

MINUTES OF THE BUSINESS MEETING OF THE BOARD OF TRUSTEES
Clark College, District No. 14
February 27, 2006
Baird Board Room

Present: Kim Peery, Chair; Sue Fratt; Rhona Sen Hoss; Addison Jacobs; Sherry Parker

Administrators: R. Wayne Branch, President; Bob Knight, Vice President of Administrative Services; Sylvia Thornburg, Acting Vice President of Instruction; Rachel Ruiz, Vice President of Student Affairs; Katrina Golder, Associate Vice President of Human Resources; Lisa Edwards, Executive Dean of Workforce Development and Continuing Education; Candy Bennett, Executive Dean of Planning and Advancement; Barbara Kerr, Executive Director of Communications; Wonder Baldwin, Executive Assistant to the President; Leann Johnson, Director for Equity and Diversity; Ray Korpi, Interim Dean of Basic Education, English, Communications and Humanities; Travis Kibota, Interim Dean of Life Sciences, Health and Physical Education; Ted Broussard, Dean of Student Enrollment and Financial Programs; Karen Wynkoop, Director of Business Services; Carl Flipper, Director of Auxiliary Services; Todd Oldheim, Director of Corporate Education; Sallie Neville, Director of Continuing Education; Alice Phillips Director of Workforce Education; Karen Wynkoop, Director of Business Services.

Faculty: Miles Jackson, AHE President;

Staff: Tim Cook, Acting Dean of Student Success and Retention; Billie Garner, WPEA, David Sims, WPEA, Eugene Carroll, WPEA;

Students: Benjamin Hayford, Jesse Ferrell,

Others: Lisa Gibert, Clark College Foundation President

I. CALL TO ORDER

Vice Chair Rhona Sen Hoss called the meeting to order at 5:05p.m. in the Baird Administration Building Board Room.

II. BUSINESS MEETING

A. Review of the Agenda

Vice Chair Sen Hoss reviewed the agenda for the meeting. No changes were requested or made.

B. Statements from the Audience

Vice Chair Sen Hoss invited statements from the audience. No statements were requested or made from the audience.

C. Statements and Reports from the Board Members

Trustee Sherry Parker reported having a good visit with everyone and the legislators in Washington D.C. Dr. Branch thanked Trustee Peery and Trustee Parker for taking the time to join them in Washington D.C.

Trustee Sue Fratt gave a brief update on the President's 360 evaluation. Trustees Fratt and Jacobs have met with consultant Dr. Bob Barringer to develop "themes for question/discussions. They have also met with Mr. Miles Jackson, AHE President, who will communicate the process with our faculty. Once stakeholders are identified, a list will be provided to Dr. Barringer. A discussion took place on how to get input from individuals not chosen for face-to-face interviews. Dr. Branch will address the "themes" in a self-evaluation and will reflect on where the institution was when he began and where it is now. The timeframe is scheduled for April 17th or 24th.

D. President's Report

Dr. Branch gave an overview of Clark College in the news. He praised the sold out performance of "Anything Goes". He noted that Gail Robinson was recognized in the 2005 Oregon Literary Art. An article in the Sunday's Columbia spoke to Clark's Mature Learning.

E. Association Reports

1. AHE – Miles Jackson reported on the lobbying activity in Olympia on Monday, February 20th. He noted that the House of Representatives has put increments back into the budget which is good news, but there are no part-time equity funds in the House or Senate budget.
2. ASCC – Jesse Ferrell reported on ASCC activities and their efforts to get students involved. A table was set up at Town Plaza with information to students of up-coming events and activities. He thanked Carl Flipper, Director of Auxiliary Services, for his presentation on the Buffalo Soldiers. It was a great cultural experience for our students. Students will be given the opportunity to

interface with alumni at the Alumni Association on April 20th @ 6:00. An award ceremony will also take place, honoring outstanding alumni.

3. WPEA – Mr. Billie Garner had no additions to his report and there were no questions asked from the Board of Trustees.

F. Campus Reports

1. Instruction – Dr. Thornburg provided information to the Trustees on the list of candidates that are being presented. These candidates have gone thru a 3-year comprehensive process. The notebooks are available to the Board of Trustees for their examination and determination. Photos will be included in the notebooks. Plans for a reception will be discussed at the March meeting.
2. Administrative Services – Mr. Bob Knight had no additions to his report. Trustee Fratt had a question regarding revenue from the bookstore. Mr. Knight will bring this discussion back to the Board at the Work Session or Board Meeting.
3. Student Affairs – Dr. Rachel Ruiz reported that the Work Study Program received an additional \$62,000 from the HEC Board.
4. Human Resources – Ms. Katrina Golder had no additions to her report and there were no questions asked from the Board of Trustees.
5. Planning and Advancement – Ms. Candy Bennett reported this month's Legislative session has been a busy one. She thanked Trustee Peery for his time and leadership.
6. Workforce Development – Dr. Edwards commented that a group of Japanese students from Yammura Junior College visited our campus and had a wonderful time.
7. Communications and Marketing – Ms. Barbara Kerr had no additions to her report.
8. Clark College Foundation – Ms. Lisa Gibert announced tickets are on sale for the performance "Anything Goes". She also noted that last Thursday, 22 residents from the Waterford were provided a tour of our campus. The residents had a nice time touring our automotive and bakery departments. They had lunch in our dining room and loved it.

G. Policy Discussion

Mr. Carl Flipper, Director of Auxiliary Services, gave an overview of the services that generate revenue. The purpose of the discussion was to ask the Board for their support and direction on the best way to appropriate the use of this revenue and the process for the dissemination. After several questions and discussions, it was decided that Mr. Bob Knight and Mr. Flipper will develop a process and bring this back to the Board of Trustees for further discussion and approval.

III. CONSENT AGENDA

A. First Reading

1. Ms. Katrina Golder stated regarding the CCAH Agreement that it is our intent to abide by the agreement. She noted the yare working in IBB to provide a permanent solution for the outcome assessment. She stated she is asking the Board's approval for Dr. Branch to enter into an agreement on the outcomes assessment for the Spring/Summer of 2006. This item was moved into action by Trustee Kim Peery, it will allow the process to keep going until we read a permanent negotiation. This item was moved to consent.
2. Dr. Thornburg reported that a committee has been developed to examine the proposals for Sabbatical Requests that recommend them to the Vice-President of Instruction. After this process is done her recommendation is to grant these sabbaticals. She noted there is one additional request that requires revision that she will include in under the first reading of the next board meeting.
3. Naming Policy: Dr. Branch commented that this item was taken to College Council for their discussion and review. He noted this requires action because the policy is being changed by a committee.
4. Tenure Recommendations: Dr. Thornburg had nothing to add to what was included in the packet.

IV. Consent Agenda

1. Minutes were accepted.
2. And addendum was added to the Consent Agenda. It was discovered that the consent agenda was not worded in the way that is legally correct. It was asked for an incorporation of new language of the consent agenda in the minutes. Language change to fulfill the legal specificity which was distributed to the Board of Trustees and not included in the packet. The content is not changed.

3. Motion to move these four items to consent. Trustee Jacobs moved the CCAHE, Sabbaticals Requests, Naming Policy and revised language for the minutes to consent agenda. Trustees Fratt and Peery seconded the motion. The motion was approved unanimously.
4. Motion for consent by Trustee Peery. Trustee Fratt seconded the motion.

V. Future Agenda Items

The Board reviewed and approved future agenda items to be discussed at the next meeting at the WSUV Clark Center with a tour beginning at 5:00 p.m.

1. March Work Session: Enrollment Management/Culture of Evidence
2. WSUV Clark Center Grand Opening: (April 14, 2006)
3. Preliminary Budget (April)
4. Accreditation Review (May)
5. Internal Communications Plan (May)

VI. Date and Place of Future Meetings

The next regularly scheduled meeting of the Board of Trustees will be held on Monday, March 13, 2006, at the Clark Center at WSUV in the Community Room.

VII. Adjournment

The Meeting was adjourned at 7:00 p.m.

Kim Peery, Chair
Clark College Board of Trustees