

Clark College Board of Trustees

Board Meeting Minutes – September 28, 2022

WORK SESSION

Chair Bennett: Meeting called to order at 3:30 pm on Wednesday, September 28, 2022

Boschma Farms – Sabra Sand, Jim Watkins, Mike See

- Status of current floor plan – drafted and in final stage of finalizing (floor 1 and 2) currently at 85% of floorplan
- Main entrance on main floor of the building for students and public to access
- Cowlitz Tribe represented throughout the design of the building, including Native American artists' contributions.
- Facility will include –
 - Student Services
 - Student Study and Community Spaces
 - Advanced manufacturing
 - Labs
 - QA inspection
 - Secure storage
 - Universal restrooms
 - Wellness room and group study spaces
 - Second floor primarily instructional space with computer lab and study space

Questions and Discussion:

1. How are adjustments being made to the smaller building size and background to the layout: Pre-COVID approval and budget (supply chain, etc.)
Clark College Foundation extended gift support budget by \$3.5 million. As of October 2022, Clark College has collected \$1.5 million of that gift.
Maximizing efficiency to support optimal special development and resources
2. Universal Bathrooms ADA? YES
3. LEAD Certification?
YES, the state requires silver certification, and the team is researching how to maximize LEAD.
4. Expansion opportunities in the future?
30' x 135' space that can be added if supplies and cost savings are available.
5. Student Experience: study spaces, computer labs, student lounge, kitchen, vending, and more.
6. Size Reduction - Space reduced by 20,000-22,000 square feet in the budgetary reduction

Further Update:

- Drafted exterior photos of the proposed building design shared.
- Building will be secured by a chain-link fence and the grounds will be landscaped
- Further discussion regarding a municipal road running through the campus – the City of Ridgefield is in close contact with the College regarding state-level direction.
- Sabra will provide a final occupancy timeline to the Board. Current focus includes:
 - Next few months finalizing drafted floor plan, applying for land use permits and building permits
 - Summer 2023 – prep site for building
 - Fall 2023 – construction begins
 - Fall 2024 – expected completion
 - Following completion, Clark will apply building fixtures and furnish spaces
 - Earliest occupancy is Spring 2025

Strategic Plan Timeline – Paul Wickline, with Dr. Edwards

- Past the midpoint in the strategic plan development process
- Update provided on the equity-centered strategic plan, with comprehensive power point presentation
- Status on the Strategic Plan and Next Steps:
 - Components of an Effective Strategic Plan:
 - Deep engagement on the part of the Strategic Planning Committee,
 - Collaborative analysis and plan development,
 - Actionable, and
 - Easy to Understand
 - Phase I: Conduct an Institutional and Environmental Scan (February – June 2022)
 - Phase II: Build Equity Centered Strategic Plan
 - Phase III: Engage Community (September – October 2022)
 - Engage Clark community in the strategic plan process.
 - Committee will seek the input on the following – mission and vision statements, values, tenets, strategic objectives, and priorities.
 - Publication and Implementation slated for January 2023
- Executive Cabinet is currently working to refine the Mission Statement prior to engaging community for feedback.
- Values: Social Justice, Partnerships, Innovation, Shared Governance, and Continuous Improvement and Sustainability
- Tenets: Equitable Student Experience; Employee Engagement, Empowerment and Excellence; Community Partner Engagement; Institutional Effectiveness and Equity.
- Executive Cabinet developing equitable student experience priority areas and key performance indicators.
- Next Steps:

- Phase IV: Finalize the Equity Centered Strategic Plan (October – December 2022)

Discussion regarding Strategic Plan process and value of engaging in the community for feedback:

Trustee Speer Feedback –

- Ensure Alumni and Community Ed are included.
- Consider expanding on excellence in education
- Clarify sustainability in which form – environmental, financial, etc.
- Create a “Tagline”

Trustee Canseco Juarez Feedback –

- Engage in community for feedback by going into the community, not calling on the community to come to Clark to provide feedback.
- Engage in opportunities to connect with communities that have not been represented and non-English speaking communities.

Introductions

Shelley Williamson, AAG

Brooke Pillsbury, Senior Executive to the President

Vanessa Neal, Interim VP of ODEI

Calen Ouellette, CEO of the Clark College Foundation

Work session adjourned at 4:44 pm

BOARD MEETING

Chair Speer: Meeting called to order at 5:00 pm on Wednesday, September 28, 2022

Consent Agenda/Action Items

- APPROVED: June 8, 2022, Retreat Work Session Minutes, Trustees Canseco Juarez and Strong
- APPROVED: June 8, 2022, Retreat Meeting Minutes, Chair Speer and Trustee Gideon

Retreat Recap

- Rekah Strong departing Clark College Board of Trustees following 2022 conclusion of second five-year term
- Paul Speer named Clark College Board of Trustees Chair
- Trustee Strong and Chair Speer serving on the Legislative Committee. Trustee Strong will remain on the Foundation committee until a new Clark Trustee is named

Updates

- Casey Figone, ASCC President, and Sarah Gruhler, Director of Student Life, introduced ASCC members attending the meeting:
 - Ivis Stratichuk, ASCC Club Coordinator
 - David Goebel, ASCC Civics and Sustainability Director
 - Malcom Brown, APB Events Coordinator
- Danielle Plessner, WPEA
 - Held an end-of-year celebration in person in July
 - Darla Utter retired after 26 years with Clark College. Darla takes extensive institutional knowledge with her, and she will be missed.
 - Advocate for enforcement of outdoor heat safety law
 - Custodial Day on Monday, October 2. Gratitude for the great work they do on campus.
 - Expressed gratitude and concern for HR and staffing difficulties
 - WPEA and Faculty Union – concerns re: right to ask someone to wear a mask in their workspaces
 - Zoom Softphones – members are having difficulty being explicitly given release time
- Suzanne Sutherland, AHE
 - Please see supplemental AHE report
- Calen Ouellette, CEO, Clark College Foundation
 - Gratitude for Dr. Edwards and college leadership welcoming him to Clark
 - Scholarship seasons at the Foundation: Oct 14 Scholarship Reception - 517 awards, \$1.65 million so far this year
 - Financial stability – Calen's goal in first 90 days was focused on listening and modernizing
 - Improving campus climate by partnering with the college
 - Donors include monetary, advocacy, etc.
 - Looking forward to 90 years at Clark College (2023)
 - Staffing – recruiting for the Director Alumni Relations and Community Engagement

Level Up: Robert Westin, Kristin Sherwood, Andra Spencer, with Jim Wilkins-Luton

- 2 weeks of math, college essentials, and building community (College 101) funded by Foundation and Guided Pathways
- 9 students, 3 tutors, prior to Labor Day – prep opportunity to help students
- Tutor Team: Mell Martin, Tyler Lawrence, Jennifer Cruz Callejas (recruited Clark students from higher level math classes as a chance to cultivate leadership)
- Level Up team shared plan for strategic success from Level Up to College 101

Chair Speer, Trustee Canseco Juarez, and President Edwards provided positive response and encouragement of the Level Up program moving forward.

Board of Trustees Reports

Rekah Strong – Congratulations and gratitude to Jeanne for being an amazing Chair and welcome to Paul's new role as Chair. Participated in the Foundation Executive Committee meeting and is thrilled for the work they are doing. Excited to attend Opening Day for Fall term, a favorite event of hers.

Jeanne Bennett – Quiet Summer – but had opportunity to attend first opening day and had a great experience. Met with Governor Inslee's new SW Washington representative, John Anderson, along with Chair Speer and Dr. Edwards for a productive meeting and several invitations. Also met with Senator Annette Cleveland, and Senator Mark Mullet, and talked about Boschma farms and other needs Clark College has, including an invitation for Senator Mullet to visit Clark College. Trustee Bennett enjoyed lunch with Dr. Edwards, a chance to connect beyond meetings. Shout out to Trustees for "holding up their end of the stick" while she was Chair

Cristhian Canseco Juarez – participated in Board Retreat – highlights he took away, conversation around goals for Board and President, and Strategic connection between Dr. Edwards and the Community, supporting the college and Dr. Edwards by attending conferences and summits, locally, regionally, across country. Also, shared a conversation re: self-awareness with Dr. Edwards regarding directives and gifts we share as BOT – beyond the support of president, she is also a person, not just a president, and wants to ensure the BOT is providing support. Additionally, he was on campus for the ODEI open house welcoming the students, met the ODEI team, spoke with a team member and he is excited about Noche de Familia on campus in GHL. This event will be offered in Spanish to welcoming Spanish-speaking families to the community (perfect time to do this, because we are in the middle of celebrating Hispanic heritage month, celebrating the heritage and diversity in our community). Trustee Canseco Juarez will be attending the event. Care committee group event tomorrow through Peace Health (requires registration) – great opportunity for the Clark Community

Denise Gideon – Participated in four strategic sessions and attended Clark graduation.

Paul Speer – Acknowledged Hispanic Heritage Month and three new members introduced at the working session: Shelley Williamson (AAG), Brooke Pillsbury (Senior Executive to the President), and Vanessa Neal, returned to Clark in new role (Interim VP of ODEI). Commencement, Large Graduation, completed the handbook and Trustee onboarding document, companion document re: presidential recruitment through an equity lens, retreat (support and help strategic tenants in the coming year), and several meetings with Dr. Edwards over the Summer and Fall. Chair Speer shared he looks forward to staying connected with the business aspects of running a college through continued meetings with Dr. Edwards.

President's Updates – Dr. Karin Edwards

- Gratitude for Trustee Bennett's leadership and commitment as former Chair.
- Gratitude for Opening Day, Cabinet contributions, and 450+ attendees, setting the tone for the academic year ahead. Also attended instructional meeting and appreciates all the work going into the College.
- Enrollment – over 7000 (7287) enrolled. Good to see the increase in enrollment and upward trajectory.

- Enrollment Demographics – of 7287, 4600 white, 1018 multi-racial, 693 latinx, 207 black, 167 did not identify, Pacific Islander – 58, Native American – 31. Far fewer men on campus. First generation – over 3,000.
- Additional information regarding enrollment, including on campus, online, and hybrid students, as well as final enrollment, will be shared at the next Board of Trustees meeting following census.
- NWCCU Mid-cycle visit is coming up in October– addressing two recommendations from prior visit. Formative visit over two-day period and information will be shared with the community.
- In work session, Paul Wickline shared strategic plan and plan to finalize for implementation January 2023. Working to ensure we are inclusive with internal and external community.
- Looking forward to setting a new course for Clark College for equitable and accessible education.
- September Community Engagements –
 - High Tech Council
 - Clark County Superintendents
 - John Anderson
 - Career Connect SW
 - College Spark
 - CREDC
 - Chief Mori, Vancouver Police Department
 - University of Portland’s Presidential Inauguration, Dr. Robert Kelly

Public Comment

The following individuals shared a public comment:

- Roberto Anitori
- Kushlani Desoyza
- Robert Westin
- Courtney Braddock
- Jeff Kaliner

Board Meeting adjourned at 6:27 pm



Paul Speer, Chair

Brooke Pillsbury, Recorder