



# Clark College

Board of Trustees Regular Meeting Packet

Wednesday, May 22, 2024, at 5:00 pm

<https://clark-edu.zoom.us/j/87307462808?pwd=SURHRIVKMERYQ24wdWVac2lCV0xTdz09>

Meeting ID: 873 0746 2808

Passcode: 226957

Dial in: 1 (253) 215 8782

**Physical Location:**

**Gaiser Hall, Room 213**

## Board of Trustee Regular Meeting Packet, May 22, at 5:00 pm

- I. Call to Order/Agenda Review – Chair Canseco Juarez
- II. Land and Labor Acknowledgement – Chair Canseco Juarez
- III. Public Comment – Chair Canseco Juarez  
Public comment will be limited to two minutes each.
- IV. Action Items/Consent Agenda – Chair Canseco Juarez
  - a. April 24, 2024 – Work Session Meeting Minutes
  - b. April 24, 2024 – Regular Meeting Minutes
  - c. Boschma Farms Development Agreement
- V. Constituent Reports
  - a. ASCC – Emma Sturm
  - b. WPEA – Angela Dawson
  - c. AHE – Suzanne Southerland  
No Report Submitted.
- VI. PRESENTATION TOPIC – Jazz Program  
Presented by Dr. Doug Harris, Jazz Director
- VII. Reports from Board Members – Chair Canseco Juarez
- VIII. President’s Report – Dr. Karin Edwards
- IX. Next Meeting  
The next Board of Trustees work session and regular meeting are scheduled for Wednesday, June 12, 2024, starting at 3:30 pm.
- X. Executive Session  
An Executive Session may be held for any allowable topic under the Open Public Meetings Act. Pursuant to RCW 42.30.110 (1)(g), the Board shall convene an executive session to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.
- XI. Adjournment – Chair Canseco Juarez

# Clark College

## Board of Trustees Work Session Minutes

Wednesday, April 24, at 3:30 pm

GHL 213 and Zoom

### In Attendance

Cristhian Canseco Juarez, Chair

Denise Gideon, Vice Chair

Jeanne Bennett, Trustee

Marilee Scarbrough, Trustee

Suzanne Donaldson, Trustee

### Administrators

Dr. Karin Edwards, President

Sabra Sand, Vice President of Operations

Dr. Michele Cruse, Vice President of Student Affairs

Vanessa Neal, Vice President of Diversity, Equity, and Inclusion

Dr. Tina Redd, Interim Vice President of Instruction

Brad Avakian, Vice President of Human Resources

Sudha Frederick, Vice President of Information Technology

Calen Ouellette, Clark College Foundation Chief Executive Officer

Dr. Cecelia Martin, Associate Vice President of Planning and Effectiveness

### Others

Shelley Williams, Assistant Attorney General

Darci Feider, President's Office

Julie Taylor, President's Office

Brandon Johnson, Information Technology

#### I. Call to Order/Agenda Review

Chair Canseco Juarez called the work session to order at 3:30 p.m.

#### II. Public Comment

No public comment.

### Executive Session

The Board will convene an Executive Session under RCW 42.30.110(1)(G) at 3:31 p.m. to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

Executive Session is expected to last until 3:52 p.m. No final action will be taken during this executive session.

At 3:52 p.m., an announcement was made that the executive session would be extended to 4:03 p.m.

The Executive Session under RCW 42.30.110(1)(g) has ended at 4:03 p.m.

The work session reconvened at 4:03 p.m.

No action was taken by the Board during the Executive Session.

### Spring Term Enrollment Profile

Dr. Cruse, Vice President of Student Affairs and Dr. Martin, Associate Vice President of Planning and Effectiveness, provided a comprehensive overview of the spring term enrollment. They noted a significant 11.6% increase in enrollment and highlighted a rise in the utilization of student services. Disability support reported 513 registered students with disabilities for spring 2024. Financial aid disbursed \$4,610,076 in grants, \$1,908,650 in direct loans, \$7,751 in scholarships, and \$319,893 in Work-Study (WES) for the quarter. Challenges discussed included issues faced with the revised FAFSA, and concerns regarding fraudulent accounts. Student demographics revealed a veteran population of over 200 students and 189 student-athletes enrolled. Community and Continuing Education reported 885 enrolled students, with enrollment increasing throughout the term.

### 2025 Legislative Priorities

Dr. Edwards presented an overview of the proposed 2025 legislative priorities and timeline, highlighting a collaborative effort involving State Board staff, college presidents and chancellors to develop a survey aimed at identifying policies and budgetary needs. The Legislative Affairs Committee provided insights into key areas of focus for attention. It was noted that a second survey is currently underway for completion by the Board of Trustees (BOT) and Executive Committee (EC).

### Adjournment

Chair Canseco Juarez adjourned the work session at 4:56 p.m.

# Clark College

## Board of Trustees Regular Meeting Minutes

Wednesday, April 24, 2024

GHL 213 and Zoom

### In Attendance

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Denise Gideon, Vice Chair

Jeanne Bennett, Trustee

Marilee Scarbrough, Trustee

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### Administrators

Dr. Karin Edwards, President

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Vanessa Neal, Vice President of Diversity, Equity, and Inclusion

Dr. Tina Redd, Interim Vice President of Instruction

Brad Avakian, Vice President of Human Resources

Sudha Frederick, Vice President of Information Technology

Calen Ouellette, Clark College Foundation Chief Executive Officer

Dr. Cecelia Martin, Associate Vice President of Planning and Effectiveness

### Other

Shelley Williams, Assistant Attorney General

Darci Feider, President's Office

Julie Taylor, President's Office

Brandon Johnson, IT

### Call to Order/Agenda Review

Chair Canseco Juarez called the regular Board of Trustees meeting to order at 5:00 pm.

### Land and Labor Acknowledgment

Clark College Land and Labor Acknowledgment offered by Trustee Scarbrough.

### Public Comment

Beverly Brosius

Norman Farrell

Robert Weston

### Action Items/Consent Agenda

- a. March 13, 2024 – Work Session Meeting Minutes
- b. March 13, 2024 – Regular Meeting Minutes

c. March 22, 2024 – Special Session Meeting Minutes

MOTION: Trustee Scarbrough moved to approve the Consent Agenda. Trustee Bennett seconded the motion. Motion passed as presented.

#### Early Tenure Vote

Trustee Gideon moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee, grant early tenure to Elizabeth Jochim. Trustee Bennett seconded the motion. Motion passed as presented.

#### Constituent Reports

The board highly values the constituent reports and again asked that written reports be submitted on the Friday before each board meeting.

#### ASCC

ASCC President Emma Sturm shared the following update:  
ASCC Student Government distributed 154 Penguin Pantry boxes, hosted Welcome Week tables offering information and snacks, and held the last Involvement Fair of the academic year. Initiatives to reengage students included participation in a Phi Theta Kappa meeting, presentations in College 101 classes, and hosting the Suit Up for Leadership event. Additionally, the ASCC Student Government is forming partnerships statewide, such as with the Clark County League of Women's Voters for the Let Your Voice Be Heard event, while also preparing for the Oswald Awards.

#### WPEA

A written report was submitted to the Board.

#### CCAHE

No report was submitted.

#### Multicultural Peer Mentors

Mercy Kariuki, Multicultural Peer Mentor, provided an overview of the program's objectives, emphasizing the importance of inclusivity and diversity. She introduced the current year team, showcasing their roles and contributions. Reviewing core values centered around advocating for student equality and understanding power dynamics, she emphasized the program's commitment to supporting communities across campus. Highlighting three quarterly luncheon events as opportunities to bolster student success, Mercy underscored the program's dedication to supporting student groups like the Latinx Student Union, Black Student Union, and Queer Agenda. She also discussed the significant impact of the program's recent attendance at the Student of Color Conference state conference on participating students.

## Reports from the Board Members

### Trustee Scarbrough

Trustee Scarbrough acknowledged Community College Month and commended Maureen Chan-Hefflin for her exemplary communication efforts. Additionally, she attended Cohort 146 Nursing Pinning Ceremony, highlighting the vibrant atmosphere at the ceremony.

### Vice Chair Gideon

Vice Chair Gideon participated in Trustee Tuesday, where Dr. Edwards delivered a presentation. She also had a one-on-one meeting with Dr. Edwards and attended a joint Board Chair and Vice Chair meeting with President Edwards.

### Trustee Donaldson

Trustee Donaldson reported having no updates or items to share.

### Trustee Bennett

Trustee Bennett praised Maureen Chan-Hefflin and her team for their excellent media coverage of the college. She also had her one-on-one meeting with Dr. Edwards. Trustee Bennett then addressed the public comments at the March 13, 2024, BOT meeting; concerns were raised regarding the hybrid meeting format's compliance with the Washington State Open Public Meeting Act. Referencing a 2017 attorney general opinion, which allowed meetings via telephone conference with proper notice and public access, Trustee Bennett highlighted that our current format, allowing public attendance and comment both virtually and in person, aligns with the act's requirements. Trustee Bennett expressed appreciation for public input and welcomed the opportunity to clarify the board's practices.

### Chair Canseco Juarez

Chair Canseco Juarez expressed gratitude to all meeting attendees, with a special acknowledgment to the Board members. The diverse expertise, experience, and personal qualities of Board members were emphasized, reflecting their commitment to effective leadership. The collaborative support for the college's mission, enriched by the diversity of the Board, was warmly appreciated for their valuable contributions. Additionally, he noted that they adhere to federal, state, and college requirements as a governance board. Chair Canseco Juarez reviewed the Board's responsibilities, such as conducting tenure candidate interviews, employing a chief executive officer as an institutional leader, and overseeing fiscal matters. Furthermore, Chair Canseco Juarez underscored the importance of supporting President Edwards's work to advance the institution's mission and ensure effective day-to-day management and overall progress of the college.

He shared the PenguinsGive opportunity with the Trustees and commended Maureen Chan-Hefflin and her team for their excellent media coverage of the college.

### President's Report

Dr. Edwards echoed Chair Canseco Juarez's sentiment about the trustees' service to the college and the community.

Dr. Edwards gave the floor to Calen Oullette, CEO of the Clark College Foundation, for an update on Penguins Give. Calen Oullette provided an update on Penguins Give, highlighting the impressive pre-day \$22,000 already raised.

Following this, Dr. Edwards discussed the successful CTE showcase, which brought 350 students from 21 high schools to campus. She discussed the upcoming Sakura Festival and Take Your Child to Work Day, which is scheduled for April 25. Dr. Edwards also discussed the recent budget presentations, emphasizing the opportunity to listen to the college's needs and explore innovative approaches or potential partnerships for requests that may not be funded. Dr. Edwards then gave the floor to Dr. Cruse, who addressed the challenges with FAFSA processing and fraudulent student accounts.

Calen discussed the student success fund, which aims to address financial gaps and enhance emergency grants.

#### Next Meeting

The next Board of Trustees work session and regular meeting are scheduled for Wednesday, May 22, 2024, starting at 3:30 pm.

#### Adjournment

Chair Canseco Juarez adjourned the regular meeting at 6:20 p.m.





May 22, 2024

Darrell Jennings  
Capital Budget Director  
State Board for Community and Technical Colleges  
1300 Quince Street SE  
Olympia, WA 98504-2495

Re: Development Agreement on Property ID 214196000.

Dear Darrell:

The Clark College Board of Trustees supports the attached development agreement. This agreement is with the City of Ridgefield and provides for the reimbursement to the college for the city required portion of the road construction costs at our new building in Ridgefield, Washington. We ask the state to join us in supporting this development agreement.

Sincerely,

Cristhian Canseco Juarez  
Chair  
Clark College Board of Trustees

**ASCC STUDENT GOVERNMENT  
BOARD OF TRUSTEES REPORT**

**May 2024**

*Presented by:  
ASCC President Emma Sturm*

**Clark College Students Resources Access**

The ASCC Student Government is working to ease students return to campus by providing awareness of college resources such as clubs, programs, workshops, events, leadership opportunities, the DEI office, and the tutoring center. Some ways that ASCC Student Government is working on doing this:

- Successfully handed out 187 Penguin Pantry boxes to students this past month.
- Began recruitment process for next year's ASCC Team. Posted information about the application process and what it means to be a student leader across campus. We have tabled at a few different events for recruitment.
- The Student Life Instagram account, which shares events happening across the campus among various programs and clubs, has increased its following amount to 1,032.
- Budget Requests: This past month ASCC approved the following budget requests:
  - \$130,065 for the reupholster of the furniture in the PUB building.
  - \$10,000 for the Women's softball team to have a new Scoreboard.

**Clark College Campus Climate**

ASCC Student Government is working to reengage students on campus. Some of the initiatives ASCC Student Government has done to achieve this:

- Hosted the Let Your Voice Be Heard Event in Hanna Hall on May 9<sup>th</sup>. This event allows students to write an anonymous note about any questions/concerns/kudos they have for Student Government or Clark College. We had over 73 students participate in this event.
- ASCC sent out a faculty survey on May 8<sup>th</sup> to ask faculty about their preferences toward either an annual and/or quarterly student award event ceremony. Completing this survey will help inform us what to do regarding recognizing students.

## **Clark College State-Wide Initiatives**

ASCC Student Government have started to outreach to form different partnerships state-wide. ASCC Student Government has been able to accomplish this through:

- The Women League of Voters tabled at the Let Your Voice Be Heard event and were there to engage with students. They also partnered with the Civics and Sustainability Director to create a political survey for students to fill out. This survey primarily asked students about their knowledge about voting, civics on campus, etc. Approximately 40 students completed this survey.

## **General Work Updates:**

- Currently prepping for Oswald Awards, our annual student award ceremony.

# WPEA/UFCW Local 365, Clark College Unit

*Board Report for May 2024*

## MEETINGS

WPEA Steward meeting on Mondays 11:30 AM

## COMMUNICATION

Current contact for campus stewards:

### Representational Stewards

<b>Angela Dawson</b>	360-992-2515
<b>Becky Lindsay</b>	360-992-2575
<b>Courtney Braddock</b>	360-992-2196
<b>DJ Scates</b>	360-992-2273
<b>Jessica Cerise</b>	
<b>Nora Rofjotur</b>	360-992-2947
<b>Jillian Taylor-Valdez</b>	

### Member Leaders

<b>Jenny Shadley</b>	360-992-2051
<b>DJ Scates</b>	360-992-2273
<b>Eli Gonzalez-Roman</b>	360-992-2498
<b>Ryan Johnson</b>	360-992-2075

## WPEA Classified Staff Updates:

WPEA Membership actively provided feedback to the budget committee. Members said the process can still be improved by scheduling more time between meetings for thoughtful feedback.

More than 50 years ago on April 28, Workers Memorial Day, the Occupational Safety and Health Act went into effect, promising every worker the right to a safe job—a fundamental right. Kudos to Clark leadership for sending out heat related safety information prior to the first hot weather event of the season.

# Clark College Jazz Band



**Dr. Doug Harris, Director of Bands**

# JAZZ @ CLARK

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## The Band in 2023-2024:

- 20 musicians from 9 area HS
- 38 auditions in fall 2023; up from 14 in 2018
- Thirteen are music majors, with three graduating in June 2024
- Sixteen are returning to Clark next fall
- 16/20 are receiving at least one music scholarship award; six are receiving full tuition
- We're adding a second Jazz Band to the program beginning Fall 2024



# Clark Jazz Band 2023-2024

rich in talent, commitment, and diversity

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## Saxophone

Ian Arellano Mendez —Lead Alto

*Battle Ground High School; Vancouver, WA*

Eric Jeffery—Alto II

*Heritage High School; Vancouver, WA*

Parker Bruning —Lead Tenor

*Hockinson High School; Brush Prairie, WA*

Lana White —Tenor II

*Washougal High School; Washougal, WA*

Francis Scroggins-Ocansey—Bari

*Heritage High School; Vancouver, WA*

## Trumpet

Bryce Robertson—Lead

*Skyview High School; Vancouver, WA*

Evan Eldridge—Trumpet II

*Evergreen High School; Vancouver, WA*

Xandriah Guidos—III

*Evergreen High School; Vancouver, WA*

Jessa Yothers—IV

*Heritage High School; Vancouver, WA*

Alice Stone—V

*Hockinson High School; Vancouver, WA*

## Trombone

Shelby McCombs—Lead

*Prairie High School; Vancouver, WA*

Ben Beam—II

*Evergreen High School; Vancouver, WA*

Jonah Charles—III

*Hockinson High School; Brush Prairie, WA*

Jaimon Tanner—IV

*Evergreen High School; Vancouver, WA*

Anastasia Ryder—Bass

*Heritage High School; Vancouver, WA*

## Rhythm Section

Michael Snigur—Piano

*Heritage High School; Vancouver, WA*

Tyler Kramm—Bass

*Mountain View High School; Vancouver, WA*

Dalon Goodwin—Bass

*Battle Ground High School; Battle Ground, WA*

Blake Bruning—Drums

*Hockinson High School; Brush Prairie, WA*

Jackie Steidel—Drums

*Columbia River High School; Vancouver, WA*

# This is what commitment, talent, and discipline looks like

- Rehearsals on M W F from 2-3 pm
- Individual and section rehearsals 15-20 hours week
- Private lessons on their instrument one hour a week; one hour/day to practice lesson techniques





# Performances

- The band rehearsed/performed over 45 charts this year in three public concerts, the 60<sup>th</sup> Annual Jazz Festival, and attendance at other functions
- Clark performances include at least one local high school in one of their quarterly concerts each year; Beaumont MS and Heritage HS in 23-24
- Clark has a tradition of hosting International artists and composers. In 2023-2024, composer Michele Fernandez, Trumpeters Allen Vizzutti, and the UNT One O'Clock Lab Band



# More on performing

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- Clark Jazz Band performs three public concerts, one each quarter. This is the only ensemble that has a place to perform on campus (Gaiser Student Center)
- The Band performs three different sets; one a day during the Annual Jazz Festival held each January
- The Band performed at Skyview Jazz Festival and Hockinson Jazz Night in 23-24
- The Jazz Band will tour Cuba in March 2025



## Clark College - Budget Status Report April 30, 2024

Sources of Funds (Revenues)	2023-24 Budget	Revenues to Date	Difference	% Budget Received
<b><u>Operating Accounts</u></b>				
State Allocation	50,509,843	32,992,692	(17,517,151)	65.3%
Tuition & ABE	14,920,410	15,554,927	634,517	104.3%
Running Start	11,493,298	11,854,731	361,433	103.1%
Planned use of prior fund balance	2,717,277	-	(2,717,277)	0.0%
Dedicated, matriculation, tech, cont ed	4,173,059	5,359,094	1,186,035	128.4%
<b>Total Operating Accounts</b>	<b>83,813,887</b>	<b>65,761,444</b>	<b>(18,052,443)</b>	<b>78.5%</b>
<b><u>Other Accounts</u></b>				
Grants	2,909,761	1,734,660	(1,175,101)	59.6%
Contracts	586,893	1,739,001	1,152,108	296.3%
Internal Support & Agency Funds	985,485	1,303,485	318,000	132.3%
ASCC	2,076,718	1,856,913	(219,805)	89.4%
Bookstore	2,389,302	2,166,492	(222,810)	90.7%
Parking	324,355	298,815	(25,540)	92.1%
Auxilliary Services	2,291,638	2,810,721	519,083	122.7%
Financial Aid	20,180,780	20,113,232	(67,548)	99.7%
<b>Total Other Accounts</b>	<b>31,744,932</b>	<b>32,023,319</b>	<b>278,387</b>	<b>100.9%</b>
<b>Total Sources of Funds</b>	<b>115,558,819</b>	<b>97,784,763</b>	<b>(17,774,056)</b>	<b>84.6%</b>

Uses of Funds (Expenses)	2023-24 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
<b><u>Operating Accounts</u></b>				
President	1,396,249	1,054,764	341,485	75.5%
Vice President of Diversity, Equity & Inclusion	1,166,993	684,216	482,777	58.6%
Vice President of Instruction	53,116,516	41,087,572	12,028,944	77.4%
Vice President of Operations	10,925,470	10,259,181	666,289	93.9%
Vice President of Student Affairs	10,148,400	8,060,946	2,087,454	79.4%
Chief Information Officer	5,135,609	4,457,680	677,929	86.8%
Vice President of Human Resources and Compliance	1,924,650	1,736,025	188,625	90.2%
Bank/CC Fees	-	146,225	(146,225)	0.0%
<b>Total Operating Accounts</b>	<b>83,813,887</b>	<b>67,486,608</b>	<b>16,327,279</b>	<b>80.5%</b>
<b><u>Other Accounts</u></b>				
Grants	2,909,761	1,835,018	1,074,743	63.1%
Contracts less Running Start	586,893	2,063,926	(1,477,033)	351.7%
Internal Support & Agency Funds	985,485	1,465,711	(480,226)	148.7%
ASCC	2,076,718	1,825,479	251,239	87.9%
Bookstore	2,389,302	2,384,906	4,396	99.8%
Parking	324,355	365,452	(41,097)	112.7%
Auxilliary Services	2,291,638	2,495,436	(203,798)	108.9%
Financial Aid	20,180,780	22,618,402	(2,437,622)	112.1%
<b>Total Other Accounts</b>	<b>31,744,932</b>	<b>35,054,330</b>	<b>(3,309,398)</b>	<b>110.4%</b>
<b>Total Uses of Funds</b>	<b>115,558,819</b>	<b>102,540,938</b>	<b>13,017,881</b>	<b>88.7%</b>
<b>Difference - Excess (Deficiency)</b>	<b>-</b>	<b>(4,756,176)</b>		

c. Dr. Karin Edwards, Sabra Sand, Vanessa Neal, Nicole Rogers-Marcum, Julie Taylor  
e. Michele Cruse, Sudha Frederick, Brad Avakian, Tina Redd, Heather Adams, Darci Feider, Tanya Kerr  
Linda Tuve 5/13/24