

# Clark College

## Board of Trustees Regular Meeting Minutes

Wednesday, June 7, 2023

GHL 213 and Zoom

### In Attendance

Paul Speer, Chair  
Cristhian Canseco Juarez, Vice Chair  
Denise Gideon, Trustee  
Marilee Jones Scarbrough, Trustee

### Absent

Jeanne Bennett, Trustee

### Administrators

Dr. Karin Edwards, President  
Cath Busha, Dean of Student Engagement, on behalf of Dr. Michele Cruse  
Jim Wilkins-Luton, Interim Vice President of Instruction  
Sabra Sand, Vice President of Operations  
Vanessa Neal, Interim Vice President of Diversity, Equity, and Inclusion  
Calen Ouellette, CEO, Clark College Foundation  
Brad Avakian, Vice President of Human Resources  
Sudha Frederick, Vice President of Information Technology

### Other

Shelley Williams, Assistant Attorney General  
Brooke Pillsbury, Senior Executive  
Julie Taylor, Executive Assistant  
Brandon Johnson, IT  
Casey Figone, ASCC  
David Sims, WPEA  
Suzanne Southerland, CCAHE  
Roberto Anitori, Professor  
Travis Kibota, Professor  
Jacki Cline, Interpreter  
Rachel E. Birr Córdova, Interpreter  
Tiffany Elkington, Captioner

## I. Call to Order/Agenda Review

Chair Speer called the Regular Meeting to order at 5:03 pm and provided opening remarks, including an introduction of newly appointed Board Trustee Marilee Jones Scarbrough.

Trustee Scarbrough shared her gratitude for the warm welcome received. She shared that she strongly believes in community service and looks forward to using her K-12 and higher education experience to contribute to the work by serving on the Clark College Board of Trustees to support the College's mission and leadership.

## II. Public Comment

Robert Weston  
Courtney Braddock

## III. Action Items/Consent Agenda

- a. May 24, 2023, Work Session Meeting Minutes
- b. May 24, 2023, Regular Meeting Minutes
- c. Board of Trustees Handbook Revision – College Mission and Vision

MOTION: Vice Chair Canseco Juarez motioned to approve all items on the Consent Agenda. Trustee Scarbrough seconded the motion. Motion passed unanimously.

## IV. FY 2023-24 Budget – Chair Speer

MOTION: Trustee Canseco Juarez motioned to approve the FY 2023-24 Budget. Trustee Gideon seconded the motion. Motion passed unanimously.

## V. Constituent Reports

### ASCC

Casey Figone, ASCC President, was unavailable to share a report due to a meeting conflict. However, Chair Speer publicly thanked Figone for his service this year.

### WPEA

David Sims, WPEA, shared the following report:

- Excited to welcome Ryan Johnson to join the WPEA team as a new Member Leader.
- Congratulations to the Class of 2023.
- SOFA Administrative Services Manager C Manda Levie will represent WPEA at next week's graduation. Sims shared WPEA's gratitude and recognition to staff and faculty for their contributions to Commencement.
- WPEA looks forward to the coming year and hopes everyone has a nice summer.

Chair Speer shared gratitude for WPEA and all they do on behalf of students.

#### CCAHE

Suzanne Southerland, CCAHE President, shared the following report:

- Welcome Trustee Scarbrough to Clark, and thank you for joining us.
- Last Thursday, WPEA and CCAHE held a joint luncheon to celebrate staff and faculty. Southerland shared that it was a successful event; many staff and faculty came together. AHE hopes to continue to join in camaraderie, working as one in our service to our students.
- Southerland shared gratitude for retaining essential employees, recognizing that we had to go through the process. She also shared CCAHE's budget process concerns, including harmful to employees and the institution, potentially impacting our enrollment. Southerland also shared concerns that publicizing deficit information may impact enrollment and employee retention by causing concern in investing with the College. Finally, she shared that the process focused on the deficit rather than solutions, which can damage the College's image.
- OCR Decision – Southerland asked that the Board and Executive Cabinet listen to Robert Weston's concerns shared during public comment, investigate what he's referring to, and how we are adhering to the decision.

Chair Speer shared gratitude for the faculty and all they do on behalf of students.

#### Clark College Foundation

Calen Ouellette, Clark College Foundation CEO, shared the following report:

- Ouellette celebrated the continued strategies to allocate resources from the Foundation and Board of Directors to the College in support of student success.
- Ouellette shared that the Board of Directors voted in new officers for their Board at last night's Board meeting, including the appointment of Board Chair Cheree Nygard.
- June 29 – 90 Years of Clark College at ilani Casino and Resort, celebrating 90 years of the College and 50 years of the Foundation.
- Ouellette offered congratulations to all the graduates.

Chair Speer shared gratitude for the Foundation, Ouellette's leadership, and the Foundation's partnership on behalf of the student.

## VI. STEM Pathways Initiative

Presented by Dr. Roberto Anitori and Dr. Travis Kibota

Dr. Roberto Anitori and Dr. Travis Kibota shared a comprehensive update on the STEM Transfer Strategic Plan, outlining their original plan for STEM workforce development, evolution of the plan in 2022 and 2023, and goals for the upcoming 2023-24 academic year.

Topics covered included partnership for family engagement, STEM universal design, peer mentorship and enrichment, undergraduate research, and the expansion of the team from

Anitori and Kibota to several Clark team members representative of various departments and external partners including WSU-V, University of Washington, and community partners.

#### Trustee Questions and Feedback:

Trustee Scarbrough commented that the work being done at Clark aligns with the collaboration of the vision of WSU-V and the College. It's the right work, and the collaboration was what was intended, including transfer initiatives and reducing system barriers.

Chair Speer shared that coming out of the tech and STEM industry, and there's a decades-long history of challenging work environments for females and people of color. Speer shared that he's seen efforts and investments over the past 40 years with varying impact on success metrics. He asked the team what they're seeing and shared the value of disaggregated data; is there work underway to dissect what's happening across various populations? Kibota responded that they have limited data regarding the impact on student success. The initial data analysis wasn't large enough to disaggregate for reliable conclusions. He shared that they are working to evaluate who is joining classes and when they're joining and fine-tune projects to make them more equitable. The success rate in having students graduate with STEM bachelors is good if students earn their associates degree or transfer with required math and science, but those numbers are low. He concluded that they are working to close equity gaps. Anitori added that in revisions to class, they intentionally revise to capture different expertise for more equitable outcomes to be a model for future development.

## I. Reports from the Board Members

Trustee Gideon – Orienting Trustee Scarbrough. Looking forward to touring the campus with Trustee Scarbrough this Summer and celebrating the graduates next Thursday.

Vice Chair Canseco Juarez – Also looking forward to taking an official campus tour alongside Trustees Gideon and Scarbrough. Canseco Juarez shared that he had coffee with Trustee Scarbrough; it's a pleasure to have her on the Board, and he looks forward to her service to the college and community. He shared the best of luck to students in finals, and gratitude for Faculty and their work this past year and through finals, and everyone volunteering for next week's commencement. Canseco Juarez concluded with well wishes for a wonderful summer to those taking time off.

Chair Speer – Acknowledged a great update during the Foundation Board meeting and highlighted the pleasure of the Foundation team and Board of Directors, but also how we bring support and change systems to better support and align the College. Speer emphasized streamlining and strategically shifting processes for financial support and fundraising for today's students. This afternoon's ODEI graduation was a pleasure – celebration, stories, and impact the College has on students' lives and those that support them. Speer shared appreciation to the team and everyone at the college, making it a wonderful experience. His update concluded with looking forward to Larch Commencement.

## II. President's Report

Presented by Dr. Karin Edwards

Dr. Edwards shared the following updates from the past month:

- Acknowledged and welcomed Trustee Scarbrough, including an appreciation for her background and experience, and looks forward to working with her.
- Congratulations on Calen Ouellette's first-year anniversary.
- Boschma Farms – the Ridgefield campus is breaking ground on Monday, June 12.
- Larch Commencement tomorrow with 13 students graduating (11 high school plus certificates, one GED, and one AAS).
- Commencement – 1700 completing degree this Spring. 500 attending. Fun highlights include at least one pair of siblings, the mother of a Clark employee graduating, and a Clark employee finishing his Bachelors in cyber security.
- CREC – Economic Report Card – Grades included higher ed (C), cost of living (D), and business friendliness (D). There's work to do and Clark College needs to lead the change and make a difference in our county and for people who live here.
- Chairing the WACTC Legislative Committee
- Both Sabra Sand and Dr. Edwards have requested to serve on the WACTC committee to look at a new budget allocation model.

## III. Next Meeting

The next scheduled Board Meeting is the Board Retreat, scheduled for Wednesday, July 26, 2023.

## IV. Executive Session

An Executive Session was convened under RCW 42.30.110 at 6:08 pm for the purpose of evaluating the qualifications of an applicant for public employment or to review the performance of a public employee. The Executive Session is expected to last until 6:55 pm.

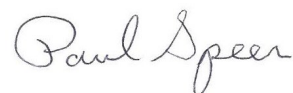
The Executive Session concluded at 6:58 pm and extended until 7:15 pm.

The Executive Session under RCW 42.30.110 ended at 7:18 pm. The regular meeting reconvened at 7:18 pm. The Board took no action during Executive Session. During the Executive Session, the Board discussed the Performance Evaluation Letter from the Board of Trustees to President Edwards and the annual adjustment to compensation and contract by the BOT relative to Dr. Edwards.

Motion: Trustee Gideon made a motion to approve the evaluation and contract addendum to extend the appointment of President Karin Edwards on June 21, 2020, through midnight of June 30, 2026, with an annual salary of \$275,065 effective July 1, 2023, with a one-time contribution of \$12,000 for her retirement. Seconded by Vice Chair Canseco Juarez. The motion passed unanimously.

## V. Adjournment

Chair Speer adjourned the regular meeting at 7:22 pm.



Chair Paul Speer

Brooke Pillsbury, Recorder