

Clark College

Board of Trustees Regular Meeting Minutes

Wednesday, November 12, 2025

GHL 213 and Zoom

In Attendance

Marilee Scarbrough, Chair

Jeanne Bennett, Trustee

Cristhian Canseco Juarez, Trustee

Denise Gideon, Trustee

Absent

Suzanne Donaldson, Vice Chair

Administrators

Dr. Karin Edwards, President

Dr. Terry Brown, Vice President of Instruction

Sudha Frederick, Vice President of Information Technology

Vanessa Neal, Vice President of Diversity, Equity, and Inclusion

Calen Ouellette, Clark College Foundation Chief Executive Officer

Dr. Darcy Rourk, Interim Vice President of Human Resources

Sabra Sand, Vice President of Operations

Emily Meoz, Interim Vice President of Student Affairs

Other

Shelley Williams, Assistant Attorney General

Call to Order/Agenda Review

Chair Scarbrough called the regular Board of Trustees meeting to order at 5:00 p.m.

Public Comment

Kyle Roslund

Action Items/Consent Agenda

- a. October 15, 2025 - Work Session Minutes
- b. October 15, 2025 - Regular Meeting Minutes
- c. Approval of Board Policies Reaffirmed without Changes
 - i. 100.A10 Legal Status and Authority of the Board
 - ii. 100.A20 Official Name of District
 - iii. 100.A30 Official College Title
 - iv. 100.A40 Official Board Title
 - v. 100.A50 District Seal
 - vi. 100.A60 Physical Boundaries of the District

MOTION: Trustee Gideon moved to approve the Consent Agenda. Trustee Canseco Juarez seconded the motion. The motion carried.

Constituent Reports

Associated Students of Clark College (ASCC)

Alijah Machida, ASCC President, reported ongoing efforts to strengthen student engagement through club activities, social media outreach, and a new Collaboration Committee that brings student leaders together. They noted increased demand for the Penguin Pantry, which served more than 500 students and their households, and shared that College 101 classroom visits are helping raise awareness of available resources. ASCC representatives participated in the accreditation student focus group and provided feedback on campus strengths and areas for improvement. They also announced the upcoming Free Holiday Market on December 4 for students and their families.

Washington Public Employees Association (WPEA)

WPEA introduced Judy Lumm as the new Member Representation Specialist for Clark College. WPEA thanked the college for including them in the recent Benefits Fair, where they shared information about union resources and the role classified staff play on campus. They asked the Board and Executive Cabinet to encourage state funding for the ratified WPEA contract that would benefit classified staff statewide. WPEA also reported that some classified employees are experiencing financial strain and that shop stewards are working to develop additional resources for staff.

Clark College Association of Higher Education (CCAHE)

No written or oral report.

Student Speaker

Welding student Noelle Cummins shared that she has been at Clark for four years, completed her biology degree, and is now finishing her welding degree. She described the wide range of welding processes, equipment, and shop skills students learn, including blueprint reading, machine operation, and both independent and group fabrication projects, such as the aluminum boat and pressure vessel. She noted how collaborative projects help students apply their strengths, solve problems together, and build strong peer relationships. She noted the program's strong industry connections, including field trips and engagement with local companies that show strong interest in hiring welding students.

Reports from the Board Members

Trustee Canseco Juarez

Trustee Canseco Juarez shared highlights from the ACCT Leadership Congress, including recommendations for trustees to remain engaged on campus and to emphasize the value of community colleges in conversations with legislators. He noted national discussions on AI and workforce demand, as well as innovative practices at other colleges to support students. He also

provided an update from the college's Budget Committee on the projected impact of the new state allocation model. He closed by encouraging continued support for the Penguin Pantry holiday boxes.

Trustee Gideon

Trustee Gideon acknowledged Dr. Cecelia Martin and her team for their work on the recent accreditation visit and noted her participation in the accreditation welcome breakfast. She also shared that she accepted the NAACP Mary McLeod Bethune Education Leadership Award on behalf of Dr. Edwards, recognizing her leadership and community impact. She noted that she met with Dr. Edwards for her regular 1:1 meeting this month.

Trustee Bennett

Trustee Bennett acknowledged Dr. Martin and the accreditation team for their work. She reported that she was attending the ACT meeting. Trustee Bennett emphasized the importance of remaining visible with legislators and noted multiple upcoming opportunities for advocacy. She also shared that her term is ending and she is actively identifying and speaking with prospective trustee applicants. She concluded by noting Clark College's nomination from the Aspen Institute.

Chair Scarbrough

Chair Scarbrough acknowledged Dr. Martin and the accreditation team for their work. She reported attending the Penguin Talk at the library featuring Ona Parker as a community outreach opportunity for Clark College. She also attended professional development sessions during the ACCT conference, including sessions on accreditation, budget and finances, and the tenure process.

Report from the President

President Edwards shared that accreditation evaluators provided positive feedback on preparation and participation across the institution. She announced that Emily Meoz is now serving as the Interim Vice President of Student Affairs following Dr. Wahlers' departure. President Edwards stated that Clark College has been identified as one of 200 colleges eligible to apply for the Aspen College Excellence Program award. She summarized the recent Town Hall focused on the College's nondiscrimination policy and concerns affecting immigrant students. She added that interviews are underway for the Vice President of Student Affairs and Dean of Social Science and Fine Arts positions and that faculty tenure interviews are nearing completion. President Edwards also provided an update on the ongoing federal shutdown and its potential impact on student and employee benefits and indicated that the Governor's budget projection is expected December 1.

Public Rulemaking Hearing

This is the date for the public hearing on the adoption of the revision to the College's administrative rules, chapter 132N-126 WAC (Code of Student Conduct).

A Notice of Proposed Rule Making was filed with the Office of the Code Reviser on October 1, 2025, and published in Washington State Register #25-20-116 for the proposed revisions to the code of student conduct.

The purpose of the hearing is to receive public comments on the proposed rules.

At this time, are there any comments on the proposed rules?

No comments have been received.

Motion: Trustee Canseco Juarez moved to approve the adoption. Trustee Bennett seconded the motion. The motion passed.

The rulemaking hearing closed at 5:49.

Next Meeting

The next Board of Trustees work session and regular meeting are scheduled for Wednesday, December 3, starting at 3:30 pm.

Adjournment

Chair Scarbrough adjourned the regular meeting at 5:50 p.m.

A handwritten signature in cursive script, reading "Marilee Scarbrough". The signature is written in dark ink and is positioned above the printed name of the chair.

Marilee Scarbrough, Chair

Darci Feider, Recorder