

Clark College
Minutes of the Regular Meeting of the Board of Trustees
Wednesday, February 26, 2020
GHL 213

In Attendance

Jane Jacobsen, Chair
Rekah Strong, Vice Chair
Jeanne Bennett, Trustee
Jada Rupley, Trustee
Paul Speer, Trustee

Administrators

Dr. Sandra Fowler-Hill, Interim President
Bill Belden, Vice President of Student Services
Dr. Sachi Horback, Vice President of Instruction
Kelly Love, Chief Communications Officer
Rashida Willard, Vice President of Diversity, Equity & Inclusion/Chief Diversity and Equity Officer
Bob Williamson, Vice President of Administrative Services
Valerie Moreno, Chief Information Officer
Sabra Sand, Director of Business Services

Others

Kimberly Witherspoon, Assistant Attorney General
Lisa Gibert, CEO, Clark College Foundation

Suzanne Southerland, AHE President
Chris Layfield, WPEA Representative

Minutes

I. Call to Order/Agenda Review

Chair Jacobsen called the meeting to order at 5:03pm. Chair Jacobsen read a statement.

II. Introductions

No introductions given

III. Action Items and/or Consent Agenda

- A. #1 – February 5, 2020 Board Meeting Minutes
- B. #2 – February 14, 2020 Special Board Meeting Minutes
- C. #3 – February 21, 2020 Special Board Meeting Minutes

MOTION: Trustee Speer made a motion to approve the Consent Agenda Items III A-C. Trustee Rupley seconded the motion and it unanimously passed.

IV. Audience Statements

No audience statements were given.

V. Constituent Reports

A. AHE

President Southerland shared that House Bill 1888, protecting employee information from public disclosure, will most likely pass. President Southerland expressed gratitude for the opportunity to serve on the Presidential Search Advisory Committee and Climate Survey. President Southerland expressed appreciation to Interim President Fowler-Hill and her graciousness this year in serving as the Interim President. President Southerland shared that the Faculty have concerns about Boschma Farms and the impact it has on the current budget. President Southerland stated that Boschma Farms could be contributing to institutional racism and that students from marginalized population groups will not be served.

Trustee Strong requested current racial demographic data in comparison to ten years ago. Interim President Fowler-Hill shared that there will be a work session on Boschma Farms in June and that working group will be sharing a vision for Clark moving forward. Interim President Fowler-Hill shared that funds for the building have not yet been allocated and will not be in next year's budget.

B. WPEA

Mr. Layfield gave a statement highlighting the work of Layla Otey and Sally Demos and their work on the Budget Committee, Dave Sims for his representation on the Climate improvement Taskforce, Heather Adams and Danielle Plessner for serving on the Presidential Search Advisory Committee and those on the BUILD Committee. Trustee Speer thanked Heather Adams and Danielle Plessner on the Search Advisory Committee. Trustee Strong thanked the WPEA for all the committees representatives serve on.

C. ASCC

President Kaame introduced new officer, Greta Leandre, ASCC Student Relations and Promotions Coordinator. Mr. Kaame reported that the ASCC hosted a successful Quarterly Involvement Fair with Club Advisors. President Kaame shared that the Penguin Pantry was working in collaboration with outside partners to help support the mission of the pantry. Trustee Speer requested information regarding the results of accessibility based on the Penguin Pantry relocation. President Kaame reported that the move has been well received with greater accessibility and access. Mr. Belden reported that there has been increased traffic due to the relocation as well as increased hours.

D. Foundation

CEO Gibert reported that the Foundation has been actively engaged with Boschma Farms and highlighted the Savoring Excellence event at the Hilton Hotel on May 13. CEO Gibert informed the Board about the Employee Giving Campaign and the available match from a donor to support the Penguin Pantry.

VI. Reports from Board Members

A. Trustee Speer

Trustee Speer reported on the Presidential Search and the selection of Dr. Karin Edwards. Trustee Speer updated the Board that contract negotiations should be complete in the next 7-10 days. Trustee Speer reflected that healing is important on campus and will take time. Trustee Speer completed Presidential search site visits, was able to benchmark in “best in class”, and highlighted the positive things that are happening at Clark College and the opportunities to grow.

B. Trustee Rupley

Trustee Rupley reported that she has been engaged in the selection process of the new President. Trustee Rupley shared that she attended the Transforming Lives dinner. Trustee Rupley thanked Dr. Horback regarding the Tenure Process.

C. Trustee Strong

Trustee Strong reported that she was excited that Dr. Karin Edwards was selected as the new President and thanked Chair Jacobsen and Trustee Speer on their work on the Presidential Search Advisory Committee. Trustee Strong acknowledged Interim President Fowler-Hill, Kelly Love and President Kamme regarding the State of the College address.

D. Trustee Bennett

Trustee Bennett thanked Chair Jacobsen and Trustee Speer and their work on the Presidential Search Advisory Committee. Trustee Bennett reported that she attended the Association of College Trustees new Trustee Orientation and Transforming Lives Dinner. Trustee Bennett encouraged people to attend the Foundation event, Savoring Excellence. Trustee Bennett reported that the Presidential Onboarding Committee recently met and the following are serving on the Committee: Interim President Fowler-Hill, Kelly Love, Sarah Thorsen, Bruce Elgort, Joel Munson and Stephanie Weldy. Trustee Bennett shared that she attended the First Annual NW Regional Equity Conference and thanked Ms. Willard in all her hard work.

E. Chair Jacobsen

Chair Jacobsen shared that she attended the Transforming Lives Dinner. Chair Jacobsen expressed gratitude to Trustee Speer and the Presidential Search Advisory Committee. Trustee Jacobsen updated the Board on her Presidential Search site tour and the different constituent groups the group had the opportunity to meet with. Chair Jacobsen shared that the State of the College Address was very well done.

VII. President's Report

A. Faculty Presentation

Caleb White, Professor of Welding Technology, was unable to present due to an illness. He will be rescheduled to present in April.

B. Policies and Procedures

Mr. Williamson presented information to the Board regarding the accreditation recommendation from the evaluation last spring. Mr. Williamson publicly acknowledged that the report should reflect a name correction for Shanda Haluapo. Mr. Williamson shared that there was a Policies and Procedures Review Committee that presented a process for reviewing policies to the Executive Cabinet for review to address the recommendation from NWCCU.

C. Sabra Sand – 2018-2019 Financial Statement Audit

Ms. Sand presented a PowerPoint pertaining to the audit, the standards of the Accounting Board and how data is reported. Clark received a clean audit for the fifth consecutive year. The State Auditor prepares an aggregation list and this is the first year there has not been anything listed. Ms. Sand shared information pertaining to GASB 68, 73 and 75. Ms. Sand highlighted major changes to Clark's financial position with current assets, capital assets, current liabilities and noncurrent liabilities. Ms. Sand reported that looking forward, GASB 84 and GASB 87 would be impacted. The Clark College space in downtown that is unoccupied will continue to be paid for until October 2020 unless it is sublet in the meantime. Trustee Speer requested more credit card information regarding cost to capital with more favorable rates. Ms. Sand stated that the rates were reviewed by the State and determined that current rates were competitive. Ms. Sand shared that the Budget Status Report has some changes based on People Soft and how revenue is reported. For example, revenue is recorded when students enroll rather than when students pay.

D. Budget Outlook 2020-2021 - Bob Williamson and Sabra Sand

Mr. Williamson shared a Budget Outlook that Clark is facing a 5.4 million dollar deficit. Mr. Williamson reported that there are declines in major revenue sources with an increase in operating expenses. Ms. Sand reviewed the recent budget history and a breakdown in funding. Ms. Sand reported that Clark is shifting from a State funding basis to funding from a business-based model. Ms. Sand highlighted revenue changes in tuition and Running Start. Ms. Sand shared information on how the budget is built with FTE projections, revenue projections and expenditure projections. Mr. Williamson reported that an 8.5% budget cut would be needed in order to balance the budget. Mr. Williamson shared that there is a Budget Committee and that there will be budget forums available on campus. Mr. Williamson provided additional information with links pertaining to Budget Documents, Audited Annual Financial Statement and Budget Status Reports in the Board of Trustees packets. Mr. Williamson reported that the Budget Committee would be presenting suggestions to the Executive Cabinet with budget cut and revenue suggestions. Mr. Williamson highlighted the Cash Balance Statement and provided detailed information on each of the account line items with restricted and unrestricted funds in order to maintain the Board reserve. Trustee Rupley, Trustee Speer and Chair Jacobsen commented on the Budget Outlook and requested clarification on what the Board reserve could cover in a catastrophic event and future opportunities to build a cash reserve. Based on the current budget, one month of operation expenses are covered.

E. Scorecards – Sandra Fowler Hill

Interim President Fowler-Hill shared an update on the Scorecards that in future meetings, there will be one Scorecard highlighted each month.

VIII. Next Meeting

The next special meeting of the Board of Trustees is currently scheduled for Monday, March 9, 2020 at 9:00am in the President's Conference Room, BRD 102

The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, March 11, 2020 in the Ellis Dunn Community Room, GHL 213 at 5pm.

IX. Executive Session#8

The Board went into executive session pursuant to RCW 42.30.110(g) and (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions or, litigation or

potential litigation. The Board went into executive session at 7:05pm and announced it was expected to last until 7:20pm. No final action was taken during executive session.

X. Adjournment

There being no further business, the meeting adjourned 7:20pm.

A handwritten signature in cursive script, reading "Jane Jacobsen", written in black ink.

Jane Jacobsen, Chair

Stephanie Weldy

Recorder

Date: February 26, 2020