

MINUTES OF THE BOARD OF TRUSTEES
Clark College, District No. 14
April 23, 2007
Penguin Student Union Building Rooms 258B & C

Present: Rhona Sen Hoss, Chair; Addison Jacobs, Vice Chair; Kim Peery, John White

Administrators: Bob Knight, Interim President; Dr. Rassoul Dastmozd, Vice President of Instruction; Dr. Rachel Ruiz, Vice President of Student Affairs; Katrina Golder, Associate Vice President of Human Resources; Leann Johnson, Director for Equity and Diversity; Candy Bennett, Executive Dean of Planning and Advancement; Barbara Kerr, Executive Director of Communications and Marketing; Wonder Baldwin, Executive Assistant to the President; Karen Wynkoop, Director of Business Services; Jennifer Grove, Operations Manager for Administrative Services; Alex Montoya, Interim Dean of Enrollment Services; Joe Renouard, Interim Director of Workforce Education; Tracy Reilly-Kelly, Program Manager for Mature Learning/Travel Studies; Dr. Robin Terjeson, Dean of Math, Physical Sciences and Engineering; Dr. Ray Korpi, Dean of Basic Education, English, Communications and Humanities; David Daugherty, Interim Director of Computing Services; Todd Oldham, Interim Executive Dean of Workforce Development & Continuing Education; Miles Jackson, Interim Dean of Social Science and Fine Arts; Kitty Brokaw, Director of Grants Development

Faculty: Charlene Montierth, Tim Cook, Marcia Roi, Keith Stansbury

Staff: Wei Zhuang, Pat McDonald

Students: Amanda Mayoral

Others: Michael Shinn, Assistant Attorney General; Tom Vogt, Lisa Gibert, Foundation President; Don Mattison

I. CALL TO ORDER:

The meeting was called to order by Chair Rhona Sen Hoss at 5:15 p.m.

II. BUSINESS MEETING

A. Review of the Agenda

Chair Sen Hoss reviewed the agenda and stated there are no adjustments to the agenda. She asked that those making statements from the audience provide their name and association. She also noted that comments will not be recorded verbatim in the minutes; the recorder will note only their name and association. Chair Sen Hoss requested the audience keep their statements to two minutes in order to provide adequate time for everyone to speak.

B. Statements from the Audience

There were no statements from the audience.

C. Statements and Reports from the Board Members

Chair Sen Hoss congratulated Trustee John White on being selected as the 2007 First Citizen and announced that there will be a reception to honor him on Tuesday, June 12, 2007. She also presented him with a promotional video on Creating Opportunities for Washington's Community and Technical Colleges.

Trustee Addison Jacobs commented that the reception for the Tenured Faculty was very nice. Chair Sen Hoss commented on the tour of the "T" Building that was conducted and how nice the building looks now that construction has been completed.

Chair Sen Hoss stated that she would like to address the Board of Trustees recent executive session regarding the Presidential Search Update. Chair Sen Hoss announced that at the Board of Trustees April 19 executive session the Board of Trustees discussed a public employee's job performance and as a result of that discussion she announced that the Board of Trustees is bringing forth a viable candidate for consideration as the president of Clark College.

Chair Sen Hoss stated that in the past nine months as acting president and in his current position as Interim President, Bob Knight has demonstrated many of the qualities and leadership skills of a president. We would like to explore as a Board and with input from students, faculty, staff and the community candidate Robert Knight.

Chair Sen Hoss noted that consistent with the process for presidential finalists, the Board has asked Interim President Knight to conduct public forums within the next month in order to solicit input from a variety of constituencies. These forums will provide an opportunity for members of the college, foundation and community to talk about their hopes and aspirations for the future and for Interim President Knight to lay out his vision for the college if he were to serve as the next permanent president.

Chair Sen Hoss stated that the board will take input from the forums into consideration and, at their May meeting, will report back to the college and the community on what they believe the next step should be.

Chair Sen Hoss added that the board realizes that this process is a different path than we initially envisioned in terms of a national presidential search. However, she stated that the board would be remiss in their responsibilities if they failed to consider a highly qualified person who, quite frankly, is right in front of them. She noted that this is an opportunity that the board strongly feels must be explored.

Chair Sen Hoss stated that she knows that this is a surprise to many and noted that there will be more information on presidential search process on the College's website and there will be a link to the presidential search page and she also added that the Board will be asking Ms. Katrina Golder to assist with the next phase. Chair Sen Hoss also asked Ms. Barbara Kerr to work with the Board of Trustees after this meeting to provide the updated presidential search information on the presidential search page of the College's website.

Trustee Kim Peery stated that as the prior Board Chair of the College, upon the presidential opening and as the co-chair of the search committee, he stated that he wanted to provide clarification so that folks have a clear picture of what developed. Trustee Peery stated that when he approached Interim President Knight regarding accepting a short-term and possibly an Interim President term on the presidency, one of the questions he asked was if he would consider himself a candidate for the presidency. Trustee Peery stated that at that point Interim President Knight stated that he did not have a desire to pursue the presidency for Clark College. Trustee Peery asked that folks understand that Interim President Knight at no time approached the Board of Trustees or any board member about a change of heart or asked to be considered as a candidate for the president of Clark College. Trustee Peery stated that the Board of Trustees approached Interim President Knight about reconsidering becoming a candidate for the presidency of Clark College. He added that this is a very important distinction to make. Trustee Peery stated to everyone that he wanted this point understood that there has been good faith on Interim President Knight's part all the way through in terms of his understanding and agreement of accepting the Interim position. Trustee Peery noted the Board of Trustees has had an opportunity to work with him and observe him over this period of time to hear input from both the campus and the outside community. It was over this period of time that led the Board of Trustees in thinking in a different direction, he again wanted to clarify this point. Trustee Peery asked the audience to think of the upcoming process as what would take place if the Board of Trustees would bring a finalist to the campus. He also noted that this is the type of process that would be presented to the campus and the community, which is an opportunity to meet, listen and give input to the Board of Trustees regarding the candidate. He stated that as a board member, it would help him greatly if during the input process, if folks could separate the person from the process. He stated that if people have thoughts on the process and then thoughts on the candidate, it would help to separate those and not add the two together.

Trustee Addison Jacobs added that last fall some may recall that the Board of Trustees solicited information regarding what the campus community and community would view as a viable candidate for longevity as the president of Clark College.

She noted that as the Board has experienced and watched Interim President Knight this year, they have noticed that there are some similarities to the descriptions of a commitment to student success, a passion for the college and the community, and a sense of integrity and a sense of collaborative leadership. She stated that the Board of Trustees has witnessed a sense of leadership in Interim President Knight that has brought this campus along and brought a lot of people forward to perform in their role and leadership positions at a high level and noted that the Board of Trustees could not ignore what they were seeing right here in their midst. Trustee Jacobs stated that this is what brought the Board of Trustees to this point in offering Interim President Knight as a candidate for the president of Clark College.

Trustee John White stated that Interim President Knight has had a 9-month job interview and he does not fully understand how the process will work with Interim President Knight interacting with the external and internal communities, but that he feels it is fair to say that the Board of Trustees will be watching this very closely. Trustee White stated that the Board of Trustees will be attending the forums where it is appropriate and he understands that a person is viewed differently when they are wearing the interim label versus when now the Board of Trustees is asking the question, should they be wearing the permanent label. He noted that this is an important distinction that everyone will have a chance to participate in the upcoming forums. Trustee White stated that he encouraged people to participate as fully and vigorously as they can because if this does not happen the Board of Trustees will not arrive at the right answer.

- D. Institutional Report -** Interim President Knight stated that the College Climate Task Force has been formed and the names are listed in his report. He noted that they will be meeting in the near future and coming back with recommendations. He added that a Security Task Force has been formed to assess the security measures that are in place right now to make sure the College is doing the right things in taking precautions to make sure students, staff, and faculty are secure and to deter any incidents such as the one that occurred at Virginia Tech. Interim President Knight stated that he spoke to the City Manager and the Mayor who will provide the name of a police officer to serve on this task force. He noted that the two faculty members that will serve on the task force are Mr. John Jablonski and Mr. John Lundy. Interim President Knight stated that Ms. Jennifer Grove will serve on this task force as well. He stated that this task force will do a quick 90-day assessment to ensure that the College is taking all of the necessary precautions to maintain a secure and safe campus.

Interim President Knight added that the Executive Cabinet attended a grueling two-day off-site meeting to discuss the goals for next year. He mentioned that it took two full days to go through the goals but noted that the meeting was a worth while exercise.

Interim President Knight mentioned the Alumni Student Dinner that was held on April 18, and noted there were a large number of students and alumni in attendance. He also noted that a VICA Skills competition for the colleges in the northwest was held on the campus and noted that there was one held earlier in the year for high school students. Trustee John White inquired about the mission and expectations of the college climate task force. Interim President Knight stated that the college climate task force will provide recommendations to the Executive Cabinet on ways to continue to improve campus morale and provide ideas of ways to improve morale.

Trustee White asked how the College will develop fast track courses with SEH to train employees in math and science skills. Interim President Knight stated that the Workforce Development and Continuing Education staff will work with SEH to develop the fast track courses. Mr. Todd Oldham explained that this training is for an electronics device and will be delivered on-site in collaboration with Instruction. Mr. Oldham stated that Workforce Development and Continuing Education is in the process of determining the needs of the SEH employees and that similar training will be conducted with Wafer Tech. Trustee White asked if the employees were with SEH. Mr. Oldham responded that the training will be conducted specifically for SEH employees. Interim President Knight added that training will occur at the SEH site, as well as on campus.

E. Association Reports

1. **AHE** - Dr. Marcia Roi stated that she met with Dr. Rassoul Dastmozd on March 14 and 15 to discuss the accreditation notebooks. She stated that after the discussion with the WEA representative she noted that it was decided that this was outside of their scope of faculty activities. Dr. Roi stated that she received notice today from Interim President Knight that this issue will be bargained and there will be a resolution to get the accreditation notebooks accomplished. She also noted that faculty want to do a good job on the notebooks, but are feeling stressed with their current workload at this time. Dr. Roi noted that as AHE representatives they are required to represent all faculty. She stated that the faculty interests are being reviewed at this time. She noted they did not want to burn out the instructors and noted they wanted to protect the part-time faculty. Dr. Roi stated that the part-time faculty are part of this process as well. She stated that some part-time faculty were feeling pressured about not contributing to the notebooks and thought that they may not get to teach the classes they wanted. Dr. Roi reassured the faculty that this was not the case. Dr. Roi reiterated that Dr. Rassoul Dastmozd and Interim President Knight have worked hard in the last nine months to maintain the morale on the campus. She recalled a positive comment from a long time faculty, "that this was the best climate she had seen of her 15 years at Clark College."

Dr. Roi stated that she attended a WEA/Higher Education-AFT Bargaining conference in Federal Way, Washington.

She reported that at this point in time the uniserve council is opening talks with the AFLCIO to become an affiliate. Dr. Roi stated that she is in the process of assembling bargaining teams for faculty salary negotiations. Trustee Peery asked if the WEA is considering the affiliation with AFLCIO. Dr. Roi confirmed that it is the WEA that is considering the affiliation with the AFLCIO. Trustee Peery asked if this includes the AFT as well. Dr. Roi responded not at this time.

Dr. Roi stated that the Board of Trustees is out in the community representing the college, and there are a lot of pieces about what the faculty teaches at Clark College that the Board of Trustees are not aware of. Ms. Roi stated to the Board of Trustees she would like to present a faculty member at each board meeting for about 5 - 10 minutes to describe one of their classes that they teach at Clark College. Ms. Roi introduced Mr. Keith Stansbury, who teaches Computer Aided Systems Design. Mr. Stansbury presented and explained a rocket model that was custom designed, tested and flown by the students. Mr. Stansbury stated that this model is from his Aerospace Engineering class. Mr. Stansbury stated this is a learning experience and a project for the students which requires them to communicate with each other and the community. He stated that he also teaches Robotics. He invited the Board of Trustees to attend any of his classes. Trustee White asked if Mr. Stansbury taught any 3-Dimensional and simulation modeling classes at Clark College. Mr. Stansbury answered that he does not teach any of these classes at the moment but that he does teach a class that uses computer aided drafting, which uses a software called "solidworks" which is a parametric solid modeler. Mr. Stansbury added that this quarter they have started to teach architectural desktop, which is similar to the 3-dimensional software. He noted that the architectural industry is hard to keep up with, since the software becomes obsolete so quickly. He noted that the cost for the software packages are about \$32,000 each. Interim President Knight added that the college also has a "robotics club". Mr. Stansbury mentioned that Engineering instructor Mr. Izad Khormae, teaches robotics where students design and build a solar powered car. Mr. Stansbury mentioned that his CAD students attended Mr. Khormae's class to design a shelf for the vehicle that the robotics students are designing. Mr. Stansbury stated that he only teaches the "rocket" class once a year due to low attendance.

2. **ASCC** - Ms. Amanda Mayoral congratulated the college for holding the MESA conference at Clark College. Ms. Mayoral announced that the women's softball game is Friday, April 27th and is a doubleheader against Lower Columbia Community College at the Hudson's Bay field.

Ms. Mayoral stated that the ASCC elections applications are due next Monday, April 30 for all of their ASCC positions. She noted that during the month of May they will have their elections and will bring the candidates for office to the May board meeting.

She mentioned that since the ASCC elections are so late this year, the ASCC discussed a transition plan to require the officers to be more active with the ASCC current officers before they are elected or appointed. This way the new officers will have an opportunity to meet with the other officers before the summer convenes. Ms. Mayoral stated that the Student Alumni Dinner that was held on Wednesday, April 18 was well attended.

3. **WPEA** – There was no representation from the WPEA.

F. **College Reports**

1. **Instruction** – Dr. Rassoul Dastmozd stated he had nothing to add to his report.
2. **Administrative Services** – Mr. Phil Sheehan stated that he had nothing to add to the written report but will answer any questions from the Board of Trustees before reviewing the budget status report. Trustee White inquired about the increase in students that are participating in the Student Tuition Easy Payment Plan (STEPP). Mr. Sheehan stated that this nice work was done by Ms. Karen Wynkoop, Ms. Sabra Sand and the student affairs staff. He noted that advertising this program in the Clark College publications was attributed to Ms. Barbara Kerr. He stated that the information was widely disseminated and the results paid off. He added that he expects this program to continue to grow.

Trustee White inquired about the Central Park plan update which incorporates a part of Clark College's master plan as part of their plan. He asked Mr. Sheehan to share any updates on how this has moved forward. Trustee White stated that Mr. Sheehan could wait until a later time if he did not have any updates to report. Mr. Sheehan answered that he has not formulated a complete impression about that process yet and that he only attended one meeting and the next meeting is scheduled for Tuesday, April 24. However, Mr. Sheehan said it seems like the group is cohesive and does not detect any contention in the group. Mr. Sheehan added that he attempted to state Clark College's position at the meeting in honoring the concept of the Central Park idea and his impression was that people seemed satisfied with the direction that things are going. Mr. Sheehan stated that the college will present a more focused picture of this when they have the final meeting and address any comments from the master plan and will present an update to the Board of Trustees at a later time.

Trustee White stated that the message that he has been hearing is that the footprint of the college needs to start thinking more vertical than horizontal. Trustee White stated that this gives the college additional long term goals to think about and knows that the college is already involved in the master planning process.

Mr. Sheehan stated that the Columbia River Crossing proceedings have also introduced additional variables for Clark's planning process, which the college will bring back to the master plan group.

Trustee Jacobs asked a question regarding the bookstore on page 12 of the report. She noted she received information from Representative Deb Wallace's office addressing bills that were reducing the cost of higher education for students across the state. Trustee Jacobs stated that one of the issues noted in the bills that passed this year addressed the cost of books. She inquired if Clark has reviewed the bills to update the Board of Trustees on the impact of these bills on Clark College's bookstore and students. Mr. Sheehan responded that the college has not conducted detailed research in the past year regarding the cost of books for the students. He stated he will meet with the bookstore manager and provide a status report to the Board of Trustees at a later time.

Mr. Sheehan stated that the budget status report that is listed in the report is standard and routine, with the exception of the excess enrollment in revenue. Mr. Sheehan stated that for the past two quarters the college has experienced a small decline in enrollment that reduced the excess enrollment category which has averaged 3 ½ % for spring and winter quarters. Mr. Sheehan stated that this budget represents a budget shortfall for the college but fortunately the college has had a very positive performance in other revenue resources such as running start, which has offset the impact of the shortfalls. He stated that the college will still have an overall budget shortfall by the end of the year, but noted that it will not be large enough that the college will not be able to absorb the cost. Mr. Sheehan noted that using the fund balance may be necessary if that happens, but at this point there are no concerns. Trustee Jacobs expressed concerns of how this is being approached as the college reviews next year's budget. Interim President Knight stated that the college will be very cautious and may not exceed any enrollment next year, because the college will receive an increase in growth FTE. Interim President Knight stated that Ms. Karen Wynkoop has drafted a budget report which the Executive Cabinet will review.

3. **Student Affairs** - Dr. Rachel Ruiz added to her report that Student Affairs hosted an appreciation luncheon for the Plant and Computing Services departments that was well attended. She added that "Hooah" awards were distributed to the staff. Dr. Ruiz also added that her staff are comfortable and settled in the "T" Building.

Dr. Ruiz stated that with the Virginia Tech incident that occurred last week, the college had several students and faculty contacting the counselors regarding the situation. Dr. Ruiz stated that the college held a “healing dialogue” in the student lounge, which was attended by 30 – 40 people. Dr. Ruiz stated that the counselors and deans attended as well. She added that Ms. Leann Johnson was also in attendance.

She noted that this provided good conversations for students of all ages to talk about the incident and how Clark will handle situations on this campus. Dr. Ruiz stated that the sessions were very helpful for the students to engage in a dialogue to acknowledge and show their feelings. She added that Ms. Judy VanPatten, one of the counselors, has been holding Monday sessions primarily regarding returning veterans showing the emotional trauma that they go through and what the college campus needs to be aware of. This article was noted in the Columbian. Dr. Ruiz stated that the college will continue to offer these dialogues on campus for the next three weeks.

4. **Human Resources** – Ms. Katrina Golder stated that the Human Resources report starts on page 25 and noted that there is continual recruitment activity at the college. Ms. Golder stated that Interim President Knight and Dr. Dastmozd have hired 5 out of 13 tenure faculty positions in political science, math, two in nursing and economics. Trustee White asked if the turnover at Clark College is tracked and compared with the other peer institutions to make sure that the college is up to standard. Ms. Golder answered to say that the college has tracked this and that the numbers have been low in past years, but noted that the numbers have started to increase due to retirements. She noted that the college has also added new positions. Ms. Golder stated that she would bring this information back to the Board of Trustees at a later time. Ms. Golder added that the college is not out of sync with the other institutions but that the college is higher than it has been in past years. Trustee White stated that there is value in understanding the peer comparison.

Ms. Golder shared information regarding the faculty excellence awards. She noted that the college has an endowment through the Foundation that provides awards to three faculty members each year for excellence and noted that these are nominated by students, employees, faculty and community members. She noted that within this endowment there are also provisions for mini sabbaticals where faculty can apply for release time to perform curriculum development or similar activities. Ms. Golder stated that the RCW created these funds through the state and requires that the process be negotiated; the Board of Trustees approved this process in the early 1990's. Ms. Golder stated that the faculty excellence committee requested to make some revisions to the procedure to allow more flexibility in presenting the awards and also to have a provision for professional development funds because the Foundation was able to

acquire additional funds for professional development to match the Speight's gift. Ms. Golder reiterated that the procedure needs to be updated to allow a provision for this and will be bringing this back to the Board of Trustees. Ms. Golder thanked the Foundation for all of their assistance with the excellence awards.

5. **Planning and Advancement** – Ms. Candy Bennett stated that her report begins on page 29. She will be commenting on her report before she introduces the accreditation co-chairs to provide an update to the Board of Trustees on accreditation. Ms. Bennett commented that the legislature adjourned on April 22, 2007 as projected. Community colleges and Clark College did very well in terms of capital projects, enrollments and compensation. Ms. Bennett reported that the college, in partnership with Bellevue Community College, received an NSF grant for \$800,000. Ms. Bennett noted that the grant must be scaled back some and divided into 3 different grants to the NSF. Dr. Robin Terjeson stated Mr. Izod Khormae is the principal investigator for this grant and that the college focus is to retain students in the sciences, particularly in engineering. Dr. Terjeson stated that the college will be trying for the second year with this grant and noted that she is not sure how much money this would be; Bellevue Community College will need to re-write all three proposals into one proposal and noted that each grant has to be scaled back. Ms. Bennett stated that Dr. Terjeson will find out more information when she speaks with Bellevue Community College who will be speaking to the NSF representatives. Ms. Bennett introduced Drs. Tim Cook and Charlene Montierth, the co-chairs of the accreditation process to provide an update to the Board of Trustees on the accreditation process. She noted that there has been an incredible amount of progress made in the work towards completing the college's comprehensive self-evaluation as an institution. Ms. Bennett commented that the co-chairs have been incredible leaders and stated that she has asked them to provide an update on the activities and their perspective about the progress and note that the clock keeps ticking towards October, 2008. She acknowledged the excellent work that they have been doing on the accreditation and thanked them for their continuing enthusiasm. Drs. Cook and Montierth distributed the Accreditation Survey for employees and students and the 2008 Accreditation Timeline. Dr. Montierth stated that the work towards the goal has been moving along well; she commented that they have some adjustments with respect to the timeline that was published in August. Dr. Montierth stated that the steering committee, which is the group that is leading each of the 9 accreditation standards working groups, asked that rather than being required to draft first reports at the end of this academic year that the first draft of the report of their data be due in October 2007. She distributed the adjusted 2008 accreditation timeline and mentioned that the accreditation timeline still calls for a major first draft to go out to the college community after the Christmas holidays for comments, feedback and revisions.

She noted that most of all of the standard committees are prepared to write their draft. Dr. Montierth reported that there are still issues with collecting data for standard 2 with respect to faculty to find the time to finish the reporting in a timely fashion.

She noted that most faculty she has spoken with are undertaking this work with a seriousness which is what the co-chairs had hoped. Dr. Montierth stated that she thinks by the end of the academic year they would have things worked out regarding the question of doing the accreditation work at the department level. Dr. Cook added that this is still a campus-wide collaborative process and noted that it can be frustrating at times to try to get everyone together to get the work done, but this is what they envisioned when they started and there is a commitment to finishing. He noted that they will continue to move forward to meet the deadlines to make sure they have a product that the college community can provide feedback and have a quality document ready for the accreditation evaluation in October 2008. The accreditation survey will be released to the college community on Tuesday, May 24, 2007. Dr. Cook stated that they asked their accreditation standard co-chairs to develop questions after they assessed their data needs. The co-chairs stated that they hope to receive the data back by the middle of May. Dr. Tim Cook stated that he appreciates the support from the Board of Trustees and stated that Trustee Sherry Parker has been attending standard 6 meetings and noted they appreciate her support. He requested from the Board of Trustees a self-evaluation as part of the process. Chair Sen Hoss noted that Trustee Parker is conducting this.

Trustee Jacobs mentioned that part of this process involves the Board's policies. She noted that she met with Ms. Jennifer Grove and Ms. Candy Bennett last week to work on the board policies and will bring back a set of draft policies in the near future.

6. **Workforce Development** - Mr. Todd Oldham highlighted items from his report. He reported that workforce was able to apply for an additional JSP grant due to monies left over from other colleges that were returned from the State Board for Community and Technical Colleges. About \$23,000 was approved for machine training for Columbia Machines. Mr. Oldham stated that Workforce is in the process of applying for an additional \$230,000 in JSP grants, which will be finalized this Wednesday, April 25, 2007. Mr. Oldham reported that from the last Board meeting there were questions asked by the Board of Trustees regarding continuing education for healthcare. Mr. Oldham stated that the professional development department partnered with the Nursing Department to offer a three-day nursing simulation workshop for healthcare educators and specialists on March 27-29, 2007 and noted that there were 34 healthcare professionals that were in attendance.

He listed the participants in his report and also mentioned the reputation that this program has developed. The next workshop he reported is planned for August, 2007 and the college is looking at broadening the market so that they can attract more people from across the United States.

Mr. Oldham reported that in addition Workforce Development offers five Southwest Washington Agency on Aging (SWAA) contracts to do training for healthcare at home. He noted caregivers are required to take extra classes to obtain a license. The college has been offering these classes for some time now. Mr. Oldham is pleased to announce that, in conjunction with Dr. Travis Kibota, Workforce has been able to facilitate a contract with Kaiser Permanente to train Pharmacy Technicians to be certified in the State of Oregon. Mr. Oldham stated that due to the hard efforts done by Workforce Education Director Mr. Joe Renouard, Mr. George Reese and Ms. Becky Merritt, the Workforce and Continuing Education department has been able to receive an additional 45 FTE's from worker retraining, which is about \$149,000 additional monies for enrollment support.

Mr. Todd Oldham asked Ms. Tracey Reilly-Kelly, Director of Mature Learning to relay a message from the Mature Learning Advisory Board to the Board of Trustees. Ms. Reilly-Kelly expressed to the Board of Trustees a special thank you from the Mature Learning Advisory Committee who stated that they expressed pleasure about the reduction in the cost of the tuition and thanks to the Columbian for the article.

Chair Sen Hoss stated that she received thank you notes from the mature learners. She also commented on the process that the Board has heard over several meetings from the mature learning constituents. She thanked those who really helped and noted this was done in a classy way.

7. **Communications and Marketing** - Ms. Barbara Kerr announced the 2007 Distinguished Lecture Series and that the College is proud to bring former counterterrorism czar, Mr. Richard Clarke to Clark College. She noted that the original date was to be Wednesday, May 16 but due to a trip to Europe by Mr. Clarke the date for the Distinguished Lecture Series is Monday, May 7, 2007. She commented that the Lecture Series is sponsored in partnership among Clark College, the ASCC and the Clark College Foundation. She added that the college appreciates their partnership and support. Ms. Kerr noted that Mr. Chris Concannon and Ms. Tahnya Huneidi have been working on a project that would allow people to obtain news and information about Clark College on a voluntary basis. This has been quietly rolled out over the past few weeks; in simple terms, if someone wants to receive information about the college, they sign up and she puts out a message. She stated that the college is at a point now that they will be publizing this more widely

through news releases and through the Web site. Ms. Kerr congratulated Ms. Tahnya Huneidi, Information Technology Specialist especially who worked so hard to make this happen.

Ms. Kerr stated that if the Board of Trustees has not signed up, she will ask Ms. Wonder Baldwin to provide the information to the Board of Trustees on how to sign up.

Ms. Kerr stated that last fall the discussion began on whether it was time to review the college logo. She stated that as a result of that discussion, a number of designs were brought forward. Ms. Kerr added that a lot of feedback was received. There were two logos that resonated most strongly with the college community. She noted that in addition to reviewing these, they tried to look at and listen to what people told them beyond the actual designs. For example, some people said the college has such beautiful buildings and they mentioned that they did not see that represented; some said they wanted a chance to talk about the current logo. Ms. Kerr stated that Ms. McDonald and Mr. Wei Zhuang have worked together to bring forward phase 2 of the logo process and she introduced them to present phase 2 on the various logos. Mr. Wei Zhuang and Ms. Pat McDonald presented a Power Point of the different logos to the Board of Trustees and explained what a logo should represent and explained each logo. The logos of phase 1 and 2 were pictured in the board report.

Mr. Zhuang stated that the Communications and Marketing department has placed an on-line logo feedback form which is open to the community, faculty, staff and students until May 6, 2007. Ms. Kerr stated that Mr. Zhuang and Ms. McDonald conducted four college-wide forums to present the logos. Trustee Peery stated that the colors of the logos in the report are presented in blue and red and wanted to know what colors will be presented to the college community. Ms. Kerr responded that the colors that will be presented to the college community will be closer to what she is holding in the envelopes, which she stated are the two design colors that the college has been using, which is a burnt orange. Mr. Zhuang explained that this was a color variation from the print to the screen, and noted that the colors are the same as they introduced before, which are blue and rust or burnt orange (penguin orange). Ms. Kerr stated that in addition to holding the college-wide forums, which took place at Clark College at WSUV, Town Plaza and two on the main campus, there is an on-line feedback form that was placed on the Web site last Thursday and will stay up through Sunday, May 6, 2007. To give everyone an opportunity to be a part of this process, she noted that the goal is to gather all of the feedback and share this with the college community and bring to the executive cabinet. Ms. Kerr stated that she is hoping that at the May 21 Board meeting, that Interim President Knight will bring forth a recommendation and if that recommendation involves a

new logo, the department would have time to design a new template for business cards, letterhead, etc. to get them in place in time for the new fiscal year on July 1, 2007.

Trustee White commented that he understood that part of the feedback that was received was in regards to what was wrong with the old logo, and asked if this is still an issue? Ms. Kerr answered that one of the things that prompted reviewing this was the reality that some designers reported in design terms, the old design is dated. She mentioned that the Evergreen School District whose logo was established the same time as Clark College's also has the lines, tree and a snow globe, and noted that they are in the middle of the conducting the same process. Ms. Kerr stated that she spoke to Evergreen and they have four versions that their Board of Trustees are reviewing at this time and she said that they are guarding theirs as we are guarding ours. She mentioned that part of the feedback received from phase 1 is that there are a lot of people that have been here a long time and they like the logo and wanted a chance to talk about it. She noted that it only seemed appropriate to listen to everyone.

8. **Clark College Foundation** – Ms. Lisa Gibert thanked Trustees Sen Hoss and Jacobs for their attendance at the Student Alumni Dinner held on Wednesday, April 18. Ms. Gibert stated in addition to her written report that she was very pleased to be approached by Ms. Priscila Martins-Read to participate in the Science Olympiad. Ms. Gibert stated that she had no experience in the Science Olympiad, but it was an extremely interesting program and that an anonymous donor came forward to provide funding for the Washington Science Olympiad. Ms. Gibert stated that the Foundation took the opportunity to figure out a way that the Foundation might be able to recruit these young students to the college. Ms. Gibert stated that through a brainstorming session the Foundation had an idea to accept the brightest of the senior high school students that participated in that event and offer them a scholarship to come to Clark College. She added that the Foundation is not sure if the scholarship will be accepted, but the offer is there. She mentioned that two out of the top three are from Columbia River High School. Ms. Gibert stated that she will keep the Board of Trustees updated on these scholarships. She complimented Ms. Martins-Read and her committee for coordinating this activity.

Ms. Gibert announced that she sent via e-mail that the Foundation's Web site is up and operating and invited the Board of Trustees to visit their Web site which is: www.clarkcollegefoundation.org

III. CONSENT AGENDA

First Reading – There was no first reading

IV. Consent Agenda

Minutes from 3-12-2007 and 3-26-07 Meetings

Trustee Peery made a motion to approve the consent agenda. Trustee Jacobs seconded the motion. Motion carried.

V. Future Agenda Items

1. Budget/Land Acquisition (May 14) Board/EC Work Session 4-6:00pm
2. Stout Hall Tour (May) 4-4:45 pm
3. IT Plan (May)
4. Meeting with Evergreen Public Schools Board Members (June 4) 4:30-6:00pm

VI. Date and Place of Future Meetings

The next regularly scheduled meeting of the Board of Trustees will be held on Monday, May 21, 2007 in the Penguin Student Union Building Conference Rooms 258 B & C at 5:00 p.m.

VII. Executive Session

There was no Executive Session.

VIII. Adjournment

The Board adjourned the meeting at 6:40 p.m.

Rhona Sen Hoss, Chair
Clark College Board of Trustees

Wonder Baldwin, Recorder