

# Clark College

## Board of Trustees Work Session Minutes

Wednesday, September 24, at 3:30 pm

PUB 258-C and Zoom

### In Attendance

Denise Gideon, Chair

Marilee Scarbrough, Vice Chair

Cristhian Canseco Juarez, Trustee

Suzanne Donaldson, Trustee

Jeanne Bennett, Trustee

### Administrators

Dr. Karin Edwards, President

Dr. Terry Brown, Vice President of Instruction

Sudha Frederick, Vice President of Information Technology

Vanessa Neal, Vice President of Diversity, Equity, and Inclusion

Dr. Darcy Rourk, Interim Vice President of Human Resources

Sabra Sand, Vice President of Operations

Dr. Mark Wahlers, Interim Vice President of Student Affairs

### Other

Darci Feider, President's Office

Brandon Johnson, Information Technology

Julie Taylor, President's Office

Shelley Williams, Assistant Attorney General

### Call to Order/Agenda Review

Chair Gideon called the work session to order at 3:30 p.m.

### Public Comment

No public comment.

### Board Policy Review – Chair Gideon

The Board reviewed policies 100.A10 Legal Status and Authority of the Board, 100.A20 Official Name of District, 100.A30 Official College Title, 100.A40 Official Board Title, 100.A50 District Seal, and 100.A60 Physical Boundaries of the District. No discussion occurred.

### 2025 Year-End Financial Report

Sabra Sand, Vice President of Operations, gave a high-level overview of the 2024–25 fiscal year-end financial report. She noted that the college completed year-end work ahead of schedule,

exceeded revenue projections, and underspent its budget, resulting in a stronger discretionary fund balance. The report highlighted a positive overall financial position while identifying funding challenges and cost pressures that will affect the 2025–26 fiscal year.

#### Immigration Rights and Non-Discrimination

Vanessa Neal, Vice President of Diversity, Equity, and Inclusion, and Sabra Sand, Vice President of Operations, presented the Immigration Rights and Non-Discrimination Policy. They outlined the policy's purpose and legal background, the College's commitments, and expectations for employees. The presentation addressed immigration enforcement on campus, employee responsibilities, and protections for student information and privacy.

#### Adjournment

Chair Gideon adjourned the work session at 4:43 p.m.

A handwritten signature in cursive script, reading "Marilee Scarbrough". The signature is written in a dark ink and is positioned above the printed name.

**Marilee Scarbrough, Chair**

Darci Feider, Recorder