

**Addiction Counselor Education Advisory Committee**

**Meeting Agenda**

**Date: Friday, April 24, 2015**

**Time: 1:00—3:00 p.m.**

**Meeting Location: Hannah Hall, Room 117**

|  |  |  |
| --- | --- | --- |
| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair | N/A |  |
| 1. Welcome and Introductions – Committee Chair | New members/guests introduced | 5 min. |
| 1. Approval of Minutes from Last Meeting – Chair  * **January 30, 2015** | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates-Advisory Committee Business-  * **Advisory Breakfast recap** * **Fall Training** * **Clark College Strategic Plan** |  | 10 min. |
| 1. Director/division chair Report |  | 15 min. |
| 1. Work Plan-Committee Chair and Program Director/Division Chair-- | Implement strategies as outlined in work plan. If necessary, identify work groups. | 40 min. |
| 1. Old Business-Follow-up- Committee Chair    1. **Recovery Coaches—curriculum, need, where are we?**    2. **Sabbatical—when**    3. **Field placement update**    4. **Diversity statistics for students enrolled in the program** | Information shared  Plan of action | 10 min. |
| 1. New Business   \***Sabbatical—what does the committee do while our fearless leader is out? Form a Plan**  **\*Have there been any requests by ACED students for “credit for prior learning?”** | New business items are addressed by the committee. | 20 min. |
| 1. Summary of follow-up action items – Committee Chair | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date and adjournment – Committee Chair | Meeting date established. | 5 min. |