

# Clark College

## Board of Trustees Work Session Minutes

Wednesday, September 25, at 3:30 pm  
GHL 205 and Zoom

### In Attendance

Cristhian Canseco Juarez, Chair  
Denise Gideon, Vice Chair  
Marilee Scarbrough, Trustee  
Jeanne Bennett, Trustee  
Suzanne Donaldson, Trustee

### Administrators

Dr. Karin Edwards, President  
Sabra Sand, Vice President of Operations  
Dr. Michele Cruse, Vice President of Student Affairs  
Vanessa Neal, Vice President of Diversity, Equity, and Inclusion  
Dr. Terry Brown, Vice President of Instruction  
Brad Avakian, Vice President of Human Resources  
Sudha Fredericks, Vice President of Information Technology  
Calen Ouellette, Clark College Foundation Chief Executive Officer  
Cecelia Martin, Associate Vice President of Planning and Effectiveness

### Others

Shelley Williams, Assistant Attorney General  
Darci Feider, President's Office  
Julie Taylor, President's Office  
Brandon Johnson, Information Technology

### Call to Order/Agenda Review

Chair Canseco Juarez called the work session to order at 3:31 p.m.

### Public Comment

No public comment.

### 2024 NWREC Report and Data

Alyssa Montminy and Mike Law provided an overview of the Northwest Regional Equity Conference (NWREC), noting its evolution since 2020. In 2023, NWREC partnered with the Southwest Equity Coalition to launch the Advancing Racial Equity, Diversity, and Inclusion (ARED) learning series. The team reported a 25% increase in sponsorship revenue and a 12% increase in ticket sales from 2023 to 2024. Attendance is expected to grow from 250 participants in 2020 to 600 in 2024, with over 93% of survey respondents finding workshops engaging. They also introduced the new Director of Partnerships and Revenue, April

Pereira. Looking ahead, the team aims to expand sponsorships and attendance with a three-year growth plan.

#### FY 2024 College Budget Year-End Report

Sabra Sand, Vice President of Operations, VP of Operations, provided a high-level overview of the 2024 year-end closing. She reported that the college exceeded revenue projections and underspent its budget, leading to an increase in the discretionary fund balance. The year-end closing was completed two days early, with notable factors including unutilized state allocation and increased tuition. A proposed new State allocation model may impact funding, potentially resulting in a loss of up to \$4.4 million. The college remains in a strong position with \$11.2 million in fund balance and will continue to seek solutions

#### Adjournment

Chair Canseco Juarez adjourned the work session at 4:38 p.m.

A handwritten signature in black ink, appearing to read "Cristhian A. Canseco Juarez", is written over a horizontal line.

Cristhian Canseco Juarez, Chair

Darci Feider, Recorder