

Clark College Board of Trustees



April 25, 2012

Clark College
The Next Step



Board of Trustees Goals 2011-2012

Fiscal Responsibility

- Ensure college budget supports the institution's highest priorities, including serving students first, within the fiscal and regulatory constraints. *Enhance College Systems*

College Climate

- Strengthen the college climate with special emphasis on historically disadvantaged populations encompassing the entire college community. *Enhance College Systems and Foster a Diverse College Community*

Shared Governance

- Oversee the refinement, communication, and implementation of the shared-governance system so that the role administrators, faculty, staff and students each play in the college decision-making process are defined. – *Enhance College Systems*

Diversity

- Monitor the implementation of the Diversity Plan, especially to increase recruitment, retention, and educational resources. – *Foster a Diverse College Community*

Student Completion and Access

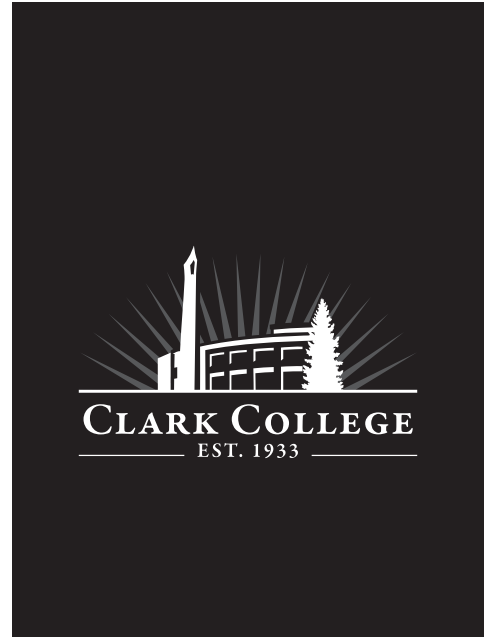
- Prioritize student completion of educational goals in all decision-making, while continuing to balance the college's ability to meet the current and future demand for educational opportunities offered. – *Focus on Learning and Expand Access*

Responsibility for President

- Conduct quarterly and annual presidential evaluations. – *Enhance College Systems*

Building Partnerships and Representing Constituencies

- Strengthen partnerships with local K-12 institutions and local business and industry, including support in math and science initiatives. – *Focus on Learning and Respond to Workforce Needs*
- Cultivate relationships with community and college stakeholders. – *Respond to Workforce Needs and Enhance College Systems*



Vision Statement

Extraordinary Education ❖ Excellent Services ❖ Engaged Learners ❖ Enriched Community



Mission Statement

Clark College provides opportunities for diverse learners to achieve their educational and professional goals, thereby enriching the social, cultural, and economic environment of our region and the global community.

**Clark College
Board of Trustees Packet
April 25, 2012**

Table of Contents

Clark College Vision/Mission

Board of Trustee Goals

Table of Contents

Page i

Agenda

Pages ii-iii

Focus on Learning

Pages 1-4

Expand Access

Pages 5-8

Foster a Diverse College Community

Pages 9-11

Respond to Workforce Needs

Pages 12-13

Enhance College Systems

Pages 14-18

Statistics

Pages 19-23

Action Items

Pages 24-29

CLARK COLLEGE BOARD OF TRUSTEES
Wednesday, April 25, 2012
Ellis Dunn Room, GHL 213

AGENDA

All regular meetings of the Board are recorded.

BOARD WORK SESSION

There will be no Work Session this month

BUSINESS MEETING

I. CALL TO ORDER

5:00 P.M.

II. BUSINESS MEETING

A. Review of the Agenda

B. Statements from the Audience

Members of the public are provided an opportunity to address the Board on any item of business. Groups and individuals are to submit their statements in writing to the President of the College whenever possible no less than two weeks prior to the meeting. The Board Chair reserves the right to determine time limits on statements and presentations.

C. Constituent Reports

1. AHE
2. WPEA
3. ASCC
4. Foundation

D. Statements and Reports from Board Members

E. President's Report

Student Success Presentation: Kenneth Blackwell

Faculty Presentation: Keith Stansbury, NASA Project

Focus on Learning

Pages 1-4

Expand Access

Pages 5-8

Foster a Diverse College Community

Pages 9-11

Respond to Workforce Needs

Pages 12-13

Enhance College Systems

Pages 14-18

Statistics

Pages 19-23

III. ACTION ITEMS

First Reading

There are no First Reading items this month

Consent Agenda

- ♦ Minutes from March 28, 2012 Board Meeting

Pages 24-29

IV. FUTURE TOPICS

- ♦ CLE Update
- ♦ Climate Survey
- ♦ Columbia River Crossing
- ♦ C-TRAN Update *(May)*
- ♦ Diversity Operational Plan
- ♦ GISS Student Completion Data
- ♦ K-12
- ♦ Review of College Policies
- ♦ Tenure Schedule

V. DATE AND PLACE OF FUTURE MEETING

The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, May 23, 2012 in the Ellis Dunn Room.

VI. EXECUTIVE SESSION

An Executive Session may be held for any allowable topic under the Open Public Meetings Act.

VII. ADJOURNMENT

Time and order are approximate and subject to change.

**PRESIDENT'S BOARD REPORT
APRIL 2012**

FOCUS ON LEARNING

The College will focus on learning as the foundation for decision making with respect to planning, technology, location, instructional methods and successful outcomes. Learners will receive high-quality, innovative education and services that foster student success in achievement of their goals.

- Identify, offer, and support teaching and learning strategies that enhance student success.
- Increase the retention and progression of all students, with emphasis on first-generation students.
- Refine and implement continuous improvement planning consistent with the “learning college” model.
- Provide all employees with opportunities for professional development.

Progress

- An English as a Second Language (ESL) Nutrition & Food Service class has been piloted this year by Nancy Novak of ESL. The goals of the class were for students to learn about food safety and good nutrition, to apply these in a food-related job or career, and to practice and teach their families about good nutrition at home. Most students earned their food handlers’ card and wrote an original recipe as a final project to integrate what they learned about nutrition, US measurements, and kitchen/food-related English. They are also now familiar with a US commercial kitchen, the Clark Culinary Program, and possible jobs and careers in food service. (OOI)
- The Automotive Department has received approval from Executive Cabinet to develop a stand-alone Toyota T-TEN (Technician Training and Education Network) automotive program. The new program will be a selected entry, Toyota focused auto program that works in coordination with a national Toyota education consultant and the local area dealerships. The proposed start date for this program is fall 2013. (OOI)
- On March 27, Brenda Walstead and Jim Wilkins-Luton, Outcomes Assessment Liaisons, conducted a spring break workshop for 50 faculty members. Prior to the workshop, faculty were asked to read the article: *Building Sustainable Assessment: One University’s Experience*. Faculty worked in groups where they developed teaching scenarios and then applied an assessment technique that was assigned to their tables. Faculty had the opportunity to apply nine different classroom assessment techniques with different teaching scenarios. Each faculty member was provided with the book, Classroom Assessment Techniques: A Handbook for College Teachers, by Thomas Angelo and Patricia Cross, which contains many classroom assessment techniques. (OOI)
- Ceramics faculty Lisa Conway and Dara Muldoon attended the National Conference for Education in the Ceramics Arts in Seattle on March 28-31. The conference included ceramics exhibitions, lectures on ceramics techniques and aesthetics, and panels on best practices in the teaching of ceramics. (OOI)

FOCUS ON LEARNING

- During Spring break, Beth Heron and Patrick Gonzales in the Welding Department, working with Educational Service District (ESD) 112, offered a welding boot camp to ten at-risk youth. Over the two week break, students received four college credits, 60 hours of welding instruction and a certificate of completion in welding. This boot camp has been offered for several years and continues to be a huge success for both Clark College and ESD 112. (OOI)
- The Nursing Class #110 Pinning Ceremony for 34 winter quarter graduates was held March 21, 2012, at Skyview High School. The class presented a plaque to guests Cheryl Snodgrass, RN, MN, Clinical Educator and Rich Gibler, Director of Education, recognizing PeaceHealth for their long-standing support and contributions to the Nursing program. Graduate Pamela Schram was awarded the Florence Nightingale Award. (OOI)
- Dental Hygiene faculty member Honey Knight attended the American Dental Educators Association annual session from March 16-21, 2012, in Phoenix, Arizona. She attended sessions on principles of pedagogy and andragogy which included effectively planning, guiding, and assessing learning; creating stimulating and interactive lessons; course design; communication techniques; coaching and team-building strategies; leading change; and personal effectiveness. (OOI)
- Kitty Mackey, Reference and Instruction Librarian at CTC, developed a new CTC bookmark highlighting “College Students: 12 Tips for Success.” The bookmark also provides information about CTC study areas, services, student email and wireless network access. (OOI)
- On March 10, the staff from the Student Learning Center at TPC (Suzanne Smith, Jessica Sanders, Desiree Wright, Susan Sinnet, Edward Allen, and Viktoryia Perekurenko) attended the Portland Volunteer Literacy conference. The Volunteer Literacy Tutor Conference provides literacy educators and tutors with an opportunity to exchange ideas, develop new teaching strategies, and hone tutoring skills. The conference presentations and workshops addressed the needs of both GED and ESL tutors and students. (OOI)
- The Director of Student Life administered the Kouzes and Posner’s *Student Leadership Challenge: Leadership Practices Inventory* to ASCC officers at their mid-year leadership assessment on March 12-16. This 360° leadership assessment tool helps students measure their leadership competencies and ways to discover the extent in which they (in their role as an ASCC leader) engage in the five practices of exemplary leadership, which include: modeling the way, inspiring a shared vision, challenging the process, enabling others to act, and encouraging the heart. This was a follow-up to the first administration which took place in fall training 2011. (SA)
- One Clark College Running Start student is currently studying abroad in Florence, Italy during Spring 2012 through the Washington Community College Consortium for Study Abroad (WCCCSA). The student, Hannah Clark, reported that she is doing great, is settled into her new apartment and is enjoying her first excursion to Rome. (SA)

FOCUS ON LEARNING

- The Office of International Programs held a New Student Orientation for international students on April 5. Three new students, from China, Canada and Indonesia, attended this all-day event, which addressed everything from remaining in compliance/F-1 status, cultural adjustment in the United States, advising, and how to best utilize our student services. (SA)
- The Service & Leadership in the Community Program led a group of seven (7) students on an Alternative Spring Break trip to Ferndale, Washington from March 25 –31. The group dedicated one week of their spring break to helping construct a home in Whatcom County through Habitat for Humanity’s Collegiate Challenge program. (SA)
- With emphasis on student needs for a supportive learning environment, CTC staff responded to a student comment card requesting access to a quiet study room. CTC staff worked to create a “Quiet Reading Commons” to provide quiet and group study, with no additional resources required. (SA)
- The first six-month interim report for Title III, Strengthening Institutions (Clark College: Increase Student Completion Rates), was submitted to the Department of Education. A few highlights follow:
 - Faculty leads for instructional program and course assessment have been hired and a training plan for the faculty leads has been developed.
 - The database application developer, supported by the Title III grant, is working on an important component of the Program Improvement Process. This is a technology application, titled the Virtual Notebook. The Virtual Notebook will allow faculty to view all assessment and evaluative information related to their program in one place, including program and department viability data and course and program learning outcomes. The structure and user interface for the database are essentially complete, and processes for integrating data from existing sources and systems are under development. Data is being compiled for each program and will include, among other information:
 - Number of students enrolled in program and student demographics
 - Learning outcome assessment results for both program and courses related to the program (supported by Strategic Planning Online software purchased from Think Education Solutions)
 - Student success indicators for students in the program such as course success (e.g., passing grades, successful first attempts) and completions (degrees and certificates awarded by the program)
 - Program progression indicators
 - Post completion employment information for former students in the program
 - Labor market information for career and technical education programs
 - Highlights of the work completed to support the first year experience are as follows:
 - The development of a first year experience pilot program, initially offered as a first year experience seminar course:
 - Taskforce has been formed
 - Course learning outcomes are in the final phases of development

FOCUS ON LEARNING

- Syllabus and curriculum are in development
 - Two student learning inventory tools are under consideration
 - Sampling methodology is complete
 - The development of additional first-year experience components to be offered in future years
 - The further development of existing learning communities, and new promotional and advising strategies to direct students into communities (P&E)
-
- Innovative programing and marketing efforts have resulted in continued growth for the continuing education program. In winter 2011, total continuing education enrollment was 1,625, compared to winter 2012 total enrollment of 1,901, a 17% increase. Two areas of strong growth were in community education classes and testing certifications. Community Education registration grew 59% with 706 registrations in winter 2012 up from 443 in winter 2011. Testing certifications were up 70% with 304 tests taken in winter 2012 compared to 171 tests taken in winter 2011. (CCE)
 - The Mature Learning “Elderberry Wine: Vintage 2010” anthology book project published spring 2011 has earned \$483.64 in royalty income to date. The project was a product of the Mature Learning Creative Writing classes and was financed by a donation to the Clark College Foundation. The royalty income will go into the Mature Learning Creative Writing fund to cover both operational expenses and future Mature Learning scholarships. (CCE)
 - Clark College CCE Program Manager Tracy Reilly Kelly has started a public blog on the Columbian’s website, entitled “Clark County Foodies”. The blog will focus on nutritional information, cooking ideas and sustainable food tips with tie-ins to the Cooking & Wine Program. Kelly also contributed an article to the printed “Live Well” section of the Columbian that was featured on April 9th and continues to write monthly blog posts for Corporate & Continuing Education’s website as well. (CCE)

EXPAND ACCESS

The college will offer programs and services that are affordable and accessible to students of the community. Students will be provided flexible options for learning in locations that are accessible and resources that help make their education affordable.

- Provide appropriate support services and reduce procedural barriers to help students enroll in college.
- Expand options to increase the overall affordability of education.
- Expand online services across the college.
- Expand learning options by offering courses and services in various modalities, timeframes, and locations.

Progress

EXPAND ACCESS

- Clark hosted the SW Washington 2012 MESA (Mathematics, Engineering, Science Achievement) Day on Saturday, March 24. Professor Paul Casillas, along with several Clark students, provided support and assistance on the day of the event. MESA Day featured several activities and challenges for more than 100 local middle school students, including a math Olympiad, a wind energy challenge, paper airplanes, egg drop, and tower construction. MESA is nationally recognized for its innovative and effective academic development program. (OOI)
- Jackie Allen-Bond of ESL has provided training for Student Learning Center (SLC) tutors. The tutor training covers a variety of topics, including an overview of level indicators at each level (ESL), some basic ESL teaching techniques that can work in the one-on-one setting (or in teacher support situations), opportunities to lesson plan with a case study and introduction of some of the resources available in the SLC for tutors. (OOI)
- The Information Commons at CTC provides test proctoring as a service for students and faculty at CTC. For winter 2012, the number of proctored exams (108) was double that of fall 2011 (45) and triple of winter 2011 (33). (OOI)
- The Networking Technology Department, in partnership with Corporate and Continuing Education Department (CCE), has begun offering technology instructor training in for-profit, 100% online classes. The department is currently training 18 DeVry University faculty from across the United States in Cyber Security. Through this partnership, approximately 50 technology instructors have been trained in the 1st year of offering these CCE trainings. (OOI)
- English 098 is being offered in a hybrid form for the first time in spring 2012. Jill Darley-Vanis and Liz Donley are offering the course after careful studies and construction. The hope is that this will allow for increased learning about technology in a population with need. (OOI)

EXPAND ACCESS

- Katy Washburne and Sara Gallow will be offering the On-Ramp to I-BEST courses in spring 2012. These courses were developed using the SBCTC grant awarded in fall term. (OOI)
- Networking Technology instructor Ambra Peters is strengthening the relationship with the community's K-12 partners by volunteering with middle and high school kids from low income families to help them prepare and gear up for college. (OOI)
- Connie Anderson, Access Services Specialist at the Information Commons at CTC, and Alyssa Brownlee, Program Manager for Tutoring & Writing Center, have established protocols, policies and procedures to ensure smooth operation of the Tutoring Commons. Connie also is the primary building contact for the CTC tutors. Bulletin boards have been installed, posters have been hung and a mobile white board has been utilized to improve communication within the Tutoring Commons. (OOI)
- Students have made very positive comments in regards to the number of hours tutors are available at CTC. Students also noted that they could rely on tutors being available longer hours each day than in previous quarters. (OOI)
- Town Plaza Center (TPC) Advisors offered a multitude of services to students in March:
 - Advised 744 students during March.
 - Met with 242 potential students during (17) ESL and ABE Welcome Sessions.
 - Hosted the Spring NAC Orientation at the Town Plaza Center on March 21.
 - Presented Transition information to four (4) ESL classes on March 7, 13, 15, and 19.
 - Registered 152 ABE/GED/ESL students during spring quarter late registration sessions the week of March 26. (OOI)
- The Bookstore's year-to-date sales results through March 2012 are down 9.2%. This is largely due to the shift in the start date of spring quarter this year and the increase in rental items available through the store. While the success of the rental program impacts store revenue, it does translate into considerable savings for Clark students. Overall, the Bookstore remains on track to reach the planned target (-5%) by year end. (AS)
- The Advising Department College Prep & Transfer division coordinated and hosted 11 University visits during the month of March. Three Oregon Universities and four Washington Universities visited Clark College, offering individual transfer advising appointments or an opportunity to meet with an Admissions Advisor on a drop-in basis for current Clark students. (SA)
- A Health Occupations and Education Program Specialist advisor conducted a presentation to approximately 100 prospective Nursing students at CCW on March 15. The presentation reviewed how Advising can support students in their pursuit toward the Clark College Nursing program and included information on Advising services, educational planning, student success tips, and campus resources. (SA)
- The Assessment Center partnered with the Dental Hygiene Department to provide the first HESI (Health and Environmental Sciences Institute) test session for 92 dental hygiene program applicants

EXPAND ACCESS

on March 2. Applicants were able to access their exam results and received an interpretation of the impact on their overall application score. In addition, the Assessment Center staff traveled to Stevenson High School to offer on-site testing services to 25 Running Start applicants on March 5. (SA)

- The Admissions Office completed six recruitment events (college fairs and high school visits) to talk with students about attending Clark College: Woodland High School on March 6, Cleveland High School (OR) on March 13, Stevenson High School on March 14, Pacific Northwest Association for College Admission Counseling (PNACAC) college fair on March 18, Ridgefield High School on March 29, and the Washington Council for High School College Relations (WCHSCR) fair on March 30. (SA)
- For the past year, Student Services staff at the Columbia Tech Center has provided paper-processed college admission and the associated first-time COMPASS assessment. As of March, CTC can now perform COMPASS reassessment for those students, especially Running Start applicants, who want to take a second assessment in hopes of qualifying for a higher class level. In addition, CTC now has a Twitter feed (@ClarkatCTC) and a CTC Student Services webpage (<http://www.clark.edu/ctc/student-services.php>) that helps students take more advantage of the CTC location and avoid unnecessary trips to main campus. (SA)
- Rosalba Pitkin (ESL - Latino Outreach) appeared on the UNIVISION Spanish language TV channel in their educational spots "Destino Exitos Educativos." She promoted the Adult Basic Education programs. http://www.youtube.com/watch?v=l5kP7RPDWwc&list=UUpY8dqX7gEZ6_E96okS2nUw&index=4&feature=plcp (ODE)
- Corporate & Continuing Education's eLearning team produced an online High School Health course. This is their first online course to be marketed nationally through the International Academy of Science. The eLearning course curriculum was developed and presented by CCE continuing education program manager Tracy Reilly Kelly and is aimed at high school students with topics reviewing physical, emotional and mental health issues. (CCE)
- Web specialist Tahnya Huneidi rebuilt the Financial Aid home page and added an intermediate page giving students information on the Financial Aid Portal and allowing them to access the portal. (C&M)
- Communications and Marketing concluded its support for Human Resources as part of the VP of Instruction forums. Web Specialist Tahnya Huneidi posted forum dates and set up pages for online feedback for the candidates. She also posted videos which were recorded by IT then converted for web viewing by Webmaster Chris Concannon. (C&M)
- Web Specialist Tahnya Huneidi has completed technical work in support of the Exceptional Faculty Award nomination process. This included adjustments to the existing online system to comply with security practices for any applications with database functionality. The table was moved to its own database, a stored procedure was created for record insertion, user and permissions were created, and a code was edited on the form page to accommodate these changes. (C&M)

EXPAND ACCESS

- Web specialist Tahnya Huneidi finalized web ad support for events and activities including Career Days, the Career Clothing Closet, Transfer Fair, Clark music performances, Presidential scholarship to WSU Vancouver, cap and gown order information and deadline, STEM tutoring, Women in History, mechatronics, History of Asian Art class, and the Japan Earthquake Remembrance Event. (C&M)

FOSTER A DIVERSE COLLEGE COMMUNITY

The college will provide programs and services to support the needs of diverse populations.

- Recruit, retain, and support a diverse student population and college workforce.
- Provide comprehensive training and educational resources to help all members of the college community interact effectively in a diverse world.

Progress

- Staff in the Office of Instruction participated in a training session led by Counselor/Faculty member Eden Isenstein on Emotional Intelligence on March 19. The session focused on self-awareness, self-management, motivation, empathy, and relationship management and how developing or increasing these soft skills contributes to a more harmonious workplace. (OOI)
- ESL/Civics projects stress contextualized learning in which language and literacy are developed through practical, immediately relevant, thematic units. Experiential learning in which students are actively engaged in community pursuits are integrated into program delivery. In winter term, over 100 ESL students were working with a community concern: health/health care access, and working with community groups that came to TPC, including the Red Cross blood bank. Students, faculty, and staff all donated blood, health care providers brought information about their services, and classroom visits provided students opportunities to learn about service animals and a physical therapy. These projects, carried out over winter term, particularly in February, gave students the opportunity to research and use community resources and local agencies. (OOI)
- In support of the Diversity Plan's education and training objective, Clark Women's Studies faculty Kushlani De Soyza attended the National Association of Ethnic Studies Conference in New Orleans on April 5-7 and Sociology Professor Marilyn Howell attended the International Conference on Domestic Violence in San Diego on April 2-4. Thanks to the Foundation for making these important diversity-related professional development opportunities possible. (OOI)
- During winter 2012, 26 individual students were mentored by Pathways Peer Mentors. Mentors contacted 190 students through ABE and ESL welcome sessions, class presentations, and other orientations. Students were provided information about the Pathways Mentor Program and other resources available to Basic Education students. (OOI)
- Two Pathways Peer Mentors participated in the Martin Luther King Day of Service at the Habitat for Humanity ReStore Center. (OOI)
- Clark College's new All-Hazard Emergency Procedures poster was translated into five additional languages with funding from the Emergency Management in Higher Education grant. They include Spanish, Vietnamese, Russian, Korean, and simplified Chinese. Language choices were made in consultation with managers from Adult Basic Education. Multi-lingual versions were distributed to campuses, uploaded to the Intranet, and provided to the College Library. (AS)
- The Director of Security, Vancouver Police, and Clark County Sheriff's Department provided a Sex Offender Presentation at Clark College Town Plaza. (AS)

FOSTER A DIVERSE COLLEGE COMMUNITY

- The International Programs Manager traveled to Vancouver B.C. on March 27-28 to recruit international students. She visited three English language institutes and one educational agency including ELS Language Center, Kaplan International, Vancouver English Centre and Uhak.com. (SA)
- The Community-Wide Diversity Event committee reviewed and approved an event application submitted by the Southwest Washington League of United Latin American Citizens (LULAC). The LULAC will host an event on campus on May 12 called *Morning of Champions – Empowering Communities for Collective Impact* which will bring together numerous non-profit groups that work with people of color in Southwest Washington for the purpose of community building and empowerment. (SA)
- Clark College organized and hosted a Title IX training on April 2. The training was facilitated by Shirley Oliver and Timothy Sell of the Office of Civil Rights and focused on the sexual violence aspects of Title IX compliance. There were thirty-five attendees from Clark and other schools including: Centralia College, Cascadia Community College, Lower Columbia College, Big Bend Community College, Skagit Valley College, Renton Technical College, Grays Harbor College and Olympic College (ODE).
- Rosalba Pitkin (ESL - Latino Outreach) attended the “White Privilege” workshop at YWCA on March 15, 2012. The workshop focused on ways to recognize the invisible different areas of society, for example: small attacks because of skin-color, religion, ethnicity, or geographic region. The workshop also covered methods to educate family, friends, and colleagues on issues related to privilege and diversity (ODE).
- Aleksandr Anisimov was appointed to the classified position of Information Technology Technician 1 in the Cannell Library. Aleksandr has an Associate’s degree in Computer Network Administration from Clark College. He has previous work experience at Northwood Cabinets and IT System. (HR)
- Ben Cecka was appointed to the classified position of Information Technology Specialist 3 in Information Technology Services effective April 2, 2012. Ben has a Bachelor’s degree in Information Technology from the University of Phoenix. He has previous work experience at PC Synergy and CMC, Inc. (HR)
- Tim Cook was appointed to the administrative position of Vice President of Instruction. Tim has a Doctorate in Higher Education Administration from Oregon State University, a Master’s degree in Counseling/Psychology from Lewis and Clark College, and a Bachelor’s degree in English from Western Oregon State College. He has been with the college since July 1997. He has previous work experience at Mount Hood Community College, Lewis and Clark College, and North Central College. (HR)
- Ardith Feroglia was appointed to the classified position of Program Specialist 2 in Advising effective April 16, 2012. Ardith has a Master’s degree in College Student Services from Oregon State University and a Bachelor’s degree in Communication/Business from Western Washington University. She has previous work experience at Oregon State University and Zumiez, Inc. (HR)

FOSTER A DIVERSE COLLEGE COMMUNITY

- Gail Robinson was appointed to the classified position of Secretary Senior in eLearning effective March 1, 2012. Gail has a Bachelor's degree in Economics from the University California, Los Angeles. She has previous work experience at Yellow Roadway Trucking, Office Team, Health Systems, and The Phelps Group. (HR)
- Ermiyas Weldu was appointed to the position of Credentials Evaluator 3 effective March 19, 2012. Ermiyas has an Associate's degree from Clark College and coursework toward a Bachelor's degree from Eastern Washington University. He has previous work experience at Clark College and Lion of Judah Travel, Inc. (HR)
- Pat McDonald has resigned from her position of Senior Graphic Designer effective April 18, 2012. Pat has been with the college since January 2007. (HR)
- Suzanne Thayer has retired from her position of Program Coordinator in Career Services effective April 6, 2012. Suzanne has been with the college since March 2004. (HR)
- The Communications and Marketing team has concluded its work in support of the 2012 Sakura Festival and the dedication of the Royce E. Pollard Japanese Friendship Garden. Projects included: the event program; the brochure detailing the design and content of the Japanese friendship garden; the event script; updated web information (including an ad on the Clark home page); advertisements in media outlets including The Columbian, Daily Insider, Vancouver Business Journal and Asian Reporter; a news release and media alert; and preparatory work with Clark-Vancouver Television (CVTV), which recorded and aired the event. A related news article on the importance of corporate citizenship and cultural awareness, written by Clark College President Bob Knight, appeared in the April 6 issue of the Vancouver Business Journal. (C&M)
- The March 19 issue of *Clark 24/7* featured a cover story on the new Office of Diversity and Equity. The article included information about its new event series. (C&M)

RESPOND TO WORKFORCE NEEDS

The college will provide educational services that facilitate the gainful and meaningful employment for students seeking training, retraining or continuing education. College programs and services will meet the economic needs of the community.

- Identify and support high-demand workforce needs.
- Identify and support emerging workforce needs, including technology training and green industry skills.
- Establish, maintain, and expand partnerships that support workforce needs.

Progress

- Clark College has finalized an agreement with PeaceHealth Southwest Medical Center to provide clinical training sites for Cardiographic Technician, Medical Assisting, Medical Office Technology, Medical Radiography, Microcomputer Support Specialist, Nursing, Nursing Assistant Certified, Pharmacy Technology and Phlebotomy students. (OOI)
- For the first time, the Network Technology Department (DNET) hosted a very successful two-day Northwest technology educators conference in early April that attracted K-12, community college, and university faculty from Alaska, Montana, Idaho, Northern California, Oregon, Washington, and beyond. Technology engineers from several Fortune 100 and 500 companies (Cisco, Fluke, Cerrium, Ednetics, SIGMAnet, and others) presented in over twenty (20) 90-minute training sessions throughout the event. (OOI)

The Network Technology Department (DNET) is now positioned as the Northwest leader for network technology training and is looking forward to making this an annual event at Clark. Comments from conference attendees included:

- "Please pass on my thanks to your students, staff, faculty and instructors. Thursday and Friday proved to be a wonderful investment." - Tom Lee, Faculty at Bellevue College, WA
 - "It was definitely an incredible conference! It was wonderful to spend more time with you and also the other attendees. I will plan to come back next year and stay longer! I enjoyed Clark College and Vancouver both!" - Joni Blakeslee, Senior Manager Corporate Affairs Cisco CA
 - "I need to thank you. I enjoyed my return visit to the Northwest and to finally get a chance to attend and participate in the annual Academy Conference. You and your faculty colleagues and staff certainly put on a great conference. I too learned a lot."
- Allied Health has added Aidapak in Vancouver as a new clinical site starting in April for Pharmacy Technician students and the Medical Radiography program has also established Adventist Medical Center in Portland as a clinical site for Radiography students. (OOI)

RESPOND TO WORKFORCE NEEDS

- The 2010-11 Career and Technical Student Follow-up Report was completed. The purpose of this report is to measure former career and technical education students' perceptions of how well the program prepared them for their career and to support continuous improvement efforts. It does this by collecting students' feedback about the college and the students' program after they have completed and/or left the college.
 - 91% of students feel they accomplished their primary goal during their time at Clark College.
 - 76% of employed graduates were employed in their field of study. (P&E)
- Corporate & Continuing Education (CCE) has secured new projects with four area businesses totaling \$22,617 in revenue. Customized training to be delivered includes conflict resolution, effective communication and sales training. In addition, CCE eLearning team is developing customized online safety and train-the-trainer courses for a local high-tech silicon manufacturer. (CCE)
- The State Board of Community and Technical Colleges (SBCTC) has awarded corporate education over \$75,000 in funding for two Job Skills Project (JSP) grants. These grants will fund Lean, Supervisory and Project Management training for two Vancouver high-tech manufactures. Since fiscal year 2009-2010, the SBCTC has funded \$225,500 in CCE JSP projects. CCE total grant funding since FY09-10 is \$3,535,908. (CCE)
- Corporate & Continuing Education staff met with the following organizations and attended events to promote College corporate and community relations:
 - John Vicklund new President of Impact Washington to discuss key manufacturing initiatives and grant projects.
 - Alisa Pyszka with the City of Vancouver to discuss collaboration on future economic development projects.
 - Southwest Washington Regional Health Alliance steering committee meeting focused on the area workforce needs.
 - Enterprise focused social media discussion with MochaWorks on their Knowledge Vault product.
 - Target Industry Workforce Strategies meeting between SWWDC, WorkSource, and Clark College to prioritize strategies for target industry needs and address any barriers/obstacles to working collaboratively in the post-grant era.
 - Southwest Washington Human Resource Management (SWHRMA) monthly meeting.
 - SWHRMA to discuss partnering on providing training for the professional association's membership.
 - Columbia River Economic Development Council's (CREDC) quarterly meeting
 - Vancouver Rotary to hear SEH Vice President Ben Bagherpour's presentation on the importance of an educated workforce.
 - Columbia Vista toured the Mechatronics lab at CTC as part of Corporate Education's efforts to meet the company's training needs.
 - Clark County Rotary weekly meeting.
 - CREDC meeting to integrate Clark College into a number of key committees working on driving economic growth as part of County-wide Economic Development plan.
 - Clark College CCE chaired the SW Regional Health Alliance Workforce Development workgroup in a meeting to define high demand healthcare competencies for Health Advocates. (CCE)

ENHANCE COLLEGE SYSTEMS

The College will continually assess, evaluate, and improve college systems to facilitate student learning.

- Improve college infrastructure to support all functions of the college.
- Develop and implement an effective advising system to enhance student success.
- Seek alternate resources, such as grants, philanthropy, and partnerships to fulfill the college mission.
- Refine, communicate, and implement a shared governance system.
- Integrate environmental sustainability practices into all college systems.

Progress

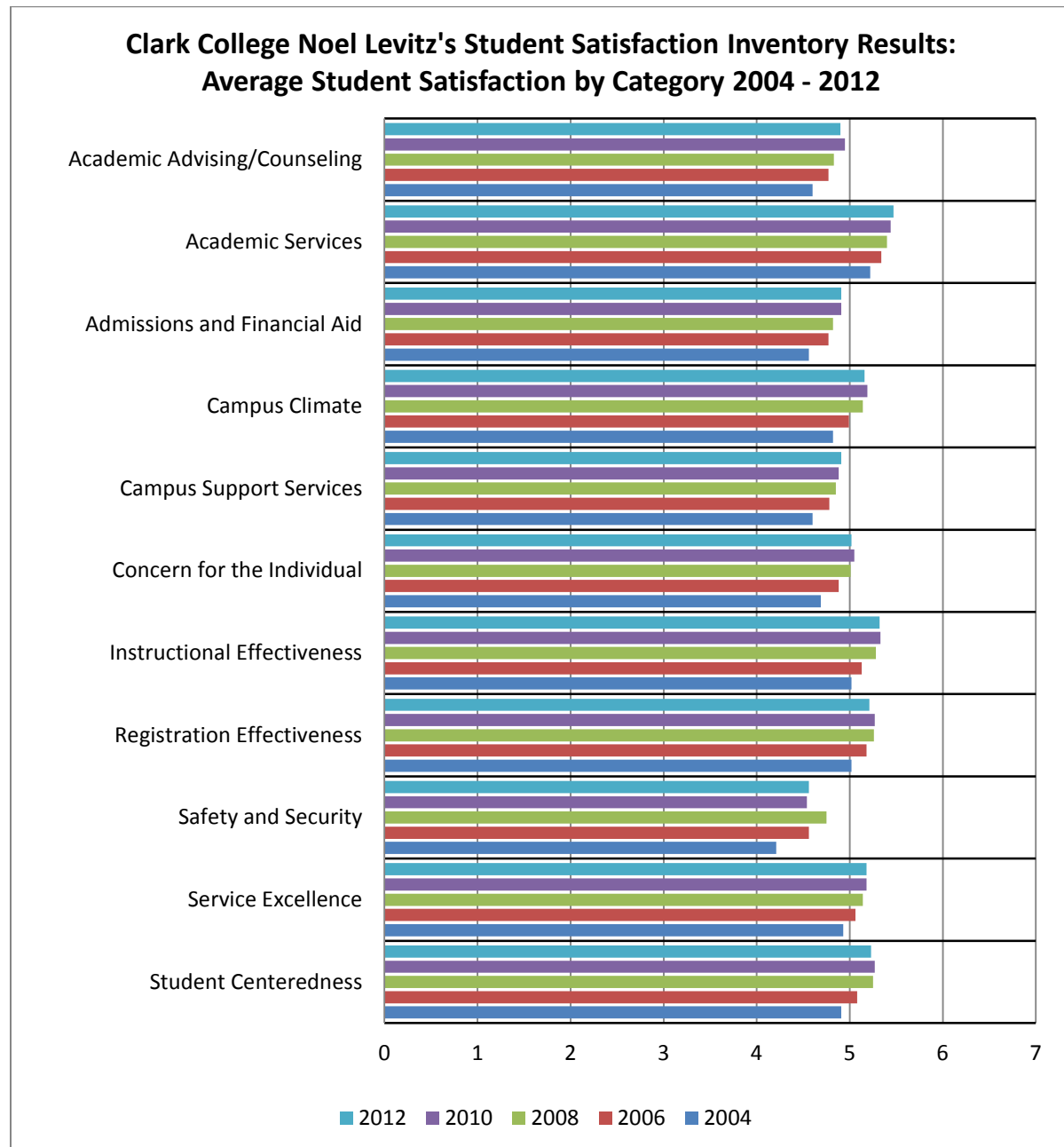
- Sixty-five (65) instructional classified staff and administrators participated in Active Shooter Training led by Jennifer Grove and Ken Pacheco on Friday, March 30, 2012. Safety messages included response protocols such as lockdown, evacuation or offensive action. (OOI) (AS)
- The City Of Vancouver's Commute Trip Reduction (CTR) coordinator conducted a site visit to confirm our compliance with CTR standards and requirements. (AS)
- Clark College will apply to be a pilot college for the SBCTC ctLink Project implementation. The ctLink Project will replace our aging legacy administrative systems with a modern suite of integrated applications (sometimes referred to as enterprise resource planning or ERP software). Pilot colleges will be required to commit the necessary staff resources from the functional units of the college needed to work closely with the SBCTC staff and product vendor to successfully implement the ctLink Project. (AS)
- IT Services will pilot a desktop virtualization application in a student computer lab during spring quarter. A virtual desktop is a desktop computing environment that runs on a server rather than the traditional PC that is used in a lab or office setting. In a virtual desktop environment, the PC is replaced by a so-called "thin client" computer that is less powerful than a PC and correspondingly cheaper. When compared to a computing environment using traditional PCs, desktop virtualization can reduce costs and increase IT staff efficiency related to installation, configuration, and management tasks. (AS)
- Safety brochures entitled "Washington is Earthquake Country" were distributed at the March 16 College's event, "Remember Japan: Anniversary of the Great East Japan Earthquake and Tsunami of 2011". Materials were secured from the Clark Regional Emergency Services Agency. (AS)
- Risk Management Services staff attended a Rapid Responder tabletop drill on March 23 presented by members of the Washington Association of Sheriffs and Police Chiefs. (Rapid Responder is a software-based emergency communications program used at Clark College.) Vancouver police and fire officials attended. The teaching scenario involved an active shooter/hostage situation at a Vancouver high school. (AS)
- Environmental Health and Safety (EHS) is conducting radon sampling at Anna Pechanec, Baird, and Bauer Halls to wrap up the mitigation project started in 2010. Results will be available in July 2012. (AS)

ENHANCE COLLEGE SYSTEMS

- EHS conducted two blood borne pathogen safety training sessions in March, reaching 59 Child and Family Studies employees. (AS)
- EHS conducted confined space training for 46 employees at two Facilities Services safety meetings. EHS also conducted one ergonomic consultation to reduce repetitive motion injury. (AS)
- During spring break, Facilities Services completed a number of projects. These included a remodel of the Welcome Center, modifications in Dental Hygiene and Health Services, Smart Classroom installations, installation of hydronic system isolation valves, fire alarm system testing, installation of energy efficient light fixtures in the gym, upgrades to scoreboard, replacement of pads in the gym, and several floor refinishing projects. (AS)
- The Star Building demolition and parking project is still on hold pending resolution of outstanding issues with the general contractor. We are working with engineering and architectural staff in the Department of Enterprise Services to bring matters to a close as quickly as possible. While this delay is frustrating, the timely resolution of issues with the contractor is required as a condition of moving ahead with the project. The project team anticipates completing the parking area during spring term. (AS)
- The Financial Aid Department has launched the FAM student portal. Students that create an application for the 2012-2013 academic year can access the portal to review their application status and award information. The portal also allows staff to send customized notices when additional information is needed to determine financial aid eligibility. Department staff worked closely with Information Technology staff to develop e-forms that are attached to the portal. This feature allows students to complete the required forms and submit them electronically to the Financial Aid Office. Students are extremely satisfied with the changes that provide access to their financial aid information 24/7. (SA)
- Two advisors from the Health Occupations and Education Advising Division were selected to present at the National Academic Advising Association (NACADA) Region 8 Conference on “Advisor Training Academy: Promoting a Culture of Technovation”. Their presentation discussed how Clark’s Advising Department has developed a blended employee training program that utilizes Moodle technology to ensure accuracy, consistency, and reduced demands on supervisor time when training new advisors. The presentation was very well received and other colleges have indicated they intend to adopt similar practices. (SA)
- A College Prep & Transfer Advisor represented Clark at the University of Washington’s Community College Advising Conference on March 22. Advising representatives from the UW, in addition to community college advisors from across Washington State, participated to discuss how prospective students can successfully apply for transfer admissions to the UW. Information topics included how to facilitate a successful transfer for students who are first-generation and low-income, academic programs and fields of study, and how students can best prepare for admission. The information was shared with the rest of the Advising Department the following week. (SA)

ENHANCE COLLEGE SYSTEMS

- Clark College hosted the Washington State Research and Planning Commission. Planning and Effectiveness presented a session titled "Using SQL Technology in Institutional Research." The presentation showcased the various automated reports that have been created to manage enrollment, use data not readily accessible otherwise, track student progress, test frequently asked research questions, recode common variables, and create learning and program outcome reports for faculty-driven assessment processes. This work has the potential to be shared throughout the state when all colleges implement a common operational data store (ODS) from our management systems and as the state tightens up standards for common coding practices. Clark College actively participates in these state-wide initiatives: ODS group and Data Governance Taskforce.
- During winter quarter 3,434 students completed the Student Satisfaction Inventory offered by Noel Levitz. The majority of students, 81%, reported that Clark College was their first choice. Students' satisfaction, overall, with their college experience has changed minimally from previous years. This finding is positive due to the implication of the budget cuts on the student experience and access. The following graph presents the summary data for different categories of the student experience. The data is compiled by averaging the students' responses for multiple questions related to the category. For each category, the first bar is 2012 and the last is 2004 - reverse chronological order. Students rated their satisfaction on a seven (7)-point scale. (P&E)

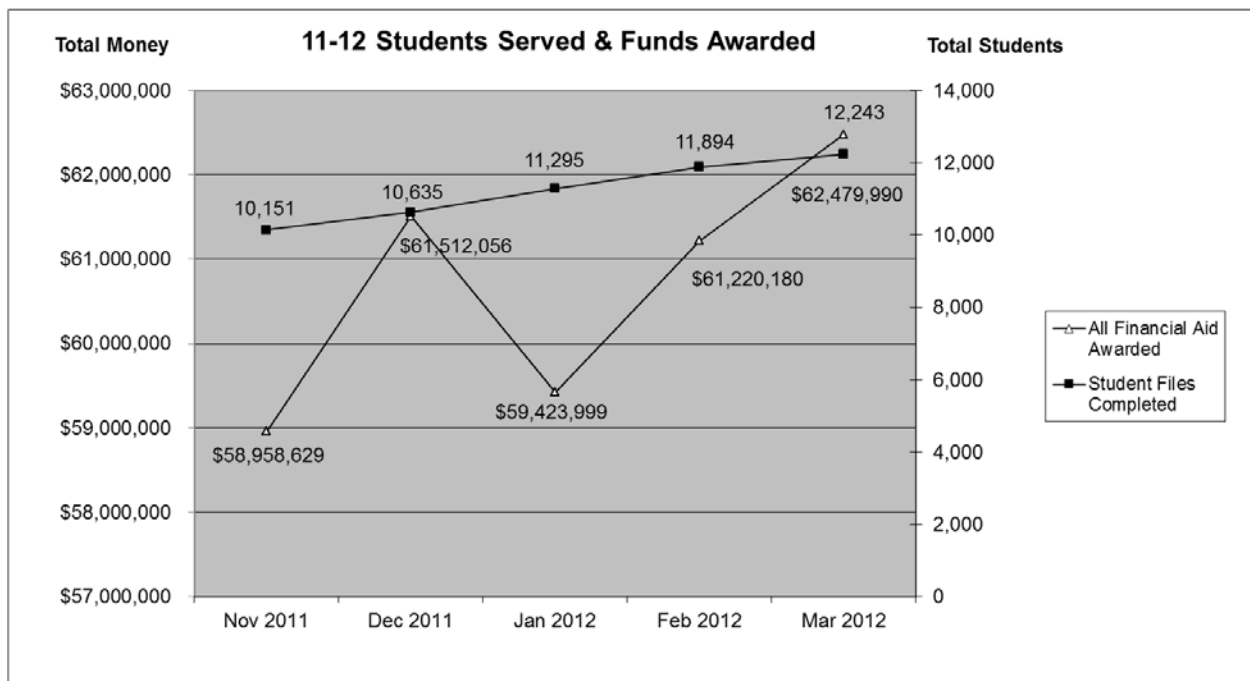
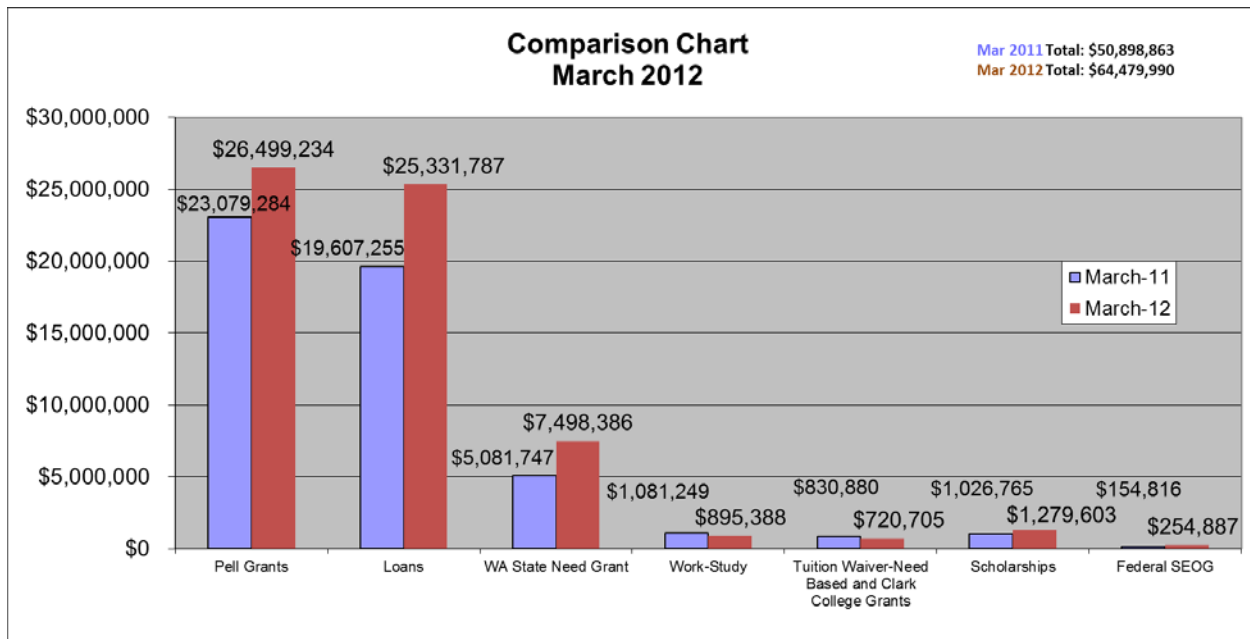


ENHANCE COLLEGE SYSTEMS

- Lead Graphic Designer Wei Zhuang worked with Rhonda Morin of the Foundation to redesign *Partners* magazine. The new format will be unveiled in the spring issue, which also serves as the joint annual report for the college and the Foundation. (C&M)
- Communications Specialist Hannah Erickson and Graphic Designer Jenny Shadley successfully transferred Clark's Facebook page to its new "timeline" format, creating a splash page that included a timely reminder about when Spring Quarter began. The Facebook page is currently followed by 3,523 people. (C&M)
- Executive Director of Communications and Marketing Barbara Kerr has concluded her media work in support of events, honors and activities including the college's Arbor Day celebration (including the college's 2011 Tree Campus USA designation, the planting of a new tree near the Oliva Family Early Learning Center, and the receipt of a grant for the pruning of an historic tree near Bauer Hall), Mental Health Mondays (which resulted in a feature article in *The Columbian*), and regional honors for Clark College professor and counselor Carole Mackewich, who received the 2012 Esther Matthews Award from the Oregon Career Development Association (OCDA). (C&M)

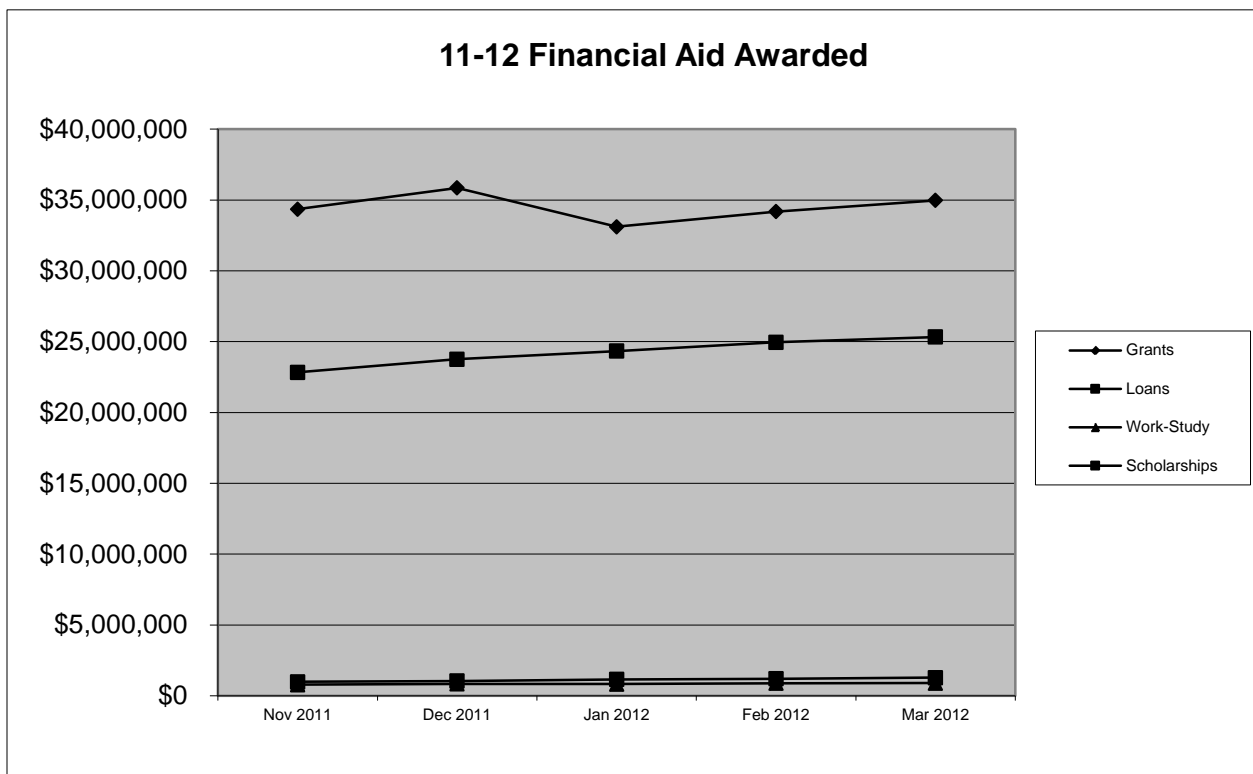
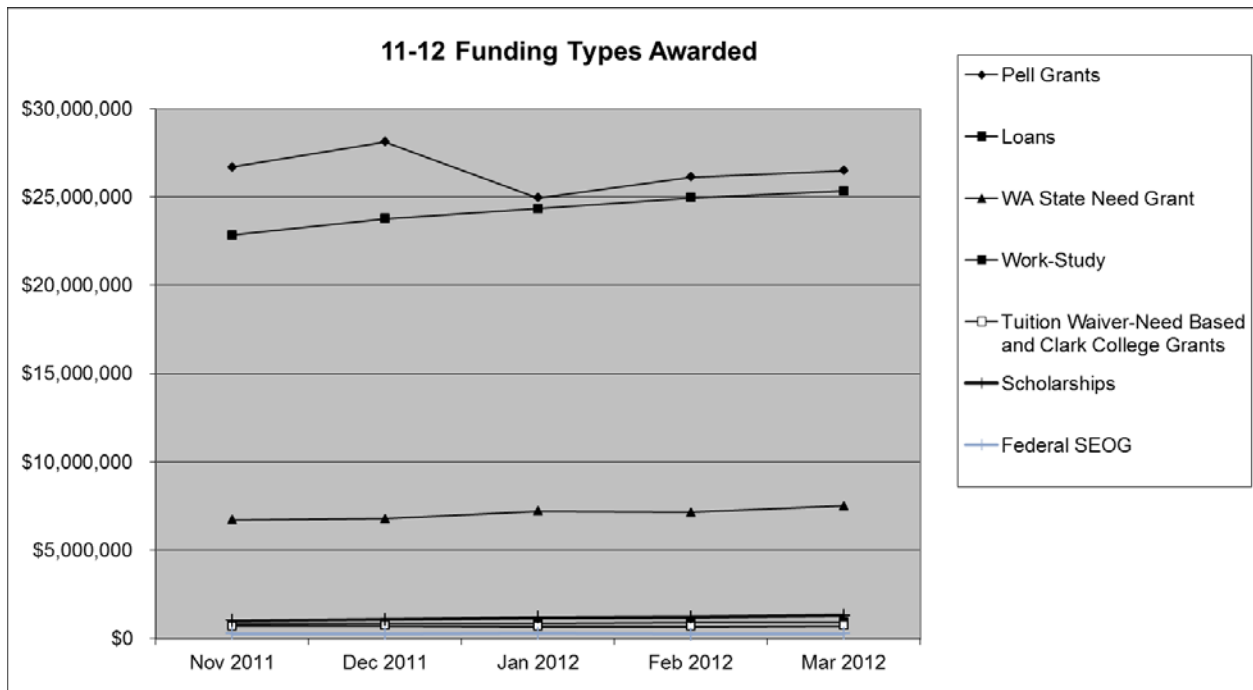
STATISTICS

FINANCIAL AID STATS GO HERE



STATISTICS

FINANCIAL AID STATS GO HERE



Clark College - Budget Status Report

March 31, 2012

Sources of Funds (Revenues)	2011-12 Budget	Revenues to Date	Difference	% Budget Received
Operating Accounts				
State Allocation	24,987,009	17,943,765	7,043,244	71.8%
Tuition	15,577,414	15,040,372	537,042	96.6%
Running Start	4,762,998	3,743,145	1,019,853	78.6%
Excess enrollment	9,886,504	10,624,000	(737,496)	107.5%
Planned use of prior fund balance	2,035,724	-	2,035,724	0.0%
Dedicated, matriculation, tech, cont ed	3,974,189	3,799,056	175,133	95.6%
Total Operating Accounts	61,223,838	51,150,338	10,073,500	83.5%
Other Accounts				
Grants & Contracts less Running Start	5,131,072	2,771,418	2,359,654	54.0%
Internal Support	644,495	486,707	157,788	75.5%
ASCC less PUB	1,659,725	1,400,121	259,604	84.4%
Bookstore	5,651,821	4,474,048	1,177,773	79.2%
Parking	469,228	448,795	20,433	95.6%
Auxilliary Services	1,830,408	1,288,040	542,368	70.4%
Financial Aid	53,444,805	49,087,616	4,357,189	91.8%
Total Other Accounts	68,831,554	59,956,746	8,874,808	87.1%
Total Sources of Funds	130,055,392	111,107,084	18,948,308	85.4%

Uses of Funds (Expenses)	2011-12 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
Operating Accounts				
President	902,960	484,710	418,251	53.7%
Vice President of Instruction	37,983,643	27,203,517	10,780,126	71.6%
Vice President of Administrative Services	11,192,804	8,615,555	2,577,249	77.0%
Vice President of Student Affairs	7,915,760	5,446,215	2,469,545	68.8%
Associate Vice President of Planning & Effectiven	491,544	344,167	147,377	70.0%
Executive Director of Corporate & Continuing Ed	885,030	635,072	249,958	71.8%
Executive Director of Communications	967,628	721,686	245,942	74.6%
Associate Vice President of Human Resources	884,469	515,370	369,099	58.3%
Total Operating Accounts	61,223,838	43,966,293	17,257,545	71.8%
Other Accounts				
Grants & Contracts less Running Start	5,131,072	3,350,376	1,780,696	65.3%
Internal Support Services	644,495	621,936	22,560	96.5%
ASCC less PUB	1,659,725	1,207,878	451,847	72.8%
Bookstore	5,651,821	4,896,546	755,275	86.6%
Parking	469,228	302,798	166,430	64.5%
Auxilliary Services	1,830,408	1,255,376	575,032	68.6%
Financial Aid	53,444,805	49,429,763	4,015,042	92.5%
Total Other Accounts	68,831,554	61,064,673	7,766,881	88.7%
Total Uses of Funds	130,055,392	105,030,965	25,024,427	80.8%
Difference - Excess (Deficiency)	-	6,076,118		
Move excess enrollment to local capital project		(560,000)		
Move CIS equip reserve to local capital project		(50,000)		
Net Difference		5,516,118	See note below	

Capital Projects- Expenses & Encumbrances	7,056,989	2,092,285	4,964,704	29.6%
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Note: Net difference is due to most of the tuition for the fiscal year has been received with a full quarter's expenditures to be made in April, May, and June.

CLARK COLLEGE
Fund and Cash Balances
as of July 1, 2011

		Fund Balance (minus non-cash assets) 6/30/11	Cash Balance (minus dedicated cash) 6/30/11	Required Reserves	Prior Commitments (prior to 7/1/11)	New Commitments (2011/12)	Total Available Cash
145	Grants and Contracts	3,103,448	2,922,903			600,155	2,322,748
147	Local Capital	(1,672)	(1,672)				(1,672)
148	Dedicated Local	5,719,882	2,238,353		1,189,991	915,229	133,133
149	Operating Fee	485,592	50,323				50,323
440	Central Store (Catalog)	51,625	51,625				51,625
443	Data Processing	915,869	910,348			910,348	-
448	Print/Copy Machine	(155,860)	(155,860)				(155,860)
460	Motor Pool	29,738	29,738				29,738
522	ASCC	1,644,576					-
524	Bookstore	2,882,248	2,882,248				2,882,248
528	Parking	287,216	287,216				287,216
570	Other Auxiliary Enterprise	931,090	396,105		28,535		367,570
790	Payroll (clearing)	236,648					-
840	Tuition/VPA	5,593,419					-
846	Grants - Fin Aid	(1,773,305)					-
849	Student Loans	36,069					-
850	Workstudy (off-campus)	(9,604)					-
860	Institutional Financial Aid Fun Reserves*	533,887		5,946,611			(5,946,611)
Totals		20,510,866	9,611,327	5,946,611	1,218,526	2,425,732	20,458

Prior Year Commitments

Date	as of July, 2011	Fund	Amount	Fund Total
7/1/2010	Temporary/Hourly Staffing	148	252,355	
7/1/2010	Coding Position	148	26,000	
7/1/2010	Summer Lab Setup - Mechatronics	148	5,200	
7/1/2010	Student Affairs Support	148	48,150	
7/1/2010	Instructional Support	148	260,000	
7/1/2010	Part-time IT Support	148	22,000	
7/1/2010	Tutoring Expansion	148	36,000	
7/1/2010	Additional TPC Staffing	148	20,000	
7/1/2010	Part-time Library Staff	148	16,500	
7/1/2010	Continuation of IT PT 1050	148	16,065	
7/1/2010	PT Instructional Techs	148	75,000	
7/1/2010	Incident Command Post	148	51,815	
7/1/2010	Strategic Planning Online System	148	10,485	
	Door Lock Project	148	100,421	
From April 2011 List				
2	Continued Increasing Cost of Back Ground Checks	148	20,000	
4	DBA Position	148	85,000	
8	Dental Hygiene Lab	148	60,000	
33	Development & integration of CCE website & student Mgmt System (CCE)	148	10,000	
40	2011-2012 Dues & Memberships	148	45,000	
43	Replacement of O/S Trash Cans	148	30,000	
				1,189,991
	Basic Events	570	18,535	
	Government Events	570	10,000	
				28,535
Total Prior Commitments				1,218,526

New Commitments July 1, 2011 to present

Date	as of July, 2011	Fund	Amount	Fund Total
One Time Funding Decisions on Budget Cut Document				
	Director of Grants (11-12 One time funds, 12-13 50% self support, 13-14 100% self)	145	82,772	
	Archer Gallery Director (11-12 One time funds, 12-13 50% self support, 13-14 100% self)	145	36,383	
8/15/2011	Silver Parking Lot Renovation	145	30,000	
8/9/2011	Move Fund Balance to CIS	145	425,000	
1/11/2012	Replace audio system at CTC	145	26,000	
				600,155
	Use of Funds Balance	148	167,865	
	.5 FTE Nurse Practitioner (11-12 One-time funds)	148	57,526	
8/9/2011	Demolition of Star Building	148	475,000	
8/25/2011	Marketing Printing of Fall Schedule	148	50,275	
8/30/2011	AED T-Building	148	1,500	
10/5/2011	HSC Counseling furniture	148	4,008	
11/9/2011	FT Faculty Vocational Stipend Increase	148	17,265	
11/30/2011	Title 9 Consultant	148	5,000	
1/11/2012	Testing and removing hazardous material from the Star building	148	75,000	
1/24/2012	LEAN Consultant	148	40,790	
3/1/2012	Salary Consultant	148	21,000	
				915,229
	Mechatronics Equipment	443	475,000	
8/9/2011	Move Fund Balance to CIS	443	(425,000)	
	CIS Funds	443	860,348	
				910,348
Total New Commitments				2,425,732
				3,644,258

Required Reserves

10% of \$59,466,106

5,946,611

SS

Minutes of the Business Meeting of the Board of Trustees
Clark College, District No. 14
March 28, 2012
Ellis Dunn Room GHL 213

Trustees Present: Mmes. Rhona Sen Hoss, Jada Rupley, and Sherry Parker; Mr. Jack Burkman. Trustee Royce Pollard was absent.

Administrators: Mr. Robert Knight, President, Dr. Tim Cook, Interim Vice President of Instruction; Mr. Bob Williamson, Vice President of Administrative Services; Mr. Bill Belden, Vice President of Student Affairs; Dr. Darcy Rourk, Associate Vice President of Human Resources; Ms. Shanda Diehl, Associate Vice President of Planning & Effectiveness; Mr. Kevin Kussman, Associate Vice President of Corporate & Continuing Education; Ms. Barbara Kerr, Executive Director of Communications & Marketing; Ms. Sirius Bonner, Special Advisor for Diversity & Equity; Ms. Leigh Kent, Executive Assistant to the President.

Faculty: Prof. Kimberly Sullivan, AHE President; Ms. Cynthia Myers, Director of Nursing; Ms. Elizabeth Torgerson, Nursing Instructor.

Others: Ms. Lisa Gibert, CEO Clark College Foundation; Ms. Bonnie Terada, Assistant Attorney General; Ms. Neda Rabbanian, student; Mr. Nick Barton, *Independent* reporter.

	TOPIC	DISCUSSION	ACTION
I.	CALL TO ORDER	<ul style="list-style-type: none"> Chair Sen Hoss called the meeting to order at 5:00 p.m. She reported that, in lieu of a work session today, the trustees toured the new Royce E. Pollard Japanese Friendship Garden. in advance of its dedication during this year's Sakura Festival on April 19. The Japanese garden was a gift to the City of Vancouver from Dr. Chihiro Kanagawa, CEO of Shin-Etsu Chemical Company, the parent company of Vancouver's own SEH America. The City proposed that the garden be located at the college's main campus and a site was chosen near the 100 Shirofugen cherry trees that were given to the City on the 100th anniversary of Washington's statehood. 	<ul style="list-style-type: none"> Chair Sen Hoss invited the college community and local community to attend the Sakura Festival on April 19 at 1:00 p.m.
II.	BUSINESS MEETING		
II. A	Review of the Agenda	<ul style="list-style-type: none"> The agenda was accepted as presented. 	
II. B	Statements from the Audience	<ul style="list-style-type: none"> There were no statements from the audience this evening. 	

Minutes of the Business Meeting of the Board of Trustees
Clark College, District No. 14
March 28, 2012
Ellis Dunn Room GHL 213

	TOPIC	DISCUSSION	ACTION
II. C.	Constituent Reports 1. AHE	<ul style="list-style-type: none"> Ms. Sullivan's written report stood as submitted. She requested a meeting with the board to address a personnel issue concerning a faculty member. Chair Sen Hoss noted that the board of trustees is a policy board and that operational issues should be addressed with the appropriate individuals at the college. Ms. Sullivan said that the reduction in force (RIF) issue and budget and salary reduction proposals continue to generate a lot of stress among the faculty members. 	<ul style="list-style-type: none"> President Knight offered to meet with Ms. Sullivan after she returns from spring break and she agreed to this suggestion. Trustee Rupley acknowledged that Ms. Sullivan has a difficult position as AHE president and pointed out that she handles it very well.
II. C.	Constituent Reports 2. WPEA	<ul style="list-style-type: none"> Ms. Waite reported that local negotiating teams are forming from throughout WA to begin the statewide contract negotiations. 	<ul style="list-style-type: none"> Trustee Burkman complimented Ms. Waite on a very informative and well written report.
	3. ASCC	<ul style="list-style-type: none"> Due to spring break, no students were available and Ms. Gruhler reported in their absence. In response to a question from Trustee Burkman about the recent decision to appoint ASCC officers rather than elect them, she said that a very large appointment committee was formed to consider candidates for office. They have not received any feedback from the student body concerning the change in procedures. Applications for positions are due by April 20 with selections made on May 18. 	
	D. Foundation	<ul style="list-style-type: none"> Ms. Gibert answered trustee questions about a nationwide voluntary support survey which appeared in this month's report. The report illustrates responses from college foundations across the country as to donation levels by year. There is a tremendous amount of interest in the local real estate market in the college's decision on where to locate a new North County building. The foundation has received a large number of calls from potential donors and brokers who would like their land to be considered. The strategic planning process is moving forward. The foundation plans to bring the college and foundation boards together in a joint meeting for comment and review. After gathering this information, the boards will come back together again and receive the final plan; this is expected sometime in September. 	<ul style="list-style-type: none"> Trustee Rupley noted that there has been good dialogue at the meetings with lots of input from all the committee members.
II. D.	Statements & Reports from Board Members	<ul style="list-style-type: none"> Chair Sen Hoss and the trustees are working on the president's 360-degree evaluation. The trustees will hold an executive session in April to discuss the process; they will hold an executive session with the president in June; and then the final evaluation and contract will be discussed at open session in August. 	

Minutes of the Business Meeting of the Board of Trustees
Clark College, District No. 14
March 28, 2012
Ellis Dunn Room GHL 213

	TOPIC	DISCUSSION	ACTION
II. D.	Statements & Reports from Board Members	<ul style="list-style-type: none"> The trustees met with the Evergreen Public Schools board on March 21. The meetings over the past few years have been outstanding as discussions are paying off in decisions to align testing and math programs for the K-12 students. Chair Sen Hoss is also very excited at the opening of the Vancouver Public Schools' High Tech High this fall at Clark College at WSU. Trustee Pollard noted that the Marshall Lecture Series will be held this year on April 19, just before the Sakura Festival. The series this year will feature the U.S. Ambassador to Russia. With the many guests arriving for Sakura from Japan, he noted that Vancouver has truly become an international city. He noted that the gift of the Japanese Garden is in honor of the City of Vancouver reaching out to the world and SEH is letting others know what Vancouver has done for them and what it means to them. Trustee Rupley said that she feels the Evergreen meetings have resulted in a great accomplishment of finally looking at the students themselves rather than at testing results. She acknowledged Dr. Cook for his solution-based focus on issues as decisions and programs are implemented. Trustee Parkers hopes that the framework used with Evergreen can become a prototype for those smaller towns in Clark's service district who do not have resources to implement on their own. 	
II. E.	President's Report	<p>STUDENT PRESENTATION</p> <ul style="list-style-type: none"> Tonight's <i>Student Success</i> presentation was provided by Kandice Ripplinger. Kandice has returned to Clark after being away from school for several years and is also a work-study student. <p>FACULTY PRESENTATION</p> <ul style="list-style-type: none"> Steven Clark, Biology Instructor, introduced the trustees to a project that his students are working on in conjunction with a grant from the National Science Foundation. The students are sequencing DNA from a bacteria that helps growing wheat fight off a fungus. Two of the students involved spoke about their experiences in conducting a scientific experiment and what they have learned as a result. President Knight will complete the interview process for the Vice President of Instruction on March 29. He expects to make a decision within a week and a half. The WACTC presidents learned that additional budget cuts to higher education are unlikely. However, staff and faculty will still receive a three-percent salary reduction on July 1. 	

Minutes of the Business Meeting of the Board of Trustees
Clark College, District No. 14
March 28, 2012
Ellis Dunn Room GHL 213

	TOPIC	DISCUSSION	ACTION
II. E.	President's Report	<ul style="list-style-type: none"> President Knight met with representatives of C-Tran this week to learn about plans for a Bus Rapid Transit (BRT) plan for Fourth Plain Boulevard. A presentation will be made to the board at the May meeting. The current plan calls for a BRT lane to run down Ft. Vancouver Way to link up with the proposed light rail project. The first Iris Awards, the follow-on event to Women of Achievement were a huge success. He thanked Mmes. Kerr and Gibert for the time and effort they devoted to the project. He looks forward to next year's celebration of notable area women. Ms. Kerr announced that the Iris Awards will be held next year and asked trustees to save the date of March 7, 2013. There will be a reception from 5:00-6:00 pm and presentations will take place from 6:00-6:40 pm. She also noted that the tenth State of the College address has been scheduled for Thursday, January 17, 2013 from 11:00-11:40 am. <p>ENHANCE COLLEGE SYSTEMS</p> <ul style="list-style-type: none"> Mirroring the national trend, the college's financial aid default rates have been increasing over the past several years. Between 2010 and 2012, the rate has increased by 2.2%, up to a default rate of 11.7%. This is not unexpected. However, if the default rate rises to 15%, colleges are restricted from awarding loans and can hinder educational access for students. Financial Aid conducts intensive loan counseling for both incoming and outgoing students, as well as close contact with lenders. Financial Aid also contacts students by phone when problems begin to arise. A financial literacy program is under development to help students learn how to manage their finances. <i>(Mr. Belden)</i> 	

Minutes of the Business Meeting of the Board of Trustees
Clark College, District No. 14
March 28, 2012
Ellis Dunn Room GHL 213

	TOPIC	DISCUSSION	ACTION									
III.	ACTION ITEMS											
	<ul style="list-style-type: none">CONSIDERATION OF TENURE Chair Sen Hoss announced that a Tenure Reception honoring this year’s recipients will take place on Monday, April 23, 2012 from 3:00-5:00 pm in the Student Center. Tenure recipients, their family members, and their guests are invited to be honored by the board, the president, and their peers. Invitations will be extended to the entire college community in early April.	<p>MOTION: Trustee Burkman made a motion that, the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committees at the March 13 special executive session, award tenure to:</p> <table><tr><td>April Duvic</td><td>Music</td></tr><tr><td>Jenefer King</td><td>Medical Radiography</td></tr><tr><td>Angie Marks</td><td>Nursing</td></tr><tr><td>Meredith Moore</td><td>Nursing</td></tr><tr><td>Dawn Shults</td><td>Pharmacy Technician</td></tr></table> <p>effective at the beginning of Fall Quarter 2012. Trustee Rupley seconded the motion and it was unanimously approved.</p> <ul style="list-style-type: none">President Knight will call each recipient after this evening’s meeting to notify them of their awards.	April Duvic	Music	Jenefer King	Medical Radiography	Angie Marks	Nursing	Meredith Moore	Nursing	Dawn Shults	Pharmacy Technician
April Duvic	Music											
Jenefer King	Medical Radiography											
Angie Marks	Nursing											
Meredith Moore	Nursing											
Dawn Shults	Pharmacy Technician											
	<p>CONSENT AGENDA</p> <ul style="list-style-type: none">Minutes from the February 22, 2012 board meeting.	<ul style="list-style-type: none">MOTION: Trustee Burkman made a motion to approve the Consent Agenda. The motion was seconded by Trustee Parker and unanimously Approved.										

Minutes of the Business Meeting of the Board of Trustees
Clark College, District No. 14
March 28, 2012
Ellis Dunn Room GHL 213

	TOPIC	DISCUSSION	ACTION
IV.	FUTURE TOPICS C-TRAN (<i>May work session</i>) Columbia River Crossing CLE Update Climate Survey—continued follow-up. Diversity Operational Plan GISS Student Completion Data K-12 Review of College Policies		
V.	DATE AND PLACE OF FUTURE MEETING <ul style="list-style-type: none"> The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, April 25, 2012 in the Ellis Dunn Community Room, GHL 213. 		
VI.	EXECUTIVE SESSION <ul style="list-style-type: none"> There was no executive session this evening. 		
VII.	ADJOURNMENT <ul style="list-style-type: none"> There being no further business, the meeting adjourned at 5:55 pm. 		

Leigh Kent, Recorder
April 6, 2012