

Clark College
Minutes of the Regular Meeting of the Board of Trustees
Wednesday, February 5, 2020
GHL 213

In Attendance

Jane Jacobsen, Chair
Rekah Strong, Vice Chair
Jeanne Bennett, Trustee
Jada Rupley, Trustee
Paul Speer, Trustee

Administrators

Dr. Sandra Fowler-Hill, Interim President
Bill Belden, Vice President of Student Services
Dr. Sachi Horback, Vice President of Instruction
Kelly Love, Chief Communications Officer
Rashida Willard, Vice President of Diversity, Equity & Inclusion/Chief Diversity and Equity Officer
Bob Williamson, Vice President of Administrative Services
Shanda Haluapo, Associate Vice President of Planning & Effectiveness
Valerie Moreno, Chief Information Officer

Others

Kimberly Witherspoon, Assistant Attorney General
Lisa Gibert, CEO, Clark College Foundation
Suzanne Southerland, AHE President
Dee Harris, WPEA Representative

I. Call to Order/Agenda Review

Chair Jacobsen called the meeting to order at 5:04pm. Chair Jacobsen read a statement.

I would like to add an item to the agenda after the executive session for the Board to consider delegation of authority to me and Search Committee Chair Speer to negotiate the employment contract for Clark College President using the AGO Model Community Contract as a guide.

II. Introductions

Interim President Fowler-Hill introduced Jorge Maravilla as the 2019 Clark College Transforming Lives recipient. Chair Jacobsen presented Mr. Maravilla with a certificate and a check.

III. Action Items and/or Consent Agenda

- A. #1 – December 18, 2019 Board Meeting Minutes
- B. #2 – January 13, 2020 Special Board Meeting Minutes
- C. #3 – January 16, 2020 Special Board Meeting Minutes

- D. #4 – January 21, 2020 Special Board Meeting Minutes
- E. #5 – New BAS Degree
- F. #6 – Reserves and Fund Balances
- G. #7 – C-Tran/Pac Trust

MOTION: Chair Jacobsen made a motion to amend the agenda and to pull out consent item F, Reserves and Fund Balances, for discussion. Trustee Speer made a motion to approve the amended agenda, Trustee Rupley seconded the motion, and it unanimously passed.

MOTION: Trustee Speer made a motion to approve the Consent Agenda Items III A, B, C, D, E and G. Trustee Bennett seconded the motion and it unanimously passed.

Bob Williamson revised the proposed changes to Policy 450.070 and reported to the Board that in August 2020 the Board will have the opportunity to direct all or a portion of the fund balance to be held in reserve or used to reimburse the Board's 10% reserve.

MOTION: Chair Jacobsen made a motion to approve the revision to policy 450.070, Reserves and Fund Balances. Trustee Rupley seconded the motion and it unanimously passed.

IV. Audience Statements

There were no audience statements.

V. Constituent Reports

A. AHE

President Southerland updated the Board that AHE is lobbying for House Bill 2654; increasing budget transparency. President Southerland also shared that AHE is lobbying for House Bill 1888; protect government employee's personal information. President Southerland shared that the AHE hopes that the Board of Trustees will consider the following when selecting the future President; fiscally responsible, fiscally ingenious, focus on academic enrichment and excellence.

B. WPEA

Dee Harris shared congratulations to the following individuals:

- Bryton Williams, AA 3 in Business & Health Sciences
- Brenda Schuller, Purchasing & Central Services
- Everett Yu, Grounds
- Brandon Johnson, IT
- John Condit, IT
- Mike Silva, IT
- Rick Bartz, IT
- Peg Estes, Credential Evaluations
- Mitch Scott, WPTE
- Neil Fykerud, Transitional Studies
- Thao Schmidt, HR

Ms. Harris also thanked the Classified Staff in Purchasing and Payroll who have been able to keep things running in challenging situations and times. Ms. Harris thanked Interim President Fowler-Hill on her participation and visit to the membership meeting of the Classified Staff. WPEA looks forward to regular and continued meetings with Interim President Fowler Hill the remainder of the Academic Year.

C. ASCC

President Kaame shared that the Student Government had a Welcome Week for students returning to classes for Winter Quarter. President Kaame reported that the ASCC Vice President influenced student engagement through different celebrations on campus. ASCC has created new clubs and have nine new leaders as another opportunity to provide student engagement and participation. The ASCC completed an Equity in Hiring Training in order to complete the Presidential Finalist interview panels. President Kaame reported that the ASCC panel submitted their summary. President Kaame reported that the Legislature passed Bill 1072, which will provide more assistance to the ctcLink system. The ASCC is currently working on a project to help decrease the cost of books and provide funding to help increase access to financial resources, such as an electronic account accessible for students in the Bookstore. President Kaame reported that the ASCC is thankful for the tentative faculty agreement and reflected on the role the strike had on serving the students.

D. Foundation

CEO Gibert introduced Ed Boston, Director of Alumni Relations. Mr. Boston shared that he is excited to be joining the family at Clark College and utilizing his previous experiences to help serve the students. CEO Gibert shared about the Foundations upcoming event, Savoring Excellence, with the theme, Mementos Milestones and Tremendous Tomorrows, highlighting Clark Alumni. CEO Gibert shared the Foundation is looking forward to having continued community engagement and broadening support for the programs that are taking place at Clark.

Trustee Speer thanked CEO Gibert for the Foundation's continued support during difficult times.

VI. Reports from Board Members

A. Trustee Bennett

Trustee Bennett shared that she participated in the Presidential Finalists interviews. Trustee Bennett has been working on the onboarding process for the new President with Interim President Fowler-Hill. Trustee Bennett is reviewing policy work and working with Bob Williamson to make sure they are being updated. Half policies will be updated and/or revised, as needed every year. Trustee Bennett is working on a new evaluation processes for the new President.

B. Trustee Strong

Trustee Strong shared that she participated in the Presidential Finalists interviews and confident that a new President will be identified. Trustee Strong shared that she is looking forward to having more conversations about the innovations taking place at Clark College. Trustee Strong shared that she attended meetings with the Foundation and remarked that there was strength and relationship building between Clark and the Foundation.

C. Trustee Rupley

Trustee Rupley shared that she participated in the Presidential Finalists interviews. Trustee Rupley requested more information regarding annual policy review and updates versus every other year. Bob Williamson clarified that policy review information will be shared with the Board of Trustees during the March 2020 Work Session.

D. Chair Jacobsen

Chair Jacobsen shared that she participated in the Presidential Finalists interviews. Chair Jacobsen thanked the Search Advisory Committee for their work in identifying qualified candidates.

E. Trustee Speer

Trustee Speer expressed gratitude to the Diversity, Equity and Inclusion department in their participation with local film director, Dru Holley. Trustee Speer shared that he attended the State Auditor meeting.

Trustee Speer shared an update on the Presidential search process. Trustee Speer thanked the Student Ambassadors, Executive Assistants, IT, Facilities members of the community and everyone's work during the search process. Trustee Speer shared that three Finalists participated in a campus student forum and college forum. The forums were available via simulcast to the other campuses as well. The videos were posted online with an opportunity for feedback. Gold Hill and Associates have completed reference and background checks. Trustee Speer shared that one out of three of the college campus tours have been completed with constituents from Faculty, Staff, Administration, Students and the Diversity, Equity and Inclusion departments. The tours will be completed within the next two weeks. There will be an Executive Session on February 14 in order to make a public decision. Contract negotiations are anticipated to be completed for approval for the Board on February 26.

VII. President's Report

A. Student Affairs Presentation

Bill Belden, Vice President of Student Services, shared about the Guided Pathways process. The Enrollment Navigator positions have been in place for 18 months, based on recommendations from campus advisors. These positions were created in order to help students navigate through the enrollment and registration process.

Mr. Belden introduced Enrollment Navigators, Kim Brewer and Victoria Walters. They presented a PowerPoint demonstrating the enrollment process from the student perspective.

Ms. Brewer introduced Jovan Merceron, a current first generation college student. Mr. Merceron shared about his journey at Clark while serving in active duty. Mr. Merceron shared about challenges he faced prior to enrollment and the experience he had with the Admissions Office who put him in contact with an Enrollment Navigator. Mr. Merceron highlighted his positive experience and personal connections, specifically with the encouragement and guidance he received from Ms. Brewer.

B. Faculty Presentation

Dr. Horback, Vice President of Instruction, introduced Delia Paredes, Director of MESSA. Ms. Paredes presented a PowerPoint with more information about the history of MESA as well as current activity of the program and population demographics the program serves. Ms. Paredes shared that internships are a need within the program as well as development of an MESA

Advisory Board. Ms. Paredes introduced two MESA students, Margaret Tolmacheva and Derek Ferguson. Ms. Tolmacheva shared about her experience as a student within the MESA program and opportunities, such as access to free textbooks. Mr. Ferguson shared about his experience as a student with the MESA program in preparation for Clark's Nursing Program. Mr. Ferguson shared his gratitude for the experience and guidance he has received from Ms. Paredes as well as his appreciation for the STEM Building located on Clark's Campus.

C. Scorecards

Interim President Fowler-Hill shared that detailed Scorecard information and an Enrollment report can be found in the Board packet with more information. These reports will keep track of quarterly enrollment, which affects total revenue. A budget report will be available at the next regular meeting. Trustee Speer requested that there is intentionality with funds being redirected and prioritization.

VIII. Next Meeting

The next special meeting of the Board of Trustees is currently scheduled for Friday, February 14, 2020 from 11:30am-1:30pm in the President's Conference Room, BRD 102

The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, February 26, 2020 in the Ellis Dunn Community Room, GHL 213 at 5pm.

IX. Executive Session

- X. the Board went into executive session pursuant to RCW 42.30.110(g) and (i) to evaluate the qualifications for applicants for public employment and to discuss with legal counsel potential litigation. The Board went into executive session at 6:45 pm and announced it was expected to last until 7:15pm. At 7:15pm, the Board announced that the executive session was extended to 7:25pm. At 7:25pm, the executive session ended. No final action was taken during executive session. Trustee Bennett made a motion to delegate authority to Chair Jacobsen and Trustee Speer to negotiate the employment contract for Clark College President using the Model Community College President Contract as a guide. The motion carried unanimously. The Board meeting adjourned at 7:27pm.

XI. Adjournment

There being no further business, the meeting adjourned 7:27pm.



Jane Jacobsen, Chair

Stephanie Weldy
Recorder

Date: February 5, 2020