



Clark College

Board of Trustees Regular Meeting Packet

Wednesday, January 22, 2025, at 5:00 p.m.

Location: Gaiser Hall, Room 213

Virtual Option:

[Zoom Link](#)

Meeting ID: 831 3722 6333

Passcode: 418803

Dial in: (253) 215-8782

Board of Trustee Regular Meeting Packet, January 22, 2025, at 5:00 pm

- I. Call to Order/Agenda Review – Vice Chair Scarbrough
- II. Public Comment – Vice Chair Scarbrough
Public comment will be limited to two minutes per speaker. Speakers must sign up by 4:55 PM on the day of the Board meeting. [Signup Link](#)
- III. Action Items/Consent Agenda – Vice Chair Scarbrough
 - a. December 4, 2024 - Work Session Meeting Minutes
 - b. December 4, 2024 - Regular Meeting Minutes
- IV. Constituent Reports
 - a. ASCC – Gurraj Singh Dhami
 - b. WPEA – Courtney Braddock
 - c. AHE – Suzanne Southerland
- V. Healthcare Careers Pathways
Presented by Scot Headley
- VI. Reports from Board Members – Vice Chair Scarbrough
- VII. President’s Report – Dr. Karin Edwards
- VIII. Next Meeting
The next Board of Trustees work session and regular meeting are scheduled for Wednesday, February 26, starting at 3:30 p.m.
- IX. Adjournment – Vice Chair Scarbrough

Clark College

Board of Trustees Work Session Minutes

Wednesday, December 4, at 3:30 pm

PUB 258-C and Zoom

In Attendance

Denise Gideon, Chair

Marilee Scarbrough, Vice Chair

Cristhian Canseco Juarez, Trustee

Jeanne Bennett, Trustee

Administrators

Dr. Karin Edwards, President

Sabra Sand, Vice President of Operations

Dr. Terry Brown, Vice President of Instruction

Sudha Fredericks, Vice President of Information Technology

Calen Ouellette, Clark College Foundation Chief Executive Officer

Dr. Cecelia Martin, Associate Vice President of Planning and Effectiveness

Other

Shelley Williams, Assistant Attorney General

Darci Feider, President's Office

Brandon Johnson, IT

Call to Order/Agenda Review

Chair Gideon called the work session to order at 3:30 p.m.

Public Comment

No public comment

Foundation Updates

Calen Ouellette, Clark College Foundation (CCF) CEO, provided a high-level overview of the Foundation's transformative Gateway Village project, located at the corner of Fourth Plain Boulevard and Fort Vancouver Way. The mixed-use project, approved by the CCF Board of Directors for Phase 2, envisions housing, retail, community spaces, and parking to connect the college with the diverse needs of the Fourth Plain Corridor.

Stakeholder input has emphasized critical needs, including family-style housing and shaded outdoor spaces. The project aims to create welcoming spaces that serve both the college and the community while addressing these priorities. Design considerations are thoughtfully tackling challenges such as slopes, tree cover, and parking requirements.

This initiative aligns closely with the Clark College Foundation's mission to foster connections between the college and the broader community. Plans include opportunities for collaboration with local artists, student-led programming, and service providers. Gateway Village is poised to become both a physical and symbolic gateway—enhancing the college's identity, addressing critical infrastructure and service gaps, and providing a vital link to the community.

Adjournment

Chair Gideon adjourned the work session at 4:38 p.m.

Clark College

Board of Trustees Regular Meeting Minutes

Wednesday, December 4, 2024

GHL 213 and Zoom

In Attendance

Denise Gideon, Chair

Marilee Scarbrough, Vice Chair

Cristhian Canseco Juarez, Trustee

Jeanne Bennett, Trustee

Administrators

Dr. Karin Edwards, President

Sabra Sand, Vice President of Operations

Vanessa Neal, Vice President of Diversity, Equity, and Inclusion

Dr. Terry Brown, Vice President of Instruction

Calen Ouellette, Clark College Foundation Chief Executive Officer

Dr. Cecelia Martin, Associate Vice President of Planning and Effectiveness

Other

Shelley Williams, Assistant Attorney General

Darci Feider, President's Office

Julie Taylor, President's Office

Brandon Johnson, IT

Call to Order/Agenda Review

Chair Gideon called the regular Board of Trustees meeting to order at 5:00 p.m.

Public Comment

Jesse York

Deb Montez

James Ron Powers

Eric Morton

Marisol Moreno Ortiz

Brock Gilder

Demi Wickwire

Don Patton

Action Items/Consent Agenda

- a. November 20, 2024 - Work Session Meeting Minutes
- b. November 20, 2024 - Regular Meeting Minutes

MOTION: Trustee Bennett moved to approve the Consent Agenda. Trustee Scarbrough seconded the motion. Motion passed as presented.

Constituent Reports

ASCC

Gurraj Dhami reported that the ASCC Student Government has been actively fostering student involvement, enhancing resource accessibility, and strengthening state-wide advocacy efforts. Key achievements include supporting 359 students and 1,192 household members through food distribution, providing \$25 Safeway gift cards, and recruiting six students for ASCC committees. Additionally, they are promoting student engagement through nine chartered clubs (with seven more in progress) and maintaining a strong social media presence with over 1,300 Instagram followers. Preparations are underway for winter quarter events, continuing ASCC's commitment to supporting student success and community connections.

WPEA

Deb Montez, speaking on behalf of Clark College WPEA, addressed changes to the public comment process that were characterized as barriers to open community participation, with a call for reversal. Staffing issues in the Veterans' Center of Excellence (VCOE) were flagged, including potential Unfair Labor Practices and the lack of continuity planning, particularly regarding grant-funded roles. The WPEA also emphasized the need for Clark College leadership to advocate for fair wages and good faith bargaining with the Office of Financial Management, stressing the vital role classified staff play in the college's operations and success.

CCAHE

No report.

Foundation

Calen Ouellette reported on behalf of the Clark College Foundation, highlighted a record-breaking year, distributing over \$2 million in scholarships and surpassing \$1 million in fundraising. Notable initiatives include launching the Innovation Fund pilot program, the debut of the revamped Penguin Partners magazine, and advancing plans for the Advanced Manufacturing Building at Boschma Farms through industry partnerships. These efforts demonstrate the Foundation's commitment to enhancing student success, fostering community connections, and supporting workforce development.

Title III

Byron Ford provided an overview of Clark College's five-year, \$2.2 million Title III grant, which aims to enhance student success by improving retention, enrollment, and completion rates. The grant supports three key activities: implementing the Penguin Path to streamline and coordinate student support services using Watermark technology, expanding career-connected learning opportunities through faculty engagement and a Career Hub, and fostering a culture of assessment and improvement for both instructional and non-instructional programs using Helio Campus. Current efforts include conducting focus groups, integrating institutional data, and building tools and processes to meet long-term objectives, such as ensuring that 80% of student support departments align with the Penguin Path by 2028. Ford emphasized the importance of sustainability beyond the grant period.

Reports from the Board Members

Trustee Canseco Juarez

Trustee Canseco Juarez announced he had been selected to serve on the ACCT Finance and Budget Committee for 2025 and as Vice Chair for the Under 45 Caucus of Trustees, highlighting the opportunity to elevate Clark College's voice on a national platform. He emphasized the vital role of the ACCT organization in addressing challenges facing community colleges and promoting student success through advocacy and education. Trustee Canseco Juarez wished students success on their finals and a restful holiday season.

Trustee Bennett

Trustee Bennett provided an update on legislative work, including upcoming meetings with legislators in December to highlight the critical role of community colleges in workforce development and their impact on providing living wage opportunities. She acknowledged the importance of regional partnerships, noting awards received by local leaders John Gerard and Sharon Pesut for their contributions to workforce development. Trustee Bennett emphasized the college's broader influence in the community, expressed pride in its impact, and encouraged continued collaboration to address challenges.

Vice Chair Scarbrough

Vice Chair Scarbrough provided an update on her participation in the ACT Education Committee, which focuses on professional development for community college trustees. The committee is organizing upcoming "Trustee Tuesday" sessions on budget-related topics, including a December session on federal and state budget uncertainties and a January session to provide updated forecasts. She highlighted the financial challenges facing community colleges. The committee aims to prepare trustees to anticipate and navigate potential financial scenarios affecting community colleges.

Chair Gideon

Chair Gideon provided updates on her involvement with the ACCT African American Caucus, where she is part of a team finalizing bylaws to establish a formal structure for the group, with plans to present them for approval in February. She expressed concerns about the broader financial uncertainties impacting education, including federal and state funding, and emphasized preparation for the upcoming legislative summit. Chair Gideon also addressed the Board's role, reiterating its commitment to following due process, supporting the college community, and respecting the boundaries of its governance responsibilities. She noted her plans to participate remotely in the January board working session for tenure review, while Vice Chair Scarbrough will lead the next regular session in her absence.

President's Report

Dr. Edwards acknowledged Trustee Canseco Juarez for his national appointment to the ACCT board and celebrated the Culinary and Bakery programs' opportunity to showcase their work at the Governor's Inaugural Ball. She highlighted the key exchange event at Boschma Farms, noting the facility's anticipated spring activities and the start of the manufacturing program in the fall. Dr. Edwards recognized retiring faculty and staff whose collective service to the college spans 369 years. She shared insights from the Presidents' Council meeting, including discussions with the Attorney General's office regarding potential federal policy changes and their impact on colleges.

and students. She provided updates on the VCOE, the prioritization of critical position recruitments, and the need for a long-term sustainability plan. Dr. Edwards emphasized avoiding duplication of services and shared her upcoming meeting with a student to discuss their concerns. She noted that WPEA bargaining is progressing, having spoken with the Office of Financial Management to confirm bargaining dates are on the table. Finally, she announced that Heather McGhee's visit has been rescheduled for May 22.

Next Meeting

The next Board of Trustees work session and regular meeting are scheduled for Wednesday, January 22, starting at 3:30 pm.

Adjournment

Chair Gideon adjourned the regular meeting at 6:14 p.m.



Clark College ASCC Board of Trustees Report January 2025

Presented by:

ASCC President Gurraj Dhami

Student Involvement & Campus Climate

ASCC Student Government recognizes the increase in student involvement with clubs and programs and in response will continue to create, support, and promote student involvement in ASCC clubs and programs, and events.

Activities to support this priority:

- Set up Welcome Week tables throughout campus with all ASCC/APB members, as well as Clark faculty and staff, participated to provide students with knowledge about resources and to help answer any questions they might have.
- We have successfully chartered 9 clubs, with an additional 7 clubs currently in the process of becoming officially recognized.
- Prepared for college 101 presentations. A PowerPoint presentation was created for the presenters, and it lists all the resources available for students as well as information on how to get to the Clark events calendar, ASCC social media sites, and links to information on clubs and programs.
- Boosted recruitment for Committees by creating flyers/posters to post across campus. Additionally, there is an information slide inside the College 101 presentation PowerPoint that explains what Committees are.
- ASCC Committees Recruitment: 10 student Representatives have been placed on committees.

Student Resource Access

The ASCC Student Government will advocate for the provision, allocation, and management of accessible resources for Clark students to ensure student success.

Activities to support this priority:

- Posted on the Student Life Instagram with links to resources available to students.
- Student Relations and Promotions Coordinator, Jaelyn Sayler, created a bathroom calendar for January that lists all the upcoming events for students.
- Our efforts on social media have resulted in an increase in followers, we have 1,383 followers indicating a growing interest and engagement from the student body. This engagement allows us to reach a wider audience and promote essential resources more effectively.
- The Penguin Pantry has transitioned to in-person services! With the addition of a full-time Penguin Pantry Program Coordinator, the Pantry is now open for in-person shopping every Tuesday and Wednesday from 9:00 AM to 1:00 PM in PUB 162. Currently enrolled Clark students can stop by during open hours to pick up fresh produce, meat, bread, pantry staples, and more.
- In the first week of in-person service, the Penguin Pantry distributed over 3,000 lbs. of food, welcomed 137 visits, and served 120 unique students.

Clark College State-Wide Initiatives

The ASCC Student Government understands the significance of partnering with state-wide groups such as Washington Student Engagement Network (WA-SEN) and the Washington Community and Technical Colleges Students Association (WACTCSA), so will develop outreach to state-wide groups to advocate for funding and the interests of Clark College students at the state level. Additionally, the ASCC Student Government recognizes the benefits in partnering with nearby colleges to increase community involvement and student engagement, so will build upon partnerships with nearby colleges, such as WSUV to provide students opportunities to engage in their college and community.

Activities to support this priority:

- The former Civics and Sustainability Director, Keith Christian, collaborated with the League of Women Voters to organize events and informational tables aimed at encouraging student voter participation. The group will also participate in the Student Involvement Fair to promote voter registration among students.

General Work Updates:

- The ASCC Civics and Sustainability Director and Club Coordinator positions are currently vacant. Student Government has decided not to fill these roles, and their responsibilities will be reassigned to other ASCC officers and Student Life staff as needed.
- The first meeting of the ASCC Student Government Budget Committee is scheduled for January 15th, 2025.

WPEA/UFCW Local 365, Clark College Unit

Board Report for January 2025

MEETINGS

WPEA Steward meeting on Mondays 11:30 AM

COMMUNICATION

Current contact for campus stewards:
wpeastewards@clark.edu

Representational Stewards

Angela Dawson	Nursing
Becky Lindsay	Dental Hygiene
Courtney Braddock	Accounting Services
Jillian Taylor-Valdez	Child & Family Services

Member Leaders

Jenny Shadley	Communications & Marketing
DJ Scates	Office of Instruction
Ryan Johnson	Nursing & Allied Health

WPEA Classified Staff Updates:

Report topics:

- Welcome VP Rouke and VP Wahlers
- Thank you to Nora Rofjotur, IT Security- Journey and WPEA Steward
- Systemic skimming concerns
- Update on WPEA's Collective Bargaining with Office of Financial Management (OFM).

Welcome to the Interim Vice Presidents:

The WPEA leadership team would like to extend a warm welcome to the interim Vice President of Student Affairs, Dr. Mark Wahlers, and interim Vice President of Human Resources, Darcy Rouke. As classified staff continues to bargain and legislative session begins, these roles act as pivotal advocates for the staff they serve. We look forward to working together through the rest of the academic year.

WPEA Steward Transition- Thank You Nora Rofjotur:

The WPEA leadership team would like to thank Nora for her work at the college and as a WPEA steward. Nora's process-oriented framework helped shape the many committees she was on and worked to

integrate this framework into the work we do as a steward team and how Policies and Procedures are reviewed/created at the college. Her work also included creating a process for Clark College data sharing agreements and creating effective internal controls for Clark's IT Security infrastructure. Her knowledge and ability to see through multiple lenses will be very much missed and we thank her for all the work she has done for our community.

Nora will be working at Seattle Colleges and continues to chair the Washington State Information Technology Security Council.

Systemic Skimming Concerns:

The WPEA leadership team was made aware of potential skimming of work in the VCOE after the departure of the program specialist 3 and program coordinator. This issue is not just contained in this department, as we have also learned about concerns of skimming in the IT department.

As we learn about more departments using skimming as a tactic to fill vacant positions, we are concerned that this is the college's way of busting Union positions.

We have had multiple conversations with Human Resources regarding these concerns, but the college does not seem to have any other plans to fill these positions that don't skim bargaining unit work.

This is a flat-out Unfair Labor Practice, and it seems that the only recourse the Union has is to file an Unfair Labor Practice complaint in order for the college to come up with a plan that doesn't involve skimming.

Unfair Labor Practices are costly and negatively impact the college community because the college refuses to resolve this informally, which we know can have the best outcome.

Our hope is that new leadership in Human Resources can address this systemic concern with actual HR processes that involve reviewing plans to fill vacant positions to ensure they are not being skimmed. This will help reduce the amount of time and cost it takes to resolve skimming issues.

Bargaining Updates:

December kicked off the continuation of the WPEA Higher Ed 2025-2027 bargaining cycle. While our first session was unproductive, our second session seemed hopeful as the state worked to make up some lost ground.

Two more session dates have been added to January, giving us four session dates total. We are also excited to offer viewing options of these bargaining sessions to our members to witness bargaining firsthand.

Though we ended our session in December optimistic, January has shown that OFM and the college's at the table are not interested in ratifying the contract.

We highly encourage the President and the Trustee's to attend bargaining as an observer, just like our members are doing.

Clark College Board of Trustees meeting

Clark College Association for Higher Education report (CCAHE)

Representing Clark College Professors, Counselors & Librarians

Suzanne Southerland, CCAHE President and CMST Professor

January 22, 2025

On behalf of Clark professors, I want to wish the Board a Happy New Year.

In this report, I will talk about:

Faculty's concerns for their students who were impacted directly and/or indirectly by the threat of immigration enforcement activities that followed inauguration day. Faculty are (will be) grateful for the College's messages of support and for informing students and employees about resources available for students and their families who are/will be impacted by the new administration's policies around immigrants and refugees.

Faculty union leadership is excited to be lobbying with Clark College leadership on January 30th. The WEA has planned a second annual lobby day called *United Voices for Higher Education* bringing together the various groups advocating for Washington higher ed and secondary ed students. One of those groups is the College Promise Coalition which is also one of the groups working on the "Path to 70." Most of us are likely aware that Washington state jobs will increase exponentially over the next five years – more than 1.5 million more jobs in our state by 2032, and 75 percent of those new jobs will require a post-secondary credential, 45 percent will require a bachelor's degree. At this time, our state is not on pace to meet this demand. Only 40% of high school students are expected to complete a credential by age 26, leaving a significant gap in the workforce. We're seeing a 17 percent decline in enrollment since 2019. How do we convince Washingtonians to use the financial aid we've worked hard to convince the legislature to provide and get the education that can and will change their lives. Ultimately, I'm exploring how the CCAHE can join the the College Promise Coalition and help clear the path to 70. I also think that Clark College could play a role as well. More to come on this...

The faculty union, in partnership with the President's office, organized a welcome reception for our new VPI, Dr. Terry Brown. We appreciated his participation in the getting-to-know-Dr. Brown activities. It was a very informal social, relaxing and a good opportunity for faculty to connect as we began a new quarter and a new year. We thank the president for making sure this event happened.

Full-contract bargaining should begin by the end of winter quarter. The faculty union currently is collecting responses to a bargaining survey. Our parent agency, Washington Education Association, will analyze the survey results and Clark faculty union organizers will follow up with small groups of faculty, possibly departments and divisions, to determine a final bargaining list. We look forward to hearing what faculty are hoping to add/take away from our CBA.

And one last item I want to put into the ether ... the Office of Instruction and the faculty union are committed to providing support for our department and division chairs this year. We're currently assembling a list of topics to cover in short trainings alternating from morning to lunch time to evening. We hope to offer trainings that cover benefits eligibility, sick leave and reporting, hiring, scheduling, navigating our paychecks and the College budget, etc. There are a plethora of trainings we can provide and we're working on that now if you'd like to help out by providing one or more trainings in a topic that you believe would be useful for our dept./division chairs and future chairs. The faculty union also gifted the chairs a Chronicle for Higher Education publication called *A Toolbox for Department Chairs*. Each chair that was interested will receive a digital copy and can pass it on to their department's next chair. Our chairs are the conduit between administration and faculty. They provide support, take student complaints, listen to faculty complaints, make the class schedule, hire new faculty, advise students and faculty, mentor and manage the day-to-day tasks and challenges of college operations. Our chairs are often the glue that hold this place together but it's very often a thankless job.

The faculty union has made it a priority to support our chairs in various ways, from bargaining new contract language to securing leadership professional development and we're grateful that our VPI shares the same interest of supporting these faculty who sacrifice so much so that faculty can focus on students.

That's my report. Thank you trustees and EC members. Have a good night.



A Regional Collaborative Approach to Healthcare Careers Pathways

Clark College as a lead partner in an
emerging collaboration


What if Colleges, K-12 Schools, Education Agencies, Employers, Funders, Labor Associations, and Workforce Agencies collaborated on building pathways to healthcare careers in our region?



A Collaboration for:

- Raising-Awareness
- Outreach
- Pathways
- Support
- Preparation





Who society thinks
works at hospitals...

Doctors
Nurses

Who really works at
hospitals...

Respiratory Therapists
Clinical Laboratory Scientists
Phlebotomists
Radiology & Imaging Technicians
Pharmacists & Pharmacy Techs
Admissions Staff
Physical/Occupational/Speech Therapists
Business Office & Billing Staff
Health Info Management
Compliance & Credentialing
Coders & Transcriptionists
Case Managers & Social Workers
Housekeeping
Infection & Quality Control
Outpatient Services
Dieticians & Dietary Staff
Info Technology Gurus
Maintenance Staff
Administrative Assistants
Finance & Accounting
Central Supply
Public Relations & Marketing
Hospital Administrators
Nurse Practitioners
CRNAs
CNAs, Orderlys & Ward Clerks
Nurses (RNs & LPNs)
Doctors

Steps Toward Collaboration: Current Project

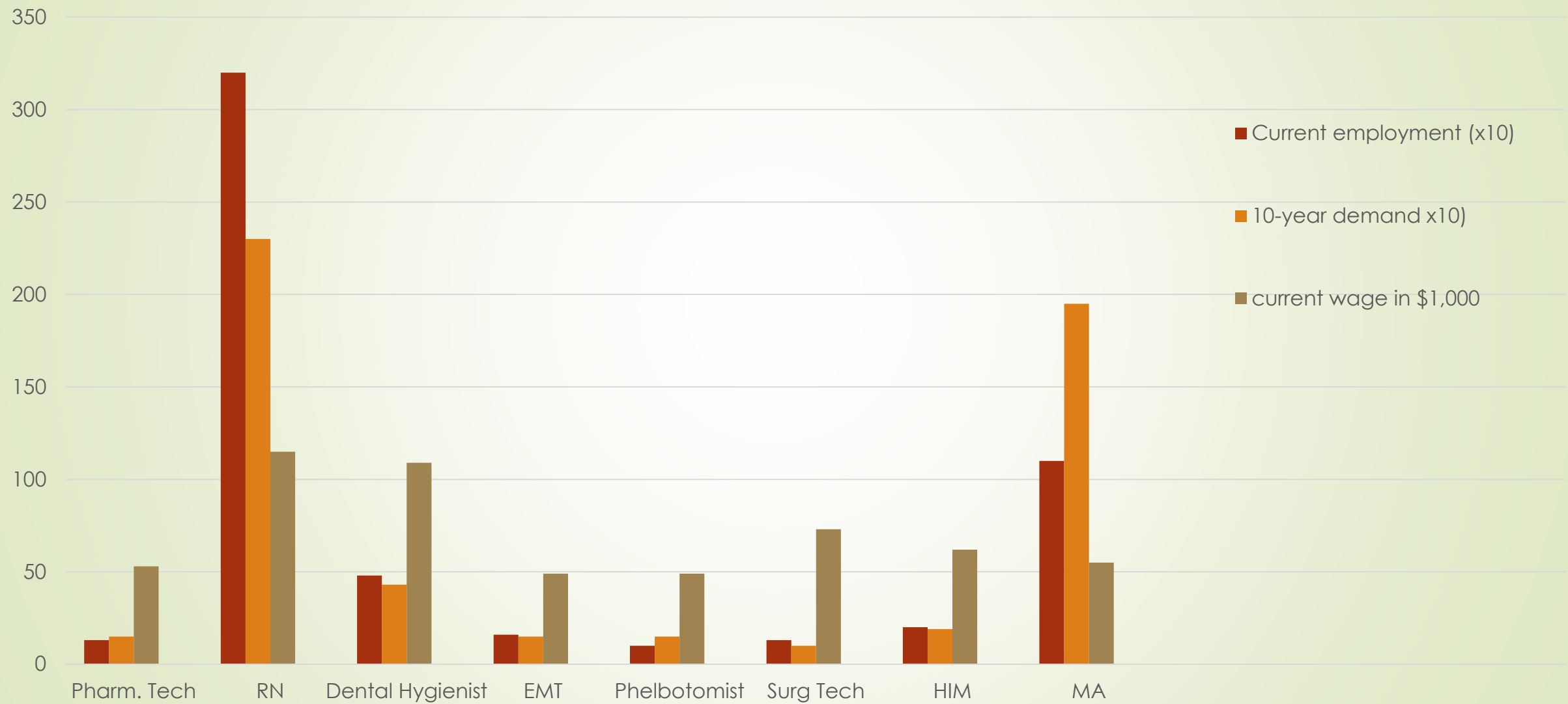
- ▶ Perkins Leadership Block Grant: Clark-ESD 112, local and regional school districts.
- Purpose and activities
 - Dual Credit enhancement
 - Enrichment activities for students and educators
 - Linking employers with Clark and schools
 - Sustainable partnership

Steps Toward Collaboration: Further Steps

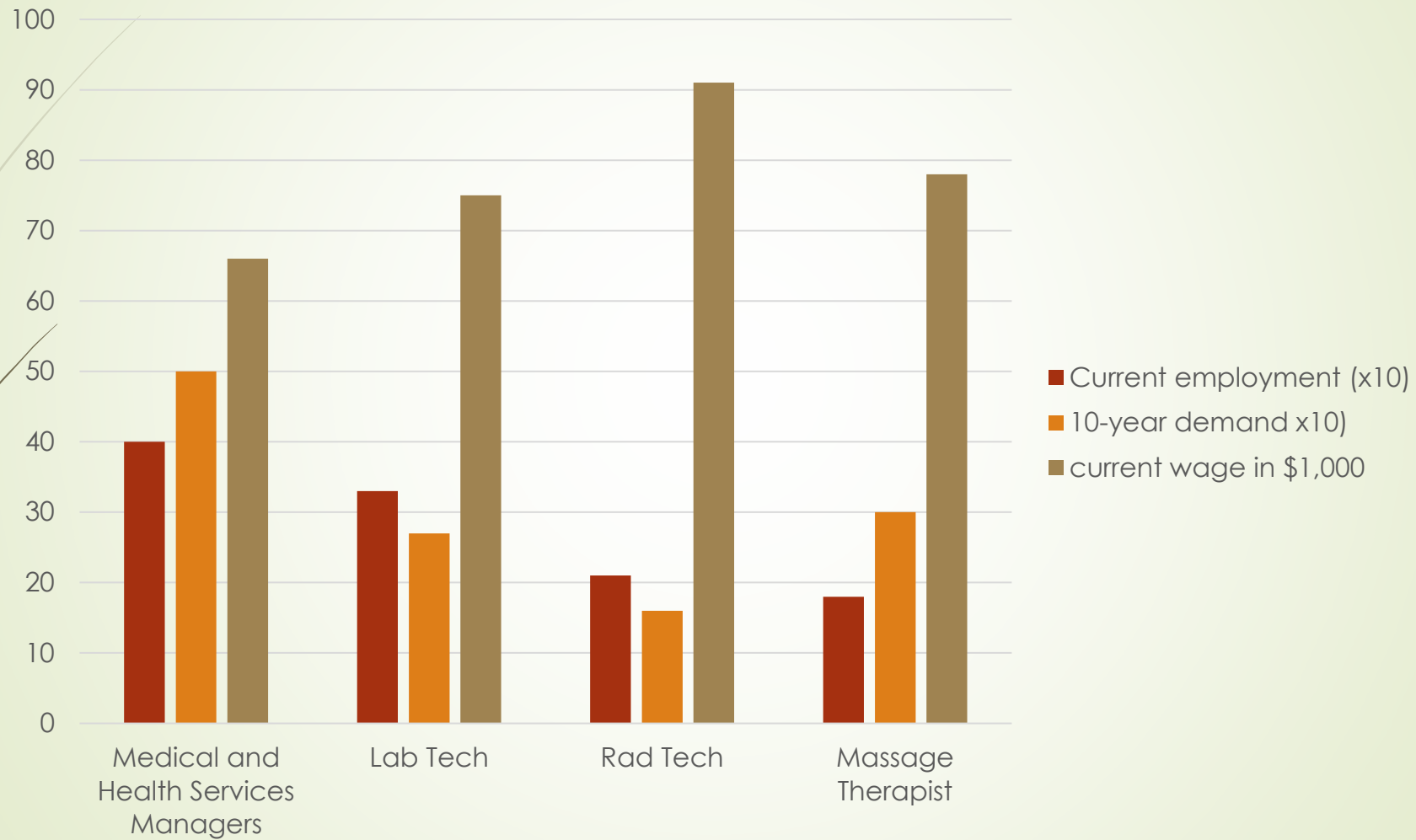
- Instructional Program Development (Surg Tech, Medical Imaging)
- Employer-Education Enrichment Experiences
- HEET Grant Proposal Development
- Broaden the Collaboration
- Seek Investment

Clark County Projected Needs

Our existing programs



Clark County: Program Possibilities





Challenges and Opportunities

- Employment Needs and opportunities are great
- Bilateral agreements or lack of agreements
- Competing interests, incomplete communication, and limited resources on Dual Credit
- Leadership, communication, and coordinated effort needed
- Long-term view and commitment needed
- Fostering innovation and responsiveness

The Penguin Path

Outreach

Prepare

Engage

Commit

Achieve

Thrive

Community Partners Engagement, K-12 Matriculation, Career -connected learning; Student access, student sense-of-belonging.

“Prospective students are aware of Clark, its opportunities and feeling positive about the college, wanting to explore further.”