

# Clark College

## Board of Trustees Work Session Minutes

Wednesday, October 16, at 3:30 pm

PUB 258-C and Zoom

### In Attendance

Denise Gideon, Chair  
Marilee Scarbrough, Vice Chair  
Cristhian Canseco Juarez, Trustee  
Jeanne Bennett, Trustee  
Suzanne Donaldson, Trustee

### Administrators

Dr. Karin Edwards, President  
Sabra Sand, Vice President of Operations  
Dr. Michele Cruse, Vice President of Student Affairs  
Vanessa Neal, Vice President of Diversity, Equity, and Inclusion  
Dr. Terry Brown, Vice President of Instruction  
Brad Avakian, Vice President of Human Resources  
Sudha Fredericks, Vice President of Information Technology  
Calen Ouellette, Clark College Foundation Chief Executive Officer  
Dr. Cecelia Martin, Associate Vice President of Planning and Effectiveness

### Other

Shelley Williams, Assistant Attorney General  
Darci Feider, President's Office  
Brandon Johnson, IT

### Call to Order/Agenda Review

Chair Gideon called the work session to order at 3:30 p.m.

### Public Comment

No public comment.

### Board Policy Review Calendar

Dr. Martin presented a proposed Board Policy Review Calendar that outlines a bimonthly review process over two years, beginning next September, to ensure timely updates to board policies and compliance with accreditation requirements. The calendar has been designed to ease the workload by spreading reviews throughout the academic year.

### College Policy Review

Brad Avakian presented a high-level overview of the college policy process, new policies adopted, past approvals, and upcoming reviews. He highlighted Policy 200, which establishes a

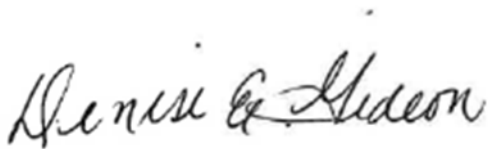
new framework for policy governance, incorporating a review schedule assigned to each VP and utilizing an equity lens. The process emphasizes shared governance, with the policy committee advising the Executive Council on policy recommendations and ensuring accountability.

### Fall Student Profile

Dr. Martin and Dr. Cruse presented a high-level overview of the fall student profile, noting that overall enrollment is at 4,462 FTES, achieving 99% of the budgeted target of 4,493 FTES. The BAS program has 188 enrolled, exceeding its target by 121%, while international enrollment stands at 56, reaching 109% of its target. Additionally, Running Start has 1,695 students, which is 101% of the target of 1,676 FTES. The discussion highlighted growth in various demographics, the importance of equity initiatives, and ongoing efforts to improve retention and support for historically underserved students.

### Adjournment

Chair Gideon adjourned the work session at 4:41 p.m.

A handwritten signature in cursive script, reading "Denise Gideon".

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**Denise Gideon, Chair**

Darci Feider, Recorder