

Clark College Board of Trustees



June 13, 2012

Clark College
The Next Step

**Clark College
Board of Trustees Packet
June 13, 2012**

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CLARK COLLEGE BOARD OF TRUSTEES
Wednesday, June 13, 2012
Ellis Dunn Room, GHL 213

AGENDA

All regular meetings of the Board are recorded.

BOARD WORK SESSION, PUB 258C

4:00-5:00 p.m.

- ♦ 2012-2013 Budget

4:00-4:50

BUSINESS MEETING

I. CALL TO ORDER

5:00 P.M.

II. BUSINESS MEETING

A. Review of the Agenda

B. Statements from the Audience

Members of the public are provided an opportunity to address the Board on any item of business. Groups and individuals are to submit their statements in writing to the President of the College whenever possible no less than two weeks prior to the meeting. The Board Chair reserves the right to determine time limits on statements and presentations.

C. Constituent Reports

1. AHE
2. WPEA
3. ASCC
4. Foundation: Strategic Plan

D. Statements and Reports from Board Members

E. President's Report

Student Success Presentation: Diane Robinson

Faculty Presentation: Math Instructors, Carren Walker & Joan Zoellner, Pre-Pilot in Math 089

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III. ACTION ITEMS

First Reading

- ♦ C-TRAN Resolution
- ♦ 2012-2013 ASCC Budget
- ♦ 2012-2013 College Budget (*will be distributed at work session*)

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Consent Agenda

- ♦ Board Officer Elections
- ♦ 2012-2013 ASCC Budget
- ♦ 2012-2013 College Budget (*will be distributed at work session*)
- ♦ Minutes from April 25, 2012 Board Meeting

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IV. FUTURE TOPICS

- | | |
|--------------------------------|---------------------------|
| ♦ Climate Survey | ♦ Columbia River Crossing |
| ♦ CLE Update | ♦ Facility Plan |
| ♦ GISS Student Completion Data | ♦ K-12 |
| ♦ Review of College Policies | ♦ Workforce Development |
| ♦ STEM | ♦ |

V. DATE AND PLACE OF FUTURE MEETING

The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, June 13, 2012 in the Ellis Dunn Room.

VI. EXECUTIVE SESSION

An Executive Session may be held for any allowable topic under the Open Public Meetings Act.

VII. ADJOURNMENT

Time and order are approximate and subject to change.

**PRESIDENT'S BOARD REPORT
JUNE 2012**

FOCUS ON LEARNING

The College will focus on learning as the foundation for decision making with respect to planning, technology, location, instructional methods and successful outcomes. Learners will receive high-quality, innovative education and services that foster student success in achievement of their goals.

- Identify, offer, and support teaching and learning strategies that enhance student success.
- Increase the retention and progression of all students, with emphasis on first-generation students.
- Refine and implement continuous improvement planning consistent with the “learning college” model.
- Provide all employees with opportunities for professional development.

Progress

- On May 22, Machining faculty Bruce Wells and Patricio Sevier hosted ten high school counselors on a tour of the Boeing Corp. This tour is an effort by the Machining department to reach out to local high school counselors to highlight the opportunities available to students who pursue a career in the manufacturing arena. (OOI)
- The Business Division has successfully completed the Outcomes Assessment project for all 42 courses in Accounting, Business, Economics, and Management. It is the first instructional division on campus to complete this task. (OOI)
- Katy Graham, Karla Sylwester, Kristi Taylor and Donna Wittmayer attended the NW Dental Hygiene Educators meeting in Bellingham, WA. This meeting focused on Transfer of Learning for Dental Hygiene Students and provided networking sessions pertinent to dental hygiene education. (OOI)
- Eight full-time Math instructors attended the 44th Annual WCCM (Washington Community College Math) Conference in Wenatchee, WA, on May 10-12. The faculty benefited from seasoned presentations such as, “Changing the Culture of Teaching: Perspectives on Mathematics Teaching and How to Improve It,” and, “Combining Mathematics and Art for Recreation, Esthetics and Education.” The many presentations provided a wealth of information and ideas that faculty can use in their classes. This is the only conference where math faculty from around the state meet to discuss mathematics, mathematics education and share ideas with their colleagues. (OOI)
- Math professor and division chair Kristine Barker presented to the Retention Committee on May 10 concerning a variety of efforts by the Math Division to increase student success and retention. A Rethinking Precollege Math grant provided a number of noteworthy activities this academic year, including Faculty Inquiry Groups, Reflection Fridays, a Math 089 Initiative, a Math Academy (Math 030/090/095 with labs), student assessments, an analysis of student success, and a number of conferences and workshops for faculty members. (OOI)

FOCUS ON LEARNING

- Math professor Dr. Marina Frost discussed, "Akademgorodok, Siberia: A Hotbed of Education in a Very Cold Place," in the final presentation of the 2011-2012 Faculty Speakers Series. Her May 18 presentation was well attended and focused on growing up and being educated in Akademgorodok, perhaps the world's first city designed specifically for scientific achievement. (OOI)
- Math faculty Jennifer Farney, Teri Miller and Marina Frost offered a "Moodle for Math" help session for instructors on May 24. (OOI)
- Adjunct math professor Bill Kielhorn presented for the Math Club on "Groups and Euclidean Groups" on May 3; his talk was attended by six students and two faculty.
- Student Ryan Schell's presented for the Math Club on "Lambda Calculus" on May 17; five students and two faculty attended his talk. (OOI)
- Physics faculty member Jose Vasquez conducted hands-on physics and astronomy activities for students at Burnt Bridge Creek Elementary school on Friday, May 18, as part of their spring Science Carnival. (OOI)
- Faculty Tina Barsotti and Erin Harwood organized a casual networking event for female students who are interested in or currently studying in a STEM field. The Women in STEM tea was held on Wednesday, May 23, and attracted more than 25 students and more than a dozen local female STEM professionals, along with faculty and alumni. (OOI)
- Professor Keith Stansbury built bottle rockets with about 20 students at the Boys and Girls Club. Clark College CADD and Engineering students volunteered to assist the Boys and Girls Club participants in creating their rockets on Friday, May 11. The kids then visited the main campus on Friday, May 18, to launch their rockets. (OOI)
- On June 8, over 100 students in Tina Barsotti and Carol Hsu's classes participated in designing a water balloon launcher to hit a target with the greatest accuracy at a distance and height. The distance traveled and the height of the target varied each hour, so the designs had to be built so they were adaptable. (OOI)
- The Annual Engineering & Computer Science Projects review event coordinated by Professor Izad Khormaei and open to all engineering students was held on June 12. Teams competed in four categories: (OOI)
 1. Innovation – creativity of the idea and/or approach
 2. Completeness – presence of key elements of a complete solution
 3. Entrepreneurship – potential as a basis for a new business
 4. Presentation – quality, content and effectiveness of presentation
- Professor Keith Stansbury attended and organized the following outreach activities at Union High School: (OOI)
 - On April 20, Keith visited instructor Susan Mangin's first and second period classes (project Lead the Way) and provided the following information:

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- General STEM overview and Engineering transfer opportunities at Clark College.
- Aerospace related activities at Clark, such as Aerospace Club and the NASA USLI project.
- Introduced the high school students over several weeks with the concept of static and stability for the subsequent design and construction of 2-liter pop bottle rockets.
- On May 11, Keith and the Aerospace Club students facilitated Union High school students with their rocket launch.
- On May 18, the Clark College Concert Choir attended and participated in the Washington State Community College Choral Festival. Five colleges had choirs performing: Pierce (the host college), Olympic, Wenatchee Valley, Skagit Valley and Clark. According to one of the adjudicators, Dr. J. Edmund Hughes, the Clark Concert Choir is “an outstanding choir” and Choir Director April Duvic “does a great job with the students.” (OOI)
- Academic Early Warning (AEW) continues to grow in faculty reporting and outreach efforts to contact students. Using the successful model of Peer Mentors as used by Multicultural Student Affairs, we have begun to develop and test a training program for four part-time student workers to contact students who receive an AEW e-mail. These AEW Peer Advisors have already provided AEW outreach to over 150 students this quarter. We will evaluate the success of this pilot effort and explore the possibility of hiring two new work-study positions for the 2012-2013 academic year to implement an ongoing AEW Peer Advisor component to our existing outreach efforts. (SA)
- The ASCC Executive Council, Activities Programming Board, Peer Mentors, Student Ambassadors, Independent Staff and their respective advisers participated in the *First Friday Leadership Development Series - Experiential Leadership: Leading from the Inside Out*, presented by Paul Haack from the Vancouver Skills Center Outdoor Education Center on May 4. During this session students were challenged to implement the basic elements of leadership; namely, communication skills, teamwork, and respect through experiential learning activities. Students then reflected on the challenges and interactions they faced in each activity providing them greater insight of their own personal leadership styles and ability to work in a group. (SA)
- Sixteen staff members from various departments in Student Affairs attended the *Leading from the Middle* training on May 25. The management and supervisory training was facilitated by The Association of CTC and Human Resources. (SA)
- The Office of International Programs will welcome over 20 guest students from the Middle East during summer term. The students currently attend Portland Community College, Lane Community College, Portland State University and Oregon State University and will be taking a summer Statistics class. The students come from Qatar, United Arab Emirates, Saudi Arabia and Kuwait. In addition, sixteen, a record number, international students will graduate this term. (SA)
- The International Program Assistant gave a recruitment presentation at Portland Christian High School on May 17. Eighteen international students attended, all of whom indicated that they intend to pursue a college education in the United States. (SA)

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- The Office of International Programs coordinated an *At Home in Two Worlds* international student speaker event on May 29 in the Ellis Dunn Community Room. Li Qin Fu spoke of her childhood in orphanages and foster care in China, and her church sponsorship to attend the Washington State School for the Blind and Clark College. (SA)
- The Office of Instruction, ASCC, the Office of International Programs and the Office of Diversity and Equity sponsored a Mid-East Forum on May 24 in the Student Center. The forum addressed current issues in the mid-east, a panel discussion about Afghanistan, Islam and higher education opportunities followed by a 30-minute documentary profiling the growth, struggle, and inspiring spirit of the Baha'i Institute for Higher Education in Iran. (SA)
- English instructor Elizabeth Donley was selected through a competitive application process to teach in Florence, Italy in spring 2013. This opportunity is made possible through our WCCCSA membership (Washington Community College Consortium for Study Abroad) which provides quality Study Abroad programs for 2-year college students. Ms. Donley will be teaching two English courses while in Florence for students from around the state. (SA)
- Advisors from the College Prep & Transfer division presented an overview of advising services and strategies for success in several Developmental Education courses (DVED021, READ083, and DVED094). A total of 13 presentations took place over the month of May reaching approximately 325 students. The advisors, instructors, and students engaged in a positive discussion on the pre-college sequence and degree transition, educational planning, and time management strategies. (SA)
- A total of 197 Running Start seniors completed a web survey seeking feedback about the Running Start program in spring 2012. This represents 23% of the 840 RS seniors. Some of the noteworthy findings: (SA)
 - 98% of the respondents said they were satisfied with the services provided by the RS office
 - 49% of the respondents met with an advisor in the RS office to develop an educational plan
 - 56% of the respondents said the new 1.2 FTE limit this year did not cause them to change the number of credits taken at Clark College
 - 81% of the respondents said they plan to transfer
 - The majority of respondents know what they plan to major in or have career plans
 - 70% of RS seniors check their Clark email daily with an additional 20% checking it weekly
- The First Year Experience (FYE) Program is being developed as a component of the Title III grant. A task force was formed in February, and includes sub-committees dedicated to curriculum development and the FYE Mentor Project. The new course is titled HDEV 102 - College Essentials: Intro to Clark and will be piloted in fall 2012. The two (2) credit course will cover information technology, career exploration, time management, financial literacy, and power, privilege & inequality. The FYE Mentor Project will pair new students 1:1 with a mentor from the College staff and faculty. These mentors will be oriented on best practices on how to support their mentees during the first term at Clark College. Future developments and long term planning are being

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discussed with the task force, amongst departments, and also with members of Instructional Council. (SA)

- The Volunteer & Service-Learning (VSL) Program Assistant provided a presentation to the Displaced Homemakers class on May 2. The presentation focused on the value of volunteering, the President's Volunteer Service Program (PVSA), how to include volunteer work on a resume, and how to get into summer nonpaid internships. (SA)
- The Volunteer & Service-Learning (VSL) Program hosted a Volunteer Recognition Ceremony on May 23. Approximately 50 people attended the awards ceremony and luncheon. Students, faculty, staff, community partners and community members were recognized at the event. Sarah Weinberger (VSL Program Assistant), President Bob Knight, Kristin Nelson (Work-study student in Career Services), Elizabeth Ubiergo (Spanish Language Instructor), Tracy Kely (CCE Mature Learning), and Edie Blakley (Director of Career Services) all spoke at the event. Students Nick Ashitey and Shelby Christensen were awarded the coveted Penguin Service Award; Jody Shulnak, former Service-Learning Program Coordinator was also awarded the Penguin Service Award. (SA)
- The Career Center Program Manager presented "Social Media and Your Job Search," for *30 Clicks: Information Tools at Your Fingertips* on May 10. This was the first time the Cannell Library workshop series featured a topic related to job search, and the first Career Services workshop dedicated to social media. (SA)
- Twenty-seven staff from Student Affairs attended Ellis Amdur's "Grace Under Fire: De-escalating Potentially Aggressive Individuals," a one-day training in crisis intervention at Lower Columbia College on May 18. Attendees learned techniques for verbal de-escalation and how to balance the needs or demands of difficult individuals while effectively serving their needs. (SA)
- The Admissions Chief GED Examiner attended the GED Advisory Committee at the SBCTC in Olympia on May 23. This committee is made up of chief examiners from testing centers across the state and a representative from the Washington State Student Services Commission (WSSSC); the meeting addressed issues relating to the GED fee increase and proposed GED changes. (SA)
- The Latino Outreach Coordinator attended "Education System in the USA from K-12 to College level" seminar training with the Commission on Hispanic Affairs on April 20, 2012 at Columbia Basin College at Pasco WA. This training covered various topics: the Washington State Constitution: on Education, The Family Educational Rights and Privacy Act (FERPA), how school districts work, the McKinney-Vento Act, Individuals with Disabilities Education improvement Act (IDEA), High school Graduation Requirements, Free Application for Federal Student Aid (FAFSA), Career and Technical education, Community Colleges, and Universities. (ODE)
- The Office of Diversity and Equity and Teaching and Learning Center co-presented student panels for Faculty and Staff for the Power and Privilege Panel Series. The faith based perspectives panel on May 15th had four student panelists. There were 20 students, staff and faculty in attendance. (ODE)

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- Multicultural Retention Manager and the Special Advisor on Diversity and Equity attended the Multicultural Student Services Directors Council (MSSDC) May 23-25, 2012 in Renton, Washington. The topics of the meeting were reviewing 2011-2012 workplan, debriefing the Student of Color Conference, planning for the annual Students of Color Conference 2013, and professional development with Tanya Velasquez regarding Critical Multiculturalism curriculum. (ODE)
- *Multicultural Retention Manager, Latino Outreach Coordinator and the Special Advisor on Diversity & Equity attended the National Conference on Race & Ethnicity (NCORE) held on May 28th through June 2nd in New York City. The conference focuses on the complex task of creating and sustaining comprehensive institutional change designed to improve racial and ethnic relations on campus and to expand opportunities for educational access and success for culturally diverse, traditionally underrepresented populations. (ODE)
- To support continuous improvement efforts throughout the college, Planning and Effectiveness develops, administers, and analyzes student and employee surveys. Planning and Effectiveness has supported the following areas and/or initiatives with surveys that were conducted in 2011-2012:
 - Counseling Center – a survey link is emailed to clients by the Counseling department after they have been seen by a counselor. This survey collects information about satisfaction with services provided. Of the 38 respondents this year, 87% report that they accomplished what they wanted to with their visit(s) to the counseling center, with 36% of these reporting they had “completely” accomplished what they wanted to.
 - Advising Center– a quarterly paper survey given to a random sample of students seen by Advising. A total of 1,095 students have completed the survey this year, with 77% reporting they understand their degree requirements and 74% understanding their educational plan.
 - Ready, Set, Go - Office of Student Enrollment and Completion – designed to collect information after each registration cycle to improve communication and processes. Of the 19 respondents, 18 (95%) indicated they were aware of important dates and deadlines associated with the enrollment cycle.
 - Career & Technical Student Follow-up – A total of 185 career and technical completers responded, with 91% of students reporting they accomplished their primary goal during their time at Clark College.
 - Evacuation Drill Follow-up for EBC and CERT Members – 84 of 129 members responded to the survey. They indicated that 100% of the EBC’s and 89% of the CERTS participated in the evacuation drill and proceeded to an Assembly Area. Evacuation Drill follow-up for campus – 197 staff on all four locations provided feedback about the evacuation drill. They indicated that 97% of staff who were on campus participated in the drill.
 - Professional Development – developed survey for staff to provide information about professional development needs. This has not been administered yet.

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- Instructional Support Survey – emailed to Spring students this week. Designed to provide feedback from students about the libraries, eLearning, and online support resources.
- WorkFirst GED Students – designed to collect feedback about the new student orientation and educational interviewing class for WorkFirst GED students.
- ASCC S&A Fee Survey – 216 students responded to a survey about S&A fees and how they should be used. The category with the most support from students was student services, with 85% indicating this was important.
- Running Start Seniors 2012 – a total of 197 RS Seniors responded, with all but 2% satisfied with the services provided by the Running Start office.
- Budget Survey – collected data from the college units on budget items and 9 criteria. This data was used to help EC prepare for the budget process.
- Academic Early Warning (AEW) – A total of 149 students responded to a survey about the AEW email they received and the impact on their class performance. As a result of the initial email, 60% talked with their instructor about class performance and 47% completed necessary homework and assignments.
- The Noel-Levitz Student Satisfaction Inventory was completed by over 3,434 students. The three items with the highest levels of satisfaction are “On the whole, the campus is well-maintained”, “I know what I need to do to be successful in my classes at Clark College”, and “I can access the Clark College services I need on-line”.
- Pre-College Math – surveyed students in eight pre-college math classes to provide faculty with student benchmarks to work from in fall quarter. Students noted class attendance and note taking as the most important methods to help them learn in math. (P&E)
- The Planning and Accreditation Committee is working hard to write the self-study around the new Standard 2. The Northwest Commission on Colleges and Universities revised the accreditation standards in January 2011. Currently, there are five main standards. The self-studies for each standard are reviewed separately. As you may recall, Standard 1 was submitted and evaluated this past fall (Fall 2011). Standard 1 focused on the college-wide strategic plan, mission fulfillment, continuous improvement, and accountability. Standard 2 is the most comprehensive standard and will be evaluated early fall quarter 2013. Standard 2 includes the following subjects:
 - Governance;
 - Policies and procedures written specifically about academics, students, human resources, institutional integrity, academic freedom, and finance;
 - Human resources;
 - Educational resources;
 - Undergraduate programs;
 - Continuing education and non-credit programs;
 - Student Support Services;

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- Library and information resources;
- Financial resources;
- Physical infrastructure; and
- Technological Infrastructure.

The Planning and Accreditation Committee has divided the sub-standards of Standard 2 into sections and identified leads over those sections. These leads are responsible for developing a work plan and seeing it through to complete the draft of the self-study by the end of fall quarter 2012. In winter quarter 2013, the drafts will go out for college-wide review and critique. Spring 2013, the committee will incorporate the college-wide feedback into the self-study report and finalize the document. The college will be ready to submit the self-study and all supporting documentation to the evaluators in summer 2013.

The big difference in the way we approach conducting the self-study with the new standards is that we must demonstrate that our compliance with the standard enables us and/or is associated with accomplishing the core themes and college objectives of the strategic plan. Moreover, when the evaluators come to Clark College in Fall 2013, they will want every employee at this college to be able to tie their work to the strategic plan.

The Planning and Accreditation Committee is working with the Fall Orientation Committee to embed accreditation and the strategic plan into the fall focus/orientation activities for the week and a half prior to fall classes start. In addition, the committee is developing an activity book, full of group exercises that tie each job to the strategic plan. (P&E)

- Clark College Corporate & Continuing Education summer class schedule, Explorations, was delivered to Vancouver residents June 14-15, 2012. The schedule's theme was celebrating the 30th anniversary of Community Education and included a "30 classes for 30% off" promotion. The schedule also featured a story on the history of the program and service of the Community Education Manager, JoAnn Ames. Registration for summer quarter began on June 4, 2012. (CCE)
- On May 17, 2012, Corporate & Continuing Education Program Manager Janet Novak attended a one-day Lean Office Simulation training. The training was a follow-up to Corporate Education's April Lunch & Learn Lean Office topic. Unlike a typical Lean 101 overview training, the simulation's primary objective was to improve a fictitious company's processes, using Lean Office kaizan principles and clearly demonstrating significant impact across the organization. CCE coordinated a similar training in April for Executive Cabinet members and other college department heads. The attendees at both trainings gained applicable Lean Office insights that now allow them to recommend Lean Office training in order to achieve organizational efficiencies, decrease turn-around times and cut costs. (CCE)
- Corporate Relations Manager Michelle Giovannozzi has completed the Leadership Clark County program. The nine-month program is designed to increase participants' knowledge of the community and to build effective leadership skills. Michelle worked with her Leadership Clark County project group to organize a notable guest speaker and panel of experts on the topic, Teenage Addiction and the Brain. This event, held on May 24, 2012 at PeaceHealth SW Medical

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Center, attracted 141 clinicians, mental health professionals and community members interested in learning about neuropsychology and substance abuse. (CCE)

- CCE Cooking & Wine Program instructor Karen Lasher was featured in a print and online article in the Camas Post Record on May 15, 2012 promoting CCE classes. Features reporter Danielle Frost wrote about the instructor's love of food and teaching "An Evening in Provence" a French Bistro at Clark College. (CCE)

EXPAND ACCESS

The college will offer programs and services that are affordable and accessible to students of the community. Students will be provided flexible options for learning in locations that are accessible and resources that help make their education affordable.

- Provide appropriate support services and reduce procedural barriers to help students enroll in college.
- Expand options to increase the overall affordability of education.
- Expand online services across the college.
- Expand learning options by offering courses and services in various modalities, timeframes, and locations.

Progress

- The senior dental hygiene students presented their Dental Public Health Projects on May 21, 2012. These projects included assessment and implementation of projects which served Head Start, Boys and Girls Club, homeless, veteran and elderly populations. (OOI)
- U. S. Senator Patty Murray joined a panel discussion of staff and students at Clark College on May 3. The topic was associated with the proposed interest rate increase for subsidized Stafford Loans. Panel participants included students and administrators from Clark and WSU-Vancouver. Student panelists provided emotional testimonies on how the rate increase would affect them. Senator Murray will be sharing these stories as she advocates maintaining low interest rates for these loans. (SA)
- The Financial Aid Office received a second supplemental State Need Grant allocation in the amount of \$23, 711 on May 15. In March, Clark received \$40,226. This brings our total 2011-2012 allocation to \$7,551,320. Clark reports grant recipients as well as unserved students to the Higher Education Coordinating Board each quarter. To date, 3786 students have received the State Need Grant and 3263 are unserved. The Financial Aid Office has advised the Higher Education Coordinating Board that Clark is able to accept and award additional allocations if and when other funds become available. (SA)
- The Advising Department College Prep & Transfer division coordinated and hosted 14 University visits for the month of May. Four Oregon Universities and three Washington Universities visited Clark College, offering individual transfer advising appointments or an opportunity to meet with an Admissions Advisor on a drop-in basis. (SA)
- A Health Occupations and Education Program Specialist presented an overview of the Health Occupations programs and advising services available at Clark College to the ABE/ESL Health Occupations class on May 14. Goals of the presentation included increasing students' awareness of health occupations opportunities available to them at Clark, clarifying the steps to transition to the Clark's main campus, as well as encouraging students to access Advising services. (SA)

EXPAND ACCESS

- Assessment Center staff traveled to Woodland High School on May 8 and Fort Vancouver High School on May 17 to offer COMPASS testing services to students. (SA)
- The Admissions Office completed six recruitment events (college fairs and high school visits) to talk with students about attending Clark College: Heritage High School, nConnect at Skyview High School, Covington Middle School, La Center High School, Hudson's Bay High School, and Fir Grove Resource Fair. (SA)
- The Admissions Office hosted the Boys & Girls Club for a group tour on May 9. Fifteen students participated in an admissions presentation, a campus tour and a scavenger hunt. In addition, the Admissions Office hosted Covington Middle School for a group tour on May 24. The group consisted of seventy seventh and eighth graders. These students received an admissions presentation and a campus tour. The eighth graders also received a Running Start presentation while the seventh graders toured the Automotive area. (SA)
- The Admissions Office hosted the annual Spring Educators Luncheon on May 11 to thank our high school partners for their work with Clark College this year. The attendees also received updates from Admissions, Assessment, Financial Aid, Advising, Running Start, and Instruction. (SA)
- The annual Constance Baker Motley Scholarship was awarded to Clarisa Mondragon Beltran in the amount of \$500.00. The scholarship is a fund designed to assist non-Caucasian American ethnic minority students in financing their education at Clark College. This was established by the Martin Luther King Week Steering Committee in honor of Judge Constance Baker Motley, the first Black woman ever appointed to the federal judiciary. There were 21 applications. (ODE)
- The Rosa Alvarado and Rosa Hernandez Scholarship was awarded to Perla Herrera in the amount of \$500.00. The scholarship was designed to support women of color over 30 years old that have dependents. This is the first year of the scholarship, and there were seven applicants. (ODE)
- The Latino Outreach Coordinator attended the Cinco de Mayo Celebration on May 03, 2012 at Sara J. Anderson. She represented Clark College at this successful event where approximately 90 people attended. (ODE)
- The Latino Outreach Coordinator attended a meeting about a scholarship program for Mexican students who are economically disadvantaged at the Mexican Consulate with the IME program on May 08, 2012. She represented Clark College at this event; they wanted a representative of different colleges and Universities in order to help with the selection of scholarships for Mexican students. A representative of Chemeketa Community College was there as well as a representative of Portland State University. The Mexican Consulate wants to build partnerships with Community Colleges and Universities in order to create more scholarships for Mexican Students. (ODE)

EXPAND ACCESS

- Graphic Designer Jenny Shadley photographed the cover image and designed the cover wrap for summer 2012 issue of CCE's schedule, *Explorations*. (C&M)
- Working with Director of Communications Rhonda Morin at the Foundation, graphic designer Wei Zhuang designed the "Penguin Promise brochure" to support the campaign. The brochure informs prospective students about the preparatory and scholarship program partnership between Clark College and the Boys & Girls Club of Southwest Washington. (C&M)
- Web Specialist Tahnya Huneidi and Executive Assistant Kathy Murphy conducted a mouse tracking session with 30 student volunteers. The volunteers performed a number of tasks, and the tracking software determined how long and how many pages they visited, before finding the answer. The tracking software will aid in the redesign of the Clark website. (C&M)
- Recent events and programs that Communications Specialist Hannah Erickson and Graphic Designer Jenny Shadley have promoted through social media (Facebook, Twitter, YouTube, and Flickr) include: the Faculty Speaker Series, Clark College Athletics, the Bookstore's spring sale, the new application deadline for summer quarter, the combined fall and summer registration cycle, *Phoenix*, the Art Student Annual, and Mental Health Mondays. Currently Clark College's Facebook page has more than 3,660 followers, and, according to Facebook Insights, has a weekly "total reach" (the number of unique individuals who have seen any content associated with the page between May 20 and May 27) of 12,752. (C&M)

FOSTER A DIVERSE COLLEGE COMMUNITY

The college will provide programs and services to support the needs of diverse populations.

- Recruit, retain, and support a diverse student population and college workforce.
- Provide comprehensive training and educational resources to help all members of the college community interact effectively in a diverse world.

Progress

- The Admissions Office hosted the annual *Gateways: A Student of Color Open House* on May 3. Ninety students from five high schools (Hudson's Bay, Fort Vancouver, Prairie, Evergreen, and Union) visited the campus. Students received a welcome from the Special Advisor on Diversity and Equity and presentations on admissions and financial aid, followed by visits to an instructional department of their choosing. During lunch, they also received a keynote presentation from the Director of Athletics and heard from a panel of students. (SA)
- The Office of Diversity and Equity hosted the Student of Color Luncheon on May 10, 2012. The keynote speaker was Sirius Bonner, the Special Advisor on Diversity and Equity. Sirius shared her life journey using multimedia. During the luncheon, we recognized the scholarship recipients of the Constance Baker Motley and the Rosa Alvarado & Dora Hernandez Scholarships. There were 113 students, faculty and staff in attendance. (ODE)
- The Special Advisor for Diversity and Equity presented a training on interrupting oppressive behavior to the Student Affairs staff on May 11th. The training provided the staff with tools to recognize and challenge oppressive speech they encounter on a daily basis and offered them opportunities to practice interrupting in difficult conversations. (ODE)
- The Latino Outreach Coordinator represented Clark College at the Empowering Communities event on May 12, 2012 at Clark College. Representatives of different community groups wanted to gather with other members of the community to discuss education, immigration, workforce and economic development and health. They invited a group of panel speakers (Bob Knight, president of Clark College, Linda Castillo from Catholic Charities of Portland and Marni Stoney from Clark County Public Health) to hear their perspectives regarding to these topics. (ODE)
- On May 14th, the Office of Diversity and Equity hosted the Community Reading Group. May's topic was immigration and education, and the Multicultural Retention Manager and Latino Outreach Coordinator facilitated the conversation. Fifteen students, faculty, and staff participated. (ODE)
- The Office of Diversity and Equity hosted the May Faculty and Staff Affinity Groups for faculty and staff of color on May 16th, female identified administrators on May 9th, and LGBTQI faculty and staff on May 23rd. (ODE)

FOSTER A DIVERSE COLLEGE COMMUNITY

- Kimberly Bauer was appointed to the part-time classified position of Administrative Assistant 2 in the Office of Instruction effective May 29, 2012. Kimberly has an Associate's degree from Los Angeles City College. She has previous work experience at the City of St. Helens and the Center for Human Services at University of California-Davis Extension.
- Shayna Collins has been appointed to the tenure-track faculty position in Counseling effective September 12, 2012. Shayna earned a bachelor's degree in women's studies/psychology and a master's degree in mental health counseling from Minnesota State University Mankato. She has previous work experience with The Center for Family Success, Minnesota State University Counseling Center, and Immanuel St. Joseph Hospice Program.
- Christi Grossman was appointed to the part-time classified position of Program Assistant in the Office of Instruction effective May 8, 2012. Christi has previous work experience at The Right Resume for You, Everest College, and Clark College.
- Stephanie Haas was appointed to the exempt position of IBEST Program Manager effective May 1, 2012. Stephanie has a Master's degree in Post-Secondary Adult and Continuing Education from Portland State University and a Bachelor's degree in Communications/Foreign Languages from Dakota Wesleyan University. She has been with the college since March 2010. She has previous work experience at INVISTA and Portland State University.
- Elizabeth Jochim has been appointed to the tenure-track faculty position in Nursing effective September 12, 2012. Elizabeth earned a bachelor's degree in biology from St. Martin's University, a bachelor's degree in nursing from Seattle University, and her master's degree in nursing education from Grand Canyon University. She has previous work experience with Gurnick Academy of Medical Arts, Phoenix Children's Hospital and Seattle Children's Hospital.
- Evalinn "Sunnie" Elhart-Johnson has been appointed to the tenure-track faculty position in Business Medical Technology effective September 12, 2012. She earned a bachelor's degree in from Humboldt State University and a master's degree in management and organizational leadership from Warner Pacific College. Sunnie has prior work experience with Clark College, Everest College and Northwest Health Care.
- Theresa Marks has been appointed to the tenure-track faculty position in Dental Hygiene effective September 12, 2012. She earned an associate's degree in dental hygiene from Cape Cop Community College, a bachelor's degree in dental hygiene educator from Eastern Washington University and her master's degree in oral biology for the dental hygiene educator from University of Washington. Theresa has previous work experience with Hagerstown Community College.
- Helen Martin has been appointed to the tenure-track faculty position in Business Technology effective September 12, 2012. Helen earned a doctorandus (Dutch degree equivalent to an MA or MS) degree in history from Leiden University and a master's degree in business administration/marketing from Georgia State University. She has previous work experience with Clark College, PTIGlobal, MindLink, Miami University of Ohio and Websense.

FOSTER A DIVERSE COLLEGE COMMUNITY

- Ethel Reeves has been appointed to the tenure-track faculty position in Nursing effective September 12, 2012. She earned an associate's degree from Portland Community College, her associate's degree in nursing from Clark College and her bachelor's degree in nursing from Washington State University. Elizabeth is currently pursuing her master's degree in nursing from Washington State University. She has previous work experience with Clark College, Columbia Gorge Community College and Providence Hood River Memorial Hospital.
- Stephanie Robinson has been appointed to the tenure-track faculty position in Health Occupations effective September 12, 2012. She earned an associate's degree from Scott Community College, a bachelor's degree in science from Augustana College, and is pursuing a master's degree in educational technology from University of Central Missouri. Stephanie has previous work experience with Clark College, Good Samaritan Society of Davenport IA, Iowa Medicaid Enterprises, Black Hawk College, Robert Young Center and Mississippi Valley Regional Blood Center.
- Bevyn Rowland has been appointed to the tenure-track faculty position in Counseling effective September 12, 2012. Bevyn earned a bachelor's degree in English from University of Portland, a master's degree in counseling/psychology and her doctorate in clinical psychology from Pacific University. She has previous work experience with Clark College, Cornell University and University of Idaho.
- Kristina Taylor has been appointed to the tenure-track faculty position in Dental Hygiene effective September 12, 2012. Kristina earned her associate's degree from Clark College, her bachelor's degree in dental hygiene from Eastern Washington University. She has previous work experience with Clark College, Battle Ground Dental and Carrington College.
- Linda Valenzuela has been appointed to the tenure-track faculty position in Nursing effective September 12, 2012. Linda earned an associate's degree in nursing from College of Sequoia, a bachelor's degree in nursing from California State University-Dominguez Hills and her master's degree in public health from Portland State University. She has previous work experience with Clark College, PeaceHealth Southwest Medical Center, Clark County Health Department and Asotin County Health Department.
- Alan Wiest has been appointed to the tenure-track faculty position in Health and Physical Education effective September 22, 2012. He earned an associate's degree in general education, a bachelor's degree in exercise and movement science/biology, and master's degree in Exercise and Movement Science. Alan has previous work experience at National Personal Training Institute, Core Athletics, Lane Community College, and University of Oregon.
- Joan Zoellner had been appointed to the tenure-track faculty position in Mathematics effective September 12, 2012. She earned a bachelor's degree in math/minor in chemistry from Humboldt State University and she earned her master's degree in math from Indiana University. Joan has previous work experience with Clark College, Portland Community College, Indiana University, and Humboldt State University.

FOSTER A DIVERSE COLLEGE COMMUNITY

- Morgan McClincy has resigned from her position of Program Coordinator effective May 3, 2012. Morgan has been with the college since February 2011.
- Christian Latham has resigned from his position of Campus Security Officer effective May 31. Christian has been with the college since July 2006.
- Evelyn Erceg has resigned from her position of Custodian 1 effective June 1, 2012. Evelyn has been with the college since April 1991.
- Rebecca Merritt is retiring from her position of Associate Director of Eligibility Programs effective July 5, 2012. Rebecca has been with the college since August 1997.
- Barbara Davenport is retiring from her position of Program Support Supervisor effective July 27, 2012. Barbara has been with the college since March 1992.

RESPOND TO WORKFORCE NEEDS

The college will provide educational services that facilitate the gainful and meaningful employment for students seeking training, retraining or continuing education. College programs and services will meet the economic needs of the community.

- Identify and support high-demand workforce needs.
- Identify and support emerging workforce needs, including technology training and green industry skills.
- Establish, maintain, and expand partnerships that support workforce needs.

Progress

- Web professionals and Computer Technology/Computer Graphics Technology adjuncts, Lorelle VanFossen and Don Elliott, participated in a well-received panel discussion on the WordPress web authoring environment at the WebVisions web design and developer conference in Portland on Friday, May 18. Clark's efforts in developing WordPress education curricula were discussed. (OOI)
- Two Machining students have been accepted into the Boeing summer internship program. This is a seven week internship where students job shadow workers in the Machining field. This internship has led to employment opportunities for students who successfully completed the program in the past. (OOI)
- Computer Technology tenure-track faculty member Adam Coleman participated in the IT Summit at Microsoft Campus sponsored by IT Center of Excellence located at Bellevue College on Friday, May 18. He has also been invited to participate with a fellowship in the 2012 Working Connections IT Conference to be held in Council Bluffs, Iowa, in mid-June. (OOI)
- DNET adjunct faculty member Jason Herz has recently earned a high level certification, Cisco Certified Academy Instructor (CCAI) in Cisco CCNA Instructor Trainer Qualification (ITQ) which will allow him to serve as a trainer of trainers for Cisco. (OOI)
- Machining faculty members Bruce Wells and Patricio Sevier co-hosted "Bridging the Skills Gap" with Lower Columbia College and Sandvik Corporation, the world's largest supplier of carbide tooling. This event focused on the present and future skill requirements within the metal cutting industry and provided an exposure to industry needs for participating students. The event was attended by business owners, HR representatives, college instructors and administrators and students. (OOI)
- Clark College Environmental Biology students participated in 60 hours of service learning work at the Heritage Farm's Permaculture Garden throughout the month of May. The Permaculture Garden is a part of Clark County's 80 acre Heritage Farm in Hazel Dell. The students were trained in permaculture design principles by Joseph Leyda, an ecologist and permaculture design consultant, and they maintained and transplanted species in the forest garden following the training. (OOI)
- Clark College Environmental Science students have taught 200 children about science topics ranging from volcanoes to plant growth this spring. The students design science inquiry lessons to teach young children (ages 2-12). Many of the participating Clark students are part of the early childhood education degree program. (OOI)

RESPOND TO WORKFORCE NEEDS

- NERD Girls, along with Professor Tina Barsotti, volunteered with the Boys and Girls Club on Friday, June 1, on various “fun” science activities. (OOI)
- Adjunct instructor Bill Wheeler and tenure-track faculty member Carol Hsu took student in the Thermodynamics class on a tour of the Lower River Road Power Plant on Friday, June 1. (OOI)
- Vanessa Gaston, Director of Clark County Community Services and Chairperson for the Southwest Washington Regional Health Alliance, forwarded a formal request that Clark College develop both a non-credit, certificate training program and a credit-based degree program for the increasing demand for professionally trained Healthcare Advocates. The new field is developing as part of the Healthcare Reform Act that is being implemented locally and nationally beginning July 1, 2012. The Healthcare Advocate is a critical part of the healthcare team and will assist patients in managing their care. Healthcare Advocates, also referred to as Patient Navigators, are key factors in improving patient health and reducing healthcare costs. (CCE)
- Corporate & Continuing Education staff met with the following organizations and attended events to promote College corporate and community relations:
 - Several local companies were visited to discuss partnering with Corporate Education in order to develop employees and meet the companies' training needs, including: Ajinomoto Frozen Foods, Columbia Machine, ControlTek, Legacy Salmon Creek, Linear Technology, Northwest Natural Products, Sapa, SEH America and Silicon Forest Electronics.
 - Met with Alisa Pyszka, Business Development Manager at the City of Vancouver regarding CCE role in the revamping of downtown Vancouver and hosting a Mature Learning art show.
 - Met with Jeanne Bennett, Executive Director of the Southwest Washington Workforce Development Council to plan a teambuilding session with staff from both organizations.
 - Klickitat Workforce Development Council coordinated a meeting with corporate education, Insitu and five companies in Insitu's supply chain to discuss delivering consortium training for the group.
 - Southwest Washington Regional Health Alliance steering committee meeting focused on the area workforce needs.
 - Southwest Washington Human Resource Management Association monthly meeting.
 - Clark County Rotary weekly meeting.
 - Columbia River Economic Council education committee meeting focused on how Higher Ed can help with economic development in the region. (CCE)

ENHANCE COLLEGE SYSTEMS

The College will continually assess, evaluate, and improve college systems to facilitate student learning.

- Improve college infrastructure to support all functions of the college.
- Develop and implement an effective advising system to enhance student success.
- Seek alternate resources, such as grants, philanthropy, and partnerships to fulfill the college mission.
- Refine, communicate, and implement a shared governance system.
- Integrate environmental sustainability practices into all college systems.

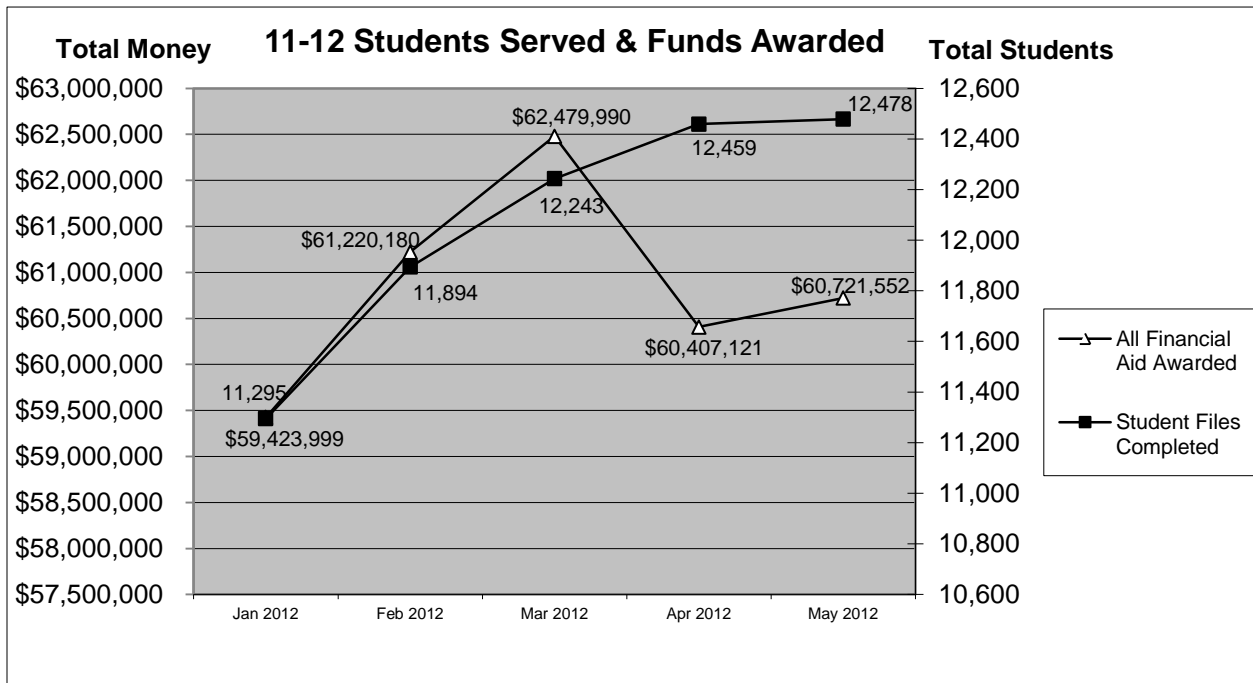
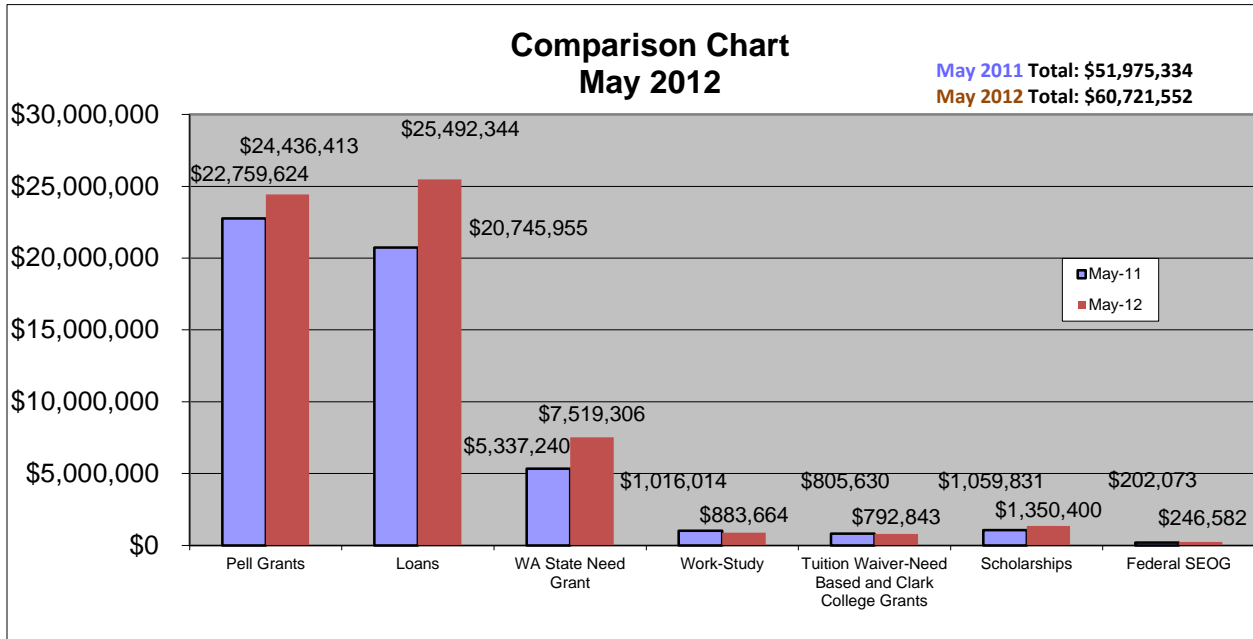
Progress

- Faculty members in the Computer Technology and Networking Technology departments are collaborating with WorkSource Vancouver to identify alternative funding sources to pay for students to take industry certifications. The industry certifications can cost students up to \$250 per certification and are highly encouraged by industry. This partnership is an innovative approach to a long standing student concern. (OOI)
- Facilities Services, working with the state Department of Enterprise Services, has finally resolved outstanding issues between the College and the General Contractor on the Star Building demolition project. Design work for the asphalt cap/parking lot is nearing completion and work to establish a Job Order Contractor (JOC) to complete this project has started. The College will have use of the temporary parking spaces by fall term 2012, if not earlier. (AS)
- After months of negotiation conducted by the state's Attorney General office, the College has reached a settlement in the amount of \$350,000 with the General Contractor and its insurance companies for the construction claim related to emergency repair work at Joan Stout Hall last year. We expect the settlement amount will be paid to the College shortly. While we don't know yet how much will be deducted for mediation costs, the settlement will make a substantial contribution to mitigating the cost of the repair work not already covered by emergency funding from the state. (AS)
- The Advising Steering Committee convened for the spring quarter meeting on May 22. Committee members from Student Affairs, Instruction, and Planning and Effectiveness discussed updates to the mandatory advising process at Clark College and previewed the new advising website slated to go live June 2012. They were also shown the new Advisor Training Academy that was presented at the 2012 NACADA Regional Conference and has been accepted as a presentation at the Regional PACRAO conference in November, looked at changes to the Advising Department appointment schedule, and discussed ideas and goals for 2012-2013. Many of the recent changes and modifications to Advising processes are a result of suggestions and ideas from previous Advising Steering Committee meetings. (SA)
- The College and Foundation have worked diligently to bring funding to Clark College over this academic year. These grants provide the necessary resources to enhance our ability to accomplish the objectives of the strategic plan. (See the Statistics Section.) (P&E)

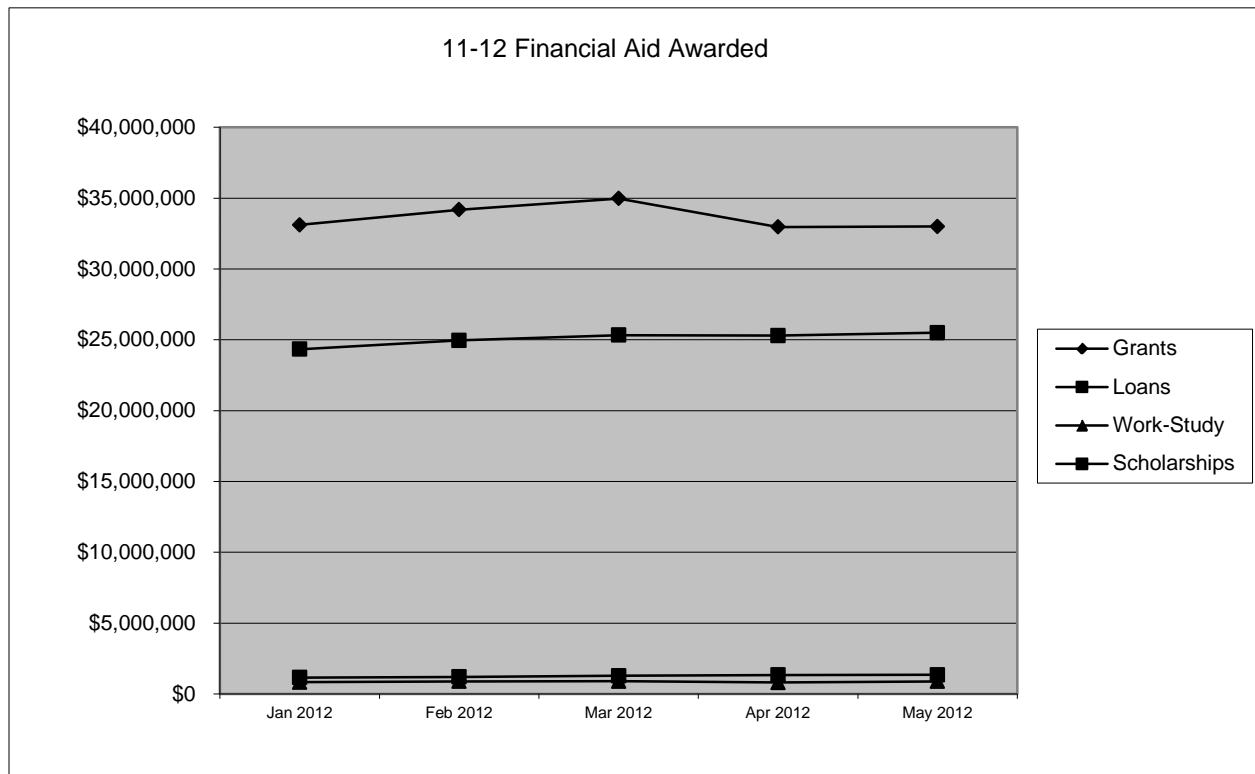
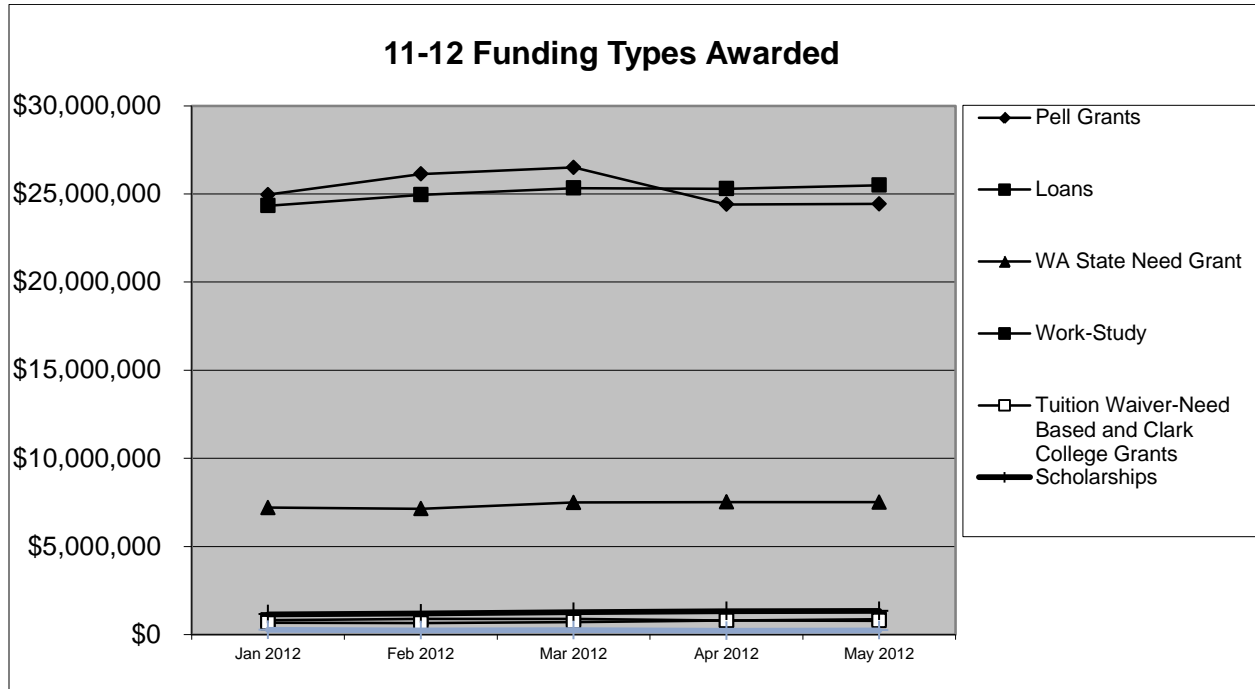
ENHANCE COLLEGE SYSTEMS

- Web Specialist Tahnya Huneidi developed the Course Waiver Application for the Credential Evaluation department. This system consolidates the course waiver notification into one designated process and automatically commits each course waiver to the database, assuring that all waivers are recorded. (C&M)
- Communications Specialist Hannah Erickson and Executive Director of Communications & Marketing Barbara Kerr successfully supported the recent college-wide evacuation drill through the use of Twitter, Facebook, and the FlashAlert system. (C&M)
- Thanks to the efforts of Communications Specialist Hannah Erickson and Graphic Designer Jenny Shadley, the first issue of *Clark Today*—a new, twice-yearly publication replacing the quarterly *Clark College Connections*—was successfully delivered on deadline to the college and post office on May 18. (C&M)
- Graphic Designer Jenny Shadley designed a newsletter template for the Human Resources department. (C&M)

STATISTICS



STATISTICS



STATISTICS
GRANTS STATUS 2011-2012

SUBMIT DATE	NAME OF GRANT	AMOUNT REQUESTED	CORE THEME	FUNDING AGENCY	CLARK PI/ DEPT	STATUS
Aug-10	Title III, Strengthening Institutions	\$1,171,139	Focus on Learning	Dept. of Education	Shanda Diehl	FUNDED - \$1,171,139
Jul-11	Scholarship Fund	\$1,000	Access to Education	Community Foundation of SW WA	Foundation	FUNDED - \$1,000
Aug-11	ABE Leadership Special Projects Grant	\$3,300	Focus on Learning	SBCTC	Ray Korpi	NOT FUNDED
Aug-11	ABE Training Grant	\$3,300	Focus on Learning	SBCTC	Ray Korpi	FUNDED-\$3,300
Aug-11	Correctional Education Grant	\$491,162		SBCTC	Genevieve Howard	FUNDED-\$491,162
Aug-11	Gates: Pre-College Math Grant	\$58,900	Focus on Learning	SBCTC	Cynthia Foreman	FUNDED-\$58,900
Aug-11	Perkins Innovation Project Application	\$15,000	Focus on Learning	SBCTC	Dedra Daehn	NOT FUNDED
Sep-11	Scholarship Fund	\$11,398	Access to Education	Community Foundation of SW WA	Foundation	FUNDED - \$11,398
Sep-11	Scholarship Fund	\$11,398	Access to Education	Community Foundation of SW WA	Foundation	FUNDED - \$11,398
Sep-11	Scholarship Fund	\$10,000	Access to Education	Columbia Pacific Foundation	Foundation	FUNDED - \$10,000
Oct-11	Workplace-Based Learning Initiative Healthcare Learning Laboratory	\$200,000	Respond to Workforce Needs	Workforce Training & Education Coordinating Board (U.S. Dept of Labor grant)	Mark Gaither (CCE)	FUNDED - \$200,00
Nov-11	ABE I_Best Academic Grant	\$30,000	Focus on Learning and Expand Access	SBCTC	Ray Korpi	FUNDED-\$30,000
Nov-11	ABE I-Best On-Ramp Grant	\$30,000	Focus on Learning and Expand Access	SBCTC	Ray Korpi	FUNDED-\$30,000
Nov-11	Open Course Library - Faculty Course	\$10,500	Focus on Learning and Expand Access	SBCTC	Anita Fisher	FUNDED-\$10,500
Nov-11	Open Course Library - Faculty Course	\$10,500	Focus on Learning and Expand Access	SBCTC	Suzanne Southerland	NOT FUNDED
Nov-11	Open Course Library - Faculty Course	\$10,500	Focus on Learning and Expand Access	SBCTC	Suzanne Southerland	NOT FUNDED
Nov-11	ABE Program Development Grant	\$4,500	Focus on Learning	SBCTC	Ray Korpi	FUNDED-\$4,500

Nov-11	Open Course Library - Instructional Designers	\$10,000	Focus on Learning	SBCTC	Kathleen Chatfield	FUNDED- \$10,000
Dec-11	Open Course Library - Faculty Course	\$10,500	Focus on Learning andExpand Access	SBCTC	Rebecca Engel	FUNDED- \$10,500
Dec-11	Open Course Library - Faculty Course	\$10,500	Focus on Learning and Expand Access	SBCTC	Veronica Brock	FUNDED- \$10,500
Dec-11	Open Course Library - Faculty Course	\$10,500	Focus on Learning and Expand Access	SBCTC	Katherine Sadler	FUNDED- \$10,500
Dec-11	Open Course Library - Faculty Course	\$10,500	Focus on Learning and Expand Access	SBCTC	Angela Lohr	FUNDED- \$10,500
Dec-11	Open Course Library - Faculty Course	\$10,500	Focus on Learning and Expand Access	SBCTC	Suzanne Southerland	FUNDED- \$10,500
Dec-11	Scholarship Fund	\$5,000	Access to Education	Oregon Community Foundation	Foundation	FUNDED - \$5,000
Dec-11	Mature Learning	\$2,500	Focus on Learning	Oregon Community Foundation	Foundation	FUNDED - \$2,500
Dec-11	Scholarship Fund	\$9,500	Access to Education	Lippincott Scholarship Foundation	Foundation	FUNDED - \$9,500
Dec-11	Scholarship Fund	\$20,000	Access to Education	Anna C. MacAskill Schwab/Dwight L. Schwab Charitable Foundation - Marines S/S	Foundation	FUNDED - \$20,000
Dec-11	Scholarship Fund	\$20,000	Access to Education	Anna C. MacAskill Schwab/Dwight L. Schwab Charitable Foundation - Nursing S/S	Foundation	FUNDED - \$20,000
	Moodle Faculty Peer Mentoring	\$16,000	Focus on Learning	Perkins Leadership	Elearning	FUNDED- \$16,000
Jan-12	Scholarship Fund	\$1,000	Access to Education	Community Foundation of SW WA	Foundation	FUNDED - \$1,000
Feb-12	Area of Greatest Need	\$1,000	Focus on Learning	Community Foundation of SW WA	Foundation	FUNDED - \$1,000
Mar-12	Job Skills Program Grant	\$64,800	Respond to Workforce Needs	SBCTC	Michelle Giovannozzi	FUNDED- \$64,800
Mar-12	S E H Jobs Skills Program (JSP)	\$67,550	Respond to Workforce Needs	SBCTC	Michelle Giovannozzi (CCE)	FUNDED - \$67,550
Mar-12	ControlTek Jobs Skills Program (JSP)	\$10,300	Respond to Workforce Needs	SBCTC	Michelle Giovannozzi (CCE)	FUNDED - \$10,300
Mar-12	Plus 50 Encore Completion Program	\$12,400	Respond to Workforce Needs	American Association of Community College (AACC)	Tracy Reilly-Kelly (CCE)	FUNDED - \$12,400
Mar-12	Healthcare Innovations Grant	\$1,700,000	Respond to Workforce Needs	Centers for Medicare & Medicaid Services	Mark Gaither (CCE)	PENDING —

						\$1,700,000
Mar-12	Scholarship Fund	\$6,265	Access to Education	Community Foundation of SW WA	Foundation	FUNDED - \$6,265
Mar-12	Scholarship Fund	\$6,265	Access to Education	Community Foundation of SW WA	Foundation	FUNDED - \$6,266
Mar-12	Scholarship Fund	\$4,085	Access to Education	Community Foundation of SW WA	Foundation	FUNDED - \$4,085
Apr-12	Dental Hygiene	\$1,500,000	Focus on Learning	Anonymous at this time	Foundation	FUNDED - \$20,000
Mar-12	NAC I-BEST	\$13,463	Focus on Learning	Dept. of Labor	Basic Ed	PENDING
May-12	Health IT Initiative	\$542,266	Focus on Learning and Expand Access	US Dept of Labor	Bowers/Health Sci	PENDING
May-12	Hands-On Microfluidics Learning Modules for STEM Classes	\$49,474	Focus on Learning	National Science Foundation	Barsotti/STEM	PENDING
Total Funding Received in 2011-2012					\$3,842,462	

Prior Year Commitments

Date	as of July, 2011	Fund	Amount	Fund Total
7/1/2010	Temporary/Hourly Staffing	148	252,355	
7/1/2010	Coding Position	148	26,000	
7/1/2010	Summer Lab Setup - Mechatronics	148	5,200	
7/1/2010	Student Affairs Support	148	48,150	
7/1/2010	Instructional Support	148	260,000	
7/1/2010	Part-time IT Support	148	22,000	
7/1/2010	Tutoring Expansion	148	36,000	
7/1/2010	Additional TPC Staffing	148	20,000	
7/1/2010	Part-time Library Staff	148	16,500	
7/1/2010	Continuation of IT PT 1050	148	16,065	
7/1/2010	PT Instructional Techs	148	75,000	
7/1/2010	Incident Command Post	148	51,815	
7/1/2010	Strategic Planning Online System	148	10,485	
	Door Lock Project	148	100,421	
From April 2011 List				
2	Continued Increasing Cost of Back Ground Checks	148	20,000	
4	DBA Position	148	85,000	
8	Dental Hygiene Lab	148	60,000	
33	Development & integration of CCE website & student Mgmt System (CCE)	148	10,000	
40	2011-2012 Dues & Memberships	148	45,000	
43	Replacement of O/S Trash Cans	148	30,000	
				1,189,991
	Basic Events	570	18,535	
	Government Events	570	10,000	
				28,535
Total Prior Commitments				1,218,526

New Commitments July 1, 2011 to present

Date	as of July, 2011	Fund	Amount	Fund Total
One Time Funding Decisions on Budget Cut Document				
	Director of Grants (11-12 One time funds, 12-13 50% self support, 13-14 100% self)	145	82,772	
	Archer Gallery Director (11-12 One time funds, 12-13 50% self support, 13-14 100% self)	145	36,383	
8/15/2011	Silver Parking Lot Renovation	145	30,000	
8/9/2011	Move Fund Balance to CIS	145	425,000	
1/11/2012	Replace audio system at CTC	145	26,000	
				600,155
	Use of Funds Balance	148	167,865	
	.5 FTE Nurse Practitioner (11-12 One-time funds)	148	57,526	
8/9/2011	Demolition of Star Building	148	475,000	
8/25/2011	Marketing Printing of Fall Schedule	148	50,275	
8/30/2011	AED T-Building	148	1,500	
10/5/2011	HSC Counseling furniture	148	4,008	
11/9/2011	FT Faculty Vocational Stipend Increase	148	17,265	
11/30/2011	Title 9 Consultant	148	5,000	
1/24/2012	LEAN Consultant	148	40,790	
3/1/2012	Salary Consultant	148	21,000	
4/18/2012	Custodial Equipment	148	27,000	
4/18/2012	TPC Rent Increase	148	57,104	
				924,333
8/9/2011	Mechatronics Equipment	443	475,000	
	Move Fund Balance to CIS	443	(425,000)	
	CIS Funds	443	860,348	
				910,348
Total New Commitments				2,434,836
				3,653,362

Required Reserves

10% of \$59,466,106

5,946,611

CLARK COLLEGE
Fund and Cash Balances
as of July 1, 2011

		Fund Balance (minus non-cash assets) 6/30/11	Cash Balance (minus dedicated cash) 6/30/11	Required Reserves	Prior Commitments (prior to 7/1/11)	New Commitments (2011/12)	Total Available Cash
145	Grants and Contracts	3,103,448	2,922,903			600,155	2,322,748
147	Local Capital	(1,672)	(1,672)				(1,672)
148	Dedicated Local	5,719,882	2,238,353		1,189,991	924,333	124,029
149	Operating Fee	485,592	50,323				50,323
440	Central Store (Catalog)	51,625	51,625				51,625
443	Data Processing	915,869	910,348			910,348	-
448	Print/Copy Machine	(155,860)	(155,860)				(155,860)
460	Motor Pool	29,738	29,738				29,738
522	ASCC	1,644,576					-
524	Bookstore	2,882,248	2,882,248				2,882,248
528	Parking	287,216	287,216				287,216
570	Other Auxiliary Enterprise	931,090	396,105		28,535		367,570
790	Payroll (clearing)	236,648					-
840	Tuition/VPA	5,593,419					-
846	Grants - Fin Aid	(1,773,305)					-
849	Student Loans	36,069					-
850	Workstudy (off-campus)	(9,604)					-
860	Institutional Financial Aid Fun Reserves*	533,887		5,946,611			(5,946,611)
Totals		20,510,866	9,611,327	5,946,611	1,218,526	2,434,836	11,354

ACTION ITEMS

A RESOLUTION BY THE BOARD OF TRUSTEES, CLARK COLLEGE, SUPPORTING THE FOURTH PLAIN TRANSIT IMPROVEMENT PROJECT LOCALLY PREFERRED ALTERNATIVE

Recitals

As the board providing policy direction for Clark College administrative staff and school operations, the Board of Trustees engages in policy or endorsement actions with potential programs or projects that have an impact to or a benefit for the College.

Clark College sees itself as a community stakeholder and a partner with the City of Vancouver and C-TRAN on transportation matters affecting the college and its principal transportation spine, Fort Vancouver Way.

C-TRAN is currently analyzing transit improvement alternatives for its principal transit corridor, Fourth Plain and Fort Vancouver Way. A Corridor Advisory Committee (CAC), on which Clark College has a role, has recommended a Locally Preferred Alternative (LPA) for the Fourth Plain Transit Improvement Project.

C-TRAN's Locally Preferred Alternative Statement

The Locally Preferred Alternative for the Fourth Plain Transit Improvement Project consists of:

- *Transit Mode – Bus Rapid Transit in primarily mixed traffic.*
- *Project Termini – The project would extend from downtown Vancouver with an eastern terminus in the vicinity of the Westfield Vancouver Mall Transit Center. Future project extensions could consist of extending the corridor easterly to the vicinity of 121st Avenue and/or to 162nd Avenue.*
- *Alignment – The alignment being proposed would follow the Columbia River Crossing LRT route in downtown Vancouver then travel north on Fort Vancouver Way and turn east on Fourth Plain to serve the Westfield Vancouver Mall area and Transit Center with future Fourth Plain Corridor eastern extensions to 162nd Avenue.*

Future projects to extend the BRT corridor eastward beyond the Mall would likely consider cost effectiveness, ridership, environmental and funding parameters.

Findings

A large number of Clark College students use transit to travel to and from the main campus of Clark College on Fort Vancouver Way, as well as its satellite campuses. Student transit use helps alleviate parking management issues currently being experienced by the College at its main campus parking lots as well as on-street parking along Fort Vancouver Way. Many of these students currently use C-TRAN's Route 4, Fourth Plain, which does not travel down Fort Vancouver Way through the Clark College

campus but instead has two stops that are approximately 1/3 to ½ mile from the heart of the College campus.

Long-term traffic modeling indicates that reducing the number of traffic lanes on Fort Vancouver Way would have substantial traffic congestion impacts within, and approaching, the Fort Vancouver Way corridor, which in turn causes delays for College students, staff and faculty entering and leaving the Main Campus.

Depending on the design and location of BRT stations on Fort Vancouver Way, there could be some reduction in on-street parking in the station areas. C-TRAN and the City of Vancouver have indicated that they intend to work with the College to develop BRT station designs that will attempt to minimize on-street parking loss while improving transit access and helping establish Fort Vancouver Way as a Great Street as called for in the City's Central Park Neighborhood Action Plan. Pedestrian crossing and safety improvements would also be considered in station design decisions.

BRT would increase peak transit frequencies to as little as 10 minutes in each direction and would have two stations in each direction within the College campus area. This would improve transit access for many College students in east Vancouver and would encourage a higher level of transit ridership for College students and faculty.

Resolution of Support

We understand that C-TRAN and the CAC have examined a number of transit options, including several BRT concepts, and have selected what they believe is the alternative which best meets the project's goals and objectives. We also understand that the CAC recommended that C-TRAN, the City of Vancouver, and Clark College staff work in partnership to develop BRT stations which minimize parking impacts, improve pedestrian safety, and create an urban design for Fort Vancouver Way that is more in tune with the Clark College Master Plan and improves the student and faculty experience along Fort Vancouver Way.

The Clark College Board of Trustees sees the recommended LPA, especially the provision of Bus Rapid Transit with its branded system and enhanced transit stations as a significant benefit for the community and the Clark College Main Campus.

The Board of Trustees hereby endorses the Fourth Plain Transit Improvement Project Locally Preferred Alternative and looks forward to Bus Rapid Transit in the community.

Minutes of the Business Meeting of the Board of Trustees
Clark College, District No. 14
May 23, 2012
Ellis Dunn Room GHL 213

Trustees Present: Mmes. Rhona Sen Hoss, Sherry Parker, Jada Rupley; Messrs. Jack Burkman and Royce Pollard.

Administrators: Mr. Robert Knight, President, Dr. Tim Cook, Interim Vice President of Instruction; Mr. Bob Williamson, Vice President of Administrative Services; Mr. Bill Belden, Vice President of Student Affairs; Dr. Darcy Rourk, Associate Vice President of Human Resources; Ms. Shanda Diehl, Associate Vice President of Planning & Effectiveness; Mr. Kevin Kussman, Associate Vice President of Corporate & Continuing Education; Ms. Sirius Bonner, Special Advisor on Diversity & Equity; Ms. Leigh Kent, Executive Assistant to the President.

Faculty: Professor Mike Godson, Automotive Technology; Mr. Jason Crone, Automotive Technology Instructor; Dr. Marylynn Diggs, English;

Others: Ms. Lisa Gibert, CEO Clark College Foundation; Ms. Bonnie Terada, Assistant Attorney General; Ms. Monica Knowles, Bookstore Manager; Jason Crone and Rick Lester, Toyota Technician Development Manager at Toyota Motor Sales USA; Andrew Passage, T-Ten Area Manager; Ms. Patricia Arnold and Mr. Sidney Rosario, Pathway Peer Mentors; Mr. David Sims, Information Technology Specialist 4—Systems and Network Administrator; Mr. Sam Osaki, Program Assistant; Independent Staff: Ms. Anna Shakina, editor; CJ Baker, online editor; Nick Barton, news editor

	TOPIC	DISCUSSION	ACTION
I.	CALL TO ORDER	<ul style="list-style-type: none"> Chair Sen Hoss called the meeting to order at 5:10 p.m. and updated the attendees on this evening's work session where C-TRAN discussed Bus Rapid Transit and the trustees heard an update on the college's diversity plan and ongoing efforts. 	
II.	BUSINESS MEETING		
II. A	Review of the Agenda	<ul style="list-style-type: none"> Chair Sen Hoss added and discussed the Presidential Evaluation Process to the agenda. She announced that there will not be an executive session this evening. There were no other changes to the agenda. 	
II. B	Statements from the Audience	<ul style="list-style-type: none"> There were no statements from the audience this evening. 	
II. C.	Constituent Reports 1. AHE	<ul style="list-style-type: none"> Ms. Sullivan discussed the college's agreement with the faculty on a 3% salary reduction is unique to all the colleges in the state system. Several colleges have asked Ms. Sullivan to share Clark's agreement with them. Chair Sen Hoss and President Knight acknowledged the hard work and collaboration the union and college have engaged in to bring the arrangement to a mutually agreeable conclusion. President Knight noted that all employee groups at the college are sharing in the 3% reduction; although classified staff were the only group mandated by the state to receive the reduction, faculty and exempt staff are also receiving 3% reductions in their salaries and wages. He said it is very important that entire college work together as a team and the administration is looking at options to make up the cut in future years. 	<ul style="list-style-type: none"> Trustee Rupley asked Ms. Sullivan to provide an update on the leadership program she is attending at a future meeting.

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II. C.	Constituent Reports 2. WPEA	<ul style="list-style-type: none"> Mr. Sims represented the WPEA in Ms. Waite's absence. There were no additions to the report and Trustee Rupley thanked him for its submission. 	
	3. ASCC	<ul style="list-style-type: none"> Ms. Ferguson announced that the ASCC has been conducting interviews for ASCC officers and final decisions will be made on May 24. End-of-year events and forums are underway with Spring Thing scheduled for June 15 from 9 am-1 pm. The ASCC, International Programs, Instruction, and Diversity & Equity will be hosting a forum on the geopolitical situation in the Middle East. The Finance Committee will make final budget decisions on May 24. The budget will be presented to the Board of Trustees for approval on June 13. Chair Sen Hoss said that the Board will discuss the state-level proposal for a student representative on the Board of Trustees at their summer retreat; she asked Ms. Ferguson to obtain student input on the proposal so that it would be available to trustees at that meeting. 	
	4. Foundation	<ul style="list-style-type: none"> Ms. Gibert was pleased to announce that the foundation's strategic planning draft will be presented to a joint meeting of the foundation and college boards in June. There will be sessions following that meeting to introduce the plan to constituent groups, obtain their feedback, and prepare for implementation. Ms. Gibert thanked Trustee Rupley and President Knight for their participation and hard work with the committee and feels the plan will be transformational for both organizations. The foundations funds grant selection committee has completed its work and will be granting \$400,000 to college departments. 	<ul style="list-style-type: none"> Trustee Rupley said the plan is really a "Team Clark" effort and the most important part of the process—implementation—is coming next. President Knight commented on last week's Savoring Excellence program. He is still receiving comments from the community on the wonderful student performances. He thanked the foundation for hosting yet another wonderful event.
II. D.	Statements & Reports from Board Members	<ul style="list-style-type: none"> Chair Sen Hoss announced that President and Mrs. Knight have endowed a new scholarship in Dr. Kanagawa's name that will allow another Japanese student to attend Clark College. She commended his leadership and commitment of his personal treasure to the future of the college. She congratulated the student staff of The Independent for the journalism awards that were presented to the paper earlier this week. This marks the third year in a row that The Independent has been so honored. She said it is heartwarming to see the students succeed so well and commented that the paper's new website is "phenomenal". 	

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II. E.	President's Report	<p>STUDENT PRESENTATION</p> <ul style="list-style-type: none"> Mr. Belden introduced two students, Ms. Patricia Arnold and Mr. Sidney Rosario, from Town Plaza Center. They are the first student peer mentors from TPC and they shared their stories with the audience. <p>FACULTY PRESENTATION</p> <ul style="list-style-type: none"> The bookstore and Office of Instruction have collaborated this past year to develop innovative solutions for students to save on high textbook and course pack costs. Ms. Knowles and Professors Diggs and _____ presented the results of their research and innovations that were tested and, as a result, students were able to save \$602,759 this year alone. This represents between 13%-16% of the bookstore's entire textbook sales revenue. Options that were tried included course packs, e-books, book buyback, and book and calculator rentals. Clark College has been recognized by Toyota and awarded the 2011 T-TEN School Recognition Award as one of only four T-TEN schools in the nation. T-TEN is a "world class training program with the ultimate goal of training and placing Toyota and Lexus certified technicians in a dealership position". Rick Lester, technician development manager for Toyota Motor Sales USA, and Andrew Passage, Toyota's field representative to its T-TEN partner colleges, presented the award which was accepted by automotive technology instructor Jason Crone and Professor Mike Godson. Vice President Cook introduced the editorial staff of The Independent. The paper won 12 awards this year, bringing the total to 47 awards over the past three years. Independent staff members Anna Shakina, Managing Editor, Nick Barton, News Editor, and CJ Baker, Online Editor, each spoke about the role of The Independent at the college. Ms. Shakina noted that the staff follows standard journalistic guidelines. The newspaper is a learning environment controlled entirely by students. Mr. Baker demonstrated the new website commenting that an online presence is necessary in today's world. Mr. Barton spoke about the notable increased readership around the college and active efforts by the staff to reach out to the student body. They all requested feedback on the new site and to let them know if they have any ideas for new stories. President Knight spoke about the great stride the college has made this year and this evening's meeting showcased so many of the positive things that are taking place. That the college and faculty have reached common ground and are actively working together is powerful. He praised classified staff who continue to work so hard in these difficult times; wonderful deans who continue to move things forward despite 	<ul style="list-style-type: none"> Trustee Parker applauded the efforts of the bookstore and faculty for finding strategies for student savings. Chair Sen Hoss congratulated the staff members and remarked that the paper was on point this past year on all the events at the college and in Olympia.

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	TOPIC	DISCUSSION	ACTION
II. E.	President's Report	<p>continued cuts and the executive cabinet.</p> <ul style="list-style-type: none"> President Knight enumerated on some of the positive things that are happening at the college: story after story each month from students whose lives have been changed by the college, how staff and students advocate for diversity in positive ways, awards for The Independent and automotive programs, and last month, students participating in the NASA competition, and jazz ensemble students recently also received awards. There was an evacuation drill today led by Jennifer Grove and Marilyn Westlake who are making sure that the college is a safe environment for all. The budget appears to have finally bottomed out, the foundation strategic plan is linked to the college; there is a new STEM building coming online in two years; TPC students are being moved back to the main campus; CCE is moving out into the business community where they belong. He feels that there is trust being built between the college and faculty; he had coffee with a faculty member the other day who was advocating for continued outcomes assessment among faculty members. Success is all across the campus and hearing about it at the board meetings each month reinforces the good things happening. The greater Vancouver community often does not hear of the good things going on and we have to find a way to make them more aware. Enrollment for the year was 38% above the state-funded target, about what had been expected. Vice President Belden reported that \$60.4 million in financial aid has been awarded this academic year to 12, 459 students compared to \$51 million for 12, 208 students last year. A large part of this amount has been in Pell grants, loans, and the State Need Grant. Clark received 11,368 Federal Financial Aid Applications for the 2011-2012 year; in 2010-2011, 6,876 were received; this represents a 61% increase in aid requests. So far, 1,600 students have received \$10 million in aid just for the summer quarter. The possibility exists for the college to run out of funding sources if aid applications continue at this pace. A student loan crisis here and nationally could conceivably occur as many of the students depend on these loans to live. Ms. Driscoll consistently monitors and reorganizes workloads so that staff is provided enough resources to do their work. 	<ul style="list-style-type: none"> Chair Sen Hoss expressed her concern for the workload of the financial aid staff and the danger of burnout. She asked that Mr. Belden find out the debt level of students coming out of Clark. He will research this information and compare it to national and state averages.

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III.	ACTION ITEMS														
	FIRST READING <ul style="list-style-type: none"> Sabbatical Requests for 2012-2013 Academic Year <ul style="list-style-type: none"> Keith Stansbury, CADD Kanchan Mathur, Math Veronica Brock, Health & Physical Education Roxane Sutherland, Communication Studies Marylynne Diggs, English C-TRAN Resolution 		<ul style="list-style-type: none"> MOTION: Trustee Burkman made a motion to move the 2012-2013 Sabbatical Requests to Consent. Trustee Parker seconded the motion and it was unanimously approved. The Board will review the resolution and determine action to be taken at the June 13 meeting. The item will remain on First Reading. 												
	CONSENT AGENDA <ul style="list-style-type: none"> Minutes from April 25, 2012 Board Meeting Sabbatical Requests for 2012-2013 Academic Year 		<ul style="list-style-type: none"> MOTION: Trustee Burkman made a motion to approve the Consent Agenda. Trustee Pollard seconded the motion and it was unanimously approved. 												
IV.	FUTURE TOPICS <table border="0" style="width: 100%;"> <tr> <td>Columbia River Crossing</td><td>Facilities Master Plan</td><td>iTech Prep</td><td>Visit to WSU-Vancouver (Nursing Lab, iTech Prep)</td></tr> <tr> <td>CLE Update</td><td>GISS Student Completion Data</td><td>K-12</td><td></td></tr> <tr> <td>Climate Survey—continued follow-up.</td><td>IDI for Trustees</td><td>Review of College Policies</td><td></td></tr> </table> <ul style="list-style-type: none"> Chair Sen Hoss expressed her desire that the Board meet at WSUV with the Vancouver Public Schools Board sometime in the fall once the iTech Prep School for STEM students is opened. The new high school will open on September 5 with 90 students who were selected for the inaugural classes. The trustees will complete evaluation forms for the President and discuss at the summer retreat. The formal evaluation will take place during executive session in August. The President's contract will expire in September. 			Columbia River Crossing	Facilities Master Plan	iTech Prep	Visit to WSU-Vancouver (Nursing Lab, iTech Prep)	CLE Update	GISS Student Completion Data	K-12		Climate Survey—continued follow-up.	IDI for Trustees	Review of College Policies	
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Climate Survey—continued follow-up.	IDI for Trustees	Review of College Policies													
V.	DATE AND PLACE OF FUTURE MEETING <ul style="list-style-type: none"> The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, June 13, 2012 in the Ellis Dunn Community Room, GHL 213. 														
VI.	EXECUTIVE SESSION <ul style="list-style-type: none"> There was no executive session this evening. 														
VII.	ADJOURNMENT <ul style="list-style-type: none"> There being no further business, the meeting adjourned at 6:35 pm. 														

Rhona Sen Hoss, Chair

Leigh Kent, Recorder
June 1, 2012