

Clark College
Minutes of the Regular Meeting of the Board of Trustees
October 27, 2021
Via Zoom

In Attendance

Jeanne Bennett, Chair
Rekah Strong, Vice Chair
Cristhian Canseco Juarez, Trustee
Paul Speer, Trustee

Absent

None.

Administrators

Dr. Karin Edwards, President
Galina Burley, Executive Vice President of Operations
Dr. Michele Cruse, Interim Vice President of Student Affairs
Brad Avakian, Vice President of Human Resources
Rashida Willard, Vice President of Diversity, Equity and, Inclusion
Valerie Moreno, Chief Information Officer
Miles Jackson, Interim Associate Vice President of Instruction

Others

Michael Shinn, Assistant Attorney General
Claudia Carrion, ASCC Vice President
Courtney Braddock, WPEA Steward
Suzanne Southerland, AHE President
Lisa Gibert, CEO, Clark College Foundation
Jim Wilkins-Luton, Dean of Transitional Studies, English, Communications & Humanities
Sara Gallow, Division Chair for Transitional Studies and ESL (English as a Second Language) Faculty
Caron Ford, Career and Academic Preparation
Tim Petta, Director of Facilities Services
Jim Watkins, Project Manager
Stephanie Welsy, Recorder

I. Call to Order/Agenda Review

Chair Bennet called the meeting to order at 5:00 pm.

II. Action Items

- A. September 22, 2021, Regular Board Meeting Minutes
- B. Board Policy Manual
- C. Board Budget Committee Charter (revision)

MOTION: Trustee Canseco Juarez made a motion to approve Agenda Items II A-C. Trustee Strong seconded the motion, and Agenda Items II A-C unanimously passed.

III. Constituent Reports

A. ASCC

Claudia Carrion shared an ASCC update. Ms. Carrion highlighted ASCC's activities, including an open forum with President Edwards, and that the Penguin Pantry distributed food boxes to 102 students (397 people, including family members).

B. AHE

Suzanne Southerland gave an update on AHE and highlighted that faculty reported that students are following the process and procedures regarding COVID-19. Ms. Southerland said that AHE was in support of the vaccine mandate for students beginning winter term. Ms. Southerland shared that AHE has expressed concerns about students not needing to provide proof of vaccine status.

C. WPEA

Courtney Braddock updated WPEA and shared that classified staff are in 100% compliance with the State vaccine mandate. WPEA looks forward to working with President Edwards and Human Resources in helping improve staff morale.

D. Foundation

CEO Gibert gave an update on the Foundation CEO search with Bryant Group (consultant). CEO Gibert shared her appreciation for constituents and stakeholders engaging with the interview process.

IV. Faculty Presentation

Jim Wilkins-Luton, Dean of Transitional Studies, English, Communications & Humanities, introduced Sara Gallow, Division Chair for Transitional Studies and ESL Faculty; Caron Ford, Career and Academic Preparation. Ms. Gallow and Ms. Ford shared a PowerPoint presentation highlighting the background of Transitional Studies and how it has evolved. The Board of Trustees expressed their appreciation for the informative presentation.

V. President's Report – President Edwards

President Edwards updated the Board that there was an initiative to provide free community college, but it did not get approved. There is also an initiative on a federal level for PELL Grants to increase; President Edwards will update the college community once there has been a decision. President Edwards shared that the State Board would reevaluate the allocation model for equitable purposes; however, that project is on hold until the next biennium. President Edwards shared that there are 3000 students this term who are in person for classes and that there is hope that student enrollment will increase during the winter and spring term. President Edwards shared that Clark would become a fully vaccinated campus by winter term. President Edwards invited Dr. Michele Cruse and Brad Avakian to update the Board with the current vaccination status of students and employees. President Edwards shared her appreciation for employees and their hard work during COVID-19 challenges.

VI. Reports from Board Members

Trustee Strong shared that she has been meeting with President Edwards every month and participating in recruiting for the vacant trustee position.

Trustee Canseco Juarez shared that he participated in the Board Budget Committee meeting and expressed his appreciation to President Edwards and Sabra Sand for explaining the dynamics of the committee. He shared that he learned that high school students are exploring homeschooling at three times the average rate. Although concerning, he is hopeful by the activities and conversations with President Edwards, Dr. Cruse, Hudson Bay High School leaders and, Vancouver Public Schools. Trustee Canseco Juarez shared that he has monthly meetings with President Edwards and recently had a conversation regarding the Larch Peer Mentoring Program and how Clark College can potentially collaborate and support this program.

Trustee Speer shared that he has been participating in the process of recruiting for the vacant trustee position. Trustee Speer shared that the onboarding process for Trustee Canseco Juarez is complete. Trustee Speer shared that he participated on the Board Budget Committee this last month. Trustee Speer reported that from an overall State Board perspective, there are equity challenges within the recruitment process of trustees and there will be new guideline suggestions moving forward.

Chair Bennett shared that she had her first opportunity to participate in the Foundation Board of Directors/Board of Trustees meeting and her appreciation for the Foundation as a partner in the College's work. Chair Bennett shared that she is looking forward to working with the new Foundation leadership and thanked Lisa Gibert for her hard work and service over the years. Chair Bennett shared that she has met with Dr. Edwards weekly and meets monthly with Trustee Speer and Dr. Edwards.

VII. Boschma Farms

Galina Burley, Tim Petta and Jim Watkins shared a PowerPoint presentation with the Board of Trustees regarding the Boschma Farms property and City of Ridgefield easement request. PowerPoint highlighted the current easement as well as the city's easement extension requests. After some questions from the Trustees, the Board requested a work session.

VIII. Public Hearing (Rule Making): WAC 132N-156, Parking and Traffic Rules and Regulations (amend)
The public hearing for the rulemaking/WAC below was opened at 6:41 pm.

Galina Burley and Mike See shared a PowerPoint presentation on the following:
A. WAC 132N-156, Parking and Traffic Rules and Regulations (amend)

The Trustees discussed the proposed WAC changes, including making additional changes to the proposed parking and traffic rules and regulations. The Trustees inquired if the phrasing could be changed from "handicapped" to "disabled." Michael Shinn, AAG, shared that a verbiage change can occur without another public hearing and that the Board can approve the WAC with a future edit.

Chair Bennett inquired if the College had received any public comments. None had been received.

ACTION: Trustee Speer moved that the board amend WAC 132N-156, Parking and Traffic Rules and Regulations. Trustee Strong seconded the motion, and the motion unanimously passed.

The public hearing closed at 7:11 pm.

IX. Public Comment

The following people gave public comment: A comment was received via email from Elizabeth Donley and read by Ms. Weldy. Other people who gave public comments are as follows: Roberto Anitori and Melissa Favara.

X. Next Meeting

The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, November 17, 2021, at 5:00 pm via Zoom.

XI. Executive Session

The Board did not go into Executive Session.

XII. Adjournment

There being no further business, the meeting adjourned at 7:20 pm.



Jeanne Bennett, Chair

Stephanie Weldy, Recorder
October 27, 2021