

Clark College  
Minutes of the Regular Meeting of the Board of Trustees  
September 22, 2021  
Via Zoom

In Attendance

Jeanne Bennett, Chair  
Rekah Strong, Vice Chair  
Cristhian Canseco Juarez, Trustee  
Paul Speer, Trustee

Absent

None.

Administrators

Dr. Karin Edwards, President  
Galina Burley, Executive Vice President of Operations  
Dr. Michele Cruse, Interim Vice President of Student Affairs  
Dr. Genevieve Howard, Interim Vice President of Instruction  
Brad Avakian, Vice President of Human Resources  
Rashida Willard, Vice President of Diversity, Equity, and Inclusion  
Valerie Moreno, Chief Information Officer

Others

Tsering Cornell, Assistant Attorney General  
Chris Layfield, WPEA Steward  
Suzane Southerland, AHE  
Lisa Gibert, CEO, Clark College Foundation  
Stephanie Weldy, Recorder

I. Call to Order/Agenda Review

Chair Bennett called the meeting to order at 5:01pm.

II. Action Items Strong/Canseco

- A. August 25, 2021, Regular Board Meeting Minutes
- B. Board of Trustees Policies and Procedures Manual

MOTION: Chair Bennett requested a Trustee to make a motion to approve Agenda Items II A and pull Agenda Item II B. Trustee Canseco Juarez made a motion to pull Agenda Item II B, Trustee Strong seconded the motion and Agenda Items II A unanimously passed and Agenda Item II B was pulled.

The Board of Trustees discussed Action Item II B and decided to take some additional time to review and send any edits and changes to Ms. Weldy for review. The Board of Trustees Policies & Procedures Manual will be reviewed for adoption at the October 27, 2021, Board of Trustees meeting.

### III. Constituent Reports

#### A. ASCC

Sarah Gruhler introduced ASCC Student Leaders, Claudia Carrion, ASCC Vice President and Eric Hoth, ASCC Finance Director. Ms. Carrion and Mr. Hoth shared a little bit about themselves with the Board of Trustees and some activities the ASCC is hosting.

#### B. AHE

Suzanne Southerland gave an update on AHE and highlighted Opening Week and shared that there was some confusion for faculty due to there not being a hub for information, however, the students and faculty were thrilled to be back on campus.

#### C. WPEA

Chris Layfield gave an update on WPEA and shared that the return to campus has been rolling out. Mr. Layfield shared that there are concerns for Student Affairs regarding the return to campus and some bargaining. Mr. Layfield thanked Clark for coordinating the logistics of a vaccine clinic in September (although it needed to be canceled due to not enough sign ups).

#### D. Foundation

CEO Lisa Gibert gave an update on the Foundation and highlighted the Give More 24 giving opportunities (including matching opportunities) and encouraged others to participate. CEO Gibert shared that this will be her last year serving as the Foundation's CEO and that the Foundation is currently seeking requests for proposals for a search firm to help coordinate the hiring process of a new CEO. The Trustees thanked CEO Gibert for her service.

### IV. Staff Presentation

Rashida Willard introduced Rosalba Pitkin, who shared a PowerPoint Presentation, entitled *Supporting Dreamers at Clark*. The Board of Trustees expressed their gratitude and appreciation to Ms. Pitkin for the presentation.

### V. Reports from Board Members

Trustee Strong shared that she has met with Dr. Edwards and helping with the process of filling the vacancy on the Board. Trustee Strong expressed her appreciation to President Edwards and her leadership during these challenging times.

Trustee Canseco Juarez expressed his appreciation for the way in which Clark has responded to COVID and the way in which Clark offered virtual events to help students and employees stay connected. Trustee Canseco Juarez shared some of his personal cultural background and highlighted his two last names, Canseco and Juarez (the last name of his father and mother). Trustee Canseco Juarez updated the Board on the events and meetings he has participated in the last month. Trustee Speer gave an update on the process to add an additional trustee to the Board.

Trustee Speer updated the Board on the events and meetings he has participated in the last month and highlighted his appreciation for President Edwards and the College's work during these challenging times.

Chair Bennett shared that she led the President's annual evaluation and reaffirmed Trustee Strong's sentiments regarding gratitude for President Edwards and her work at the College. Chair Bennett

shared that the Board Retreat was helpful and enjoyable bringing everyone in together for the day to share ideas. Trustee Bennett shared that she has been working on the Board Budget Committee and shared her appreciation for President Edwards' leadership in this area as well as Sabra Sand's.

VI. President's Report – President Edwards

A. President's Updates

President Edwards shared that she was selected to participate in the Aspen Institute Presidents Fellowship. President Edwards thanked Executive Cabinet for their leadership and support. President Edwards shared that during Opening Week she has had the opportunity to participate with campus activities and meet with students, faculty, staff, and administration.

President Edwards invited Dr. Michele Cruse to share the Fall Enrollment Data for the 2021-2022 year. Dr. Cruse shared a PowerPoint presentation highlighting the data.

President Edwards invited Brad Avakian to share a PowerPoint presentation on vaccination numbers for staff, faculty, and administration as well as the process and procedures for how that data is being collected and stored as well as the process and numbers for medical and/or religious exemptions.

President Edwards shared current vaccination requirements as well as anticipated requirements; including the campus being fully vaccinated for all employees and students by Winter Term 2022.

VII. Public Comment

Ms. Weldy read an anonymous comment; there were no other public comments.

VIII. VIII. Public Hearing (Rule Making)

The public hearing for the rulemaking/WAC below was opened at 6:47pm.

Galina Burley and Yaju Dharmarajah shared a PowerPoint presentation on the following:

- A. WAC 132N-122-010, Withholding Services for Outstanding Debt (amend)
- B. WAC 132N-125, Code of Student Conduct (repeal)
- C. WAC 132N-126, Student Code of Conduct (adopt)
- D. WAC 132-300, Grievance procedure—Discrimination (repeal)

The Trustees discussed the proposed WAC changes, including making additional changes to the proposed student code of conduct.

Chair Bennett inquired if any public comments had been received by the College. None had been received.

ACTION: Trustee Speer moved that the board amend WAC 132N-122-010 Withholding Services for Outstanding Debt as proposed, repeal WAC 132N-125, Code of Student Conduct as proposed, adopt WAC 132N-126 Student Code of Conduct with the changes discussed to the cross examination and appeal sections, and repeal WAC 132N-300, Grievance Procedure – Discrimination as proposed. Trustee Canseco Juarez seconded the motions and the motions unanimously passed.

The public hearing closed at 7:14pm.

IX. Next Meeting

The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, October 27, 2021, at 5:00pm via Zoom.

X. Executive Session

The Board did not go into Executive Session.

XI. Adjournment

There being no further business, the meeting adjourned at 7:15 pm.

A handwritten signature in blue ink that reads "Jeanne K. Bennett". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

---

Jeanne Bennett, Chair

Stephanie Weldy, Recorder  
September 22, 2021