

MINUTES OF THE BUSINESS MEETING OF THE BOARD OF TRUSTEES
Clark College, District No. 14
May 21, 2007
Penguin Student Union Building Room 258 B & C

Present: Rhona Sen Hoss; Addison Jacobs; Kim Peery; Sherry Parker

Administrators: Bob Knight, Interim President; Rassoul Dastmozd, Vice President of Instruction; Phil Sheehan, Vice President of Operations, Candy Bennett, Executive Dean of Planning and Advancement; Leann Johnson, Director of Equity and Diversity; Katrina Golder, Executive Director of Human Resources; Todd Oldham, Interim Dean of Workforce Development and Continuing Education; Barbara Kerr, Executive Director of Communications; Alex Montoya, Dean of Enrollment Services; Tracy Reilly Kelly, Director of Continuing Education; Sylvia Thornburg, Acting Dean of Business and Technology; Ray Korpi, Dean of Basic Education, English, Communications and Humanities; Miles Jackson, Interim Dean of Social Science and Fine Arts; Karen Wynkoop, Director of Business Services; Jen Grove, Administrative Services Operations Manager; Madeleine von Laue, Adult Literacy Program Manager; Mark McLean, Director of Basic Skills; Jim Green, Director of Plant Services; Glen Jenewein, Director of eLearning; David Daugherty, Interim Director of Computing Services; Lynn Chmelir, Interim Director of Library Services; Julie Taylor, President's Office.

Faculty:

Marcia Roi, AHE President and Addiction Counselor; David Duback.

Students: Andrew Kartchner, ASCC Vice President; John Parker, Nathan Nelson, Yevgeniya Mar'yan.

Others: Michael Shinn, Assistant Attorney General; Bonnie Terada, Assistant Attorney General; Lisa Gibert, Foundation President; Barbara Chen, Foundation Chief Financial Officer; Howard Buck, Staff Writer with the Columbian; Dave Olson, Staff Writer with the Columbian; Holly Gilbert, Staff Writer with the Oregonian; Benjamin Hayford, Tom Koenninger, Marilyn Koenninger, John Allen, Don Mattison, Paula Knight.

I. CALL TO ORDER

At 5:05 p.m., Chair Rhona Sen Hoss announced that the Board will go into Executive Session to discuss the performance of a public employee. She stated that the regular Board meeting will reconvene at 6:00 p.m.

Chair Sen Hoss called the meeting to order at 6:05pm.

II. BUSINESS MEETING

A. Review of the Agenda

No changes were requested or made.

B. Statements from the Audience

There were no statements from the audience.

C. Statements and Reports from Board Members

Chair Sen Hoss announced that this would be the last meeting for Assistant Attorney General, Michael Shinn. She thanked Michael on behalf of the Board and College community for his hard work and dedication and welcomed Bonnie Terada who will be his replacement.

Chair Sen Hoss also announced that she attended a Trustee Association of Community and Technical Colleges meeting in Spokane, Washington with Addison Jacobs, John White and Bob Knight.

Trustee Parker offered an amendment to board policy 610.025 (Appointment Procedures for President). She requested three words "when deemed necessary" be added to the beginning of the 2nd paragraph to read as follows: "When deemed necessary, a presidential search advisory committee, as defined below, shall be established for the purpose of recommending presidential candidates to the Board of Trustees". She also requested replacing the word "the" with the word "any" in the final paragraph to read as follows: "The Board of Trustees shall make the final selection of a president based on criteria established by the Board, personal interviews and a review of any data and recommendations submitted by the committee, the consultants and other groups invited by the Board to participate". The Board unanimously approved this amendment.

Trustee Jacobs explained that a process was put in place to look at Bob Knight as a candidate for Presidency of Clark College. Five open forums were organized to engage the entire College community in dialogue to consider Bob as a long-term leader for the College. A website was also set up as a tool to receive feedback. The Board has worked with Bob for 9 months as the Interim President; and before that as the Vice President of Administrative Services for two years. Bob worked very hard with the legislature and received some key funding. He is very respected by his peers and fellow Presidents. Clark College has skilled players in key positions and the Board is looking for someone with leadership skills to move the College forward. A leader who has a passion for what we are doing. The Board has heard nothing but positive feedback from faculty, staff and the community.

Trustee Jacobs moved to appoint Robert K. Knight as President, pending contract discussion. Trustee Peery seconded and the Board unanimously approved.

Bob thanked the Board of Trustees, Executive Cabinet, faculty, staff and administrators. He asked for the College to move forward; and though some had expressed disappointment with the process of choosing a President, a decision has been made and it is in the best interest of the College to move forward.

D. Institutional Report

President Knight had no additions to his report. Trustee Jacobs added that the Phoenix, a student art publication, was exquisite.

E. Association Reports

1. AHE – Dr. Marcia Roi

Marcia Roi had no additions to her report. Trustee Sen Hoss requested that the last page of Marcia's report be signed. Trustee Jacobs thanked Marcia for her input regarding the presidential search process and appreciated her professionalism.

2. ASCC – Mr. Andrew Kartchner

Andrew Kartchner, ASCC Vice President, represented ASCC President Amanda Mayoral, who could not make the meeting. Andrew announced that elections will continue through Tuesday, May 29, 2007. The details of the possible PSU Building name change are still being worked out.

3. WPEA – Mr. Billie Garner

WPEA President Billie Garner could not attend the meeting and Katrina Golder spoke on his behalf. She added that the WPEA Master Agreement will be signed off on May 29, 2007.

F. Campus Reports

1. Instruction – Dr. Rassoul Dastmozd

Rassoul Dastmozd had no additions to his report. Trustee Parker complimented Rassoul for the wonderful participation beyond classroom instruction for students.

Madeleine VonLaue, Program Manager for Adult Literacy, discussed the Adult Literacy program and highlighted various students who have come to the Adult Literacy program to improve their reading and writing skills. Student, Yevgeniya Mar'yan, addressed the audience and gave a brief outline of all that she has learned.

2. Administrative Services – Mr. Phil Sheehan

Phil Sheehan explained that the Computerized Maintenance Management System (CMMS) is scheduled to go into effect in the fall of this year. The Commute Trip Reduction (CRT) is making steady progress, but there is room for improvement. He will bring actual numbers regarding CRT to the next meeting. The bookstore is currently down due to location and construction. Phil also explained that our "Buy Back" book program is very strong compared to other two year institutions; which are a great benefit for our students. On-line book buying does affect our bookstore and the College will work with publishers to get a good deal for the students.

3. Student Affairs – Mr. Alex Montoya

Bob Knight congratulated Alex Montoya who has been promoted to Dean of Enrollment Services. Alex represented Rachel Ruiz, Vice President of Student Affairs, who is currently out of town. Alex distributed copies of the most current FTE report. He had no other additions to his report.

4. Human Resources – Ms. Katrina Golder

Katrina Golder announced that nine tenure track faculty positions have been filled. Graduation of our leadership academy was held on May 18, 2007.

5. Planning and Advancement – Ms. Candy Bennett

Candy Bennett highlighted the bullet points of her report. Trustee Jacobs asked Candy for a copy of the report that was prepared for high school principals. This will be helpful for an upcoming meeting between the Board of Trustees and the Vancouver and Evergreen School Board on June 4th.

6. Workforce Development – Mr. Todd Oldham

Todd Oldham announced that the Limited English Proficient (L.E.P.) contract has been renewed for \$162,000, a 30% increase over the 2006-07 contracts. Corporate Education has been approved for two Job Skills Program grants for a total of \$214,000 for the 2007-08 fiscal year. The grants include \$110,000 in Lean Manufacturing training for 112 production workers at Columbia Machine and \$104,000 in Six Sigma training for 48 incumbent workers from seven local manufactures.

The Mariner Game outings have been so successful that Workforce Development is partnering with the Foundation and the Clark College Alumni Association. There are also plans to do theater events on campus.

7. Communications and Marketing – Ms. Barbara Kerr

Trustee Jacobs stated how pleased she was to see the online registration had reached 67% for spring quarter. Barbara Kerr shared feedback regarding the college logo. Because the College community voiced the need for more logo choices to choose from, the design team went back and designed more logos. A total of 386 faculty, staff and students participated in the survey, and the logo "Bright Future" received the most votes. This information will be shared with the College community and some fine tuning will be done.

8. Clark College Foundation – Ms. Lisa Gibert

Lisa Gibert announced that there will be an All Boards Retreat on Friday, May 25 at the Water Resource Center. The Foundation is working on locating approximately 29,000 "lost alumni" from as far back as 1933.

III. CONSENT AGENDA

A. First Reading

- 1. Foundation Funds Allocation Recommendations** – The Committee worked with the departments to fund the highest priorities and the most important elements of the requests. A total of 49 requests were reviewed and 28 were recommended for funding.

B. Consent Agenda

- Trustee Peery moved to approve the May Board minutes as amended; Trustee Jacobs seconded the motion and the Board unanimously approved.
- Trustee Peery moved to approve the consent agenda; Trustee Jacobs seconded the motion and the Board unanimously approved.

IV. Future Agenda Items

3. Board Self Evaluation
4. Board Policies

V. Date and Place of Future Meetings

The next regularly scheduled meeting of the Board of Trustees will be held on Monday, June 25, 2007 at 5:00 p.m. in the Penguin Student Union Building Room 258 B & C.

VI. Adjournment

Chair Sen Hoss adjourned the meeting at 7:50pm.

Rhona Sen Hoss, Chair
Clark College Board of Trustees

Julie Taylor, Recorder