**Career & Technical Education (CTE) Dual Credit Request Form**

Steps to request CTE Dual Credit:

1. Register for classes in SERS (Statewide Enrollment and Reporting Systems) before June of the current school year.
2. Apply to Clark College and receive your "ctcLink ID" within 24 hours.
3. The minimum grade required to earn CTE Dual Credit for classes is a **"B" or better**.
4. Attach this form with every section completed to an email to dualcredit@clark.edu by June 30th to have your CTE dual credits transcribed.

Additional information on Clark College CTE Dual Credit: CTE Dual Credit

Full Name:     Last Name: _____ First Name: _____ MI: _____

SERS ID Number: _____     ctcLink ID Number: _____

Student Email:  _____

List the CTE Dual Credit high school classes you completed that you would like to receive credit for:

1.

2.

3.

List the Clark College course # and names you are requesting to be transcribed:

1.

2.

3.

Have you requested credit for any of these courses at any another college or university?  Check the appropriate box below:

- No/ Not Applicable ☐          Yes ☐

If yes, please specify below which courses you have already requested credit for and which college/ university the class credit has already been applied:

Class(es):   _____

College/University dual credit previously requested:  _____

By signing, I authorize Clark College Vancouver Washington to transcribe and/or articulate all CTE Dual Credit classes that I am eligible for.

Student Signature: _____     Date: _____