

# Clark College

## Board of Trustees Work Session Minutes

Wednesday, May 22, at 3:30 pm  
GHL 213 and Zoom

### In Attendance

Cristhian Canseco Juarez, Chair  
Denise Gideon, Vice Chair  
Marilee Scarbrough, Trustee  
Suzanne Donaldson, Trustee

### Absent

Jeanne Bennett, Trustee

### Administrators

Dr. Karin Edwards, President  
Sabra Sand, Vice President of Operations  
Dr. Michele Cruse, Vice President of Student Affairs  
Vanessa Neal, Vice President of Diversity, Equity, and Inclusion  
Dr. Tina Redd, Interim Vice President of Instruction  
Brad Avakian, Vice President of Human Resources  
Calen Ouellette, Clark College Foundation Chief Executive Officer  
Dr. Cecelia Martin, Associate Vice President of Planning and Effectiveness

### Others

Shelley Williams, Assistant Attorney General  
Darci Feider, President's Office  
Julie Taylor, President's Office  
Brandon Johnson, Information Technology

### Call to Order/Agenda Review

Chair Canseco Juarez called the work session to order at 3:30 p.m.

### Public Comment

No public comment.

### 2024-25 College Budget

Sabra Sand, Vice President of Operations, presented the proposed 2024-2025 fiscal year budget, encompassing an overview of funds, the budget process, and concluding recommendations. The budget was segmented into ongoing and one-time additions, with ongoing additions totaling \$1,389,930, primarily directed toward new positions and funding enhancements to bolster organizational growth and advance our equity-centered strategic plan.

### 2024-25 ASCC Budget

Hassana Alnajjar, ASCC Finance Director, provided an overview of the 2024-2025 ASCC budget process, underscoring the approval of \$2,517,996 in funds and a remaining fund balance of \$1,261,314. Notably, adjustments included increased stipends for program directors and a full-time position for the Penguin Pantry.

### Boschma Farms Update and Development Agreement

Sabra Sand, Vice President of Operations, reported that we've navigated challenges in construction, including unexpected costs due to City of Ridgefield requirements, resulting in a \$2.5 million increase in project expenses. However, through collaborative efforts, we've reached a development agreement with the city, sharing costs and responsibilities for the industrial connector. This agreement includes reimbursement for a portion of construction costs, traffic impact fee credits, and ongoing maintenance responsibilities, culminating in a mutually beneficial partnership.

### Adjournment

Chair Canseco Juarez adjourned the work session at 4:53 p.m.

A handwritten signature in black ink, appearing to read "Cristhian A. Canseco Juarez". The signature is fluid and cursive, with "Cristhian" and "A." on the first line, and "Canseco Juarez" on the second line.

Cristhian Canseco Juarez, Chair

Darci Feider, Recorder