

# Clark College

Board of Trustees Regular Meeting Packet

Wednesday, October 16, 2024, at 5:00 p.m.

Location: Gaiser Hall, Room 213

Virtual Option:

**Zoom Link** 

Meeting ID: 831 3722 6333

Passcode: 418803

Dial in: (253) 215-8782

#### Board of Trustee Regular Meeting Packet, October 16, 2024, at 5:00 pm

- I. Call to Order/Agenda Review Chair Gideon
- II. Public Comment Chair GideonPublic comments will be limited to two minutes each.
- III. Action Items/Consent Agenda Chair Gideon
  - a. September 25, 2024 Work Session Meeting Minutes
  - b. September 25, 2024 Regular Meeting Minutes
  - c. Board of Trustees Policy Review Calendar
- IV. Constituent Reports
  - a. ASCC Gurraj Singh Dhami
  - b. WPEA Courtney Braddock
  - c. AHE Suzanne Southerland No Report submitted.
  - d. Foundation Calen Ouellette
- V. Student Presentation: Jude Georgeades-Tambara
- VI. Reports from Board Members Chair Gideon
- VII. President's Report Dr. Karin Edwards
- VIII. Next Meeting

The next Board of Trustees work session and regular meeting are scheduled for Wednesday, November 20, starting at 2:30 pm.

IX. Adjournment – Chair Gideon

## Clark College

# Board of Trustees Work Session Minutes Wednesday, September 25, at 3:30 pm GHL 205 and Zoom

#### In Attendance

Cristhian Canseco Juarez, Chair Denise Gideon, Vice Chair Marilee Scarbrough, Trustee Jeanne Bennett, Trustee Suzanne Donaldson, Trustee

#### Administrators

Dr. Karin Edwards, President
Sabra Sand, Vice President of Operations
Dr. Michele Cruse, Vice President of Student Affairs
Vanessa Neal, Vice President of Diversity, Equity, and Inclusion
Dr. Terry Brown, Vice President of Instruction
Brad Avakian, Vice President of Human Resources
Sudha Fredericks, Vice President of Information Technology
Calen Ouellette, Clark College Foundation Chief Executive Officer
Cecelia Martin, Associate Vice President of Planning and Effectiveness

#### <u>Others</u>

Shelley Williams, Assistant Attorney General Darci Feider, President's Office Julie Taylor, President's Office Brandon Johnson, Information Technology

#### Call to Order/Agenda Review

Chair Canseco Juarez called the work session to order at 3:31 p.m.

#### **Public Comment**

No public comment.

#### 2024 NWREC Report and Data

Alyssa Montminy and Mike Law provided an overview of the Northwest Regional Equity Conference (NWREC), noting its evolution since 2020. In 2023, NWREC partnered with the Southwest Equity Coalition to launch the Advancing Racial Equity, Diversity, and Inclusion (AREDI) learning series. The team reported a 25% increase in sponsorship revenue and a 12% increase in ticket sales from 2023 to 2024. Attendance is expected to grow from 250 participants in 2020 to 600 in 2024, with over 93% of survey respondents finding workshops engaging. They also introduced the new Director of Partnerships and Revenue, April

Pereira. Looking ahead, the team aims to expand sponsorships and attendance with a three-year growth plan.

#### FY 2024 College Budget Year-End Report

Sabra Sand, Vice President of Operations, VP of Operations, provided a high-level overview of the 2024 year-end closing. She reported that the college exceeded revenue projections and underspent its budget, leading to an increase in the discretionary fund balance. The year-end closing was completed two days early, with notable factors including unutilized state allocation and increased tuition. A proposed new State allocation model may impact funding, potentially resulting in a loss of up to \$4.4 million. The college remains in a strong position with \$11.2 million in fund balance and will continue to seek solutions

#### Adjournment

Chair Canseco Juarez adjourned the work session at 4:38 p.m.

### Clark College

# Board of Trustees Regular Meeting Minutes Wednesday, September 25, 2024 GHL 213 and Zoom

#### In Attendance

Cristhian Canseco Juarez, Chair Denise Gideon, Vice Chair Marilee Scarbrough, Trustee Suzanne Donaldson, Trustee Jeanne Bennett, Trustee

#### Administrators

Dr. Karin Edwards, President
Sabra Sand, Vice President of Operations
Dr. Michele Cruse, Vice President of Student Affairs
Vanessa Neal, Vice President of Diversity, Equity, and Inclusion
Dr. Terry Brown, Vice President of Instruction
Brad Avakian, Vice President of Human Resources
Sudha Fredericks, Vice President of Information Technology
Calen Ouellette, Clark College Foundation Chief Executive Officer
Dr. Cecelia Martin, Associate Vice President of Planning and Effectiveness

#### Other

Shelley Williams, Assistant Attorney General Darci Feider, President's Office Julie Taylor, President's Office Brandon Johnson, IT

#### Call to Order/Agenda Review

Chair Canseco Juarez called the regular Board of Trustees meeting to order at 5:00 pm. He noted that to ensure a quorum, trustees will still have the option to join virtually if needed due to scheduling conflicts or illness.

#### Public Comment

No public comment

#### Action Items

- 1. Consent Agenda
  - a. June 12, 2024 Work Session Meeting Minutes
  - b. June 12, 2024 Regular Meeting Minutes

- c. July 24, 2024 Board Retreat Meeting Minutes
- d. 2024-25 Board of Trustees Board Meeting Schedule
- e. 2024-25 Board of Trustees Goals

MOTION: Trustee Bennett moved to approve the Consent Agenda. Trustee Scarbrough seconded the motion. Motion passed as presented.

2. FY 2024-25 Fund Balance Usage

MOTION: Trustee Scarbrough moved to approve the fund balance usage. Trustee Bennett seconded the motion. The motion passed as presented.

- 3. FY 2024-25 Board of Trustees Officers and Committees
  - a. Board Trustee Officers
    - i. Chair Denise Gideon
    - ii. Vice Chair Marilee Scarbrough
  - b. Clark College Foundation Committee Board
    - i. Marilee Scarbrough
  - c. Clark College Foundation Executive Committee
    - i. Marilee Scarbrough
  - d. Legislative Committee
    - i. Jeanne Bennett
    - ii. Suzanne Donaldson
  - e. Trustee Recruitment
    - i. Denise Gideon
    - ii. Suzanne Donaldson
  - f. Social Equity Advisory Council
    - i. Cristhian Canseco Juarez
    - ii. Denise Gideon
  - g. Board Budget Commitment
    - i. Marilee Scarbrough
    - ii. Suzanne Donaldson
  - h. WACTC Equity Committee
    - i. Cristhian Canseco Juarez
  - i. WACTC Legislative Action Committee
    - i. Jeanne Bennett
    - ii. Marilee Scarbrough

MOTION: Trustee Bennett moved to approve the slate. Vice Chair Gideon seconded the motion. Motion passed as presented.

#### Constituent Reports

The board highly values the constituent reports and again asked that written reports be submitted in advance of each board meeting.

#### ASCC

Gurrag Singh Dhami, ASCC President, presented the priorities for the 2024-25 academic year, emphasizing the goal of increasing student involvement and enhancing campus climate. Key

initiatives include quarterly engagements and collaboration with various groups to foster a sense of community, as well as hosting events like a forum with Dr. Edwards. The ASCC is committed to advocating for accessible resources, particularly supporting underrepresented student identity groups and improving technology access. In addition, the ASCC will engage with statewide initiatives to advocate for funding and student interests, partnering with organizations like the League of Women Voters to encourage civic participation. Volunteer days will also be organized to strengthen ties with local organizations, such as food banks and community services. Finally, the leadership team is now complete, and preparations are underway for the upcoming involvement fair and welcome week activities.

#### **WPEA**

Courtney Braddock, WPEA Stewart, congratulated staff recognized for their years of service and the Exceptional Classified Staff Award. Appreciation was expressed for the hard work of classified staff in preparing the college for the fall quarter. Ms. Braddock noted disappointment with a tentative state bargaining agreement proposing a 3% COLA in the first year and 2% in the second, highlighting concerns about support for classified staff from leadership. She also addressed ongoing safety issues, including a recent L&I investigation into improper flooring removal. WPEA Stewart emphasized the need for clearer communication from leadership regarding safety measures and responses to staff concerns.

#### **CCAHE**

Suzanne Southerland, President of CCAHE, welcomed the new Vice President of Instruction, Dr. Brown, and expressed gratitude for his commitment to Clark students. She conveyed strong support for WPEA staff in their pursuit of a fair contract, emphasizing the essential role of classified staff in supporting faculty and student success. Southerland raised concerns about tenure support and the potential impact on candidates, particularly those from underrepresented backgrounds. She highlighted ongoing challenges faculty face, including the need for clarity on artificial intelligence policies and security measures in light of recent events. Additionally, she addressed concerns about the Respectful Workplace Policy, advocating for a thorough collegewide discussion to ensure it is effective and inclusive. Finally, she celebrated the mural "Coming Together for Art and Peace," recognizing its alignment with the college's goals for unity and collaboration in the year ahead.

#### Creative Writing Festival

Professor Alexis Nelson presented on the Columbia Writers Series and the Creative Writing Festival, both dedicated to enriching the student experience and engaging the community. The Spring Writing Workshop, part of the festival, attracted 220 registrants and featured craft workshops and readings by nationally recognized authors. Recent initiatives include establishing transfer agreements with Central and Eastern Washington Universities, launching the Swift literary journal in 2022 for hands-on student experience, and introducing a new Literary Internship Program funded by a Student Success Grant with local organizations. Looking ahead, the program aims to enhance the Creative Writing Festival, deepen partnerships, promote student recruitment, and host notable authors like 2024 National Book Award finalist Kaveh Akbar, who will visit campus on October 3.

#### Reports from the Board Members

#### Trustee Canseco Juarez

Trustee Canseco Juarez expressed gratitude to Dr. Edwards for her exceptional communication and support throughout the year. Canseco Juarez attended the July board retreat virtually and appreciated the experience. He highlighted his participation in the "Trustees of Color" affinity group by the state board, which helps build a sense of community and fosters collaboration among trustees across Washington's colleges. Canseco Juarez emphasized pride in the unique initiatives at Clark College and recognized the significant contributions made by the college to benefit students and the community.

#### Vice Chair Scarbrough

Vice Chair Scarbrough thanked Trustee Canseco Juarez for his leadership and for taking on the extra responsibilities associated with the role, which benefitted both the trustees and the college. She attended the presentation by Erin Jones, whose theme was unity with an equity focus. Scarbrough attended the Foundation Retreat and emphasized the continued focus on strategic initiatives. She pointed out the importance of engaging the community and enhancing donor recruitment. Lastly, she attended Trustee Tuesdays, where they received an overview of the budget process and the importance of advocating for necessary funding to support staff and faculty at the college.

#### Trustee Bennett

Trustee Bennett expressed gratitude to Trustee Canseco Juarez for his leadership over the past two years as Vice Chair and Chair, highlighting his bilingual commencement addresses that resonated with students and his support for affinity groups. Bennett praised the dedication of the trustee group to Dr. Edwards and the college's mission to support student success. They emphasized the importance of improving connections and communication among trustees while focusing on student needs. Last, she expressed enthusiasm for the upcoming legislative budget year and the opportunities it presents for the college.

#### Trustee Donaldson

Trustee Donaldson shared that she participated in the board retreat. She also met with visitors from Joyo, Japan, and attended a pinning ceremony. She highlighted her experience at the college's opening day, particularly appreciating a well-produced video on success tools. She expressed gratitude to Darci and Julie for their support. Additionally, Donaldson thanked Trustee Canseco Juarez for his leadership and congratulated Denise Gideon on her new role as chair.

#### Chair Gideon

Chair Gideon shared that she attended many of the same events as the other trustees, particularly highlighting Opening Day and praising the professional video emphasizing unity. She expressed a strong commitment to fostering unity this year and thanked those present for attending the board's first in-person meeting. Recognizing the nerves of new trustees, Gideon emphasized collaboration in navigating board traditions.

#### President's Report

Dr. Edwards began by expressing gratitude to Trustee Canseco Juarez for his leadership and commitment to the college and community. She highlighted the successful opening week of the academic year, noting a 4% increase in enrollment and emphasizing the importance of keeping students engaged. Dr. Brown was also warmly welcomed, marking a positive start to the year.

Additionally, Dr. Edwards mentioned the hiring of new faculty and staff and celebrated the success of the Bachelor of Teacher Education program. She provided updates on safety measures and the college's response to recent incidents, along with a commitment to thorough testing for asbestos before any renovations.

Emphasizing the importance of communication between management and the union, Dr. Edwards expressed a commitment to ensuring that employees have a meaningful voice in the college's operations. She concluded by thanking everyone for their presence and support, setting a collaborative tone for the year ahead.

#### Next Meeting

The next Board of Trustees work session and regular meeting are scheduled for Wednesday, October 16, starting at 3:30 pm.

#### Adjournment

Chair Gideon adjourned the regular meeting at 6:14 p.m.



## Board of Trustees Policies and Procedures Proposed Addition

#### 100.XXX Board Policy Review Calendar

The review process occurs bimonthly over a two-year period from September to July. The schedule is included as Appendix A. This structured approach ensures timely policy updates and ensures the Board maintain policies that align with the institution's current and future needs.

#### Rationale for the Update:

A Board calendar for reviewing institutional and board policies and procedures is required evidence for NWCCU Standard 2.A.1 (listed below).

The institution demonstrates an effective governance structure, with a board(s) or other governing body(ies) composed predominantly of members with no contractual, employment relationship, or personal financial interest with the institution. Such members shall also possess clearly defined authority, roles, and responsibilities. Institutions that are part of a complex system with multiple boards, a centralized board, or related entities shall have, with respect to such boards, written and clearly defined contractual authority, roles, and responsibilities for all entities. In addition, authority and responsibility between the system and the institution is clearly delineated in a written contract, described on its website and in its public documents, and provides the NWCCU accredited institution with sufficient autonomy to fulfill its mission.

This standard is part of the six-year report to NWCCU - Policies, Review, and Financial Review.

Board Policies Review Calendar	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July
Year 1											
100.A00 Legal Status of the Board											
100.A10 Legal Status and Authority of the Board	Χ										
100.A20 Official Name of District	Χ										
100.A30 Official College Title	Χ										
100.A40 Official Board Title	Χ										
100.A50 District Seal	Χ										
100.A60 Physical Boundaries of the District	Χ										
100.A70 College Mission Statement			Х								
100.A80 College Vision Statement			Х								
100.B00 Governance											
100.B10 Composition of the Board					X						
100.B15 Student Board Members					Χ						
100.B20 Vacancies					X						
100.B21 Onboarding of New Board Members					Χ						
100.B22 Committees of the Board					Х						
100.B25 Equity Statements							Х				
100.B30 Statement of Ethics							Х				
100.B35 Ethical Values and Principles in Public Services							Χ				
100.B40 Tenets of Governing									Χ		
100.B50 Training and Development									Х		
100.B70 Board Duties and Responsibilities											Χ

Board Policies Review Calendar	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July
Year 2											
100.C00 Officers of the Board											
100.C10 Titles	Х										
100.C20 Manner of Election and Term of Office	Х										
100.C30 Chair of the Board	Х										
100.C40 Vice-Chair of the Board	X										
100.C50 Secretary of the Board			Х								
100.C61 Delegation to the President			Х								
100.C65 President			Х								
100.E00 Meetings of the Board											
100.E05 Regular Meetings					Х						
100.E10 Special Meetings					Х						
100.E15 Executive Session					Х						
100.E20 Open Meetings					Х						
100.E25 Appearances Before the Board					Х						
100.E28 Interruptions					Х						
100.E30 Quorum							Х				
100.E35 Required Vote							Х				
100.E40 Agenda							Х				
100.E45 Board Materials and Information							Х				
100.E50 Minutes and Meetings							X				
100.F00 Miscellaneous Policies of the Board											
100.F10 Presentation and Adoption of Policy									Х		
100.F20 Parliamentary Authority									Х		
100.F30 Amendments of Board Policies									Х		
100.F40 Board Offices									Х		
100.F50 College Debt											Х
100.F60 College Interfund Loans											Х
100.G00 Foundation Policy Statement											Х
100.H00 Reimbursement and Per Diem											Х



#### Clark College ASCC Board of Trustees Report October 2024

Presented by:

ASCC President Gurraj Dhami

#### **Student Involvement & Campus Climate**

ASCC Student Government recognizes the increase in student involvement with clubs and programs and in response will continue to create, support, and promote student involvement in ASCC clubs and programs, and events.

#### Activities to support this priority:

- Our Involvement Fair proved to be a significant success. Clubs had the opportunity to
  meet with students, engage them in conversation, and showcase their activities. The event
  featured games, free coffee drinks, a photo booth, and airbrush tattoos, creating an
  inviting atmosphere. We are pleased to report that 286 involvement passports were filled
  out by students.
- We have successfully chartered four clubs, with an additional nine clubs currently in the process of becoming officially recognized. This growth reflects an increasing interest in student-led organizations.
- The ASCC Student Government Budget Committee approved two funding requests on October 4<sup>th</sup>. One for Clark College Athletics Baseball and Softball field maintenance for \$26,992 and another for Student Life Laptops for \$14,913 demonstrating our commitment to supporting various student initiatives.
- Prepared for College 101 presentations that took place the second week of classes. A PowerPoint presentation was created for these visits, and it listed all the resources available for students as well as information on how to get to the Clark events calendar, ASCC social media sites, and links to information on clubs and programs.

#### **Student Resource Access**

The ASCC Student Government will advocate for the provision, allocation, and management of accessible resources for Clark students to ensure student success.

#### Activities to support this priority:

- Started posting on the Student Life Instagram with links to resources available to students.
- Student Relations and Promotions Coordinator, Jaelyn Sayler, created a bathroom calendar for September/October that lists all the upcoming events for students.
- Our efforts on social media have resulted in an increase in followers, from 1,070 followers to 1,227 followers indicating a growing interest and engagement from the student body. This engagement allows us to reach a wider audience and promote essential resources more effectively.

#### **Clark College State-Wide Initiatives**

The ASCC Student Government understands the significance of partnering with state-wide groups such as Washington Student Engagement Network (WA-SEN) and the Washington Community and Technical Colleges Students Association (WACTCSA), so will develop outreach to state-wide groups to advocate for funding and the interests of Clark College students at the state level. Additionally, the ASCC Student Government recognizes the benefits in partnering with nearby colleges to increase community involvement and student engagement, so will build upon partnerships with nearby colleges, such as WSUV to provide students opportunities to engage in their college and community.

#### Activities to support this priority:

- We are hosting a table every Monday and Wednesday with League of Women Voters, where our ASCC Civics and Sustainability Director, Keith Christian helps students register to vote. The group also attended the Student Involvement Fair to encourage student voter registration. ASCC Student Government is also trying to connect with The Links Portland to diversify our partnerships. ODEI has also had the Black Student Union and the Latine student group hosting voter registration tables around campus to encourage student voting.
- Clark College is participating in the All In Democracy Challenge, encouraging students to get involved in civic activities and vote.

### **General Work Updates:**

- Increasing ASCCs' presence at Clark College events, clubs, and athletics.
- The first student government meeting was held on September 30<sup>th,</sup> 2024.

### WPEA/UFCW Local 365, Clark College Unit

Board Report for October 2024

#### **MFFTINGS**

WPEA Steward meeting on Mondays 11:30 AM

#### COMMUNICATION

Current contact for campus stewards: wpeastewards@clark.edu

#### Representational Stewards

Angela Dawson Nursing

Becky Lindsay Dental Hygiene
Courtney Braddock Accounting Services

Jillian Taylor-Valdez CFS Nora Rofjotur IT

#### Member Leaders

Jenny Shadley Communications & Marketing

**DJ Scates** OOI **Eli Gonzalez-Roman** VCOE

**Ryan Johnson** Nursing & Allied Health

#### WPEA Classified Staff Updates:

- We want to give thanks to the Safety and Security team for providing a timely warning notification and communicating updates with the campus community regarding a recent safety issue on campus. The increase in communication to the campus community has been noticed and appreciated and we look forward to further updates on the security improvements the college is investing in.
- During the last Board Meeting, we received a response from Dr. Edwards on some of the topics discussed in our September report. While it is well within the right of the college to respond to the Unions report during Board of Trustee meetings, it was noted the topic of supporting our staff to receive living wages was again omitted. We wonder why certain points of our report was responded to but not others, as there has been a recent outpouring of support from other Washington State CTC Presidents. The silence from our own President is loud.
  - o Is the Board of Trustee's a forum that allows for back-and-forth dialogue where the WPEA gets time to respond to the college's response, as the college has time to read our report and prepare a response, or is this forum designed for the college to have the proverbial last word?

- Staff provided feedback on the Respectful Workplace policy proposed by Clark College Executive Cabinet in September. We appreciate that staff were given the opportunity to provide feedback.
  - While the goal of the policy was understood and most staff agreed with the goal, it seems that the means does not match the intention. The following concerns emerged from staff feedback:
    - Many terms were vague and subjective
    - This policy was ruling from the top down, with concerns that some employee types would be held to a different standard than others
    - This policy was created as another way to punish employees
    - There are many policies that already exist that should be updated to reflect the needs identified in this policy instead of creating a new policy
  - It was shared that this policy would not move forward in implementation, and that College leadership would look to institutionalize ways to create a more respectful environment, but that a policy was not off the table. We would be happy to provide this feedback to Clark College Executive Cabinet should they need ideas on strategies to help shift Clark College culture towards a respectful workplace.
- Lastly, we want to uplift the voices of Clark College military impacted students who have recently been made aware that the VCOE will no longer fund the full-time program coordinator position after December 31, 2024. Letters from Clark College military impacted students are attached to our report.

This position has been critical to supporting Clark College military impacted students. Clark College is a hub in the Portland-Metro area that provides dedicated support and space, quoting from one student "I find that the VCOE is my safe place, my community, and a place where people can relate to my experiences." The WPEA stands with Clark College military impacted students in the ask that the college reconsider fully funding, meaning fully staffing, the VCOE after December 31, 2024, so that the college can continue to meet the needs of these students.

Tysson Dykes

Military Veteran, Student, and President of the Veterans Club

tdykes@clark.edu

October 1st, 2024

**Board of Trustees** 

Clark College

1933 Fort Vancouver Way

Vancouver, Wa 98663

Dear Members of the Board,

My name is Tysson Dykes, and I am a military veteran and student at Clark College. I also serve as a work-study student in the Veterans Center and proudly hold the position of President of the Veterans Club. I am here today to urge you to reconsider the proposed termination of a staff position within the Veterans Center, which would result in a 25% reduction in our already limited staffing.

The Veterans Center means very little without the people who run and support it. I have witnessed this center flourish since it has been fully staffed. The current staff are better able to engage with the veterans who pass through its doors, and the impact of that engagement cannot be understated. I have personally benefited from that impact. When I was asked to start the Veterans Club, I could not have done so without the support of the Veterans Center and more specifically, the staff who run it.

This may not seem significant to some, but veterans experience many challenges during their service and even more when it ends. Often, the true suffering begins after service. A fully staffed Veterans Center, filled with individuals who understand and empathize with our experiences, creates an essential support network. I can attest that I would not be

pursuing my education today without the guidance and encouragement I received from the dedicated people in that center, and I am not alone in this sentiment.

With 450 military veterans among our total student population of 4,525, the need for dedicated support is more important than ever. The removal of this staff member would not only increase the workload on the remaining three staff members but also diminish the essential support available for the Veterans Club and its ongoing programs.

We are on track to establish the Veterans Club as a permanent program at Clark College, which is vital for ensuring our veteran students receive the long-term support they deserve. Retaining this position is essential for continuing to provide the support that our veterans need to thrive academically and personally.

I urge you to recognize the critical role the Veterans Center plays in fostering a supportive environment for our veteran community. The decision to retain this position is not just about staffing; it is about the lives and futures of the veterans who depend on this support.

Thank you for your attention to this important matter. I hope to see a commitment to our veteran students reflected in your decision.

Sincerely,

Tysson Dykes

Military Veteran, Student, and President of the Veterans Club

To the Members of the Board,

My name is Demi Wickwire. I am a disabled US Army Veteran and a student in the Addiction Counselor Education Associate's degree program at Clark College. My current plan, after finishing my AA, is to continue into the Human Services Bachelor's program at Clark.

In addition to being a Veteran and goal-focused student, I am a single mom of 2. I came back to school last year to work towards healing so I could try to give my kids a better future. I was discouraged, hurting, and angry after I enrolled when I learned there was a chance I wouldn't be able to go to school.

I came down to the VCoE and met Eli. He saw the mess that was my paperwork and, along with others, worked tirelessly to help me get everything in order to have funding to attend classes. I struggled through my first few months and was constantly turning to Eli for assistance and support. Despite his busy workload he always helped in any way that he could and when he wasn't able to, pointed me to who could help. Often that direction I had to be given led me off campus. Despite his amazing help I continued to be frustrated that I had to leave campus to get things taken care of and due to my schedule, a lot of what was needed got put off.

Around February, Monica started in the VCoE. Questions I couldn't interrupt Eli to ask started being answered. Events started being planned and instead of me walking into the office thinking I was going to be sent somewhere else to get an answer or needing to wait turned into me leaving with answers and new tasks because my questions/concerns were already taken care of.

I left the military 10 years ago. In that time I had tried to get my paperwork finished multiple times and had always met roadblocks. With the additional staffing in the VCoE for the last 6 months I have now been able to get my paperwork fully processed, received a disability rating, and continued through my classes with a 4.0 GPA last term.

The ACED program is hard. There have been many times when I wanted to quit and I have cried countless times in the VCoE due to being overwhelmed from school. I have been confused on concepts, argumentative towards textbooks, and more than once questioned if I am a good fit for the field. Monica has been the main person who has gotten me through 95% of those "I want to quit" days. Whether it has been her reassuring me, encouraging me, or simply rewording a confusing section of text so I understand it, Monica has supported me since day 1 even on the days I didn't deserve that support.

When I started at Clark there was amazing staff in the VCoE, now there is an incredibly essential team in the VCoE. Without Eli, I would have quit at the start. Without Monica, I would have given up months ago.

I am no longer discouraged but I am again hurt and angry. We have a thriving Veteran presence at Clark. Our Vets Club went to SoCal in August to represent Clark at the Student Veteran's Regional Summit. We have students who openly expressed that all they wanted to do while they were students was stay in their own bubble, go to class and go home and yet now they are involved in the Vet's Club, in student activities, and with their peers.

Terminating a staff position in the VCoE will hurt Veterans. It will hurt students, and it will end up hurting Clark. Without the entire team we lose support for our Vet's Club, we lose support for the community engagements like blood donation drives we have in the works, and we lose support for our futures.

Respectfully, please reconsider the termination of a member of our team. Clark College Veteran's depend on this team for our educational needs and the well-being of our physical and mental health needs. We are committed to this school and need to feel grounded in knowing Clark is also committed to supporting us.

Sincerely,

Demi Wickwire

To whom it may concern,

My name is Jessie Hope. I am a disabled U.S. Navy Veteran, and I have been attending Clark College for about two years now after taking a break for eight years. When I was making the decision to come back to school, I knew that I needed to have contact and support in the Veterans' Center. I met Eli and he helped me understand what forms to fill out, how to get my books, what resources were available to me and so much more. I am happy that I had his guidance. Then as I progressed through my associate's degree, I had a lot of help from Meagan with advising, graduation preparation, and declaring my degree plan. She also was a huge help in making sure that my prerequisite classes for my BASTE program were covered. Monica has also had a huge impact on my time at Clark. I first met her in Winter quarter of this year and she made the VCOE feel vibrant as comforting. She was able to assist by answering my questions when no one else was available and she also was the one who helped me feel confident in my story while preparing to graduate. I can honestly say that if it were not for the support of the VCOE I would not have finished my associate's degree, nor would I have even thought of going for a bachelor's degree. Our VCOE at Clark started out very small to me, but it was so significant, and I have been thriving watching it grow. I have gained such a community and so much support, I can't imagine it changing. However, I feel like the more I get to watch the center grow, the more we have to fight to be noticed. I am angry that our veterans, that I am not valued enough as a student to receive the constant support that I need. I find that the VCOE is my safe place, my community, and a place where people can relate to my experiences.

Very Respectfully,

Jessie Hope

If you asked me what Monica Patton brought to our center I would respond with this, "There are not enough fulfilling words to describe what Monica brings to our center, but if I had to choose them it would be joy, creativity, and finally strength. What she brings to our center is something rare, and of high value, which is pure hearted hope. It warms my heart everyday to see the work ethic my mentor has, whether it is creating events, making the center function better or trying to connect with a veteran needing help. I respect and honor those who take care of our veterans as though they are family, which Monica shows and upholds daily."

We understand from your point of view why you are doing what you are doing. We are asking you not to, because to us Monica is so valuable to our team. Monica has personally impacted me the most. The amount of knowledge and flowing creativity this woman has is beyond me. I aspire to have the work ethic of my mentor, because it shows her passion. She loves what she does for a living. Losing a staff member in my VCOE won't just save you money. It impacts the staff and students in many different ways. Monica is the support and positivity to get us to our end goals. She is crucial to our team in more ways than just one.

Beyond my career goals, Monica has taught me so much more. She has shown me true compassion, inclusivity and understanding. She has guided me to make better choices in my life and my career. Monica is everyones number one supporter that walks through the VCOE's doors. I have never met such a kind and caring soul. As a school, it is important to keep those types of people around for students to ensure they will gain confidence and grow.

I'm asking you all to reconsider the decisions you are making and find a way to make it work.

#### 2024 SVA Regional Summit Experience Demi Wickwire – Chapter Member

My name is Demi Wickwire, and I am currently enrolled in the Addiction Counselor Education program at Clark College, with plans to major in Human Services. I am set to graduate from my current program this coming Spring and expect to complete my bachelor's degree around 2027.

I attended the SVA Summit with the hope of connecting to other student veterans who share my commitment to growth, learning, and leadership—values that drive me in my academic and personal pursuits. I wanted to gain insights from their experiences and perspectives.

During the trip, I discovered that, despite our diverse backgrounds and hometown geographical differences, many student veterans face similar challenges, including feelings of isolation, frustration, and determination. The shared goal of supporting each other and our communities was evident in everyone, from the keynote speakers to the quietest attendees.

I made several valuable connections over the past few days. Two stand out in particular: a club president from another school, whose innovative ideas resonated with everyone who heard him speak, and one of the Summit organizers, who shares my strong focus on the importance of mental health care for veterans.

I highly recommend attending these events in the future. We returned not only energized with new ideas for our club and community, but also having built meaningful connections between each other that were previously unattainable. Whether it was organizing an impromptu birthday celebration, helping each other with travel issues, or alleviating anxieties, we supported each other in ways that went beyond our roles as "members of Vet's Club." We got to know and appreciate each other on a deeper level.

The only improvement I would suggest is arriving a bit earlier. The exhaustion from travel on the first day posed some challenges, but it also helped us bond as a group. Overall, the trip was fantastic, and I look forward to the opportunity to experience something similar at NatCon!

#### To Whom It May Concern:

My name is Eric Morton and I am a student veteran in the culinary program here at Clark college, my expected graduation is at the end of the spring 2025 term, so it is fast approaching. I wanted to attend the student veteran leadership conference so I could expand my professional network and interact with other student veterans while learning and giving back. From the onset, my time at Clark has been complicated by abusive and dishonest faculty, students, and staff, if it wasn't for the Veterans and staff working and congregating in the VCOE I would have already left the college behind for an institution that is more welcoming. Those experiences drove me to this conference, the positive interactions I have had with my fellow student vets and the staff assigned to the VCOE to support us have been a huge motivator and the thought of expanding that network further was a huge motivator for me.

While there we learned so much, the SVA has a robust network of internships and career opportunities that they curate for student veterans as well as fellowships they facilitate that can lead to so much more. I also had the opportunity to do some volunteer work while there for a local nonprofit farm that feeds the food insecure communities with the greater orange county area which meant a lot to me as someone who has struggled with food insecurity in the past.

I made so many connections while there, I made it a point to try and speak with every other student veteran and advisor at the conference and while I fell short of my goal, I was able to expand my social network immeasurably with those I was able to connect with. I cannot overstate the benefits I received both personally and professionally from attending this conference. I networked with other vets and professionals like me, I expanded my professional network, I learned so much about what is available to me moving forward, and I felt seen and heard by an entire conference room full of people, which is a first for me. I think it would be a great benefit to our student veterans moving forward if we were able to maintain our presence at these conferences in perpetuity even if just on an annual basis. It was a fun, informative, and rewarding experience that would do so much for any of our student veterans at the school. In fact, the only aspect where there could have been improvement in my eyes would have been internal engagement. I would have liked to see a few more veterans from Clark make the trip. There are more than 200 student veterans attending the college during the summer as far as I understand, we only sent 7 to this conference. It would be nice to see that number increase each year. I feel like student veterans might be more inclined to choose Clark as their college if they were made aware of potential opportunities like this, so there is some financial incentive for the college to consider.

#### My 2024 SVA Summit Trip

#### Tysson Dykes Chapter President

My name is Tysson Dykes, and I am the chapter president for the Veterans Club at Clark College. I am currently enrolled in the Cybersecurity program and am expected to graduate in 2027, having just completed my first full year at Clark College.

Recently, I attended the Student Veterans of America summit, funded by Clark College, which provided an invaluable opportunity to connect with veteran leaders from various institutions. The summit allowed us to collaborate on the successes and challenges faced in developing our respective chapters. Meeting inspirational speakers, chapter leaders, and fellow veteran students reinforced our shared commitment to building strong veteran communities on campus.

One standout connection was with Ralph, President of a California University chapter. His wealth of strategies and passionate approach were deeply inspiring. This encounter has led to plans for monthly meetings with other chapter presidents from the West Coast, aimed at sharing ideas and fostering growth. I am confident that this network will significantly benefit our chapter and enhance my leadership skills. The value of this connection cannot be overstated.

Our Clark College group also grew closer through shared experiences during the trip. We celebrated a member's birthday with a cheesecake baked from scratch in a hotel room using borrowed kitchen tools. This spontaneous event was a highlight and exemplified our ability to support and celebrate each other.

Additionally, we participated in a group yoga session, an activity outside my usual routine. Despite initial discomfort, the experience provided a unique bonding opportunity and a shared memory that we can look back on with fondness.

Overall, the summit exceeded my expectations, offering far more than I anticipated from a conference. The experience was enriching, and I am eager to apply the insights gained to further develop our chapter and support my fellow veterans.

I am especially grateful to the Veterans Center at Clark College for securing the funds and facilitating this opportunity. Their support was crucial in making this trip possible. I couldn't have achieved this without their assistance in pursuing, organizing, and funding this experience. A special thank you to Donna, Monica, Megan, and especially Eli for being the faculty advisor on this trip. Your support made all the difference, and I am deeply thankful for your role in making this happen!

#### **Clark College Foundation Update for the Board of Trustees**

October 2024

Dear Clark College Trustees,

I'm pleased to provide a detailed update on the Clark College Foundation's recent activities, covering the past few months. The Foundation continues to make impressive strides, both in fundraising and in deepening our community partnerships, reaffirming our leadership in the region's educational landscape.

#### **Fundraising Progress**

Our fundraising efforts have achieved a **20% increase in donations** compared to the same period last year. Since July 1, 2024, we've secured more than **\$700,000**, largely from long-term supporters as well as new donors. Additionally, **nearly 50 new donors** have committed to the mission of Clark College. We completed last fiscal year raising nearly \$4 million in support of students and programs at Clark College. Once again we are breaking records with new donor support expanding impact and opportunity!

#### **Advanced Manufacturing Building Campaign**

We have made significant headway in positioning the Advanced Manufacturing Building at Boschma Farms as a transformational project for Clark College and the community. With a funding target of \$3.5 million, we are strategically emphasizing the critical role of industry partnerships in driving workforce development. Our efforts have already garnered interest from several key regional and national players in the manufacturing and tech sectors, reinforcing our goal to align education with future workforce needs. On Friday, October 4th the Foundation recognized National Manufacturing Day, we honored the crucial role that manufacturing plays in shaping our economy, both locally and nationally. From the products we rely on every day to the innovation driving sustainable practices, manufacturing is at the heart of it all. The first academic building at Boschma Farms represents Clark College's commitment to this dynamic industry, offering cutting-edge programs that ensure our students are not only ready to enter the workforce but ready to lead. A critical aspect of our success lies in the strong partnerships we've built with local industry leaders. These relationships are essential, as they provide the bridge between education and real-world application. By working hand in hand with industry partners, we ensure our students have access to the latest technology, tools, and practices needed to thrive in an everchanging job market. This collaboration also benefits the workforce, helping local businesses fill the skills gap and remain competitive in a global economy.

#### **Innovative Outreach and Engagement**

Set for distribution this fall, the magazine will reach **over 35,000 households** in the region. It will not only serve as a tool to highlight Clark College's successes and the Foundation's impact, but also deepen our connection with the broader Southwest Washington community. We have relaunched our website to be more accessible and better communicate how to support Clark College. And finally, we have lined up several new signature events, including an upgraded scholarship dinner set for November 6<sup>th</sup> and anticipating more than 500 attendees.

#### **Operational and Financial Excellence**

In addition to our programmatic successes, our internal operations remain a model of efficiency. We are in the final stages of our annual audit with Moss Adams, and initial reviews confirm that the

Foundation is in a strong financial position. Moreover, our team is fully engaged in professional development, including ongoing coursework with Clark College PPI and Race Forward to advance our DEI goals. This commitment reflects our dedication to not only fundraising, but also cultivating a culture of inclusivity and equity across our work.

#### **Looking Ahead**

As we approach the end of 2024, the Foundation is well-positioned to capitalize on the momentum we've built. Our focus remains on sustainable fundraising growth, strategic partnerships, and support for innovative programs that align with the needs of our students and the community.

We are excited about the future and grateful for your ongoing support as we continue to advance Clark College's mission.

Sincerely,
Calen Ouellette
CEO, Clark College Foundation

#### **Brittanie Castrey**

Executive Associate to CEO & Foundation Board

#### **Clark College Foundation**

1933 Fort Vancouver Way, Vancouver, WA 98663

**Direct.** 360.992.2705 **Office.** 360.992.2301

Give Now! | Website | Instagram | Facebook | LinkedIn



## Financial Dashboard as of June 30, 2024

#### **Contributions/Donations Received**

1973 - Present

_	Ye	ar to Date	6/30/2023			/30/2022	6/30/2021	Life to date
Unrestricted	\$	646,496	\$	434,388	\$	986,602	\$ 430,886	
Temp. Restricted		1,532,385		1,198,387		1,138,094	1,378,934	
Perm. Restricted		422,044		679,338		2,576,066	1,264,358	
Total	\$	2,600,925	\$	2,312,113	\$	4,700,762	\$ 3,074,178	\$ 116,359,750

		Year to date				6/30/2023			6/30/2022				6/30/2021				3 - Present
	Uni	Jnrestricted Temp Restricted			J	Inrestricted	d Temp Restricted		Unrestricted Temp Restricted		Unrestricted Temp Restr		p Restricted		Life to date		
College Support Expended																	
Program	\$	299,413		1,962,599	\$	256,910	\$	1,749,102	\$ 1,087,791	\$	1,573,765	\$	838,124	\$	1,580,191	\$	50,230,159
Student assistance & admin supp.		34,594	\$	1,635,248		8,513		1,255,884	5,932		1,118,349		8,503		1,222,508		18,745,897
Capital projects-NC/STEM/Dent. Hyg./Oth.		-		-		-		-	-		-		-		-		15,612,791
Boschma Farms land acquisition		•		•		•		•	•		•		•		•		4,306,786
Total	\$	334,008	\$	3,597,847	\$	265,423	\$	3,004,986	\$ 1,093,723	\$	2,692,114	\$	846,627	\$	2,802,699	\$	88,895,632

Student financial assistance	YTD	FY 23	FY 22	FY 21	FY 20
Number of students receiving awards	597	535	550	611	575
Clark College Students (Fall excl. Running Start)	6,643	5,537	5,983	6,220	9,430

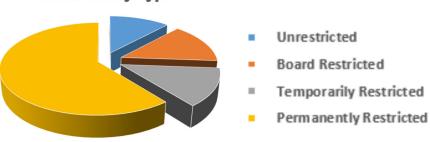
Cost of tuition (2023-2024). 12 credits for 3 gtrs. = \$4,298.

Lower division courses. WA resident. Excludes books or class fees.

#### **Net Assets by Type**

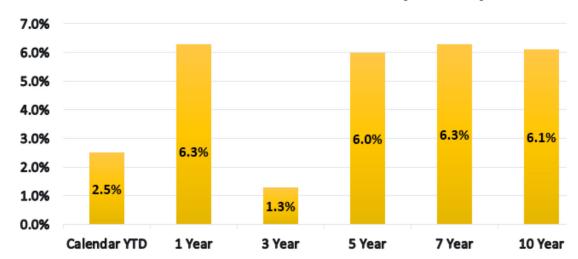
Unrestricted	\$ 15,169,824
Board Restricted	17,074,440
Temporarily Restricted	15,493,236
Permanently Restricted	 69,588,287
Net Assets	\$ 117,325,787





<b>Unrestricted Net Assets</b>		Year to date		6/30/2023	6/30/2022			6/30/2021		5/30/2020
Assets										
Cash	\$	10,809	\$	322,468	\$	169,678	\$	157,507	\$	318,496
Investments		5,613,488		5,413,192		6,237,164		7,731,091		6,896,319
Receivables		159,624		171,564		178,201		217,868		231,966
Prepaids/Deposits/Other Assets		299,348		216,314		241,305		288,315		346,982
Land/building/equipment		10,373,429		10,392,477		10,364,804		10,319,160		11,471,498
Liabilities										
A/P/Other Liabilities		(1,286,874)		(1,110,944)		(1,035,748)		(896,757)		(2,829,085)
Note Payable		-		-		-		(338,997)		(339,700)
	\$	15,169,824	\$	15,405,071	\$	16,155,404	\$	17,478,187	\$	16,096,476

### **Investment Pool Returns (Losses)**



#### **Endowment**

<b>Distribution Details</b>
College Program
Unrestricted
College Program Reserves

_	FY 24	FY 23	FY 22	FY 21	FY 20
	\$ 1,758,440	\$ 1,644,434	\$ 1,409,123	\$ 1,364,992	\$ 1,100,044
	2,704,186	2,660,664	2,462,113	2,421,451	2,275,514
	138,066	165,992	73,002	95,217	99,247
	\$ 4,600,692	\$ 4,471,090	\$ 3,944,238	\$ 3,881,660	\$ 3,474,805

Projected -	Projected - Liquid											
<b>Unrestricted Net</b>												
Assets Av	ailable											
6/30/2024	240,000											
6/30/2025	215,000											
6/30/2026	190,000											
6/30/2027	170,000											
6/30/2028	150,000											

<sup>\*</sup>Excludes operational reserve of \$1,300,000.



## BALANCE SHEET (STATEMENT OF FINANCIAL POSITION)

For the Period Ended:

		Jı	ane 30, 2024	J:	une 30, 2023
ASSETS					
Cash	$\mathbf{A}$	\$	10,809	\$	322,468
Investments	В		102,797,855		99,604,377
Assets Held in Trust	C		2,318,796		1,890,457
Receivables	D		4,340,257		5,014,767
Other Assets			299,348		216,314
Fixed Assets			10,373,429		10,392,477
TOTAL ASSETS		\$	120,140,493	\$	117,440,861
LIABILITIES & FUND BALANCES LIABILITIES					
Current Liabilities	Α	\$	1,318,979	\$	1,118,398
Liabilities-Assets Held in Trust	21	Ψ	1,495,727	Ψ	1,512,299
TOTAL LIABILITIES		\$	2,814,706	\$	2,630,696
NET ASSETS					
Unrestricted Fund Balance	E	\$	32,244,264	\$	31,168,782
Temporarily Restricted Fund Balance	E		15,493,236		15,435,995
Permanently Restricted Fund Balance	E		69,588,287		68,205,388
NET ASSETS		\$	117,325,787	\$	114,810,165
TOTAL LIAB & FUND BALANCES		\$	120,140,493	\$	117,440,861



## BALANCE SHEET (STATEMENT OF FINANCIAL POSITION)

For the Period Ended: June 30, 2024

#### **Explanation of Variances**

- A Change due to timing of cash payments and donations. As donations are deposited, invoices are processed and checks issued, we end a month with varying levels of cash and liability balances.
- B The investment balance is impacted by inflows (donations), outflows (college support and foundation expenses) and cumulative realized and unrealized gains/losses. The investment pool recorded 6.3% gain for the previous 12 months. See financial dashboard for additional investment pool performance measures.
- C Increase in Assets Held in Trust the result of market gains and a donor transferring a condo into an existing charitable trust. The condo sold and proceeds were reinvested.
- D Reduction in receivables from June 30, 2023 primarily due to pledge payments of \$700,000 for the culinary institute, guided pathways, and the Veterans Center of Excellence.
- E Changes in Net Assets resulting from net income (loss) over the current period. See income statement page for review of revenue/expenses.



### INCOME STATEMENT (STATEMENT OF ACTIVITIES)

			]	For the	Twelve Mon	ths Er	nding June 30,	2024		June 30, 2023		
		U	nrestricted	Tem	p Restricted	Perr	n Restricted		Total		Total	
REVENUE (Excluding Investments)												
Cash Donations (Including Scholarships)	$\mathbf{A}$	\$	626,963	\$	1,324,334	\$	422,044	\$	2,373,341	\$	2,244,061	
In-Kind Donations	В		19,533		208,051		-		227,584		5,204	
Income - Fundraising Activities			475		177,146		-		177,621		200,153	
Income - Operations	C		103,303		-		-		103,303		73,488	
Assets Released from Restrictions	D		2,444,748		808,411		(3,253,158)		-		-	
Total REVENUE (Excluding Investments)	,	\$	3,195,021	\$	2,517,941	\$	(2,831,114)	\$	2,881,848	\$	2,522,906	
EXPENSES (UNRESTRICTED)												
Wages/Benefits/PR Taxes		\$	2,347,311	\$	_	\$	-	\$	2,347,311	\$	2,246,891	
Professional & Service Provider Fees	E		320,493		-		-		320,493		259,994	
College Capital & Program Support	F		234,137		-		-		234,137		206,525	
Software/Support & Website	G		106,307		-		-		106,307		67,113	
Printing/Copying	Н		96,459		-		-		96,459		62,702	
Catering/Meetings	Ι		83,226		-		-		83,226		24,942	
College & Community Relations	J		65,277		_		-		65,277		50,385	
Operating Agreement/In Kind Expense			58,085		_		-		58,085		58,085	
Travel/Lodging	K		50,958		-		-		50,958		28,389	
Supplies/Recruit/Misc./Transfers			44,998		-		-		44,998		44,268	
Insurance			38,584		-		-		38,584		36,014	
Occupancy (Utilities & Maint & Repair)	L		36,535		-		-		36,535		151,578	
Postage			34,826		-		-		34,826		29,475	
Scholarship Management/Support	M		34,594		-		-		34,594		8,513	
Staff Development			16,766		-		-		16,766		18,567	
Taxes/Licenses/Registrations			13,412		_		-		13,412		12,297	
Publications/Dues			11,378		-		-		11,378		13,458	
Thank/Honor/Remember			5,804		-		-		5,804		11,942	
Entrance Fees/Green Fees/Rentals			4,858		-		-		4,858		3,530	
Advertising/Awards/Prizes			3,350		-		-		3,350		13,471	
Stipends/Fees/Temp Services			2,200		-		-		2,200		-	
Transfers			(47,782)		-		(12,019)		(59,801)		13,959	
Depreciation			28,556						28,556		28,717	
Total EXPENSES (UNRESTRICTED)	,	\$	3,590,334	\$	-	\$	(12,019)	\$	3,578,315	\$	3,390,816	

June 30, 2023

		Unrestricted		Temp Restricted		Perm Restricted		Total		Total	
EXPENSES (RESTRICTED)											
Student Assistance	N	\$	-	\$	1,635,248	\$	-	\$	1,635,248	\$	1,255,884
Stipends/Fees/Temp Services	Ο		-		440,062		-		440,062		377,268
Supplies	P		-		347,130		-		347,130		226,221
Professional & Service Provider Fees			-		124,045		-		124,045		124,105
College Capital & Program Support			=		601,044		-		601,044		600,000
Staff Development	Q		-		77,440		-		77,440		31,794
Travel/Lodging			-		74,305		-		74,305		63,022
Catering/Meetings	R		=		77,612		-		77,612		168,774
Publications/Dues	$\mathbf{S}$		-		33,252		-		33,252		14,297
Advertising/Awards/Prizes			-		44,900		-		44,900		51,981
Occupancy (Utilities & Maint & Repair)			-		34,086		-		34,086		46,659
Thank/Honor/Remember			-		13,799		-		13,799		15,607
Entrance Fees/Green Fees/Rentals			-		13,099		-		13,099		19,844
Taxes/Licenses/Registrations			-		9,672		-		9,672		16,270
Printing/Copying			-		12,294		-		12,294		6,092
Postage			-		57		-		57		1,129
Transfers	_		-		59,801		<del>-</del>		59,801		(13,959)
Total EXPENSES (RESTRICTED)	'•	\$	-	\$	3,597,847	\$	-	\$	3,597,847	\$	3,004,987
Total EXPENSES		\$	3,590,334	\$	3,597,847	\$	(12,019)	\$	7,176,162	\$	6,395,803
NET INCOME (LOSS) Excl Investments		\$	(395,312)	\$	(1,079,905)	\$	(2,819,095)	\$	(4,294,313)	\$	(3,872,897)
INVESTMENT INCOME (LOSS)											
Interest/Dividends	T	\$	491,323	\$	347,236	\$	1,047,099	\$	1,885,658	\$	1,422,621
Realized Investment Income (Loss)	T		204,860		174,014		653,350		1,032,224		2,223,490
Unrealized Investment Income (Loss)	T		829,873		609,103		2,483,795		3,922,770		4,541,511
Change in Value-Split Interests			(55,261)		6,793		17,751		(30,717)		26,776
Total INVESTMENT INCOME (LOSS)	•	\$	1,470,794	\$	1,137,145	\$	4,201,995	\$	6,809,935	\$	8,214,399
NET INCOME (LOSS)		\$	1,075,482	\$	57,240	\$	1,382,900	\$	2,515,622	\$	4,341,502



## INCOME STATEMENT (STATEMENT OF ACTIVITIES)

For the Twelve Months Ending June 30, 2024

#### **Explanation of Variances**

- A Donations increased \$129,000 over the same period last year, to end the fiscal year at \$2,373,341. Cultivation efforts underway include a \$150,000 endowed scholarship which will be received early in fiscal year 2025.
- B In-Kind Donations increased as a result of a property gift into a charitable remainder unitrust (see note C on the balance sheet).
- C Increase in Income-Operations due to \$29,000 cultivation fee paid by excavating company working on Boschma Farms project. Land was removed from the college building site and spread over adjacent foundation land.
- D Assets Released from Restrictions represents the endowment distribution for fiscal year 2025. The distribution allocates funds from endowments (permanently restricted) to program (temporarily restricted) and unrestricted funds.
- E Increase in Professional/Service Provider Fees due to IT outsourced activities and a research consultant to assess awareness and perceptions of Clark College and Clark College Foundation in the community. This data will impact college/foundation future marketing strategies.
- F College Capital & Program Support increased due to the college IT department utilizing all of their allocated funds. In the prior year, the IT department did not utilize all available funding.
- G Increase in Software/Support due to new software programs implemented in new fiscal year (GiveCampus & FreeWill) to support fundraising initiatives.
- H Increase in Printing/Copying expense a result of new activities in fiscal year 2024: annual fund appeals and donor impact reports.
- I Catering/Meetings increased due to a foundation board retreat held in FY 2024. In the prior year a retreat was not held. Additionally, there was an increase in costs relative to board, staff, and alumni events.
- J In fiscal year 2024 the foundation provided unrestricted resources to supplement ticket sales and sponsorships for Clark College Foundation's 90-year anniversary gala.
- K Travel/Lodging increased due to a foundation board retreat held in FY 2024. In the prior year a retreat was not held.
- L Decreased Occupancy expense from FY 2023 is due to foundation office repairs of \$120,000 to eliminate water leakage into the building.
- M Scholarship Management/Support increased as a result of the scholarship reception held to celebrate students and connect them with donors.
- N Increase in Student Financial Assistance due to increased scholarship awards and emergency grants provided to students in the current fiscal year. See financial dashboard for additional scholarship detail.
- O Primary cause of increase in Stipends/Fees/Temp Services a result of Veterans Center of Excellence utilizing increased funds to support a staff position.
- P Supplies increase due to fund usage by various college programs: dental hygiene (air filters), athletics (sports gear), child/family studies (playground equipment), welcome center (stickers, Clark gear) MESA (t-shirts, water bottles) transitional studies (laptops).
- Q Staff Development expenses increased as college personnel engaged in a variety of professional development activities including nursing conferences, doctoral classes, certifications, and workshops.
- R Activities occurred in the prior year associated with Penguin Pantry, MESA + STEM bootcamp, and Veterans Center of Excellence. Similar activities have not occurred in the current year. Additionally, food purchases related to Penguin Pantry were recorded as Catering/Meetings expense in FY 23

#### **Explanation of Variances**

- versus Student Assistance in FY 24.
- S Increase in Publications/Dues a result of the library purchasing a McGraw Hill subscription totaling \$23,000.
- T Investment income reflects year to date cumulative realized and unrealized gains/losses. The investment pool recorded a 6.3% gain for the previous 12 months. See financial dashboard for additional investment pool performance measures.

General item: The income statement includes all financial activities that flow through the foundation. These include foundation operations and college expenditures (program, scholarships and capital expenditures).



### Clark College Foundation OPERATIONAL BUDGET COMPARISON

For the Twelve Months Ending: June 30, 2024

		YTD Actual		<b>Budget to Date</b>		YTD		%
		Thr	u 06/30/2024	Thr	u 06/30/2024	V	ariance	Variance
INCOME								
Endowment Distributions (Unrestricted)	$\mathbf{A}$	\$	2,868,936	\$	2,868,936	\$	-	0.0%
Unrestricted Fundraising	В		318,427		330,000		(11,573)	-3.5%
Administrative Fee Income	В		121,037		200,000		(78,963)	-39.5%
Trustee Fee Income			16,198		13,000		3,198	24.6%
		\$	3,324,597	\$	3,411,936	\$	(87,339)	<b>-2.6</b> %
OPERATIONAL EXPENSES								
Salaries, Wages & Benefits		\$	2,347,311	\$	2,316,553	\$	(30,758)	<b>-1.3</b> %
Advancement								
Software/Publications/Dues		\$	92,883	\$	89,678	\$	(3,205)	-3.6%
Printing/Copying	C		76,096		56,950		(19,146)	-33.6%
Service Provider Fees	D		41,191		74,150		32,959	44.4%
Postage	C		34,420		20,175		(14,245)	-70.6%
Professional Fees			32,406		34,800		2,394	6.9%
Travel/Lodging	D		23,155		41,900		18,745	44.7%
Catering/Meetings	D		18,624		35,700		17,076	47.8%
Staff Development			12,780		14,325		1,545	10.8%
Supplies/Misc.			8,201		2,925		(5,276)	-180.4%
Advertising/Awards/Prizes			2,304		7,900		5,596	70.8%
Thank/Honor/Remember			1,610		5,050		3,440	68.1%
		\$	343,670	\$	383,553	\$	39,883	10.4%
<b>External Relations</b>								
Service Provider Fees		\$	73,545	\$	93,990		20,445	21.8%

	Υ	TD Actual	Buc	lget to Date		YTD	0/0
	Th	ru 06/30/2024	Thr	u 06/30/2024	V	ariance	Variance
Catering/Meetings		9,669		23,500		13,831	58.9%
Supplies/Misc.		6,030		2,700		(3,330)	-123.3%
Software/Publications/Dues		4,761		25,523		20,762	81.3%
Travel/Lodging		3,865		3,000		(865)	-28.8%
Printing/Copying		3,084		21,000		17,916	85.3%
Staff Development		1,840		4,490		2,650	59.0%
Advertising/Awards/Prizes		1,046		17,750		16,704	94.1%
Postage		241		9,500		9,259	97.5%
Thank/Honor/Remember		142		7,800		7,658	98.2%
E	\$	104,223	\$	209,253	\$	105,030	50.2%
Administration							
Professional Fees F	\$	146,817	\$	123,379	\$	(23,438)	-19.0%
Catering/Meetings G		54,896		30,995		(23,901)	-77%
Serv. Prov. Fees/Publications/Taxes		50,765		54,050		3,285	6.1%
Supplies/Postage/Recruiting		36,440		27,860		(8,580)	-30.8%
Scholarship Management		34,594		31,719		(2,875)	<b>-</b> 9.1%
Occupancy		31,134		34,380		3,246	9.4%
Insurance		29,806		28,904		(902)	-3.1%
Travel & Lodging		23,938		25,920		1,982	7.6%
Printing/Copying/Graphics		17,279		17,150		(129)	-0.8%
Software & Support		16,824		12,072		(4,752)	-39.4%
Staff Development & Continue Ed		2,146		6,959		4,813	69.2%
	\$	444,639	\$	393,388	\$	(51,251)	<b>-13.0</b> %
TOTAL OPERATIONAL EXPENSES	\$	3,239,843	\$	3,302,747	\$	62,904	1.9%
NET INCOME BEFORE COLLEGE EXPENSES	\$	84,755	\$	109,189	\$	(24,434)	-22.4%

**COLLEGE PROGRAM EXPENSES** 

		ΥT	D Actual	Bud	get to Date		YTD	0/0
		Thru 06/30/2024		Thru 06/30/2024		Variance		Variance
College Foundation Funds Allocation	Н	\$	138,877	\$	164,750	\$	25,873	15.7%
College Campus Priorities	Η		107,627		169,100		61,473	36.4%
College & Community Relations			16,303		23,000		6,697	29.1%
	-	\$	262,807	\$	356,850	\$	94,043	26.4%
NET INCOME (EXPENSE)	=	\$	(178,052)	\$	(247,661)	\$	69,609	-28%



### Clark College Foundation OPERATIONAL BUDGET COMPARISON

For the Twelve Months Ending: June 30, 2024

### **Explanation of Variances**

- A Represents funds distributed from endowment investments for the 2023/2024 operational budget.
- **B** The budget anticipated \$330,000 and \$200,000 in unrestricted fundraising and gift fee revenue, respectively. To date, \$318,000 and \$121,000 has been recorded in unrestricted fundraising and gift fee revenue, respectively.
- C Additional mailings were sent out to boost donor acquisition through annual fund appeals.
- **D** The budget planned for various advancement activities requiring service provider fees, catering/meetings, and travel. Several of those activities were not undertaken causing these line items to be under budget.
- E External relations is under budget \$105,000. This is due to a vacancy in the communications department since the beginning of the fiscal year. A communication staff member was hired in Mach 2024 which increased communication and marketing activities and expenditures.
- F Professional fees over budget due to legal fees pertaining to MOU and data sharing agreement and consulting fees for leadership training.
- **G** Increase in actual expenses due to higher than budgeted costs for the board retreat, unbudgeted costs to host investment firms participating in the foundation's consulting services request for proposal, and higher than anticipated expenses for board and committee gatherings.
- **H** College foundation funds allocation and college campus priorities under budget as the college did not utilize all funds during the fiscal year.

General item: The operational budget includes only expenditures from unrestricted funds. This includes foundation operations and board approved college expenditures utilizing unrestricted funds.



## Greetings!

Jude Georgeades-Tambara Psychology

Student

Ambassador

2022-present

PTK VP of Service 2024-2025

Women's Studies

I took a detour.

blinked.

So,
What took me so long
to get here?

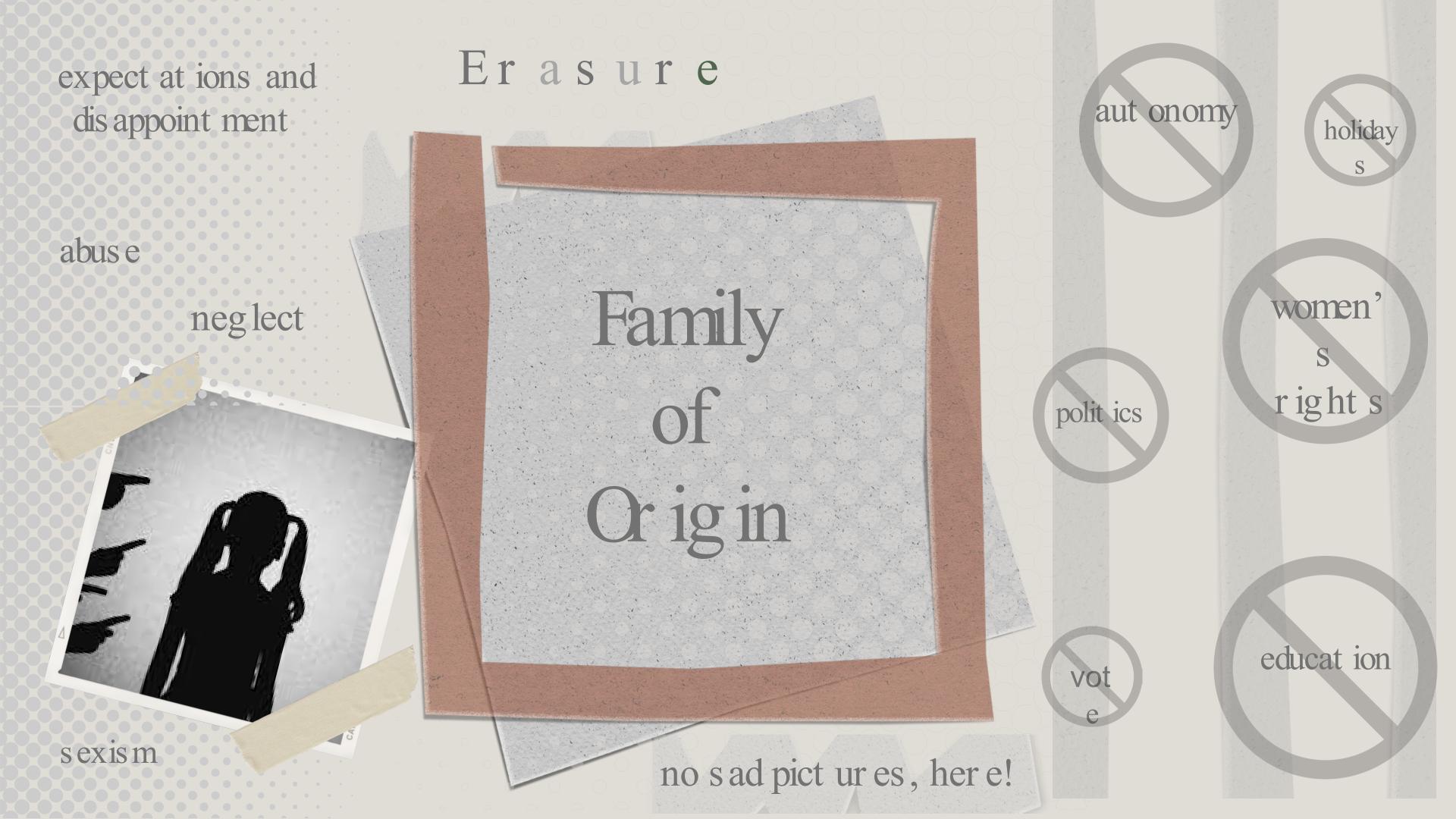
The Starbucks line was really long.

I crastinate so well, I went pro.

I took the scenic route.

trigger

warning!





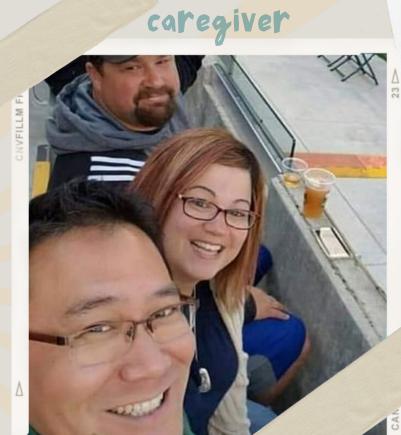
30-Year Cap

> **Nuclear** Family

Stabilit4

Volunt eer advocate for women and children





Japanese & Mexi-American multi-ethnic family





## obstacles

- · Failure, time
- · Cost, the fear of debt
- SAHM lack of financial independence
- Mom guilt taking from my daughter (her education, her needs and mental health care.)
- · Burden & an expense to my family
- Health issues, accident recovery,
   and home repairs

I'm too old

to do this.



my ADHD brain

## Motivations

- · Face the fear!
- Providing for my daughter learn to navigate this process in preparation for her future.
- · Contribution to my family
- · Take control of my financial future and empower myself.
- · Women of color in leadership roles
- · Love for learning.
- · LOTS of other inspiring SAHMS
- · Equality and equity!
- · I want to do more!

I'm too young to give up.





Keys to my success:

• Family, friends, & connections within the Clark community.

· Entry services team!

· Faculty & Staff devoted to helping students

· Student employment opportunities

· Student Success Coaches

· Tutoring Center

· Disability Access Center

 The many, MANY resources here (financial assistance, a scholarship, student success workshops, clubs, PTK & ADHD workshops, etc.)



### Unexpected bonus:



GROUP VISITS
MIDDLE & HIGH SCHOOLS

Friendships! I thought I was irrelevant at age 50 among students half my age and I wouldn't feel welcome. How wrong I was!

Learn from younger generations, staying current, enhancing my education, and my relationship with my teen daughter.

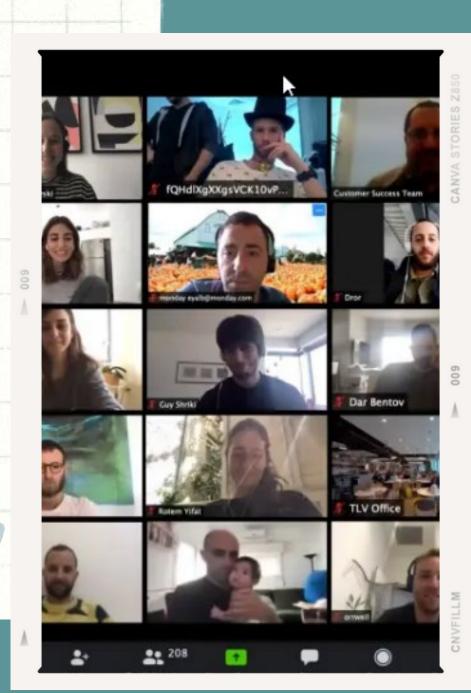
Financial assistance, scholarship opportunities.

Recognition and awards!

Student Amabassador - impactful experience!

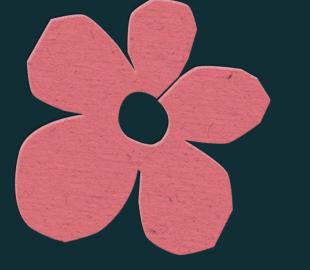
I have helped many of my own friends or their children enroll at Clark with some graduating already!.





## CURRENT STUDENT PERSPECTIVE

- · Mom Guilt: Being a present enough for my family.
- · As I continue to deplete our funds, I worry there won't be any funds available for when my daughter is ready to attend college.
- · Resources for a financially dependent homemaker before becoming a displaced homemaker?
- · Is there a space/forum for adult learners to share their experiences or connect with each other?
- Any parents/students on a Clark journey together?
   Obstacles for other at-home moms who
  - want to attend college and better position themselves to not be financially independent.
  - · What are some ways to reach them moms before they find themselves as displaced homemakers?



# My Mission at Cark College

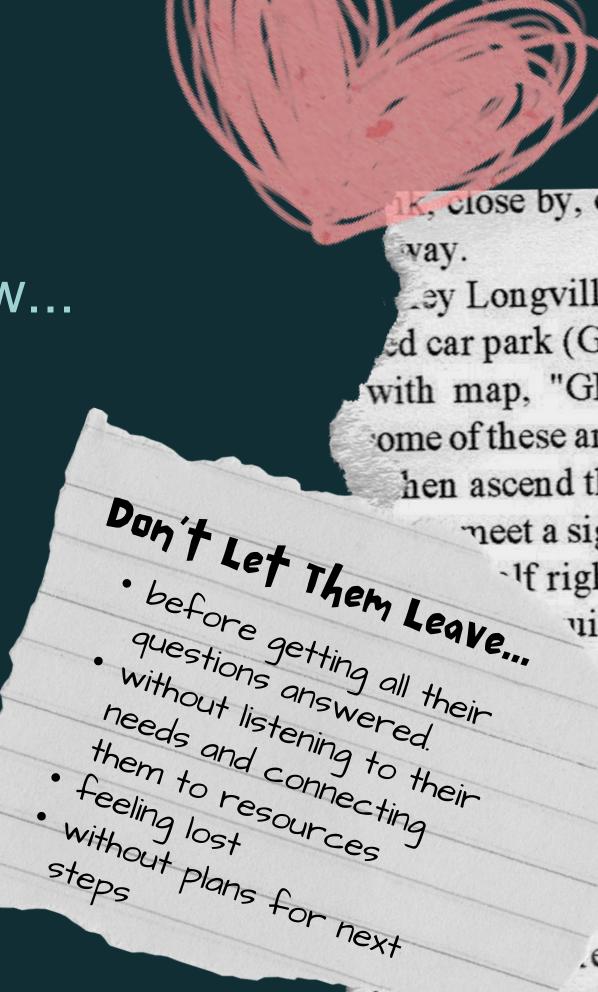
If only I knew then what I know now...

Resources: Enrollment Navigator. Emancial Aid & WES Book a campus tour! Student Like & Diversity Ctrl. Student Employment penguin pantry 200m room assistance Disability Access Center! MESA Center STEM rutoring center Advising & Career Sycs.

Why I LOVE doing campus tours A Captive Audience!

I get to ramble on about everything
Clark College has to offer for a
whole hour - maybe longer
AND

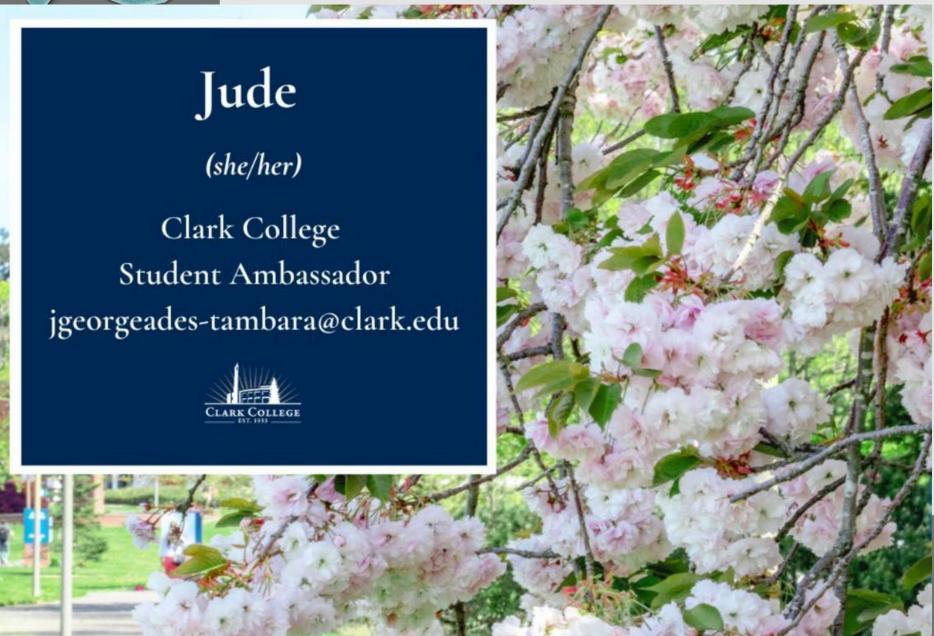
sometimes I get to be their first official friend made through the Clark Community.





(Cue the "time's up" music)

## Thank you for listening!



If you'd like to hear more,
let's do coffee,
or book a
CAMPUS TOUR!

### Clark College - Budget Status Report June 30, 2024

Sources of Funds (Revenues)	2023-24 Budget	Revenues to Date	Difference	% Budget Received
Operating Accounts	Daagot	10 2410	2	110001100
State Allocation	51,976,454	51,192,855	(783,599)	98.5%
Tuition & ABE	14,920,410	15,039,258	118,848	100.8%
Running Start	11,493,298	13,395,753	1,902,455	116.6%
Planned use of prior fund balance	2,717,277	-	(2,717,277)	0.0%
Dedicated, matriculation, tech, cont ed	5,153,511	5,178,641	25,130	100.5%
Total Operating Accounts	86,260,950	84,806,506	(1,454,444)	98.3%
Other Accounts				
Grants	2,909,761	2,166,639	(743,122)	74.5%
Contracts	586,893	2,851,375	2,264,482	485.8%
Internal Support & Agency Funds	985,485	1,130,140	144,655	114.7%
ASCC	2,076,718	1,939,936	(136,782)	93.4%
Bookstore	2,389,302	2,473,864	84,562	103.5%
Parking	324,355	313,140	(11,215)	96.5%
Auxilliary Services	2,291,638	3,982,246	1,690,608	173.8%
Financial Aid	20,180,780	20,633,776	452,996	102.2%
Total Other Accounts	31,744,932	35,491,117	3,746,185	111.8%
Total Sources of Funds	118,005,882	120,297,624	2,291,742	101.9%

		Encumbrances		
Uses of Funds	2023-24	Expenditures		% Budget
(Expenses)	Budget	to Date	Difference	Spent
Operating Accounts	•			
President	1,377,808	1,255,079	122,729	91.1%
Vice President of Diversity, Equity & Inclusion	984,424	619,423	365,001	62.9%
Vice President of Instruction	54,140,468	54,186,444	(45,976)	100.1%
Vice President of Operations	11,072,170	11,044,807	27,363	99.8%
Vice President of Student Affairs	10,169,900	9,325,095	844,805	91.7%
Chief Information Officer	5,245,609	5,243,953	1,656	100.0%
Vice President of Human Resources and Compliance	2,177,219	2,156,324	20,895	99.0%
Bank fees/cc fees/revolving funds	1,093,352	1,295,429	(202,077)	0.0%
Total Operating Accounts	86,260,950	85,126,553	1,134,397	98.7%
Other Accounts				
Grants	2,909,761	2,233,741	676,020	76.8%
Contracts less Running Start	586,893	2,553,644	(1,966,751)	435.1%
Internal Support & Agency Funds	985,485	1,107,675	(122,190)	112.4%
ASCC	2,076,718	1,943,869	132,849	93.6%
Bookstore	2,389,302	2,605,855	(216,553)	109.1%
Parking	324,355	372,296	(47,941)	114.8%
Auxilliary Services	2,291,638	3,494,701	(1,203,063)	152.5%
Financial Aid	20,180,780	21,012,769	(831,989)	104.1%
Total Other Accounts	31,744,932	35,324,550	(3,579,618)	111.3%
Total Uses of Funds	118,005,882	120,451,103	(2,445,221)	102.1%
Difference - Excess (Deficiency)		(153,480)		

c. Dr. Karin Edwards, Sabra Sand, Vanessa Neal, Nicole Rogers-Marcum, Julie Taylor, Terry Brown e. Michele Cruse, Sudha Frederick, Brad Avakian, Scott Headley, Ash Kingsland, Darci Feider, Tanya Kerr Linda Tuve 8/6/24





2025-27 OPERATING BUDGET REQUEST

October 7, 2024

Washington's 34 community and technical colleges request additional funding in the 2025-27 operating budget to ensure competitive staff compensation and meet operational needs. These investments are vital for delivering high-quality instruction and services to our 290,000 students, as well as for supporting the local communities and employers that rely on their skills and contributions.



### Provide Fully Funded, Competitive Compensation (\$247 million)

Community and technical colleges prepare students of all ages, backgrounds, and skills to enter careers and universities, building a stronger workforce and economy for Washington. Faculty and staff are at the heart of our students' success, but we are losing them to better paying jobs in private industry, K-12 schools, and other colleges and universities. Along with faculty, we are struggling to hire and retain administrative and classified staff who serve in crucial roles in financial aid, business operations, and advising.

The hollowing out of our employee ranks has a direct impact on students, who need access to programs and the personal touch of experienced staff. A salary increase of 6.5% for each year of the biennium, for a total wage increase of 13%, would help colleges provide competitive compensation, fill vacant positions, and reduce turnover. We are very grateful for the Legislature's decision to provide full funding for compensation in the 2023-25 budget and urge you to continue this vital policy.

### **Support College Operations (\$90 million)**

Community and technical colleges urgently need additional, core operational support to cover the true cost of running a college. College operating costs have increased dramatically over the past five years and Washington's tuition formula has not kept pace with the increases. Rising costs and capped tuition rates have squeezed college operating budgets and, within those narrow funding margins, colleges must dedicate a significant portion to unavoidable costs: About 80% of college funding is dedicated to salaries and a significant amount is tied to specific purposes under legislative provisos.

Faced with rising costs, capped tuition rates, and inflexible funding, colleges are unable to secure, or shift, resources to meet the unique local needs of their students and communities.

Operating costs are rising not just because of inflation, but because higher education has changed dramatically. For example, colleges must upgrade technology infrastructure to provide more online learning, bolster cybersecurity, increase safety and security, and pay for increasingly expensive software subscriptions and leases. Complex federal mandates, such as the new Title IX and web accessibility rules, add to the financial strain. Legislative funding for core operational support would help cover essential costs, ensuring sufficient funding for student programs and services and enabling colleges to meet their unique local needs.





### **CONTACT INFORMATION**

Operating Budget Director phone: 360-704-1023 email: swinner@sbctc.edu

### WASHINGTON'S **COMMUNITY AND** TECHNICAL COLLEGES



**OCTOBER 7. 2024** 

### Preserve, Optimize, Modernize

In today's rapidly changing higher education landscape, community and technical colleges need to offer safe, modern spaces for teaching and learning and provide the best training ground for new and emerging career fields. Our community and technical college system's \$652.8 million capital budget request is designed to meet both those goals.

### Who We Serve

Anchored in local communities across Washington. our 34 community and technical colleges collectively served about 290,000 students in the 2023-24 academic year. We proudly serve a very diverse student population. Our students are more likely to be the first in their families to attend college, come from lower-income families, be people of color, hold down jobs while enrolled, and care for parents or children. The median age is 26.

### **Minor Works**

Our request prioritizes minor works projects ahead of all other work to prevent or delay more costly renovations and replacement projects in the future.

In this request, our state's 34 community and technical colleges would receive funding for high-priority facility repairs — such as repairing or replacing roofs, windows, elevators, boilers, and mechanical systems — and to proactively replace campus infrastructure that is beyond its useful life, before it fails.

All colleges would also receive funding to modernize existing spaces to ensure they continue to be viable, relevant, and useful.

### **Major Projects**

Our capital budget request includes funding for 12 major projects, starting with a study of possible solutions for Lake Swano dam at Grays



Harbor College. Considered "high hazard" by the Department of Ecology, the dam poses an imminent threat to public safety in the south Aberdeen area. A dam failure would significantly disrupt campus operations by cutting off utilities and access to several buildings and by eliminating the college's alternate tsunami evacuation route.

The remaining projects on the list support space for instruction, labs, student services, and vocational programs in high-demand fields like clean energy, automotive technology, advanced manufacturing, and allied health. Nearly 241,000 square feet of the college system's oldest and least functional teaching and learning spaces would be replaced or renovated.

### **Clean Buildings Act Compliance**

Our college system seeks funding for each college to inventory energy-consuming equipment on campus — such as HVACs, boilers, and lighting systems — in order to develop Energy Management and Operations and Maintenance plans required by the 2019 Clean Buildings Act.

Owners of buildings that need to comply with the Clean Buildings Act are required to have a qualified person submit compliance reports for affected buildings, with the first report due in 2026. A second part of this request is to enable colleges to either train staff to become qualified to submit compliance reports or contract with others who are qualified.





### 2025-27 Capital Budget Request

					Cumulative
Priority	College	Project	Funding Phase	Request amount	request
1	Systemwide	Preventive Facility Maintenance and Building System Repairs	2003 operating fund swap	\$ 22,800,000	\$ 22,800,000
2	Systemwide	Minor Works - Preservation (25-27)	Design & Construction	\$ 33,325,000	\$ 56,125,000
3	Systemwide	Minor Repairs - Roof (25-27)	Design & Construction	\$ 12,153,000	\$ 68,278,000
4	Systemwide	Minor Repairs - Facility (25-27)	Design & Construction	\$ 47,554,000	\$ 115,832,000
5	Systemwide	Minor Repairs - Site (25-27)	Design & Construction	\$ 4,771,000	\$ 120,603,000
6	Systemwide	Minor Repairs - Infrastructure (25-27)	Design & Construction	\$ 43,400,000	\$ 164,003,000
7	Systemwide	Minor Works - Program (25-27)	Design & Construction	\$ 45,446,000	\$ 209,449,000
8	Grays Harbor	Lake Swano Dam Study	Planning/Design	\$ 1,000,000	\$ 210,449,000
9	Olympic	Innovation & Technology Learning Center	Construction	\$ 31,232,000	\$ 241,681,000
10	Lower Columbia	Center for Vocational and Transitional Studies	Construction	\$ 45,388,000	\$ 287,069,000
11	Columbia Basin	Performing Arts Building Replacement	Design & Construction	\$ 54,868,000	\$ 341,937,000
12	Whatcom	Technology and Engineering Center	Design & Construction	\$ 51,457,000	\$ 393,394,000
13	Cascadia	CC5 Gateway building	Construction	\$ 40,208,000	\$ 433,602,000
14	Edmonds	Triton Learning Commons	Construction	\$ 43,900,000	\$ 477,502,000
15	Renton	Health Sciences Center	Construction	\$ 52,078,000	\$ 529,580,000
16	Bellingham	Engineering Technology Center - Bldg J Replacement	Design & Construction	\$ 18,676,000	\$ 548,256,000
17	Centralia	Teacher Education and Family Development Center	Construction	\$ 12,854,000	\$ 561,110,000
18	Spokane	Apprenticeship Center	Construction	\$ 43,501,000	\$ 604,611,000
19	Skagit	Library/Culinary Arts Building	Construction	\$ 37,580,000	\$ 642,191,000
20	Systemwide	Clean Buildings Compliance - Equipment Inventory and Reporting	Data & Compliance	\$ 10,612,000	\$ 652,803,000

Certificate of Participation/Alternative Financing Requests							
Columbia Basin	Student Housing Construction	Design & Construction	\$	18,000,000			
Edmonds	Student Housing Acquisition	Acquisition	\$	9,000,000			