

Clark College Board of Trustees



November 23, 2010

Clark College
The Next Step

Clark College
Board of Trustees Goals
2010-2011

Fiscal Responsibility

- Ensure college budget supports the institution's highest priorities, including serving students first, within the fiscal and regulatory constraints. *Enhance College Systems*

College Climate

- Strengthen the college climate with special emphasis on historically disadvantaged populations encompassing the entire college community. *Enhance College Systems and Foster a Diverse College Community*

Shared Governance

- Oversee the refinement, communication, and implementation of the shared-governance system so that the role administrators, faculty, staff and students each play in the college decision-making process are defined. – *Enhance College Systems*

Diversity

- Monitor the implementation of the Diversity Plan, especially to increase recruitment, retention, and educational resources. – *Foster a Diverse College Community*

Student Achievement

- Enhance student achievement by supporting policy to improve academic support services, including advising, and ensuring a supportive learning environment is present throughout the entire college. – *Focus on Learning*

Responsibility for President

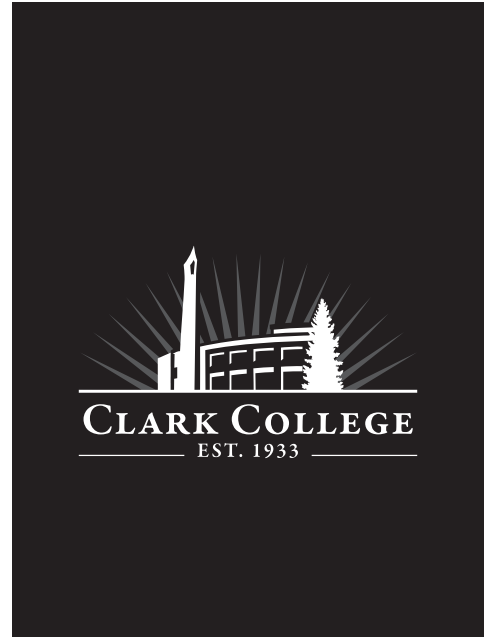
- Conduct quarterly and annual presidential evaluations. – *Enhance College Systems*

Building Partnerships and Representing Constituencies

- Strengthen partnerships with local K-12 institutions and local business and industry, including support in math and science initiatives. – *Focus on Learning and Respond to Workforce Needs*
- Cultivate relationships with community and college stakeholders. – *Respond to Workforce Needs and Enhance College Systems*

Provide Access

- Monitor the college's ability to meet the current and future demand for educational opportunities offered by the college. – *Expand Access*



Vision Statement

Extraordinary Education ❖ Excellent Services ❖ Engaged Learners ❖ Enriched Community



Mission Statement

Clark College provides opportunities for diverse learners to achieve their educational and professional goals, thereby enriching the social, cultural, and economic environment of our region and the global community.

**Clark College
Board of Trustees Packet
November 23, 2010**

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CLARK COLLEGE BOARD OF TRUSTEES

Tuesday, November 23, 2010

Ellis Dunn Room, GHL 213

AGENDA

All regular meetings of the Board are recorded.

BOARD WORK SESSION, PUB 258C

4:00-5:00 p.m.

- ♦ CTC Mechatronics Update 4:00-4:15
- ♦ Emergency Management Update 4:15-4:35
- ♦ Business Partnerships—How the Board Can Help 4:35-4:50

I. CALL TO ORDER

5:00 P.M.

II. BUSINESS MEETING

A. Review of the Agenda

B. Statements from the Audience

Members of the public are provided an opportunity to address the Board on any item of business. Groups and individuals are to submit their statements in writing to the President of the College whenever possible no less than two weeks prior to the meeting. The Board Chair reserves the right to determine time limits on statements and presentations.

C. Constituent Reports

1. AHE
2. WPEA
3. ASCC
4. Foundation

D. Statements and Reports from Board Members

E. President's Report

Student Success Presentation: "The Independent" Staff

Faculty Presentation: Judy VanPatten, Counselor/Professor, "Counseling"

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Expand Access Pages 5-7

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Enhance College Systems Pages 14-17

Statistics Pages 18-19

III. ACTION ITEMS

A. Consent Agenda

- ♦ Minutes from October 19, 2010 Board MeetingPages 20-25

IV. FUTURE TOPICS

- | | |
|--|--------------------------------------|
| ♦ Budget (ongoing) | ♦ College's Impact on Local Business |
| ♦ K-12 (ongoing) | ♦ Partnerships |
| ♦ North Central Site (July) | ♦ Student Achievement Initiative |
| ♦ Adequately Monitor the Impact the College has on the Local Community | |

V. DATE AND PLACE OF FUTURE MEETING

The next regular meeting of the Board of Trustees is currently scheduled for Tuesday, December 14, 2010 in the Ellis Dunn Room.

VI. EXECUTIVE SESSION

An Executive Session may be held for any topic allowable under the Open Public Meetings Act.

VII. ADJOURNMENT

Time and order are approximate and subject to change.

**PRESIDENT'S BOARD REPORT
NOVEMBER 2010**

FOCUS ON LEARNING

The College will focus on learning as the foundation for decision making with respect to planning, technology, location, instructional methods and successful outcomes. Learners will receive high-quality, innovative education and services that foster student success in achievement of their goals.

- Identify, offer, and support teaching and learning strategies that enhance student success.
- Increase the retention and progression of all students, with emphasis on first-generation students.
- Refine and implement continuous improvement planning consistent with the “learning college” model.
- Provide all employees with opportunities for professional development.

Progress

- ❖ The National League for Nursing Accreditation Commission completed a three-day site visit of the Clark College Nursing Program held November 2-4, 2010, and recommended re-accreditation of the program for another eight years, which is the maximum length of time for re-accreditation. The commissioners spoke in glowing terms about the strengths of the program, including the commitment and expertise of the faculty, the solid curriculum, the exceptional skills lab, the enviable program outcomes, the positive relationship with clinical partners, and Clark College’s enthusiastic and engaged students. (OOI)
- ❖ Three Nursing Program leaders, Associate Dean of Health Sciences Jean Donovan, Interim Director Judy Alleman, and Professor Cindy Myers, attended a meeting of the Council of Nurse Educators (CNEWS) held in Seattle on October 20-22, 2010. CNEWS is comprised of deans and directors of nursing programs at all educational levels across the state and the meeting focused on strategic planning for the future of nursing education in Washington. (OOI)
- ❖ Dr. Charlene Montierth of the Geology Department presented a fascinating summary of the risks and marvels of volcanoes, earthquakes and tsunamis in the Pacific Northwest on November 4 as part of the Faculty Speaker Series. She was informative, articulate, and engaging for the audience which nearly filled Foster Auditorium. (OOI)
- ❖ The Basic Education Department implemented the Academic Early Warning (AEW) system in fall 2010 for ABE/GED/ESL which supports Basic Education’s Attendance and Progression processes for students not making the SBCTC yearly gains requirement. (OOI)
- ❖ The Basic Education Department was awarded a \$500 SBCTC Literacy Week grant to produce and print tri-fold color brochures providing program information and highlights as requested by County Commissioner members, City Council members, and Clark College Board of Trustees who were unable to attend the successful two day Literacy Week activities. (OOI)
- ❖ The Clark County Commissioners presented the Basic Education Department with a Proclamation recognizing October 17, 2010, State Adult Literacy Week. (OOI)

FOCUS ON LEARNING

- ❖ The Student Learning Center at Town Plaza Center (TPC) hosted a tutor in-service training focusing on math strategies. The waiting list for students requesting help with math has more than doubled and TPC hopes to better meet the needs of students by recruiting and training more tutors who can assist students in this subject. (OOI)
- ❖ The Student Learning Center hosted several workshops for ABE/GED and ESL students. Workshop topics included *How to Read to Children*, *Internet Job Search* and *Creative Writing* with 27 students participating. (OOI)
- ❖ Professor Larry Mains, Clark College culinary arts director, received the Chef Emeritus award last weekend at the Chef De Cuisine Society of Oregon's yearly Chef of the Year banquet at Columbia Edgewater Country Club. "This is in recognition of Larry bringing more chefs into our community than any other instructor," Jack Elmer said when he presented the award. A culinary educator for over 35 years at Clark College, Mains received the Chef of the Year award in 1985 and the Charles Altoffer Professionalism Award in 2005. (OOI)
- ❖ To more effectively address faculty development needs at satellite sites, Andrew Apter, Associate Director of the Teaching and Learning Center, has met with Hannah Abraham-Shea, Associated Director of Basic Education at Town Plaza Center, and Randy Blakely, Building Administrator at CTC, and followed up with meetings with faculty in order to identify what programming would best serve faculty needs at those campuses. On-site consultations and trainings at TPC and CTC will be integrated into the Teaching and Learning Center's regular calendar. (OOI)
- ❖ Ann Fillmore, I-BEST Faculty Coordinator, is leading two faculty learning communities that are meeting regularly during the 2010-2011 academic year, supported by grants from SBCTC. These teams are hard at work examining ways to integrate technology more effectively into the developmental education curriculum, and looking at ways to clarify how Clark students can make smooth transitions as they take their next steps at Clark. Over twenty faculty are engaged in these collegial endeavors focusing on a learning-centered college. (OOI)
- ❖ In collaboration with Multicultural Student Affairs, the TLC will be sponsoring a series of student panels during which they will share their experiences regarding how power and privilege in the classroom impacts the Clark College learning environment. The first panel was held on Friday, November 12, and featured students who identify as Lesbian, Gay, Bisexual, Transgender and Queer. Dean Ted Broussard will facilitate the panel discussion. (OOI)
- ❖ Security Director provided a crime prevention class to International Student Programs. (AS)
- ❖ Security Director participated in three mock press conferences for three Journalism classes. (AS)
- ❖ Eligibility Programs staff attended the YWCA ILS (Independent Living Skills) meeting for Foster Youth on October 12 to discuss Financial Aid, Passport to College, general college information and degree/certificate options. In addition, Eligibility Programs staff attended the WorkSource

FOCUS ON LEARNING

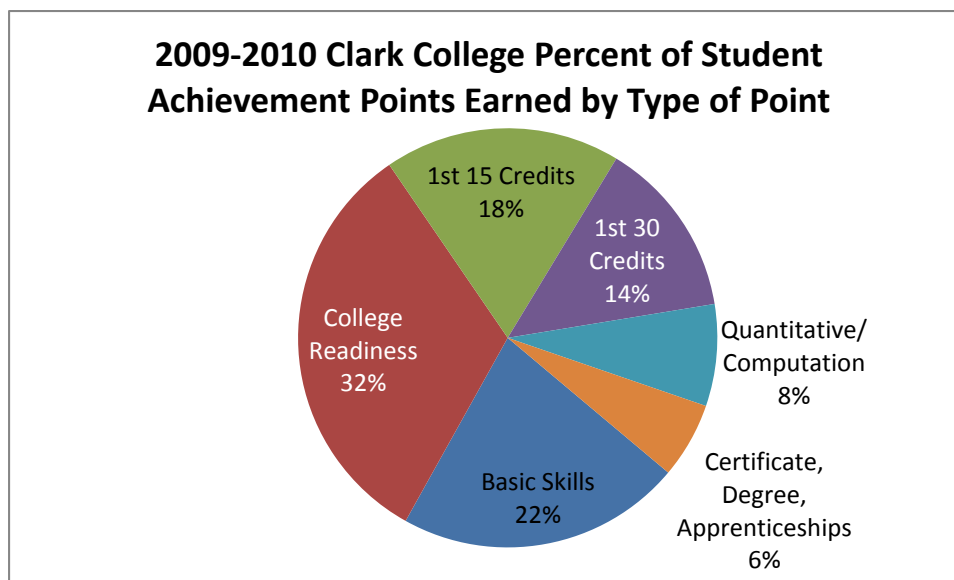
Reemployment Orientation (unemployment compensation orientation) in September and October. (SA)

- ❖ Student Affairs staff attended the 2010 Washington Financial Aid Association Conference (WFAA) at the Vancouver Hilton on October 20-22. Participants received updates from the Department of Education, Higher Education Coordinating Board and State Board for Community and Technical Colleges in addition to attending sessions on the Direct Loan program, Work Study program, year round Pell Grants, helping students in distress, and self care for staff. (SA)
- ❖ The Service-Learning Program Manager coordinated a faculty development workshop entitled: Integrating Service-Learning into the Curriculum: *Design, Delivery, and Assessment* on October 8. Dr. Christine Cress from Portland State University facilitated the workshop to twelve faculty from various academic disciplines. (SA)
- ❖ Student Affairs staff attended the Faculty and Staff of Color in Higher Education Conference at the Vancouver Hilton on October 27-29. The conference focused on increasing higher education professionals' capacity to inspire, model and lead in an effort to combat racism, promote ethnic and racial diversity and achieve excellence in higher education. The Multicultural Retention Manager co-presented the workshop, "DREAMing in the Shadows: Working with 1079 students." (SA)
- ❖ The Leadership Academy, a year-long professional development program designed to "grow our own" leaders kicked off. The newly revised program includes mentoring, networking and skill building. Participating faculty, staff, and administrators are from across the institution. (HR)
- ❖ Employee Development coordinated 18 professional development events that served 105 people. Session topics include technology, college processes, New Employee Success Training, leadership, and cultural competency. (HR)
- ❖ Environmental Health and Safety coordinated 5 safety training sessions. (HR)
- ❖ Environmental Health and Safety finished an update of the Accident Prevention Plan. (HR)
- ❖ The Associate Director Human Resources presented two workshops on interviewing strategies to the Life Transitions class and Human Development class. (HR)
- ❖ From 2008-2009 to 2009-2010, Clark College has the largest gain in Student Achievement points than any other Washington State community and technical college in the state. However, this significant gain was due to the tremendous growth in enrollment from 2008-2009 to 2009-2010. (P&E)

FOCUS ON LEARNING

	2008-2009	2009-2010	Difference
Total Student Achievement Points Earned	19,344	24,384	5,040
Total Student Headcount	22,884	28,992	6,108
Points Per Student Headcount	0.85	0.84	

Data Note: Student Achievement related data comes from the Washington State Board for Community and Technical Colleges.



- ❖ Communications and Marketing team members supported the 2010 Elementary Science Olympiad through the creation and dissemination of a banner, web ads for the Clark website and for The Daily Insider, t-shirts, a media alert and more. (C&M)
- ❖ The team also supported the fall 2010 Faculty Speaker Series event featuring Dr. Charlene Montierth. Support included information on the Clark website, web ad, news release, photography, newspaper ad, printed program, videotaping, and more. (C&M)
- ❖ Communications and Marketing supported the Nursing Department by ensuring that a legal notice ran in The Columbian on October 27. The ad announced an accreditation review visit by the *National League for Nursing Accrediting Commission (NLNAC)* on November 3. (C&M)

EXPAND ACCESS

The college will offer programs and services that are affordable and accessible to students of the community. Students will be provided flexible options for learning in locations that are accessible and resources that help make their education affordable.

- Provide appropriate support services and reduce procedural barriers to help students enroll in college.
- Expand options to increase the overall affordability of education.
- Expand online services across the college.
- Expand learning options by offering courses and services in various modalities, timeframes, and locations.

Progress

- ❖ The Associate Degree Nursing Program leadership and staff are working closely with a number of Clark College offices, including Admissions, Advising, Credentialing, and Registration, in order to streamline the Admission and Orientation of new nursing students into the AAS program. (OOI)
- ❖ For fall quarter 2010, there are 434 courses which are web-enhanced using the Blackboard learning management system. (OOI)
- ❖ Stephanie Robinson, Health Occupations Instructor, and Blake Bowers, Dean of Health Sciences represented Clark College at the first Health Sciences Career Technical Educators (HSCTE) state-wide meeting on Friday, October 8, 2010 at Renton Technical College. This newly formed HSCTE group represents secondary and post-secondary institutions. Topics and activities included, but were not limited to, organizational structure, communications strategies between and among health sciences faculty/staff in different organizations, post-traumatic stress disorder, and multiple other breakout sessions. Blake Bowers was asked to speak about Clark's Healthcare Core Curriculum and how Clark College engages with regional K-12 school districts for Tech Prep articulations within the healthcare core. The presentation supported by Stephanie Robinson was very successful. (OOI)
- ❖ Through the end of October, Bookstore sales are down 1% compared to same time last year. Transactions in the store continue to climb and are up 6.5% year to date.
- ❖ The Bookstore held its sixth annual "Cram It Jam It" event, co-sponsored by JanSport Inc., on November 4 in the store. There were nearly one thousand student entries and approximately one hundred students in attendance for the 60 second mad-dash shopping spree. President Bob Knight emceed and two student winners were drawn. It was a fun and well attended event where two Clark students took home more than \$300.00 in supplies.
- ❖ Advising hosted representatives from eighteen colleges and universities from across the northwest at the Washington Council Fall Transfer Fair at Clark on October 20-21. The fair served 300-400 Clark students seeking information about transferring to a four-year institution. (SA)

EXPAND ACCESS

- ❖ The Health Occupations and Education Advising Divisional Manager collaborated with members of Town Plaza Center and the Nursing Department to improve the Nursing Assistant Certified (NAC) admission and registration process. The revised procedures will help to simplify the process for enrolling in the NAC program by eliminating unnecessary steps and eradicating barriers that impede student success. (SA)
- ❖ A total of 120 new Running Start (RS) students tested and qualified for winter quarter entry. This compares to 104 new RS students last winter. A total of 97 of the new students, plus an equal number of parents, attended the RS Orientation the evening of October 27. (SA)
- ❖ The Service-Learning Program Manager co-led two *Penguins in the Community* student volunteer activities with the Service & Leadership in the Community program. Activities took place on October 14 at the Hazel Dell Community Garden and on October 27 at the Americans Building Community. (SA)
- ❖ The Admissions Office received a total of 9,269 new applications for fall 2010, of which 4,360 students registered for classes. (SA)
- ❖ Admissions staff represented Clark College at several recruitment events in October, including the Fort Vancouver High School College Fair, the Washington Council Fair at Clark College, the Stevenson Post High School Fair, and the Beaverton Health and Science Fair (themed around health careers). (SA)
- ❖ The Assessment Center provided GED test services to 137 candidates, with 63 earning their certificate during the month of October. (SA)
- ❖ An Academic Advisor created a new streamlined selection process for Medical Assistant (MA) students that will better inform students about prerequisite completions and deadlines for admission into the MA program. Selection now involves cumulative GPA requirements for preliminary courses and has a deadline date for completed applications. Thirty students were selected with eleven alternates for the winter 2011 clinical course. (SA)
- ❖ Employee Development updated the online Smart Classroom training module for ITS and the online Van Training module for Purchasing Services. (HR)
- ❖ Registration for winter continuing education classes began Monday, November 8. The opening of registration was marketed by sending e-mail marketing to a customer list of approximately 8,700. Open rates on the first touch e-mail was 26.8% (which is slightly above industry standard open rate of 25.86% for education). (CCE)
- ❖ The Corporate & Continuing Education Explorations class schedule for winter 2011 will be distributed to more than 121,000 local households the week of November 22. The design of the cover reflects how Corporate & Continuing Education classes can help students achieve their New Year resolutions. The cover also took on a magazine style look in hopes of increasing the shelf life of the schedule. (CCE)

EXPAND ACCESS

- ❖ Continuing Education has begun to implement social media through a new Facebook site and is in the process of setting up a posting calendar and metrics. (CCE)
- ❖ Corporate & Continuing Education Marketing & Communications Manager Tara Cox is currently looking at ways to improve usability and navigation through the CCE website. The goal is to provide a more content-rich site and increase the number of students registering online. (CCE)
- ❖ Professional Continuing Education now offers online Spanish courses for professionals through MySpanishTeacher.com. These interactive courses have been designed to help professionals learn job-related phrases specific to their occupations. Courses include Spanish for healthcare, teachers, law enforcement and Spanish for business and travel. (CCE)
- ❖ On October 1, Clark launched a new home page including a link for services for current students. Just three days later, the page had already received 9,400 “unique” visits – all from different users (visitors). It had received 13,213 hits overall. As of November 10, the site has received 18,681 “unique” visits and 26,627 hits overall. (C&M)
- ❖ Clark College received two 2010 Spotlight Awards from the Portland Metro Chapter of the Public Relations Society of America (PRSA). The college was honored in two categories – both relating to the opening of Clark College at Columbia Tech Center (CTC). One category was for an “event or observance.” The college won a Spotlight Award in that category for the community open house, held at CTC on August 29, 2009, in advance of the building’s opening for fall classes. The other category was for “marketing a consumer product or service.” In this category, the college was honored for all of its work in successfully opening Clark College at Columbia Tech Center (from research to design and planning to construction and opening). Each of these prestigious awards reflected work done by the entire college community. (C&M)

FOSTER A DIVERSE COLLEGE COMMUNITY

The college will provide programs and services to support the needs of diverse populations.

- Recruit, retain, and support a diverse student population and college workforce.
- Provide comprehensive training and educational resources to help all members of the college community interact effectively in a diverse world.

Progress

- ❖ At the semi-annual Nursing Education Advisory Committee meeting on October 12, the committee voted to establish as one of its annual goals to increase diversity among students and faculty. A task force was formed to begin to plan specific steps toward achieving that goal. (OOI)
- ❖ SOFA faculty attended the Washington State Faculty and Staff of Color Conference held at the Vancouver Hilton on October 27-29, 2010. (OOI)
- ❖ Town Plaza Center hosted a two-day open house event in honor of the 5th Annual Washington State Literacy Week (October 18-24, 2010). The event, themed *"Literacy: A Family Affair,"* emphasized the importance of family involvement in all stages of literacy. About 60 students attended this first annual Family Literacy event. Town Plaza Center hosted a series of workshops and activities facilitated by Clark College faculty and staff. (OOI)

Thanks to a generous donation from the Children's Book Bank of Portland, Clark College was able to provide each attending family with a free children's book to take home. Books were also given away as prizes for the literacy-based games which were played in the breaks between workshops. Family literacy handouts were provided for all age levels in eight languages. (OOI)

- ❖ Americorps member Sabra Grace, project coordinator for the Retention Project at Town Plaza Center, has recruited four mentors, Florencio Campo, Julia Mitchell, Poonam Nagpal, and Camile Spencer. These mentors assisted with Literacy games and activities as well as provided information to students on the Pathways mentor program and how to get involved. (OOI)
- ❖ The Pathways Center at Clark Town Plaza delivered 20 information session in the month of October and workshop sessions to 185 clients. (OOI)
- ❖ Security Director attended the October meeting of the Cultural Pluralism Committee to discuss what Security has done, and will continue to do, to respond to bias-based incidents. (AS)
- ❖ President Knight asked the Cultural Pluralism Committee to work with VP of Administrative Services Bob Williamson to develop a bias-based incident response protocol. This protocol, a multi-departmental undertaking, was completed and shared with faculty, staff and students on November 3." (AS)
- ❖ The Service-Learning Program coordinated the annual Make a Difference Day Nonprofit Volunteer Fair at Clark on October 20. Representatives from twenty-six non-profit agencies

FOSTER A DIVERSE COLLEGE COMMUNITY

provided information to approximately 1,069 students on volunteer opportunities with local community-based organizations. (SA)

- ❖ The Office of Admissions hosted the 4th Annual Gateways: Student of Color Open House on October 28. Approximately 75 students of color and diverse heritage from four local high schools attended presentations on admissions, financial aid, engineering or culinary arts/early childhood education. The day concluded with a keynote from Ed Esparza, Vancouver School District Site Director, Fort Vancouver High School, and a Clark College student panel. (SA)
- ❖ The Office of Student Life hosted speaker David Hilliard, former Black Panther Party Chief of Staff, on October 13. Mr. Hilliard spoke to approximately 300 people on the history of the Black Panthers and the racial divisions in America today. (SA)
- ❖ The Office of Multicultural Student Affairs and Office of Disability Support Services hosted Ron Heagy on October 18 as the speaker for Disability Awareness Month. Approximately 112 students, faculty, staff and community members attended. (SA)
- ❖ The Men and Women's Cross Country teams won the Southern Regional Championship at Coos Bay, Oregon on October 30. The Men's soccer team will play for the Southern Regional championship at Clark on November 6. (SA)

Listed below is a summary of appointments, reallocations and resignations.

- ❖ Christine Baker was appointed to a full-time Fiscal Technician 2 position in the Accounts Payable Department effective November 1, 2010. Christine has an Associates' degree in Accounting/Business from Clark College. She has previous work experience at Clark College, Folden Construction, Inc. and Village Enterprises, Inc. (HR)
- ❖ Anne Patton was appointed to a part-time, 9 month Early Childhood Program Specialist 3 position effective November 8, 2010. Anne has a Bachelors' degree in Social Work from California State University. She has previous work experience at Clark College, Second Step Housing, Pathfinders of Oregon and EOCF. (HR)
- ❖ Tatyana Khudyy was reallocated to Program Coordinator effective August 17, 2010. Tatyana has been with the college since August 2003. (HR)
- ❖ Susan Tjahjadi was reallocated to Secretary Senior effective August 18, 2010. Susan has been with the college since August 2009. (HR)
- ❖ Dan Anderson has resigned from his position of Theatre/Speech Instructor effective June 17, 2011. Dan has been with the college since September 1978. (HR)
- ❖ Kelly Benson has resigned from his position of Welcome Center Manager in the Admission Office effective November 26, 2011. Kelly has been with the college since April 1996. (HR)

FOSTER A DIVERSE COLLEGE COMMUNITY

- ❖ James Campbell has resigned from his position of Biology Instructor effective March 21, 2011. James has been with the college since September 1981. (HR)
- ❖ Through the creation of print and electronic materials, Communications and Marketing team members have supported the following upcoming events: International Education Week, the indigenous cultures/Native American event, Gateways of Color Open House Event, and the Clark College Jazz Ensemble Fall concert with the United States Air Force Academy as guest artists. (C&M)

RESPOND TO WORKFORCE NEEDS

The college will provide educational services that facilitate the gainful and meaningful employment for students seeking training, retraining or continuing education. College programs and services will meet the economic needs of the community.

- Identify and support high-demand workforce needs.
- Identify and support emerging workforce needs, including technology training and green industry skills.
- Establish, maintain, and expand partnerships that support workforce needs.

Progress

- ❖ On October 15, 2010, over 120 Clark College advisory committee members, staff, faculty, Board of Trustees, and Foundation Board members attended the ANNUAL Advisory Committee Recognition Breakfast held in Gaiser Student Center. Larry Mains and the Culinary Arts students prepared a beautiful buffet breakfast enjoyed by all. Janet McCann, Director of The Washington State Center of Excellence for Allied Health, and Barbara Hins-Turner, Executive Director of the Washington State Center of Excellence for Energy Technology, were the guest speakers. Clark College currently has 26 advisory committees with more than 200 individuals from local businesses and industries serving on the committees. (OOI)
- ❖ The Nursing Assistant Certified Program (NAC) is working closely with Corporate and Continuing Education to offer the NAC course to the unemployed through the Southwest Washington Workforce Development Council in winter 2011. (OOI)
- ❖ The Math Department renewed its partnership activities with MESA through the Middle School Math and Science Day on November 5. In all, over 150 students, their teachers and parents attended the event held at the Clark Center on the WSUV campus. Math faculty Paul Casillas, Jennifer Farney, Ricardo Pitts (adjunct instructor and professional engineer) and Jennifer Ward, plus student Vadim Zalyashko, served as session presenters. With pre-event mechanical support from the Welding, Machining and Diesel departments, Paul, Ricardo and Vadim led four sessions on the engineering aspects of the strength of wooden beams. The most popular part of the presentation was when the students actually got to break different size beams using a hydraulic press in order to see how closely their theoretical calculations matched reality. Jennifer and Jennifer led four sessions on how to use mathematics and statistics to count animals in the wild. A container of colored beans served as a model of a fish population and students used "capture-recapture" techniques to estimate the number of fish in a lake. (OOI)
- ❖ Professor Tina Barsotti provided a brief presentation about engineering careers as part of the GATEWAYS Students of Color Open House program on October 28. There were 35 students comprised mainly of freshmen and sophomores from local area high schools, accompanied by three adult teachers/faculty. Three Clark faculty, Tina Barsotti, Erin Harwood, and Carol Hsu, along with assistance from two pre-engineering students, then conducted an egg-drop build activity where students tried to protect a raw egg from breaking with only a few given materials. Two teams were successful in protecting their egg. (OOI)

RESPOND TO WORKFORCE NEEDS

- ❖ The third annual Elementary Science Olympiad was held on Saturday, November 13. There are 20 teams of 15 students representing 17 schools and 6 school districts from Clark County. More than 10 faculty and 30 students from Clark College assisted with the event. (OOI)
- ❖ WorkSource Vancouver toured Clark College at Town Plaza Center on October 14, 2010. This tour renewed the partnership between WorkSource and Clark College at TPC. Clark College at TPC will visit the offices of WorkSource Vancouver on November 18, 2010. (OOI)
- ❖ Clark College Town Plaza/WEBEED staff Amy Tam, Lead Transition Advisor, and Tiffany Williams, Workforce Pathways Manager, presented on short term certification programs at the Recovery Works Job Fair held October 22, 2010, at the Clark County Center for Community Health. They also opened a booth for participants to access brochures and information on these programs and college resources. (OOI)
- ❖ Rassoul Dastmozd, VPI, attended the MentorLinks and Advanced Technological Education/NSF Principal Investigator Conference in Washington D.C. on October 25-29, 2010. This year's conference theme focused on ATE Student Success: Building a Diverse and Entrepreneurial Workforce. (OOI)
- ❖ The Health Occupations and Education advisor presented an overview of the Health Occupations programs and advising services to approximately 50 students in the HEOC 090 - Survey of Health Careers class on October 12. The goal of the presentation is to increase student awareness of health occupations opportunities available at Clark as well as encourage students to access advising services. (SA)
- ❖ The Internship & Job Developer coordinated a recruiting presentation at Columbia Tech Center with Bonneville Power Company on October 7. Approximately 20 students attended the recruitment presentation targeting the Power Utility program. (SA)
- ❖ On October 14, President Bob Knight, VP of Instruction Rassoul Dastmozd and Associate VP of Corporate Education Todd Oldham traveled to Insitu in Bingen, WA to meet with Bill Freemel, VP of Human Resources, to discuss possible education and training programs for Insitu employees. (CCE)
- ❖ The development of the Cultural Awareness for Healthcare Professionals (CAHP) project began in October, an online course specific to cultural interactions between healthcare professionals and patients. Clark College faculty member Stephanie Robinson has agreed to serve as a subject matter expert for the project. The CAHP project is a joint venture between Corporate & Continuing Education, Southwest Washington Medical Center and Washington State University Vancouver. (CCE)
- ❖ Corporate & Continuing Education's new online course Electronic Health Records (EHR) began on November 1, serving 13 students. A live helpdesk will be beta tested for this course to ensure participating students receive the highest level of service. (CCE)

RESPOND TO WORKFORCE NEEDS

- ❖ On November 9, Associate VP of Corporate Education Todd Oldham, Professional Development Program Specialist Jennifer Ward, and Director of Grants Development Shelley Das met with Willie Ericksen of Western Pacific Trucking School to discuss a \$150,000 proposal for Commercial Motor Vehicle Operator Safety Training. If funded, up to 40 students will receive 190 hours of training and will obtain a class A CDL license, forklift and flagging certification, OSHA training and CPR/First Aid training. The program, which is proposed to start late winter 2011 and run for a year, meets the need for the increasing demand of truck drivers in Washington State. (CCE)
- ❖ Corporate & Continuing Education with Health Sciences are exploring developing an incumbent worker Computed Tomography training program to be offered to Clark College MRAD graduates. (CCE)
- ❖ Corporate Education secured over \$28,000 in customized training contracts in October with AGC Education Foundation, TetraPak Materials, Vancouver Schools and GiftTree. (CCE)
- ❖ The winter 2011 class schedule includes an article on the pharmacy tech program. Additional work is underway to provide support for the Mechatronics program for winter quarter. (C&M)

ENHANCE COLLEGE SYSTEMS

The College will continually assess, evaluate, and improve college systems to facilitate student learning.

- Improve college infrastructure to support all functions of the college.
- Develop and implement an effective advising system to enhance student success.
- Seek alternate resources, such as grants, philanthropy, and partnerships to fulfill the college mission.
- Refine, communicate, and implement a shared governance system.
- Integrate environmental sustainability practices into all college systems.

Progress

- ❖ The Dean of Health Sciences, Associate Dean of Health Sciences, the Director of the Nursing Assistant Program, and the Director of Disability Support Services met to explore ways these various departments can work together more effectively to promote the success of students with disabilities while ensuring patient safety in the clinical areas. (OOI)
- ❖ The Associate Dean of Health Sciences and the Director of the Nursing Assistant Program have met extensively with personnel representing the three Clark College entities who offer Nursing Assistant (Certified) Programs: *Corporate and Continuing Education*, *I-BEST*, and *For-Credit*, in order to clarify and coordinate the admission processes so as to increase the likelihood of student success. (OOI)
- ❖ The Student Learning Center computers for student use provide educational software that help boost progress toward academic goals. In October: (OOI)
 - Unique visitors served: 76 (compared to 34 in September).
 - Total number of visits: 156 (compared to 70 in September).
 - Total hours computers in use: 145 hours, 6 minutes (compared to 87:05 in September).
- ❖ Security Director held his monthly meeting with the Vancouver Police neighborhood officer to discuss issues of mutual interest and concern.
- ❖ Construction of the Early Learning Center Phase 1 Project continues on schedule with substantial completion in February 2011 and occupancy in summer 2011.
- ❖ Joan Stout Hall emergency repairs continue with completion planned by start of winter quarter 2011.
- ❖ Sidewalk repairs, including removal of an old perimeter sign, were completed in early November.
- ❖ Consistent with our process for developing and approving policies and procedures, the following new or revised policies were added to the College's Administrative Policy and Procedure Manual.

Ethics in Public Services – 415.030. Policy was updated to include a standardized reimbursement schedule for guest lecturers and honoraria for services provided to the College.

ENHANCE COLLEGE SYSTEMS

Application Services Providers – 455.022. Policy was created to address and standardize the requirements, selection and use of application service providers at the College.

Facilities Charges – 501.005. Policy was updated to reflect two changes in section on Fee Waiver. One, the college will support 50% of the costs of hosting a state board commission or council meeting. The sponsoring department must cover the remaining 50%. Two, the Fee Waiving Committee will consider whether the proposed event has a direct and beneficial impact on the college and its mission as a criteria determining whether to approve a fee waiver request.

Health and Safety Compliance – 520.001. Policy was updated to reflect changes in position title, the addition of a requirement that all containers of hazardous materials be labeled, and the availability of material and safety data sheets (MSDS) on ClarkNet.

Disposal of Hazardous Materials – 520.005. Policy was updated to reflect changes in position title.

Sustainability and Recycling – 520.000. Policies in this section were updated to reflect changes in position title and department name.

Accident Reporting – 527.010. Policy was updated to reflect that Environmental Health and Safety, and not Safety and Security, is responsible for overseeing accident reporting. It also reflects changes in position title and notifies employees that accident report forms are now available on ClarkNet.

Student Computing Resources – 710.065. Policy was updated to include new language on student peer-to-peer file sharing as mandated by the federal Higher Education Opportunity Act.

Advising Steering Committee – 806.000. Policy was created to describe the charter and membership of a new Advising Steering Committee.

Clark College Council – 832.000. Policy was updated to reflect changes in membership as approved by the Council last year.

Curriculum Committee – 845.000. Policy was amended to reflect changes in membership as agreed to earlier by the Vice President of Instruction and the AHE president.

Faculty Excellence Awards Committee – 865.00. Policy was updated to reflect changes in purpose and membership. These changes were approved earlier through a MOU with AHE, but the MOU has not yet been formally incorporated into the contract. However, page 80 of the contract speaks to the intent to sign the MOU.

Instructional Planning Team – 865.000. Policy was updated to reflect changes in membership as per the AHE contract.

ENHANCE COLLEGE SYSTEMS

Outcomes Assessment Committee – 872.000. Policy was updated to reflect changes in charter and membership in response to findings from NWCCU’s 2008 accreditation site visit.

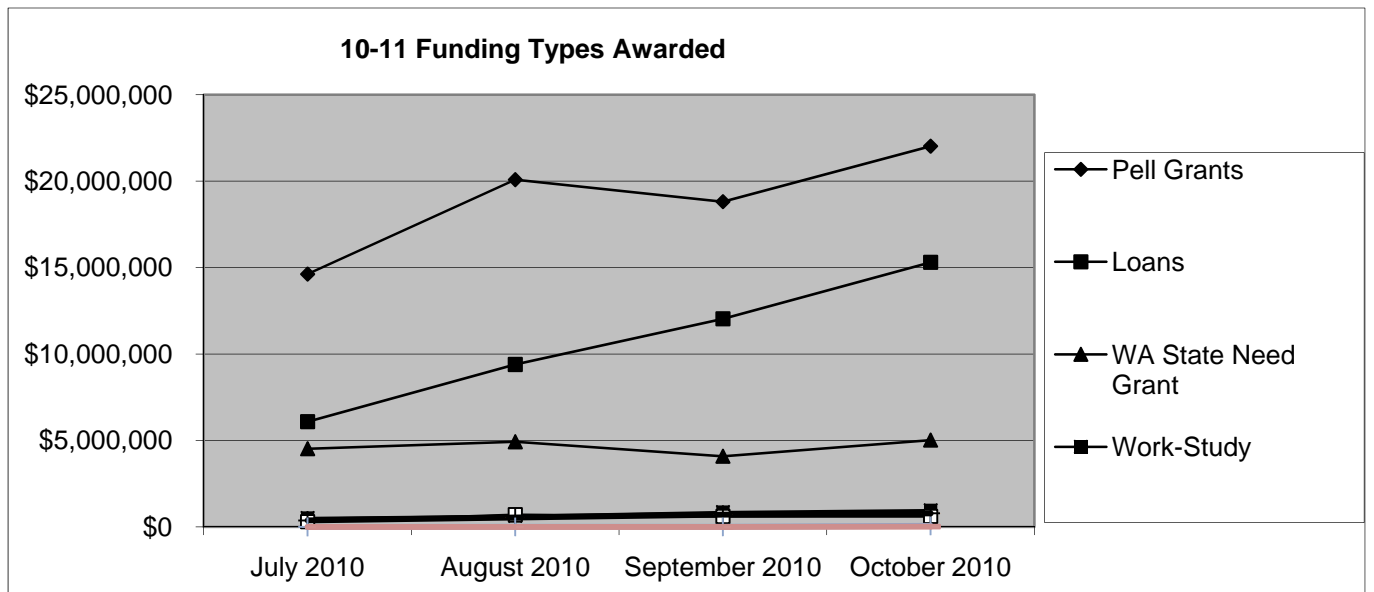
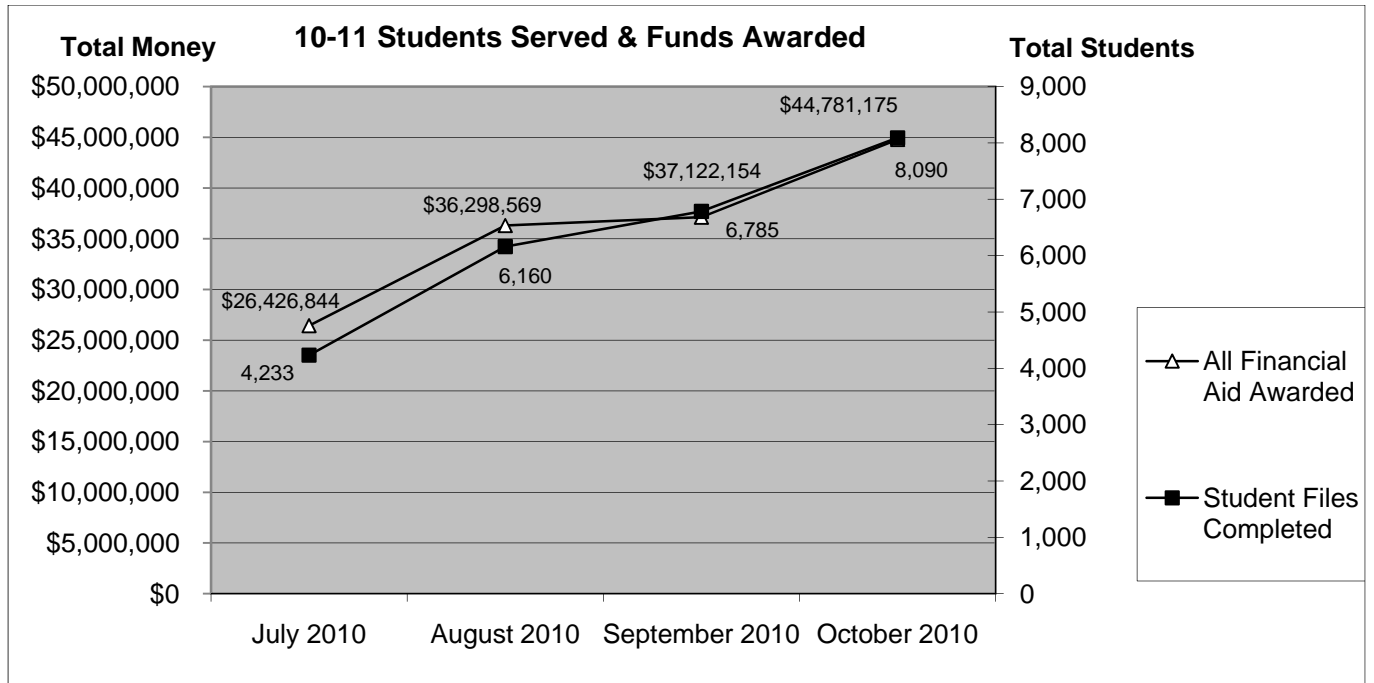
Planning and Accreditation Committee – 873.000. Policy was created to establish a committee to address issues related to strategic planning, continuous improvement and accreditation.

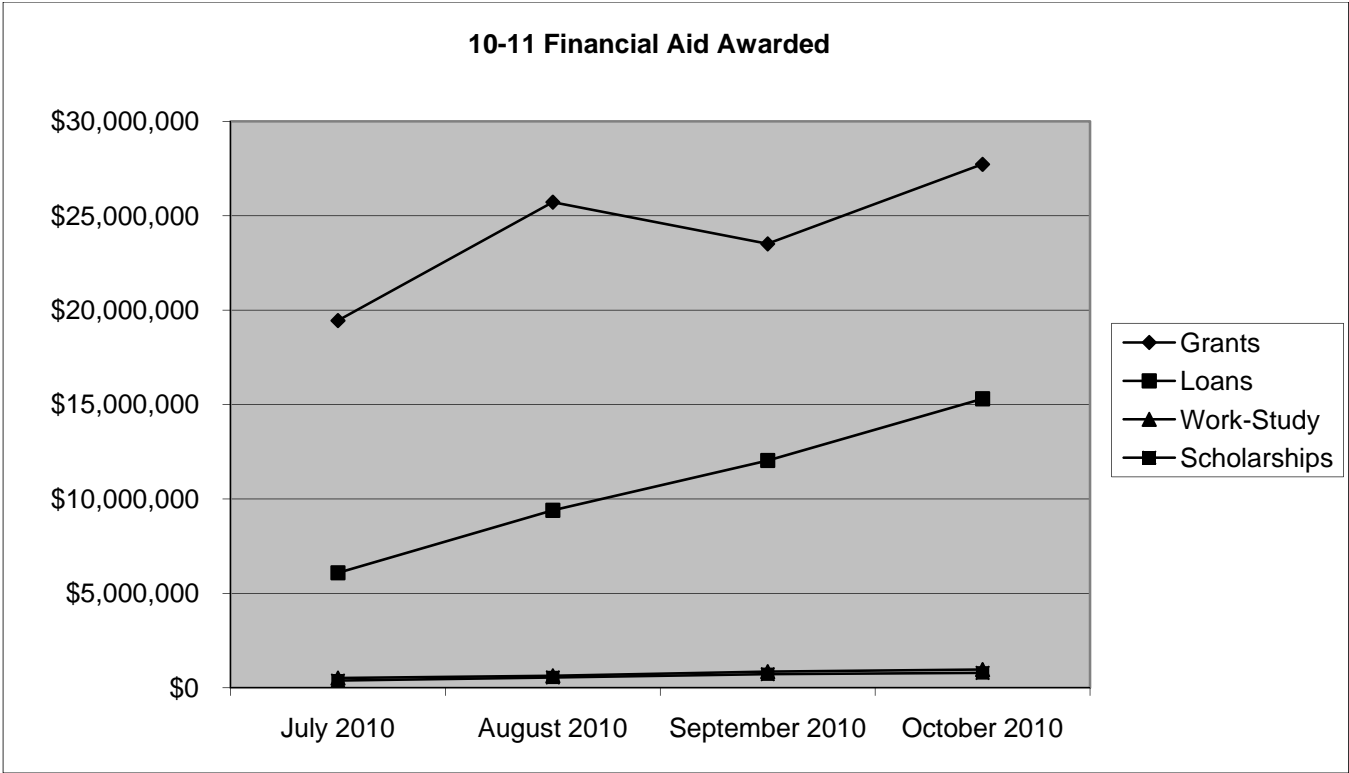
As per our process, these policies and procedures have been shared and discussed with College Council and, where appropriate, our collective bargaining units.

- ❖ Clark College hosted the Washington State Student Services Commission (WSSSC) fall quarter meeting on October 21-22. The range of topics including disability training, updates from our assistant attorney general, and technology updates from SBCTC. (SA)
- ❖ The Advising and Counseling Council (ACC), a council of the Washington State Student Services Commission, convened its quarterly meeting at Clark on October 28-29. Advising and Counseling representatives from Washington state community and technical colleges met at the Columbia Tech Center site on the 28th where counseling credentials were discussed in depth, with representatives from the Attorney General’s office and SBCTC Human Resources. The ACC met on main campus on the 29th and participated in a presentation titled “Managing Diversity in a Multicultural Environment” by Dr. Paul Gerhardt. (SA)
- ❖ The Health Occupation and Education Advising Divisional Manager coordinated and facilitated a comprehensive Advisor Training Academy for four replacement advisors specializing in Health Occupations and Education, and University Transfer advising. Throughout the training members from various Student Affairs departments volunteered to speak with the newly hired advisors to present information about their respective departments and to provide an opportunity to dialog about how our offices can work together to help students succeed. (SA)
- ❖ The college is close to launching the new online application system, NEOGOV Insight, to replace Rainshadow. This system is far more comprehensive and will be easier for applicants and internal partners to access. We anticipate the system to be functional and ready to use by the first of December. (HR)
- ❖ Environmental Health and Safety provided 8 ergonomic workstation reviews with employees to identify and reduce risk factors for injury. (HR)
- ❖ Environmental Health and Safety met individually with 9 students concerned about the risks of working with hazardous materials in labs to provide safety and health information. (HR)
- ❖ The Climate Survey Workgroup is on schedule to complete their work by the end of fall quarter so that the survey can be administered in winter quarter as planned. (P&E)

ENHANCE COLLEGE SYSTEMS

- ❖ AVP of Planning and Effectiveness attended the Clark County Governmental Affairs Roundtable to learn about what others are advocating - the hospitals, ports, cities, county, education, business organizations – in order to provide information to state and federal legislators as needed. (P&E)
- ❖ The Planning & Accreditation Committee has been formally approved as a standing committee which will annually evaluate the Scorecard, revise the college Strategic Plan as needed, and lead college activities related to accreditation. (P&E)
- ❖ Communications and Marketing team members have provided information and/or print and electronic materials related to student e-mail and social media. The goal is to create draft guidelines and procedures for Clark College social media for review and discussion during winter quarter 2011. (C&M)





Minutes of the Business Meeting of the Board of Trustees
Clark College, District No. 14
October 19, 2010
Ellis Dunn Room GHL 213

Trustees Present: Mmes. Addison Jacobs, Sherry Parker, and Rhona Sen Hoss. Messrs. Jack Burkman and Royce Pollard

Administrators: Mr. Robert Knight, President, Dr. Rassoul Dastmozd, Vice President of Instruction; Mr. Bob Williamson, Vice President of Administrative Services, Mr. Bill Belden, Vice President of Student Affairs; Dr. Darcy Rourk, Associate Vice President of Human Resources, Ms. Shanda Diehl, Associate Vice President of Planning & Effectiveness, Barbara Kerr, Executive Director of Communications & Marketing; Ms. Leigh Kent, Executive Assistant to the President.

Others: Ms. Bonnie Terada, Assistant Attorney General, Ms. Lisa Gibert, President/CEO Clark College Foundation; Prof. Kimberly Sullivan; Ms. Sarah Gruhler, Director of Student Life & Multicultural Student Affairs.

	TOPIC	DISCUSSION	ACTION
I.	CALL TO ORDER	<ul style="list-style-type: none"> Chair Burkman called the meeting to order at 5:00 p.m. He reviewed today's work session with the assembled audience. 	
II.	BUSINESS MEETING		
II. A	Review of the Agenda	<ul style="list-style-type: none"> The agenda was accepted as presented. 	
II. B	Statements from the Audience	<ul style="list-style-type: none"> There were no statements from the audience. President Knight introduced the Clark College Cross Country team and coach to the board. 	
II. C.	Constituent Reports A. AHE B. WPEA C. ASCC D. Foundation	<ul style="list-style-type: none"> Prof. Kimberly Sullivan reviewed the AHE report. The WPEA did not have an oral report this evening. Ms. Sarah Gruhler introduced the 2010-2011 ASCC officers and club leaders to the trustees. Ms. Gibert announced that the foundation has raised \$3.1 million during the current phase of the comprehensive campaign and has recently received a \$500,000 bequest for student scholarships. She thanked The Columbian for the donation of a full page in the paper announcing all Clark College scholarship winners. The K-Rod run took place Sunday, September 26 and the scholarship reception will be coming soon. The reception is an opportunity to recognize the donors and allows them to meet the recipients of their scholarships. 	

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	TOPIC	DISCUSSION	ACTION
II. D.	Statements and Reports from Board Members	<ul style="list-style-type: none"> Chair Burkman offered a tribute to Trustee Jacobs. After ten years on the board, her term is ending and this will be her last meeting. He spoke of her many accomplishments on the board and announced that the governor has appointed her to the Higher Education Coordinating Board (HECB), and thanked her for the service she has provided to the college. Trustee Sen Hoss noted that it has been both an honor and a privilege to have had the opportunity to service with Trustee Jacobs and that she will miss her very much President Knight read a statement from former Trustee John White in honor of Trustee Jacobs. He spoke of what she has meant to the college and her legacy going forward. Trustees Parker and Pollard offered their memories, thanks, and best wishes. Trustee Jacobs thanked everyone and said it had been an honor to service the college with the board, faculty, staff, and administration. She noted that the college has grown up over the past ten years and is maturing as an organization. The board presented her with a going-away present and the meeting broke for a celebration and refreshments. During the break, President Knight presented the student video, <i>"On a Tour"</i>. 	
II. E.	President's Report	<ul style="list-style-type: none"> Tonight's Student Success Presentation was provided by Cheri Walz, who was introduced by Mr. Belden. President Knight reported that this fall's enrollment is virtually the same as fall 2009. Running Start has increased by 50 and state FTES have decreased by 50. He referred to the enrollment graph which shows that growth has been much steadier this year. With the changes made in the registration process, things should be much more efficient for students this year. He thanked Student Affairs for the development of the new processes. EC has been spending considerable time on the budget, ensuring that the college is spending their resources wisely. He also called attention to the new board format which was decided upon during the summer retreat. Rather than the agenda being arranged by unit, it is now arranged by strategic initiative. President 	

Minutes of the Business Meeting of the Board of Trustees
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	TOPIC	DISCUSSION	ACTION
	President's Report	<p>Knight called upon EC members to discuss specific items in the president's report.</p> <p>Focus on Learning</p> <ul style="list-style-type: none"> ○ Dr. Dastmozd expanded upon the college's participation, as one of eight colleges in the state, in the "Reforming Developmental Mathematics" portion of the Student Completion Initiative. The project is to determine what should be taught to deepen the understanding of math among students in order to improve retention and success rates. The project has received funding from the Gates Foundation and is purely faculty driven. ○ The Mechatronics program will be launched at Clark College at CTC on October 26. Due to decline in enrollment of the former Electronics program, Dean Ted Kotsakis began the development of the Mechatronics program, which integrates electrical and mechanical controls, hydraulics and pneumatics, and automated process systems. The curriculum for this program is competency-based and modular in nature; courses will start every five weeks. Students can work at their own pace in order to complete each of the course modules during each five weeks the modules are offered, providing them flexibility and the opportunity to enter/exit the program quickly. The college has partnered with the Southwest Washington Workforce Development Council (SWWDC) and received ARRA (American Recovery and Reinvestment Act) stimulus funding in order to develop portions of the program curriculum. Instruction is also working with Corporate & Continuing Education to deliver the program on weekends or online. Dr. Dastmozd thanked Deans Kotsakis and Korpi and Ms. Howard for working with the SBCTC to get the program approved. He also thanked Ms. Kerr for marketing this program to the community. ○ Ms. Diehl reported on the annual transfer/career and technical report. Of those students reporting, 79% became employed in their field of study within six months of leaving the college. 	

Minutes of the Business Meeting of the Board of Trustees
Clark College, District No. 14
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Ellis Dunn Room GHL 213

	TOPIC	DISCUSSION	ACTION
	President's Report	<p>Expand Access</p> <ul style="list-style-type: none"> ○ Mr. Williamson reported that the bookstore is saving students \$81,000 per quarter with the textbook rental program. This is a very successful collaboration between the Office of Instruction (OOI) and the bookstore. The two areas will continue to collaborate to find more innovative ways for students to save on textbooks. ○ Mr. Belden noted that the college has awarded \$36 million to 6,000 applicants in financial aid so far this year. The sheer magnitude of the work the financial aid department is doing is unprecedented; he commended the staff for continuing at the pace at which they have been working all year. ○ Ms. Kerr described how the Communications & Marketing department recently assisted in an upgrade of the online testing system for the Assessment Center. By further automating the testing system, it will enable more students to take assessments as well as free staff up for other strategic activities. ○ Dr. Rourk will be taking on the duties of the Director for Equity and Diversity while she and Mr. Belden work to redesign the processes in that area and determine the appropriate structure for the Diversity/International areas. They will present a recommendation in the next few weeks. <p>Enhancing Systems</p> <ul style="list-style-type: none"> ○ Mr. Williamson announced that the college has received a grant from the Dept. of Education in the amount of \$744,000 for expansion of emergency management efforts. Only \$9 million was awarded throughout the country, so this is a significant award. It will enable the college to implement a fully compliant NIMS (National Incident Management System) program within the next two years. ○ Ms. Diehl discussed accreditation and the steps being taken to 	

Minutes of the Business Meeting of the Board of Trustees
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	TOPIC	DISCUSSION	ACTION
	President's Report	<p>Enhancing Systems bring the college into further compliance on program review and assessment. The OOI has done significant work bringing these areas into compliance and a formal report will be submitted in September 2011 with a formal review visit in January 2012.</p> <ul style="list-style-type: none"> ○ There will be a change in accreditation standards in January 2011 which have not yet been released. ○ Ms. Diehl also discussed steps taken with local legislators to obtain more flexibility on the part of the college to manage its own budgets. ○ President Knight reported that the alumni association sponsored this week's successful Random Assistance event. Twenty-five dollar gift certificates for the bookstore were given to students for use towards their classroom supplies. ○ He also announced that the WA community and technical college presidents (WACTC) will be here on October 7 and 8 for their monthly meeting. He invited the board members to stop by if their schedules would allow. 	<ul style="list-style-type: none"> • The board will have a work session on accreditation in early 2011. • Ms. Diehl will develop a metric to keep the board informed as to how many instructional programs are in compliance with the standards. The metric will also include expected outcomes; she will report to the board on this information on a regular basis in 2011. • The president's office will send the WACTC agendas to the board.
III.	ACTION ITEMS		
	CONSENT AGENDA		
	♦ Voluntary Retirement/Separation Plans		Deferred to October.
	♦ Minutes from August 24, 2010 Board Meeting		MOTION: Trustee Pollard made a motion to approve the Consent Agenda. Trustee Jacobs seconded the motion and it was unanimously approved.
IV.	FUTURE TOPICS		
	Budget (ongoing) K-12 (ongoing) North Central Site College's Impact on Local Business	Monitoring the Impact the College has on the Local Community Partnerships Student Achievement Initiative	

Minutes of the Business Meeting of the Board of Trustees
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	DATE AND PLACE OF FUTURE MEETING
V.	<ul style="list-style-type: none">• The next regular meeting of the Board of Trustees is currently scheduled for Tuesday, October 19, 2010 in the Ellis Dunn Community Room, GHL 213.
	EXECUTIVE SESSION
VI.	<ul style="list-style-type: none">• The board did not conduct an executive session this evening.
	ADJOURNMENT
VII.	<ul style="list-style-type: none">• There being no further business, the meeting adjourned at 6:45 p.m.

Jack Burkman, Chair
Clark College Board of Trustees

Respectfully submitted,
Leigh Kent, Recorder
October 4, 2010

Board of Trustee Calendar of Events

December 2010						
DATE	TIME	EVENT	LOCATION	REQUIRED	OPTIONAL	CONFIRMED
December 14	4:00 pm	Board Meeting/Work Session	258C & GHL 213	X		
January 2011						
DATE	TIME	EVENT	LOCATION	REQUIRED	OPTIONAL	CONFIRMED
January 18	4:00 pm	Board Meeting/Work Session	258C & GHL 213	X		
January 19	5:00 pm	MLK Celebration	TBD			
January 20	10:00 am	State of the College Address	Student Center	X		
January 23-25	Full Day	New Trustee Orientation TACTC Winter Conference	Red Lion Olympia		X	
February 2011						
DATE	TIME	EVENT	LOCATION	REQUIRED	OPTIONAL	CONFIRMED
February 22	4:00 pm	Board Meeting/Work Session	258C & GHL 213	X		

March 2011						
DATE	TIME	EVENT	LOCATION	REQUIRED	OPTIONAL	CONFIRMED
March 22	4:00 pm	Board Meeting/Work Session	258C & GHL 213	X		
April 2011						
DATE	TIME	EVENT	LOCATION	REQUIRED	OPTIONAL	CONFIRMED
April 26	4:00 pm	Tenure Reception	258C	X		
April 26	5:00 pm	Board Meeting	GH 213	X		
May 2011						
DATE	TIME	EVENT	LOCATION	REQUIRED	OPTIONAL	CONFIRMED
May 18	5:30 pm	Savoring Excellence	Student Center		Invitation Only	
May 23	7:00 pm	Phi Theta Kappa Induction Ceremony	Student Center		X	
May 24	4:00 pm	Board Meeting/Work Session	258C & GHL 213	X		

June 2011

DATE	TIME	EVENT	LOCATION	REQUIRED	OPTIONAL	CONFIRMED
June 6	6:00 pm	OSWALD Awards	Student Center		X	
June 14	4:00 pm	Board Meeting/Work Session	258C & GHL 213	X		
June 16	5:30 pm	Commencement	Amphitheatre	X		
June 18	11:00 am	GED/HS Diploma Event	O'Connell	X		
June 26-28	TBD	TACTC Spring Training (Conference)	TBD		X	

July 2011

DATE	TIME	EVENT	LOCATION	REQUIRED	OPTIONAL	CONFIRMED
July 26	TBD	Annual Retreat	TBD	X		

August 2011

DATE	TIME	EVENT	LOCATION	REQUIRED	OPTIONAL	CONFIRMED
August 23	4:00 pm	Board Meeting/Work Session	258C & GHL 213	X		
				X		

September 2011

DATE	TIME	EVENT	LOCATION	REQUIRED	OPTIONAL	CONFIRMED
September 27	4:00 pm	Board Meeting/Work Session	258C & GHL 213	X		

October 2011						
DATE	TIME	EVENT	LOCATION	REQUIRED	OPTIONAL	CONFIRMED
October 25	4:00 pm	Board Meeting/Work Session	258C & GHL 213	X		
November 2011						
DATE	TIME	EVENT	LOCATION	REQUIRED	OPTIONAL	CONFIRMED
November 22	4:00 pm	Board Meeting/Work Session	258C & GHL 213	X		
				X		
December 2011						
DATE	TIME	EVENT	LOCATION	REQUIRED	OPTIONAL	CONFIRMED
December 13	4:00 pm	Board Meeting/Work Session	258C & GHL 213	X		
				X		

BOT PLANNING CALENDAR 2010-2011

July 2010

Special BOT Retreat.
President's Evaluation
President's Contract
BOT Strategic Planning
BOT Self-evaluation
Consideration of tenure for faculty member who is off-cycle (first reading)

August 2010

Minutes from June
Minutes from July retreat
President's Salary
Board Dates for 2011
Voluntary Retirement/Separation Plans (first reading)
Consideration of tenure for faculty member who is off-cycle (consent)

September 2010

Naming Policy (work session)
Fostering Community Partnerships: How Local Businesses can Share with the College to
Minutes from August
Voluntary Retirement/Separation Plans (consent)

October 2010

Minutes from September
Voluntary Retirement/Separation

November 2010

Minutes from October
Business Partnerships (work session)
Mechatronics (work session)
Emergency Management (work session)

December 2010

Minutes from November

January 2011

Minutes from December
CCAHE Agreement

February 2011

Minutes from January
Consideration of Tenure (first reading)

March 2011

Minutes from February
Consideration of Tenure (vote)
Diversity Plan Update

April 2011

Tenure reception, no work session
Minutes from March

May 2011

Minutes from April
Proposed Academic Calendar (first reading)
Sabbatical Requests (first reading)
Foundation Funds Allocation Committee's Recommendations

June 2011

Minutes from May
Sabbatical Requests (vote)
Coming Year College Budget Approval
Coming Year ASCC Budget Approval
Coming Year Election of Board Officers (1 year terms)
Chair
Vice Chair
TACTC Legislative Action Committee Representative
Foundation Executive Committee Representative
Foundation Board of Trustees Representative
Foundation Leadership Committee Representative
Foundation Management Committee Representative
Diversity Plan Update
Minutes from November

Work Session Topics 2010-2011

BOT Policy & Procedures Manual Review
Fostering Community Partnerships: How Local Businesses Can Share with the College to Forge Partnerships
Adequately Monitor Impact College has on the Local Community
Budget
Diversity Operational Plan
K-12
Naming Policy
North Central Site
Mechatronics
Emergency Management
Cultural Pluralism Committee quarterly updates

Board of Trustees Meeting Schedule

The Board of Trustees considers its meeting schedule for the coming calendar year at its August meeting, taking action in either August or September. The annual meeting schedules of all state agencies must be filed with the Code Reviser prior to December 31 each year.

The Board of Trustees currently holds its meetings on the fourth Tuesday of the month at 5 pm, with a work session at 4 pm, except in the months of January, June, and December.