

# Clark College Board of Trustees

Board Meeting Minutes – September 28, 2022

## WORK SESSION

Chair Bennett: Meeting called to order at 3:30 pm on Wednesday, September 28, 2022

### **Boschma Farms – Sabra Sand, Jim Watkins, Mike See**

- Status of current floor plan – drafted and in final stage of finalizing (floor 1 and 2) currently at 85% of floorplan
- Main entrance on main floor of the building for students and public to access
- Cowlitz Tribe represented throughout the design of the building, including Native American artists' contributions.
- Facility will include –
  - Student Services
  - Student Study and Community Spaces
  - Advanced manufacturing
  - Labs
  - QA inspection
  - Secure storage
  - Universal restrooms
  - Wellness room and group study spaces
  - Second floor primarily instructional space with computer lab and study space

### Questions and Discussion:

1. How are adjustments being made with a smaller building size and background on the layout: Pre-COVID approval and budget (supply chain, etc.)  
Clark College Foundation extended gift support budget by \$3.5 million. As of October 2022, Clark College has collected \$1.5 million of that gift.  
Maximizing efficiency to support optimal special development and resources
2. Universal Bathrooms ADA? YES
3. LEAD Certification?  
YES, the state requires silver certification, and the team is researching how to maximize LEAD.
4. Expansion opportunities in the future?  
30' x 135' space that can be added if supplies and cost savings are available.
5. Student Experience: study spaces, computer labs, student lounge, kitchen, vending, and more.
6. Size Reduction - Space reduced by 20,000-22,000 square feet in the budgetary reduction

#### Further Update:

- Drafted exterior photos of the proposed building design shared.
- Building will be secured by a chain-link fence and the grounds will be landscaped
- Further discussion regarding a municipal road running through the campus – the City of Ridgefield is in close contact with the College regarding state-level direction.
- Sabra will provide a final occupancy timeline to the Board. Current focus includes:
  - Next few months finalizing drafted floor plan, applying for land use permits and building permits
  - Summer 2023 – prep site for building
  - Fall 2023 – construction begins
  - Fall 2024 – expected completion
  - Following completion, Clark will apply building fixtures and furnish spaces
  - Earliest occupancy is Spring 2025

#### Strategic Plan Timeline – Paul Wickline, with Dr. Edwards

- Past the midpoint in the strategic plan development process
- Update provided on the equity-centered strategic plan, with comprehensive power point presentation
- Status on the Strategic Plan and Next Steps:
  - Components of an Effective Strategic Plan:
    - Deep engagement on the part of the Strategic Planning Committee,
    - Collaborative analysis and plan development,
    - Actionable, and
    - Easy to Understand
  - Phase I: Conduct an Institutional and Environmental Scan (February – June 2022)
  - Phase II: Build Equity Centered Strategic Plan
  - Phase III: Engage Community (September – October 2022)
    - Engage Clark community in the strategic plan process.
    - Committee will seek the input on the following – mission and vision statements, values, tenets, strategic objectives, and priorities.
  - Publication and Implementation slated for January 2023
- Executive Cabinet is currently working to refine the Mission Statement prior to engaging community for feedback.
- Values: Social Justice, Partnerships, Innovation, Shared Governance, and Continuous Improvement and Sustainability
- Tenets: Equitable Student Experience; Employee Engagement, Empowerment and Excellence; Community Partner Engagement; Institutional Effectiveness and Equity.
- Executive Cabinet developing equitable student experience priority areas and key performance indicators.
- Next Steps:

- Phase IV: Finalize the Equity Centered Strategic Plan (October – December 2022)

Discussion regarding Strategic Plan process and value of engaging in the community for feedback:

Trustee Speer Feedback –

- Ensure Alumni and Community Ed are included.
- Consider expanding on excellence in education
- Clarify sustainability in which form – environmental, financial, etc.
- Create a “Tagline”

Trustee Canseco Juarez Feedback –

- Engage in community for feedback by going into the community, not calling on the community to come to Clark to provide feedback.
- Engage in opportunities to connect with communities that have not been represented and non-English speaking communities.

### **Introductions**

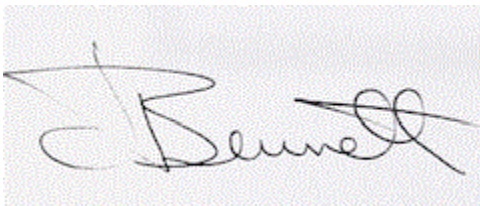
Shelley Williamson, AAG

Brooke Pillsbury, Senior Executive to the President

Vanessa Neal, Interim VP of ODEI

Calen Ouellette, CEO of the Clark College Foundation

Work session adjourned at 4:44 pm

A handwritten signature in black ink on a light-colored background. The signature is stylized, starting with a large 'J' and 'B' that are connected, followed by the name 'Bennett' in a cursive script.

Jeanne Bennett, Chair

Brooke Pillsbury, Recorder