

Clark College

Board of Trustees Work Session Minutes

Wednesday, August 23, 2023

GHL 213 and Zoom

In Attendance

Paul Speer, Chair

Cristhian Canseco Juarez, Vice Chair

Denise Gideon, Trustee

Marilee Jones Scarbrough, Trustee

Jeanne Bennett, Trustee

Administrators

Dr. Karin Edwards, President

Dr. Michele Cruse, Vice President of Student Affairs

Dr. Jim Wilkins-Luton, Interim Vice President of Instruction

Sabra Sand, Vice President of Operations

Vanessa Neal, Vice President of Diversity, Equity, and Inclusion

Brad Avakian, Vice President of Human Resources

Sudha Frederick, Vice President of Instructional Technology

Others

Shelley Williams, Assistant Attorney General

Brooke Pillsbury, President's Office

Julie Taylor, President's Office

Brandon Johnson, Information Technology

Chris Samuels, Director of Facilities Services

I. Call to Order/Agenda Review

Chair Speer called the work session to order at 3:30 pm.

II. Public Comment

No public comment.

III. Operations Update

Presented by Vice President of Operations Sabra Sand and Director of Facilities Services Chris Samuels

Vice President of Operations Sabra Sand presented in partnership with Director of Facilities Services Chris Samuels on the following topics:

- Budget Status Report – Sabra provided a comprehensive overview of the budget status at the close of 2022-23.
- Interfund Loans – Discussion regarding Interfund Loans, policy context, how other schools handle similar situations, etc.
- Overview of the Cash Balance report as of July 1, 2023.
Chair Speer and Dr. Edwards acknowledged the work that's gone into the fund balance and fiscal responsibility, growing the fund balance from approximately \$40k to over \$10 million in four years.
- Clean Buildings Act Compliance Overview
 - Outline of tiers by buildings on campus.
 - Assessment of First and Second Phases, including meter installation, tracking, and reporting.
 - Meters installed, track for one year, and report by the deadline. Meter installation will be completed by a third-party servicer, with support from the in-house facilities team.
 - Fund overview for meter installation.
 - Decarbonization Planning overview (HB 1390)
 - Evaluation standards to meet reporting requirements.

Board of Trustees Discussion

The Board inquired about the following:

- How long after we submit the data after one year until the response and is there funding available or does it come from our budget?
Response: It comes from our budget, but hopeful we can get it added to the capital funding list.
- Is there a waiver?
Response: No. This could be an opportunity for a legislative ask based on the fiscal impact across the state. All state buildings are being impacted. This is not a capital improvement, according to OFM. SBCTC made a request for the system to install the meters, but it was not funded. Now, SBCTC is submitting the request to capital for a supplemental budget in the hopes that some get funded. However, we need to install meters sooner than the funding may be approved.

Final presentation updates included a status update for Boschma Farms, including work milestones in progress, completion of the construction mock-up (September 2023), permitting, and a high-level cost analysis to budget.

Board of Trustees Feedback and Discussion

Trustees shared that they are excited about the progress and updates on Boschma Farms and the developing relationship with the City of Ridgefield. Sand and Samuels confirmed that the building will be Silver LEED Certified, and that the team is striving for Gold, if possible.

The group also further discussed the progress to repave Fort Vancouver Way to make it safer for pedestrians, including bus lanes, bike lanes, and single traffic each way. The team confirmed there will no longer be parking on Fort Vancouver.

IV. Adjournment

Chair Speer adjourned the work session at 4:33 pm.



Paul Speer, Chair

Brooke Pillsbury, Recorder