

Steps to Requesting Clark College CTE Dual Credit using the **Online** Form

1. Register for classes in SERS (Statewide Enrollment and Reporting Systems) before June of the current school year.
2. Apply to Clark College at <https://apply.ctc.edu/user> and receive your “ctcLink ID” within 24 hours.

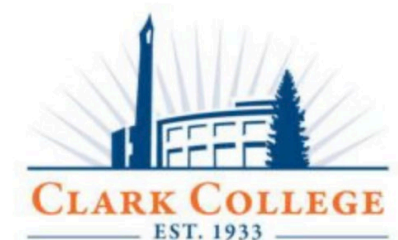
*Please ask your school for the fee waiver code to waive the \$30.00 Clark application fee.

3. The minimum grade required to earn CTE Dual Credit for classes is a **“B” or better**.

4. **After your class is completed and your teacher has posted your final grade in SERS,**

*Submit the online request form at <https://www.clark.edu/forms/cte-dual-credit-request/>

* Complete by the priority deadline of June 30th to have your CTE dual credits transcribed.





Find your *next* at Clark College

GO TO:
WWW.CLARK.EDU

🔍 Find

Welcome Center
→

Apply to Clark
→

Running Start
→

Programs & Degrees
→

🌐 Translate this page

Attend a Running Start Information Session

Get all the information you need about the Running Start program for the

Winter/Spring Registration

Log in to MyClark@ctcLink, click on Manage Classes, then click on





Find your *next* at Clark College

CLICK ON THE DOCUMENTS & RESOURCES FOR CLARK STUDENTS ICON

Find

Welcome Center →

Apply to Clark →

Running Start →

Programs & Degrees →

Translate this page

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For Assistive Tech Users

For Assistive Tech Users; if you need technical accessibility support, for example screen-reader users, please contact Zach Lattin at zlattin@clark.edu or call 360-992-2016



SCROLL DOWN TO FIND THE
MYCLARK@CLARK TILE



ctcLink

Mobile App

Android



Apple



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[Events @ Clark →](#)[Virtual Support Center →](#)[Search](#)[New Student](#)[Current Student](#)[Community](#)[Support Services](#)[Staff](#)

MyClark@Clark

To access online services, you must have your Clark Lab Account username and password.

Username

(Username used to log in to Clark WiFi, Labs and Library Resources)

Password

(Password used to log in to Clark WiFi, Labs and Library Resources)

[Login](#)

Forgot your password/username? [Reset Your Clark Lab Account Password](#)

Access the following services in MyClark@Clark

CLICK ON THE RESET
YOUR CLARK LAB
ACCOUNT PASSWORD
LINK

Completion

[Order Official Transcripts](#)

Get Started

- English Placement: Self Report
- High School GPA
- ALEKS Math Placement
- Career Resources
- Email Login

Paying for College

- FAFSA/WASFA Application
- Student Employment



Clark Lab Account Update Tool

This tool is used to do the following with Clark Lab Accounts:

1. Retrieve your username
2. Set the password or reset an old password

To continue, you will need:

- ctcLink ID
- Date of Birth
- Access to the email address provided to Clark as preferred email

If you need assistance, please contact the [registration office](#).

ctcLink ID

Date of Birth

Month

Day

Year

1 - January ▼

1 ▼

2008 ▼

👤 Login

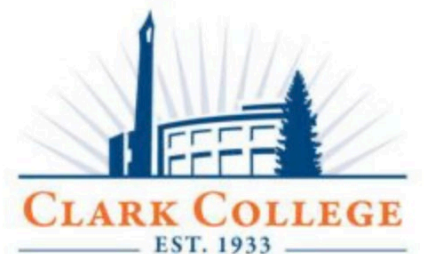
- FOLLOW THE PROMPTS TO ACTIVATE YOUR LAB ACCOUNTS PASSWORD (ctcLink ID, Date of Birth, Login)
- THEN, Enter the verification code sent to your preferred email and select **Authenticate**.
- If you cannot access that email, receive an error message, or do not receive the code, contact **TechHub** at **techhub@clark.edu** or **360.992.2010**.



How to Access the CTE Dual Credit Online Form

Copy and paste the below link into your browser:

<https://www.clark.edu/forms/cte-dual-credit-request/>



[Home](#) » [Forms](#) » [Student Financial Responsibility Form](#)

CTE Dual Credit Request Form

To access online services, you must have your Clark Lab Account username and password.

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(Username used to log in to Clark WiFi, Labs and Library Resources)

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(Password used to log in to Clark WiFi, Labs and Library Resources)

Login

[Forgot your password/username? Reset Your Clark Lab Account Password](#)

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CTE Dual Credit Request Form

Career and Technical Education (CTE) Dual Credit lets high school students earn college credit for certain classes taken at their high school or skills center. These classes are connected to Clark College courses and help students explore career paths in high-demand fields while getting a head start on college. For more information, visit the [Clark College CTE Dual Credit website](#) or email the dual credit team with any questions or for support.

Steps to request CTE Dual Credit:

1. Register for classes in SERS (Statewide Enrollment and Reporting Systems) before June of the current school year.
2. Apply to Clark College and receive your "ctlLink ID" within 24 hours.
3. The minimum grade required to earn CTE Dual Credit for classes is a "B" or better.
4. Submit this electronic form to request CTE Dual Credits to be posted to Clark College transcript.
 1. Priority Deadline: June 30 each year. Requests received after the priority deadline will be processed in the order received.

Student Information:

Your student information will be automatically populated from your login.

High School Information:

1. High School Attended *

2. Year Attended *

Student Authorization:

3. Please confirm the following *

- ☐ I'm requesting that my CTE Dual Credit coursework be posted to my Clark College transcript.
- ☐ I understand that once credit is posted, it cannot be removed from my college transcript. (Academic advisors can help confirm that the credits support my intended major.)

4. Student Signature *

Typing your full name below constitutes your electronic signature, confirming that you have read, understood, and agreed to the terms of this agreement.

Submit

- TYPE IN ALL **RED** ASTERISKS (*) FIELDS
- THEN, CLICK “**SUBMIT**”

CTE Dual Credit Request Form



THIS CONFIRMATION
MESSAGE WILL BE SENT

Your CTE Dual Credit Request form has been submitted.

If you have any questions or need assistance, please email enroll@clark.edu or visit us in Gaiser Hall 128