inmates don't get sugar while they're incarcerated. A total of 40+ students from three different programs will graduate.

Tonia said the T-TEN NATEF review went well. They were approved with flying colors and are now NATEF T-TEN certified. Genevieve said it took a lot of effort and thanked Tonia for all her hard work on this. The comments from the certifiers were very positive. Kirk asked where the strengths and weaknesses were. Tonia said strengths were organization, cleanliness and efficiency of the shop and safety. There were no weaknesses mentioned; just a couple of suggestions that were easily fixed right then and there. She mentioned that in Oregon a requirement is to have a fire extinguisher near the torches so she's going to go ahead and make sure they have one handy. Also some of the doors don't have exit signs and Tonia will take care of that as well. These were not noted on the report; Tonia just thinks it's a good idea to go ahead and get these items done. There was a suggestion for a scatter shield for the hydraulic press. She has someone building one for them.

The MLR General Automotive program curriculum has been approved by the college and the state board. Just waiting for the go ahead from the Executive Cabinet and President Knight. Genevieve jumped in and mentioned that it's not great timing. Clark College is experiencing a very large budget deficit which will have an impact on programs. We are currently in a holding pattern right now. There will be about \$2.5M cut in Instruction. The strategic and academic plans will help determine how to move forward with budget cuts. The Automotive Open House garnered some leads on funding support and the president is behind both the General and Dealer Ready programs. What's needed for these programs is two instructors each, lab techs and about \$800,000 in equipment. Automobiles will be the biggest expense. She said that the Dealer Ready and MLR programs will need to be staggered in start dates. The dealer ready program will be daytime and the MLR will be at night so they can share equipment. Tonia and Mike are making sure they have everything ready to go for both programs so as soon as they're approved, they're ready move quickly. More information will be available in fall.

### **Work Plan**

The committee reviewed the work plan and Tonia said she updated the timelines. A couple items

needed to be changed and the committee agreed:

- MLR/General Automotive Curriculum Development was added to the work plan. Strategy is to have an outline of one or two courses per meeting and members will provide input. Ongoing/Pending Funding.
- Genevieve reminded the members that Ridgefield property has been purchased. Long term, she said there is the possibility of advanced manufacturing or health occupations will go in the buildings up there. If it's advanced manufacturing, welding and machining move up to the manufacturing building, there leaves a very large space to expand the automotive programs on this campus. So renovating the welding and automotive areas into one giant automotive facility.
- Committee recruitment. There are six members on the committee with 4 employer and two employee representatives. The committee could use two more technician members to bring the committee into compliance.

The committee agreed to meet again on Wednesday, October 21, 2015 at 6 pm.

The meeting was adjourned at 7:10 p.m. and the members did the shop inspection.