

Clark College Board of Trustees



March 22, 2011

Clark College
The Next Step

Clark College
Board of Trustees Goals
2010-2011

Fiscal Responsibility

- Ensure college budget supports the institution's highest priorities, including serving students first, within the fiscal and regulatory constraints. *Enhance College Systems*

College Climate

- Strengthen the college climate with special emphasis on historically disadvantaged populations encompassing the entire college community. *Enhance College Systems and Foster a Diverse College Community*

Shared Governance

- Oversee the refinement, communication, and implementation of the shared-governance system so that the role administrators, faculty, staff and students each play in the college decision-making process are defined. – *Enhance College Systems*

Diversity

- Monitor the implementation of the Diversity Plan, especially to increase recruitment, retention, and educational resources. – *Foster a Diverse College Community*

Student Achievement

- Enhance student achievement by supporting policy to improve academic support services, including advising, and ensuring a supportive learning environment is present throughout the entire college. – *Focus on Learning*

Responsibility for President

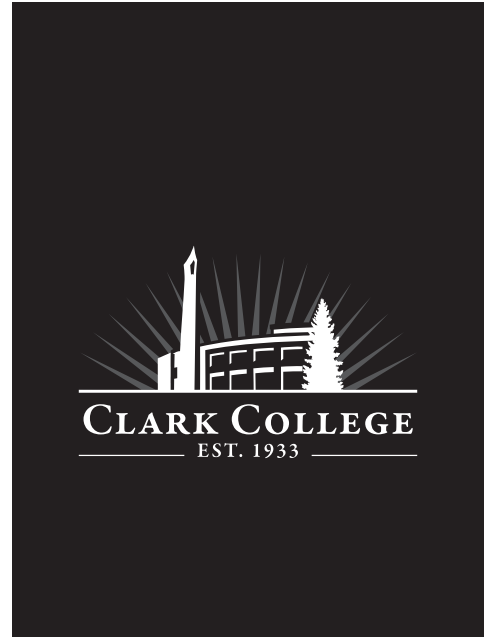
- Conduct quarterly and annual presidential evaluations. – *Enhance College Systems*

Building Partnerships and Representing Constituencies

- Strengthen partnerships with local K-12 institutions and local business and industry, including support in math and science initiatives. – *Focus on Learning and Respond to Workforce Needs*
- Cultivate relationships with community and college stakeholders. – *Respond to Workforce Needs and Enhance College Systems*

Provide Access

- Monitor the college's ability to meet the current and future demand for educational opportunities offered by the college. – *Expand Access*



Vision Statement

Extraordinary Education ❖ Excellent Services ❖ Engaged Learners ❖ Enriched Community



Mission Statement

Clark College provides opportunities for diverse learners to achieve their educational and professional goals, thereby enriching the social, cultural, and economic environment of our region and the global community.

**Clark College
Board of Trustees Packet
March 22, 2011**

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CLARK COLLEGE BOARD OF TRUSTEES

Tuesday, March 22, 2011

Ellis Dunn Room, GHL 213

AGENDA

All regular meetings of the Board are recorded.

BOARD WORK SESSION, PUB 258C

4:00-5:00 p.m.

- | | |
|---|-----------|
| ♦ Fees | 4:00-4:15 |
| ♦ Budget | 4:15-4:30 |
| ♦ Executive Cabinet Intercultural Developmental Inventory | 4:30-4:40 |
| ♦ Accreditation Update | 4:40-4:50 |

I. CALL TO ORDER

5:00 P.M.

II. BUSINESS MEETING

A. Review of the Agenda

B. Statements from the Audience

Members of the public are provided an opportunity to address the Board on any item of business. Groups and individuals are to submit their statements in writing to the President of the College whenever possible no less than two weeks prior to the meeting. The Board Chair reserves the right to determine time limits on statements and presentations.

C. Constituent Reports

1. AHE

2. WPEA

3. ASCC

4. Foundation

No Report

D. Statements and Reports from Board Members

E. President's Report

Student Success Presentation: Travone (Tray) Roberson

Faculty Presentation: Due to spring break, we will not have a faculty presentation this month.

Focus on Learning

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Expand Access

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Foster a Diverse College Community

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III. ACTION ITEMS

A. First Reading

- ♦ Consideration of Tenure

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B. Consent Agenda

- ♦ Minutes from February 22, 2011 Board Meeting

Pages 21-26

IV. FUTURE TOPICS

- ♦ Budget
- ♦ Diversity Operational Plan
- ♦ North Central Site Executive Session
- ♦ Naming Policy
- ♦ K-12
- ♦ CLE Update

V. DATE AND PLACE OF FUTURE MEETING

The next regular meeting of the Board of Trustees is currently scheduled for Tuesday, April 26, 2011 in the Ellis Dunn Room.

VI. EXECUTIVE SESSION

An Executive Session will be held to review the performance of a public employee.

VII. ADJOURNMENT

Time and order are approximate and subject to change.

PRESIDENT'S BOARD REPORT MARCH 2011

February 22, 2011 Board meeting follow-up: Per directive of Board Chair, Jack Burkman, the President investigated the accusation from the AHE President that Dean Kotsakis had threatened discipline to faculty who encouraged students to speak at the January board meeting. The president determined the accusation to be unfounded. There were documented emails, from Dean Kotsakis to the appropriate automotive and paralegal faculty, that the AHE President was privy to prior to the February board meeting, that clearly stated the requested meetings with the faculty were not for disciplinary reasons.

FOCUS ON LEARNING

The College will focus on learning as the foundation for decision making with respect to planning, technology, location, instructional methods and successful outcomes. Learners will receive high-quality, innovative education and services that foster student success in achievement of their goals.

- Identify, offer, and support teaching and learning strategies that enhance student success.
- Increase the retention and progression of all students, with emphasis on first-generation students.
- Refine and implement continuous improvement planning consistent with the "learning college" model.
- Provide all employees with opportunities for professional development.

Progress

- ❖ On Saturday, February 26, the NERD girls club traveled to the University of Washington to participate in the Women in Science & Engineering Conference. This was a wonderful mentoring opportunity for women in science & engineering to network and attend workshops specifically geared to women. (OOI)
- ❖ As part of an innovative educational opportunity, on March 7th, over 100 Clark engineering students in 27 separate teams participated in the American Society of Mechanical Engineering (ASME) **H2Go** competition in Gaiser Student Center. The goal of the 2011 ASME Student Design Competition is "to design a scaled, proof of concept prototype for rain energy conversion. The prototype device will propel a model car as far as possible in a straight line by converting the potential energy of one liter of water at one meter height. All water must be contained within the device and a penalty will be assessed for any water spilled." (OOI)
- ❖ On Monday, February 28, 2011, from 7-9 p.m., the second year Dental Hygiene students presented Table Clinics in PUB 258 B & C. (OOI)
- ❖ Clark College STEM Coordinator Erin Harwood attended the WA State STEM Summit at Bellevue College on March 10 and 11. This two-day summit focused on K-20 best practices in innovative teaching and learning in STEM. The event also featured local industry professionals discussing emerging technology and workforce trends in Aerospace, Construction, Energy, Information and Computing Technology, and Health. (OOI)

FOCUS ON LEARNING

- ❖ Fifteen students in Clark's Engineering Club headed to Seattle on March 12 (under the supervision of engineering faculty members Tina Barsotti and Carol Hsu) on a tour of the Boeing plant. The trip allowed current students to see firsthand what engineers work on in real business and industrial settings. The group also toured the Seattle Air & Space Museum. (OOI)
- ❖ Four students and three instructors attended the Fifth Annual Western Washington Community College Student Math Conference in Bellevue, an unusual opportunity for students in particular to network across the state with other students. (OOI)
- ❖ Twenty-three of our twenty-four graduating dental hygiene students completed the first of four Western Regional Examinations during the weekend of February 26-27. This examination was held in Portland, Oregon. Ninety-one percent (91%) of the students were successful in passing this examination. The students will be taking their second regional examination at the end of March, and the third and fourth examination at the end of June. During spring break, the students will be taking the National Board Dental Hygiene Examination. (OOI)
- ❖ Seven students from the Fitness Trainer Program visited Concordia University on March 4 to tour the college and to learn more about their Exercise Science Program. Clark and Concordia established a 2+2 articulation agreement in June of 2010. This will be the second graduating class to have an opportunity to continue their education at a local venue. Currently, four Fitness Trainer graduates from 2010 are attending Concordia University. (OOI)
- ❖ Entry Services at Town Plaza served 1,785 clients during the month of February. This includes both phone and in-person contacts made. (OOI)
- ❖ Advising served 787 students during the month of February. The advisors met with 329 potential students during the 24 ESL and ABE orientation sessions as well working with students individually before they exit the program. TPC Advisors presented at eight ESL and ABE classes about transition options. (OOI)
- ❖ The Pathways Center served a total of 1,185 visitors. Of the 1,185 visitors, 745 were WorkFirst clients, which constitutes 63% of the total visitors for the month. (OOI)
- ❖ In February, the Student Learning Center (SLC) at TPC set a new record for computer usage – over 260 hours logged—the highest usage rate since November 2010. Also in the past month, the SLC has increased the number of active volunteer tutors from 63 to 75. There are 32 volunteers who serve in classrooms while 43 serve in one-one-one partnerships or as small group tutors. (OOI)
- ❖ Brenda Walstead and Jim Wilkins-Luton, Outcomes Assessment Liaisons, continue to work with faculty to develop program level outcomes and assessments. Currently, program outcomes for 42 career and technical degree and certificate programs have been approved by the Outcomes Assessment Committee and they will be implementing assessments in the spring quarter; 40 more are in process. In addition, 11 faculty teams have been participating in pilot assessment

FOCUS ON LEARNING

projects this fall and winter assessing outcomes for the direct transfer AA degree. Their work has involved collecting student work samples and utilizing matrices to evaluate student performance on these outcomes. Beginning the spring term, full-scale projects, collecting student projects and using matrices to evaluate performance on these outcomes will be underway. Some of the direct transfer AA degree outcomes being assessed include information literacy, oral and written communications, and quantitative skills. (OOI)

- ❖ The Bookstore successfully reached its 3rd annual Book Drive goal and collected more than 250 books for donation to three local elementary schools. The objective of this literacy event is to provide one copy of a pre-selected Dr. Seuss title for each elementary school kindergartner. The 2011 book drive raised 180 more books than in 2010. Books collected in the store were delivered to the schools Wednesday, March 2, on *Read Across America Day* in conjunction with Service Learning's reading day event. (AS)
- ❖ The Service-Learning Program teamed up with the Clark College Bookstore to organize the third annual "*Seuss-a-Palooza Book Drive* " February 7-18 to benefit Fruit Valley, Harney and Washington Elementary Schools. The event was successful and all 250 copies of various Dr. Seuss titles were donated; every enrolled kindergartner at each of the three schools received a copy of the book. (SA)
- ❖ Ken Pacheco, Director of Security/Safety, attended the monthly Clark County Security Director's meeting at the Clark County Sheriff's Office; met with the Vancouver Police Department neighborhood resource officer to discuss issues relating to safety and security around the main campus; scheduled a Sex Offender Presentation by the Vancouver Police Department; and participated in two mock press conferences for Journalism classes. (AS)
- ❖ The Director of Student Life and Multicultural Student Affairs and the Student Life Program Coordinator hosted the Council of Unions and Student Programs (CUSP) winter quarter meeting at Clark on February 3-4. The meeting provided an opportunity to collaborate with colleagues across the state in regards to current budget issues and advising our student leaders through these processes. William Belden, Clark Vice President of Student Affairs and Jack Huls, Peninsula College Vice President of Student Services, served on a panel answering questions and providing insight on leading through budget cuts. (SA)
- ❖ The Multicultural Retention Manager attended the Multicultural Student Services Directors Council (MSSDC) meeting on February 23-25 in Yakima. Agenda topics included current retention data, MSSDC orientation, system-wide data, and continuing plans for this year's annual Students of Color Conference on April 14-15. (SA)
- ❖ In February the Academic Early Warning (AEW) team completed a pilot of the new in-house system with the assistance of instructors from several departments. The AEW Faculty Liaison compiled feedback from the faculty who used the new system and the developer responded to feedback by making requested changes. The system is ready to replace our former AEW tool in spring, ahead of our projected schedule. (SA)

FOCUS ON LEARNING

- ❖ The Director of Advising conducted a presentation to Andra Spencer's Human Development course on March 1 on the advantages and possibilities for students to participate in a Study Abroad program while working on their education. As a former Study Aboard student the Director of Advising focused his conversation on the growth and development opportunities this type of endeavor provides. (SA)
- ❖ The Health Occupations and Education Programs Advising Division Manager attended the Winter 2011 Association Conference in Olympia at The Evergreen State College on March 4. Topics of the conference centered on improving efficiency and innovation within the college system. Various representatives from the State Board for Community and Technical Colleges, Instruction, Student Services and Information Technology Commissions spoke about the efficiencies their respective colleges were analyzing for possible implementation. In addition, speakers from the state level provided current information regarding the budget and legislative updates. (SA)
- ❖ The Service-Learning Program organized a 'Read Across America' project that was conducted on March 2. Read Across America is a reading campaign of the National Education Association (NEA) that encourages communities around the nation to organize reading events among school-age children. The reading events are conducted annually on Dr. Seuss's Birthday. The Service-Learning Program recruited 90 volunteers from Clark College to read books to all kindergarten through 5th grade classrooms at Fruit Valley, Washington and Harney Elementary Schools. (SA)
- ❖ The Retention Committee met with Instructional Council, Student Affairs Council and College Council to present their new mission and role in providing oversight of the development and implementation of major college initiatives that directly enhance student success and retention. (SA)
- ❖ Rebecca Benson conducted EHS training on Hearing Conservation, Forklift Operation, and Scissor Lift Operation. (HR)
- ❖ Rebecca Wale assisted with the safe coordination of the Diesel Dogs Car Smash Event. Diesel Dogs is a student group which held a fundraiser the week before final exams. They purchased the opportunity to hit a diesel vehicle with sledgehammers to work off pre-final jitters. Rebecca assisted the students in advance of the event to ensure that all activities were safe and environmentally sound. (HR)
- ❖ Employee Development coordinated 36 professional development events including sessions on Universal Design, Word, SharePoint, Access, Change Management, Conflict Management, Intercultural Development, Public Speaking, Publisher, and PERS retirement. (HR)
- ❖ Employee Development has begun implementation of an online learning management system capable of delivering professional development online. It will be leveraged for regulatory required training that will be on demand to increase efficiency and regulatory compliance. (HR)

FOCUS ON LEARNING

- ❖ Clark College's Computer Aided Design & Drafting (CADD) faculty, in conjunction with other Engineering faculty, is planning to submit a proposal to the National Science Foundation in October 2011 for a planning grant to establish an ATE (Advanced Technological Education) regional center for Computational Science and Engineering - C₄SE. Clark College envisions that the creation of this center will further enrich technology education in the emerging field of computer simulation and modeling. The main mission of the C₄SE will be three-fold: (1) Enhance the education of technicians and engineers in computational simulation and its application across the science and engineering fields; (2) Support the regional high technology business community by increasing the number and quality of technicians capable of using effectively the computational simulation and modeling; and (3) Provide additional support to the regional industry by training the current technicians in the use of the emerging computational simulation and modeling tools in their work. (P&E)
- ❖ Planning and Effectiveness, in association with Advising, conducted a study on factors that put students at risk of dropping out. Key findings include that new students showing proper planning are more likely to persist and to be retained than students who don't show forethought and planning, and that students starting in Winter and Spring quarters are particularly at risk of dropping out. Additionally, students with pre-college test placements in multiple subjects are at an increased risk of dropping out as compared to students with no pre-college test placements. (P&E)
- ❖ Planning and Effectiveness performed a prerequisite analysis for the chemistry department. Faculty in the department then used the data to inform their Course Action Request decisions. Additionally, Planning and Effectiveness provided information on students' subsequent enrollment. Recognizing the importance of this type of research, the curriculum committee is looking at including additional evidence to changes in prerequisites to inform their Course Action Request decisions. (P&E)
- ❖ The Communications and Marketing team has provided biography information and photos to the organizers of the 2011 All-Washington Academic team celebration. The 2011 Clark student honorees – Fallon Hughes and Michael Gay – are featured in the college's spring schedule. A news release will be issued prior to the awards ceremony, which is scheduled for March 24 in Olympia. (C&M)

EXPAND ACCESS

The college will offer programs and services that are affordable and accessible to students of the community. Students will be provided flexible options for learning in locations that are accessible and resources that help make their education affordable.

- Provide appropriate support services and reduce procedural barriers to help students enroll in college.
- Expand options to increase the overall affordability of education.
- Expand online services across the college.
- Expand learning options by offering courses and services in various modalities, timeframes, and locations.

Progress

- ❖ To help ensure that math students make the best choices for their progression through the pre-college math options, math faculty members visited current classes to provide advice to students as they began registering for Spring Quarter. Specifically, faculty visited 17 sections of MATH 030 to provide information regarding which algebra sequence students should take and 21 sections of 093 and 095 classes to steer students toward the most appropriate 100+ level courses. (OOI)
- ❖ Jennifer Farney, award-winning online Math instructor, provided a presentation on her recent move to the Moodle Learning Management System to other math faculty members who will be making a similar migration in the near future. (OOI)
- ❖ During February, 51 students attended conversation and pronunciation groups each receiving up to 6 hours of instruction in English speaking and listening. Seventeen (17) students received help with math from group tutoring sessions, receiving up to four hours of instruction. Thirteen (13) students were tutored in a one-on-one capacity receiving two hours of instruction per week on average. (OOI)
- ❖ During February, the Student Learning Center hosted four student workshops: Study Skills, How to Read to Children, Internet Job Search and Intro to Computers. A total of 27 students attended. (OOI)
- ❖ Through February 28, 2011, Bookstore sales are down 2.5% compared to same time last year. Transactions in the store continue to be strong and are up 7.5%, year to date. (AS)
- ❖ In partnership with the Foundation, the Admissions Office co-hosted their 4th annual Open House prior to the annual Scholarship Workshop night on February 1. Approximately 200 students attended the Open House and received information from a variety of academic departments and student support services. (SA)
- ❖ Planning and Effectiveness provided subsequent enrollment data for 26 MATH classes to support MATH faculty as they examine their curriculum. This information will also assist the math department in enrollment management of math courses. (P&E)

EXPAND ACCESS

- ❖ Continuing Education's spring class schedule was mailed to approximately 122,000 Southwest Washington homes the first week of March. The inside schedule design is now done by corporate & continuing education staff, saving time and increasing quality. The production timeline has been decreased from 8.5 weeks to 4 weeks and overall production costs reduced. (CCE)
- ❖ Continuing education open enrollment numbers for winter quarter were up 12% with a total of 1,627 registrations, compared to winter 2010 at 1,452. (CCE)
- ❖ Web updates: The web area for the Clark Debit Card – which provides new options for students receiving their financial aid refunds -- was successfully launched. Web Specialist Tahnya Huneidi also developed a new web area for the Counseling department and enhanced the online application, calendar and "request for testing" web components for the Running Start program. (C&M)
- ❖ The Communications and Marketing team continues their support for the Career Clothing Closet and Career Days events scheduled for April. Executive Director Barbara Kerr issued a news release about the clothing drive for the Career Clothing Closet. Senior Graphic Designer Pat McDonald created a web ad and flier. The annual event offers free professional clothing for Clark College students. Also in support, the bookstore is planning to include a message in their display window and an ad in their "First to Know" newsletter in March. (C&M)
- ❖ Webmaster Chris Concannon converted the home page of the Clark website from a "flash" format to java script. This allows the page to come up more quickly and easily on mobile devices. This is one of the first steps the unit is taking to support the expanding use of mobile technology. Currently in development: redesigning the menus to be more accessible to users with site disabilities and text-only browsers. (C&M)

FOSTER A DIVERSE COLLEGE COMMUNITY

The college will provide programs and services to support the needs of diverse populations.

- Recruit, retain, and support a diverse student population and college workforce.
- Provide comprehensive training and educational resources to help all members of the college community interact effectively in a diverse world.

Progress

- ❖ The Pathways Center at TPC conducted 15 student tours which engaged eight GED and seven ESL students. (OOI)
- ❖ Thirteen (13) Office of Instruction staff have completed the Intercultural Development Inventory and have met with Felisciana Peralta, Multicultural Retention Manager, to discuss the group results. Individuals are now in the process of meeting with Felisciana to discuss their individual results. (OOI)
- ❖ The Office of Multicultural Student Affairs hosted the Student of Color Luncheon on February 4. Guest presenter, Clark College Sociology professor Carlos Castro, shared his life journey and story of how he came to be a scholar at Clark. Approximately 170 students, faculty and staff attended the event. (SA)
- ❖ The Advising and Running Start departments participated in the Intercultural Development Inventory (IDI) assessment on March 4. As a result of the individual intercultural assessments that employees completed in February, they received a presentation on how both of the departments work as a group and how they might use the collective results to improve communication and service to Clark students. This activity supports the commitment of the Advising and Running Start departments to the Diversity Plan. (SA)
- ❖ The Director of Disability Support Services organized a statewide Disability Support Services Council (DSSC) review of the Open Course Library Courses. The DSSC members reviewed each of the submitted Phase I courses for accessibility. Feedback was provided to SBCTC staff managing the project and will be provided to faculty course developers regarding modifications to be done in order to provide accessible courses. (SA)
- ❖ The Admissions Office ESL-Latino Outreach Coordinator and staff from Town Plaza Center (TPC) assisted at the third annual Citizenship Day on February 5, which was hosted by Clark College. The event, sponsored by OneAmerica, an immigrant-advocacy group, and by the American Immigration Lawyers Association, was very successful. ESL students from different countries and people from the community took advantage of free legal consultation with attorneys from Seattle and legal assistants from Clark County. State Senator Craig Pridemore attended the event to show his support. (SA)
- ❖ The Service-Learning Program coordinated a *Students in Service* Recognition Ceremony on February 17 to formally recognize our student AmeriCorps members and the community

FOSTER A DIVERSE COLLEGE COMMUNITY

partners hosting them. Through their experiences, *Students in Service* participants are exposed to and learn how to interact with diverse populations and social conditions. Students and community organizations received an award of appreciation, and two students spoke about the value of service experiences. (SA)

- ❖ Kimberly Baker was appointed to the full-time Secretary Senior position in eLearning effective December 27, 2010. Kimberly has an AA in Computer Information Technology from Heald College. She has previous work experience at Investment Property Group, Whatcom County, Snohomish County, and Food Services of America. (HR)
- ❖ Lyn-Mara Eggleston was appointed to the full-time Office Assistant 3 position in Admissions effective December 22, 2010. Lyn-Mara has a BA in Technical Writing from Evergreen State College and a Certificate in News Broadcasting from New England School of Communications. She has previous work experience at Clark College, Willamette Dental, Check Into Cash, Helzberg Diamonds, Zales, and the Evergreen State College. (HR)
- ❖ Vanessa Watkins was promoted to the full-time Program Manager A position effective December 16, 2010. Vanessa has been with the college since September 2006. (HR)
- ❖ Corbet Bruntz was promoted to the Program Support Supervisor position in Assessment effective January 3, 2011. Corbett has been with the college since August 2009. (HR)
- ❖ In recent issues, *Clark 24/7* has featured articles on the college's Black History Month and Women's History Month celebrations. (C&M)

RESPOND TO WORKFORCE NEEDS

The college will provide educational services that facilitate the gainful and meaningful employment for students seeking training, retraining or continuing education. College programs and services will meet the economic needs of the community.

- Identify and support high-demand workforce needs.
- Identify and support emerging workforce needs, including technology training and green industry skills.
- Establish, maintain, and expand partnerships that support workforce needs.

Progress

- ❖ On March 2, Professors Bob Hughes, Computer Technology, and Kathrena Halsinger, Art, were part of a panel of Oregon and Southwest Washington stakeholders in design education who spoke about the field of human-computer interaction (HCI) at the Art Institute of Portland. The HCI field is constantly evolving alongside emergent new technologies. Designers, usability specialists, and human factors engineers are challenged to create user experiences that provide competitive advantage to their clients and companies. In the halls of academic institutions, professors face a similar set of challenges: to teach the history and theoretical background of HCI while simultaneously preparing students for careers in an ever-shifting discipline. (OOI)
- ❖ Various STEM partnership and outreach activities, both on and off campus, continue unabated:
 - Izad Khormaei of the Engineering Department visited Camas High School on their recent Career Day to make presentations about engineering opportunities and careers to multiple classes.
 - Professor Khormaei was also recently a judge at the Southwest Washington Regional Science Olympiad Invitational Computing, Electrical, and Engineering Club.
 - The STEM Unit sponsored an award for the outstanding environmental display at the first annual SW WA Science and Engineering Fair at Skyview High School. More than 30 students turned out to display their research projects on science and engineering topics. The student winning the Clark-sponsored award was won by a young man who tested the relative effectiveness of oil sorbents-safely using vegetable oil. The STEM/Clark College award included a cloth bag filled with two t-shirts, writing supplies, and science related goodies from the following departments: Communications and Marketing, Math, Engineering, Chemistry, and the STEM Coordinator's office.
 - This year the annual NERD Girls' PI Day is March 14. Both pi and pie-related activities are planned, but the actual pie serving will be at noon (APH 206).
 - Math faculty member Paul Casillas visited five classes at Camas High School to discuss college readiness in math with current high school students.
- ❖ Two graduates from the Fitness Trainer students are now managers in hiring positions at local fitness facilities. (OOI)

RESPOND TO WORKFORCE NEEDS

- ❖ Dani Randolph, Roz Guerrero, Tiffany Williams, Becky Merritt, Kris Andrews, Lindsey Kerrigan, Tanya Potter, and Neil Fykerud attended an ITV WorkFirst redesign meeting about the 2012 Work First Delivery Agreement. (OOI)
- ❖ On February 17, Clark College, Lower Columbia College, and Concordia University entered into an articulation agreement for a BA in Early Education. This agreement will facilitate four-year degree completion for Clark Early Childhood Education students and support region workforce needs. (OOI)
- ❖ Career Services held the STEM Career & Networking Fair on February 8 in the Gaiser Student Center. Employers participating in the event included Bonneville Power, Clark County, LSW Architects, US Forest Service, Aerotek, TEAM Logic IT, Clackamas County and NW Natural. In addition, Career Services, Advising, and the STEM programs were represented. (SA)
- ❖ Clark College is currently involved in a state-wide consortium of sixteen community and technical colleges to develop a proposal to be submitted to the Department of Labor for the Trade Adjustment Assistance Community Colleges and Career Training Grant. The primary target population of this program is workers who have lost their jobs or are threatened with job loss as a result of foreign trade, while also meeting the needs of employers for skilled workers. This grant provides funds to expand and also to deliver education and career training programs that can be completed in two years or less, and prepare program participants for employment in high-wage, high-skill occupations. The focus of the proposal is allied health with three core areas: Healthcare Core Curriculum, enhanced accessibility through distance education, and intensive support and wrap-around services. Clark College and Yakima Valley Community College are taking the lead in Healthcare Core Curriculum. The budget for this proposal has not been finalized yet; however, as a consortium applicant, this proposal can ask for a maximum of \$20 million dollars. (P&E)
- ❖ Corporate Education will offer the third Welding Boot Camp for ESD 112, March 21 – April 1, 2011. The two-week training has been customized for young adults ages 16 – 21. This training will be offered in collaboration with the welding department. (CCE)
- ❖ Corporate and Continuing Education has produced eight, five-minute video sequences that included 41 people representing 19 distinct cultures. Employees from both Clark College and SW Washington Medical Center teamed with Clark College students and other community members to participate in the series of videos. The series content addresses the disparities in health care in the United States for individuals from other cultures. The video sequences will be integrated into the Cultural Awareness for Health Care Professionals eLearning course which will be used to train health care professionals within the local community beginning in May 2011. (CCE)
- ❖ Executive Director of Communications and Marketing Barbara Kerr was the guest speaker at the March “Next Level Networking” session of the Greater Vancouver Chamber of Commerce. The focus: a guide to media relations for business (especially small businesses).(C&M)

ENHANCE COLLEGE SYSTEMS

The College will continually assess, evaluate, and improve college systems to facilitate student learning.

- Improve college infrastructure to support all functions of the college.
- Develop and implement an effective advising system to enhance student success.
- Seek alternate resources, such as grants, philanthropy, and partnerships to fulfill the college mission.
- Refine, communicate, and implement a shared governance system.
- Integrate environmental sustainability practices into all college systems.

Progress

- ❖ The Town Plaza Center Advisors hosted the winter quarter advising meeting with Andrew Long and the Advising Department on the main campus on February 4, 2011. (OOI)
- ❖ Construction of the Early Learning Center (ELC) Phase 1 Project continues with the revised substantial completion date of April 2011, representing no change from what was reported in February. (AS)
- ❖ Design for the STEM building continues on schedule. A Value Analysis (VA) was conducted earlier this year and helped to identify potential cost efficiencies in design. (AS)
- ❖ Facilities will be completing a number of Repair and Minor Improvement (RMI) and other construction projects over Spring Break. (AS)
- ❖ Marilyn Westlake has been hired as the Program Manager for our \$744,000 Emergency Planning and Management Grant. Marilyn previously worked for the City of Vancouver and the Fire Department. She brings substantial experience in the emergency response field. (AS)
- ❖ A representative from the federal Department of Education will be conducting a site visit on April 25 to meet with our emergency planning and management team and look at our progress in moving forward with our emergency grant objectives and activities. (AS)
- ❖ The High Demand State Work Study Math and Science Tutor grant report was submitted to the HECB on February 11. Clark received a total of \$44,000 in funding for 2010-2011. The Career Services Job Developer supervises the WS high demand students and communicates with the Manager of the Gear Up program and community partners at Hudson Bay, Ft. Vancouver, and Evergreen High Schools. Approximately twenty students were recruited this year to participate in the program; six of whom are returning for a second year. The HECB has advised that there are additional funds available and we plan to request approximately \$4,000 in additional funding in March to maintain the program through June 30, 2011. (SA)
- ❖ Beginning Spring quarter 2011, students will receive their financial aid refund disbursements from a financial services company named Higher One. Current Clark College financial aid recipients and new students that apply for financial aid will receive a Clark Debit Card from

ENHANCE COLLEGE SYSTEMS

Higher One. Over 8000 cards have already been issued to students. 32% of these cards have been activated. To avoid financial aid disbursement delays, students must activate their Clark Debit Card. They will have three options to select from when they activate their card:

- OneAccount: A checking account opened with HigherOne that is linked to the Clark Debit Card for purchases. Students that select the OneAccount will have funds available starting the first day of the quarter.
- Transfer to existing bank account: Students can select to have their refund automatically transferred to their bank accounts; refunds will be deposited within 2-3 business days.
- Paper check: Financial aid refunds can be issued as a paper check and sent by mail within 5-7 business days.

Higher One ATM machines will be located in the Penguin Union Building, Columbia Tech Center and Clark Center at WSU Vancouver. Because this is a new process we anticipate students will have many questions about their Higher One account and their financial aid disbursement. Financial Aid and Business Services staff will be on hand in the Student Center on the first two days of the quarter to assist students with their questions. (SA)

- ❖ EHS held/coordinated the Winter EHS Committee Meeting. The safety committee has completed a walkthrough of all college facilities. The most common safety hazards found were fire exits blocked to less than 28" wide (111 instances), unsafe heaters that were not issued by Facilities with safety shut-off switches (113 instances), and electrical panels that were blocked with materials within 3 foot (40 instances). EHS and the committee will be working with supervisors to make sure the hazards are taken care of to prevent any injuries. (HR)
- ❖ In 2010, eighteen employees were injured requiring time away from work. This is triple the number of injured employees in 2009. The number of repetitive motion injuries and falls increased the most. Employees are encouraged to report any conditions that could cause a fall such as water on the floor or damaged carpeting. They are also asked to report any symptoms of repetitive motion injuries such as neck, back, or wrist pain that is worse at the end of the day. Rebecca Wale or Rebecca Benson are happy to come look at employee work stations and see if any adjustments can be made to reduce injury risk factors. (HR)
- ❖ There are currently 10 injured employees with open workers' compensation claims being managed by EHS. The majority of these injuries are related to slip, trips, and falls. (HR)
- ❖ EHS performed 2 ergonomic consultations for employees who were experiencing symptoms related to repetitive motion injuries. (HR)
- ❖ The 2011 Clark College Climate Survey had the best response rate compared to past years - thanks to the commitment and dedication of our employees. Six hundred and thirty-two Clark College employees completed the Climate Survey February 7 through 21, 2011.

ENHANCE COLLEGE SYSTEMS

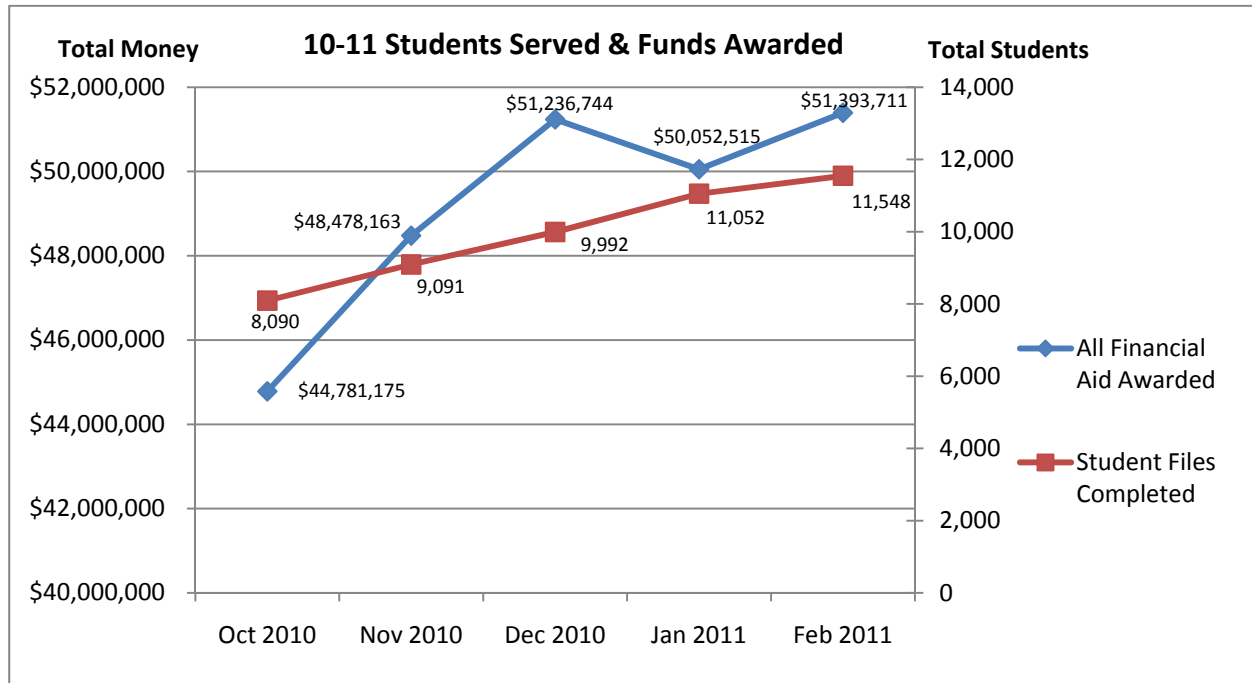
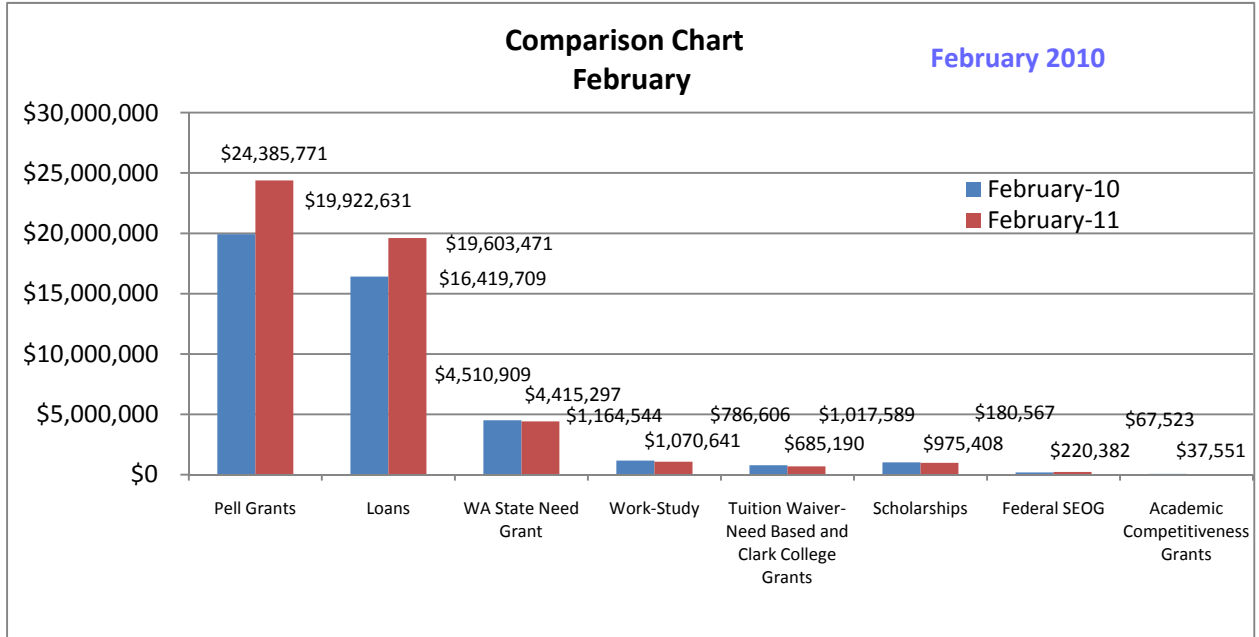
Clark College Climate Survey 2011 Final Response Rates

Employee Type	Completed Surveys	Employee Count – Winter Payroll	Response Rate
Part-time Faculty	122	560	21.8%
Tenure and Tenure-Track Faculty	123	165	74.5%
Full-time Temporary Faculty	44	73	60.3%
Permanent Classified Staff	203	299	67.9%
Administrator	69	81	85.2%
Hourly Staff	67	756	8.9%
TOTAL	628	1934	32.5%

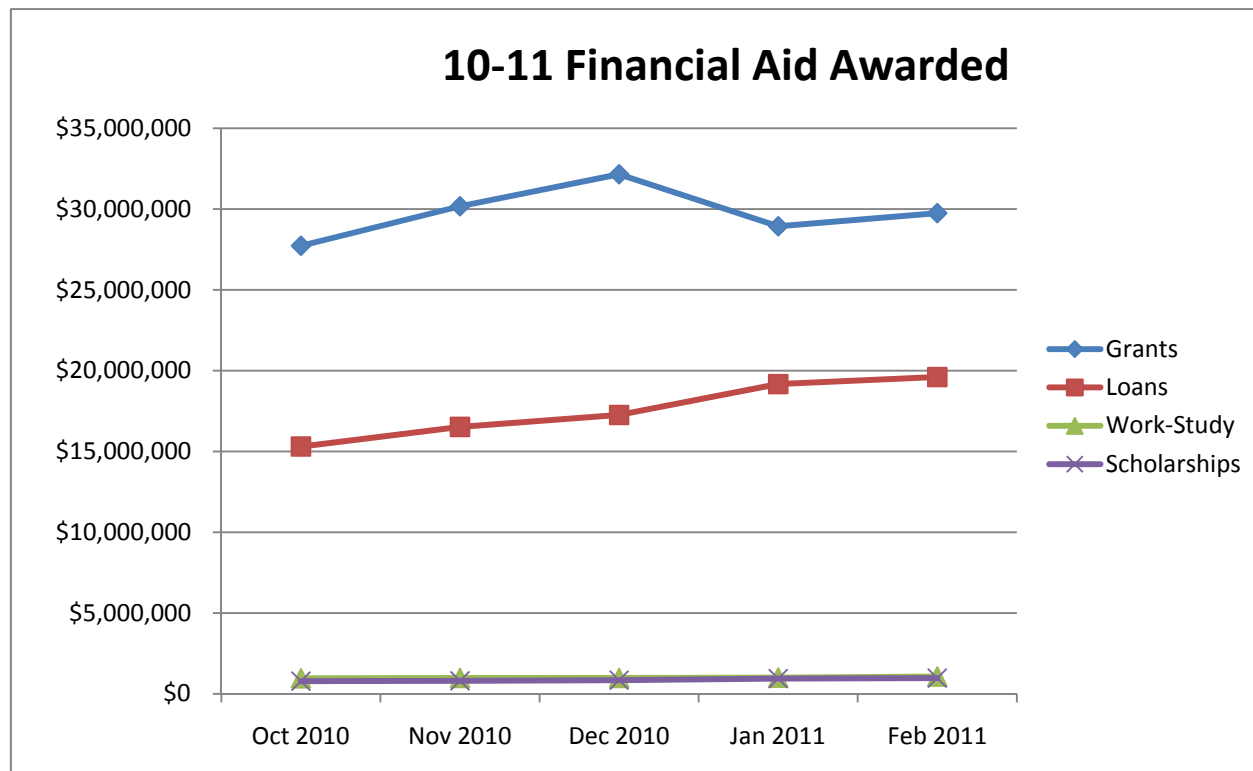
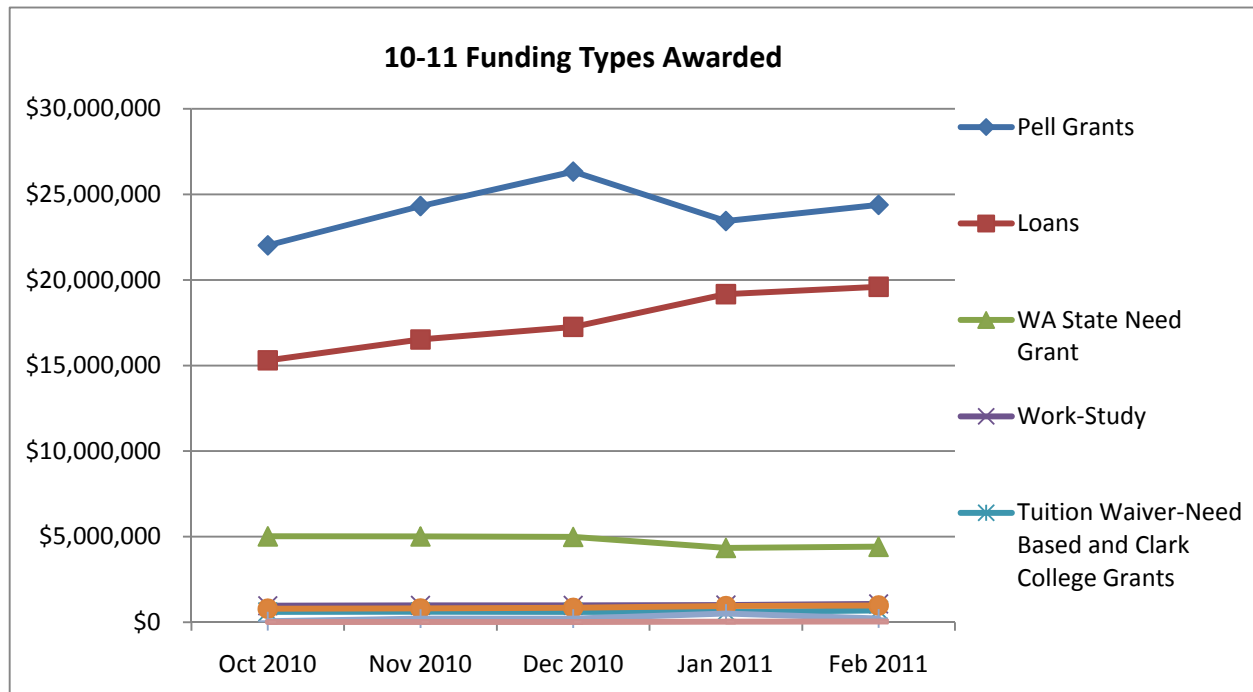
Employees were asked to rate statements about a variety of areas at the College on a scale of 1 to 7, with 1 being very dissatisfied and 7 being very satisfied. These areas included work environment; shared governance; communication and information; strategic planning; resources, facilities, and technology; diversity; cross-college relations; and community perception. Institutional research is currently working on an overview of the results as well as topic-specific reports. (P&E)

- ❖ Completed development of procedures and written documentation used to identify worker retraining students. This effort involved individuals from Registration, Eligibility and Sponsored Programs and Basic Education offices. Implementation of this new reporting process will ensure accuracy of the student records submitted to SBCTC for Worker Retraining FTES. (P&E)
- ❖ Planning and Effectiveness, with assistance from Admissions staff, created a procedure to import COMPASS test data into a SQL database. This enables staff to match the COMPASS data with data from the Operational Data Store, and has lead to the automation of several reports that were previously run manually. This is an example of how newly-implemented technology solutions can help the College operate more efficiently. (P&E)
- ❖ The 2010 Annual Report is scheduled to go to the printer in mid-March. A partnership between the college and the Foundation, the annual report is being designed by Lead Graphic Designer Wei Zhuang. It will be published in early April. This year, for the first time, readers will be invited to visit a web page to watch video clips of several of the alumni who are profiled in the annual report. (C&M)
- ❖ Executive Assistant Kathy Murphy has overseen a reorganization of the college archives. Located in BHL 214, the archives is the repository for thousands of photos, slides, schedules, catalogs, yearbooks, newsletters, news articles, documents – as well as multimedia items – from throughout the college’s 77-year history. (C&M)

STATISTICS



STATISTICS



Clark College - Budget Status Report

February 28, 2011

Sources of Funds (Revenues)	2010-11 Budget	Revenues to Date	Difference	% Budget Received
<u>Operating Accounts</u>				
State Allocation	29,155,563	18,961,557	10,194,006	65.0%
Tuition	13,365,828	10,502,402	2,863,426	78.6%
Running Start	5,173,331	2,869,176	2,304,155	55.5%
Excess enrollment	8,910,414	6,800,000	2,110,414	76.3%
Planned use of prior fund balance	2,596,331	-	2,596,331	0.0%
Dedicated, matriculation, tech, cont ed	3,266,767	2,661,104	605,663	81.5%
Total Operating Accounts	62,468,234	41,794,239	20,673,995	66.9%
<u>Other Accounts</u>				
Grants & Contracts less Running Start	6,001,296	2,511,178	3,490,118	41.8%
Internal Support	1,342,004	461,976	880,028	34.4%
ASCC less PUB	1,601,232	1,092,549	508,683	68.2%
Bookstore	6,081,489	4,214,829	1,866,660	69.3%
Parking	261,252	324,726	(63,474)	124.3%
Auxilliary Services	1,741,883	1,001,955	739,928	57.5%
Financial Aid	41,642,524	35,070,445	6,572,079	84.2%
Total Other Accounts	58,671,680	44,677,657	13,994,023	76.1%
Total Sources of Funds	121,139,914	86,471,896	34,668,018	71.4%

Uses of Funds (Expenses)	2010-11 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
<u>Operating Accounts</u>				
President	751,249	373,476	377,773	49.7%
Vice President of Instruction	38,531,792	23,977,401	14,554,391	62.2%
Vice President of Administrative Services	11,170,907	7,835,377	3,335,530	70.1%
Vice President of Student Affairs	8,047,270	4,964,001	3,083,269	61.7%
Associate Vice President of Planning & Effectiven	513,471	330,098	183,373	64.3%
Executive Director of Corporate & Continuing Ed	807,030	548,731	258,299	68.0%
Executive Director of Communications	1,200,838	898,626	302,212	74.8%
Associate Vice President of Human Resources	1,445,677	858,836	586,841	59.4%
Total Operating Accounts	62,468,234	39,786,547	22,681,687	63.7%
<u>Other Accounts</u>				
Grants & Contracts less Running Start	6,001,296	3,734,425	2,266,871	62.2%
Internal Support Services	1,342,004	672,967	669,037	50.1%
ASCC less PUB	1,601,232	888,482	712,750	55.5%
Bookstore	6,081,489	4,159,593	1,921,896	68.4%
Parking	261,252	263,606	(2,354)	100.9%
Auxilliary Services	1,741,883	1,037,891	703,992	59.6%
Financial Aid	41,642,524	34,930,731	6,711,793	83.9%
Total Other Accounts	58,671,680	45,687,694	12,983,986	77.9%
Total Uses of Funds	121,139,914	85,474,241	35,665,673	70.6%
Difference - Excess (Deficiency)	-	997,655		
Net transfer Excess Enrollment - CIS equip reserve		(40,000)		
Net Difference		957,655		
Capital Projects - Revenues & use of fund bal	7,140,612	2,143,924	4,996,688	30.0%
Capital Projects- Expenses & Encumbrances	7,140,612	2,143,924	4,996,688	30.0%
Difference - Excess (Deficiency)	-	-		

c. Bob Knight, Bob Williamson, Karen Wynkoop
e. Theresa Heaton, Cindi Olson, Nicole Marcum, Bill Belden
Ron Hirt, Accounting- March 10, 2011

CLARK COLLEGE
Fund and Cash Balances
as of July 1, 2010

		Fund Balance (minus non-cash assets) 6/30/10	Cash Balance (minus dedicated cash) 6/30/10	Required Reserves	Prior Commitments (prior to 7/1/10)	New Commitments (2010/11)	Total Available Cash
145	Grants and Contracts	3,038,635	3,047,849		116,675		2,931,174
147	Local Capital	31,225	31,225				31,225
148	Dedicated Local	5,908,732	3,319,127		-	2,620,583	698,544
149	Operating Fee	528,443	(17,755)				(17,755)
440	Central Store (Catalog)	50,128	50,128				50,128
443	Data Processing	1,830,348	1,830,348		830,348	1,000,000	-
448	Print/Copy Machine	(171,925)	(171,925)				(171,925)
460	Motor Pool	19,347	19,347				19,347
522	ASCC	1,167,668					-
524	Bookstore	2,278,768	2,278,768				2,278,768
528	Parking	246,522	246,522			250,000	(3,478)
570	Other Auxiliary Enterprise	972,587	325,711			28,535	297,176
790	Payroll (clearing)	215,643					-
840	Tuition/VPA	4,223,889					-
846	Grants - Fin Aid	(1,146,105)					-
849	Student Loans	36,069					-
850	Workstudy (off-campus)	(19,166)					-
860	Institutional Financial Aid Fun	536,344					-
	Reserves*			6,088,749			(6,088,749)
Totals		19,747,152	10,959,345	6,088,749	947,023	3,899,118	24,456

Prior Year Commitments

as of July, 2010	Fund	Amount	Fund Total
Use of Funds Balance in Running Start	145	116,675	116,675
CIS	443	830,348	830,348
Total Prior Commitments			947,023

New Commitments July 1, 2010 to present

Date	as of July, 2010	Fund	Amount	Fund Total
7/1/2010	Temporary/Hourly Staffing	148	266,282	
7/1/2010	Coding Position	148	13,000	
7/1/2010	Summer Lab Setup - Mechatronics	148	5,200	
7/1/2010	Instructional & Student Affairs Support	148	308,150	
7/1/2010	Training Materials Conversion	148	16,000	
7/1/2010	Incident Command Post	148	52,000	
7/1/2010	Strategic Planning Online System	148	53,000	
7/1/2010	Part-time IT Support	148	22,000	
7/1/2010	Video Security Equipment	148	18,800	
7/1/2010	Tutoring Expansion	148	36,000	
7/1/2010	Additional TPC Staffing	148	20,000	
7/1/2010	E-mail Archiving System	148	85,000	
7/1/2010	Part-time Library Staff	148	16,500	
7/1/2010	Continuation of IT PT 1050	148	16,065	
7/1/2010	CTC Equipment Enhancement	148	3,872	
7/1/2010	Unemployment Costs Contingency	148	60,000	
7/1/2010	Finish door lock project at TPC and CCW	148	40,000	
7/1/2010	Risk Management Contingency	148	177,000	
7/1/2010	Online Application System	148	10,000	
7/1/2010	Rescue Retrieval Pulley System	148	2,000	
7/1/2010	4 Way Gas Meter	148	2,700	
7/1/2010	Door Between PUB 013/014	148	1,000	
7/1/2010	Gaiser Hall Seating, 2nd floor	148	20,000	
7/1/2010	T Building Window Shades	148	5,360	
7/1/2010	PT Instructional Techs	148	75,000	
1/28/2011	CIS Equipment Fund	148	40,000	
2/1/2011	Supplemental Budget Cut-Allocation #5	148	1,255,654	
				2,620,583
	Telephone/Mass Notification System	443	1,000,000	
				1,000,000
	Parking Maintenance and Repair	528	250,000	
				250,000
	Basic Events	570	18,535	
	Government Events	570	10,000	
				28,535
Total New Commitments				3,899,118

Required Reserves

10% of \$60,887,489

6,088,749

ACTION ITEMS



MEMORANDUM

To: Robert K. Knight
President

From: Rassoul Dastmozd, PhD
Vice President of Instruction

Date: February 11, 2011

Re: Consideration of Tenure

The following probationary faculty members are presented to the Board of Trustees for consideration of award or denial of tenure.

Faculty RIF Unit

Radmila Ballada	Library
Deena Bisig	Communication Studies
Deb Hendrickson	Nursing
Michelle Mallory	Early Childhood Education
Erika Nava	Spanish
Nicoleta Sharp	Physics
Elizabeth Ubiergo	Spanish
Katy Washburne	Adult Basic Education

cc: R. DastmozdFEB

Minutes of the Business Meeting of the Board of Trustees
Clark College, District No. 14
February, 22, 2011
Ellis Dunn Room GHL 213

Trustees Present: Mmes. Sherry Parker, Jada Rupley, and Rhona Sen Hoss. Messrs. Jack Burkman and Royce Pollard.

Administrators: Mr. Robert Knight, President, Mr. Bob Williamson, Vice President of Administrative Services, Mr. Bill Belden, Vice President of Student Affairs; Dr. Darcy Rourk, Associate Vice President of Human Resources, Mr. Todd Oldham, Associate Vice President of Corporate & Continuing Education; Ms. Barbara Kerr, Executive Director of Communications & Marketing; Ms. Leigh Kent, Executive Assistant to the President.

Others: Ms. Lisa Gibert, CEO Clark College Foundation; Ms. Bonnie Terada, Assistant Attorney General; Ms. Genevieve Howard, Director of Instructional Planning & Innovation.

	TOPIC	DISCUSSION	ACTION
I.	CALL TO ORDER	<ul style="list-style-type: none"> Chair Burkman called the meeting to order at 5:05 p.m. He reviewed today's work budget session with the assembled audience. Vice Chair Sen Hoss commented on the staff's work in achieving \$2 million in permanent cuts to the college's budget. She said the process was a thorough and exhaustive look at the budget and she acknowledged everyone for their hard work on such a difficult task. 	
II.	BUSINESS MEETING		
II. A	Review of the Agenda	<ul style="list-style-type: none"> The agenda was accepted as presented. 	
II. B	Statements from the Audience	<ul style="list-style-type: none"> Dr. Anita Fisher spoke about Women's History Month which takes place in March; she invited the board to attend the women's history performance on March 1 at 7 pm in the Decker Theatre. Dr. Marcia Roi reviewed the February board meeting in which students and faculty addressed the board concerning possible reductions in college programs. She felt that faculty members might have been discouraged from having students speak because they would receive discipline from their deans. President Knight told the board he would look into the allegations and that this was the first he had heard about the issue. Trustee Burkman directed President Knight to report back to the board after he investigates. Chair Burkman announced that this evening's meeting will be the last for Mr. Oldham who has accepted a position at Monroe Community College in New York State. He thanked Mr. Oldham for his phenomenal service to the college. Vice Chair Sen Hoss noted that Mr. Oldham's leadership has grown the department to new heights and he will be greatly missed. He provides so much value to the college and the business community. President Knight said that the Corporate & Continuing Education (CCE) department has become self-supporting and barely relies on state funding. Mr. Oldham has been a tremendous asset to the college; he wishes him the best and knows he cannot be held back! 	<ul style="list-style-type: none"> Chair Burkman reiterated that the board meetings are open to the public and that everyone is welcome to attend any board meeting. President Knight will look into the situation surrounding Dr. Roi's comments and report back to the board.

Minutes of the Business Meeting of the Board of Trustees
Clark College, District No. 14
February, 22, 2011
Ellis Dunn Room GHL 213

	TOPIC	DISCUSSION	ACTION
II. C.	Constituent Reports		
	1. AHE	<ul style="list-style-type: none"> • Dr. Roi's report touched on the AHE's lobbying efforts in Olympia with local legislators. They have been doing quite a bit of travelling. • The union continues to bargain with the college for salary increases and turnover dollars. The college provided a proposal last week and will be discussing it with the union this coming week. 	
	2. WPEA	<ul style="list-style-type: none"> • There was no report from the WPEA this month. 	
	3. ASCC	<ul style="list-style-type: none"> • Mr. Ramirez thanked the board members for attending the legislative reception in Olympia. It was a very enjoyable evening and the students learned a lot. • Chair Burkman said the students greatly impressed the legislators that evening and he was very pleased that they were able to attend. • The Administrative Services staff took the ASCC through the budget process and helped the officers understand how it works and what is happening with the college's funding. • Mr. Ramirez is speaking with Rep. Tim Probst about the possibility of Mr. Ramirez testifying in front of the legislature before spring break. 	
	D. Foundation	<ul style="list-style-type: none"> • Ms. Gibert was pleased to announce that the Foundation has recently been the beneficiary of some very generous bequests to fund scholarships. This generosity of donors provides proof that philanthropy is very evident in the community and even more so during these very trying economic times. • The Foundation is changing the way they manage endowment funds so that distributions of income can be used more readily for scholarships. The Foundation is constantly looking for ways to work the best way they can for the benefit of the college. 	
II. D.	Statements and Reports from Board Members	<ul style="list-style-type: none"> • There were no additional comments from the board members. 	

Minutes of the Business Meeting of the Board of Trustees
Clark College, District No. 14
February 22, 2011
Ellis Dunn Room GHL 213

	TOPIC	DISCUSSION	ACTION
II. E.	President's Report	<p>STUDENT PRESENTATION</p> <ul style="list-style-type: none"> This evening's presentation was offered by Running Start student, Bailey Talkington. <p>FACULTY PRESENTATION</p> <ul style="list-style-type: none"> Music instructor, April Duvic, spoke about the college's music program and the Women's Choral Ensemble sang for the assembled meeting attendees. President Knight discussed the \$2 million permanent budget reduction and the recently announced additional \$638,000 reduction. The community colleges are anticipating more reductions this year, and Clark expects at least \$400,000 more in cuts. Salary cuts of 3% are in the process of being negotiated for organized staff. The college committed to 3% salary cuts for the administrative/exempt staff members. Should the organized staff decline to take the salary cuts, the college will be forced to find an additional \$1 million in reductions. The Executive Cabinet (EC) took the Intercultural Development Inventory (IDI) assessment and received the assessment today. Specific steps will be implemented in order to move forward. Both the men's and women's basketball teams have qualified for the NWAACC championships this year. 	

Minutes of the Business Meeting of the Board of Trustees
Clark College, District No. 14
February 22, 2011
Ellis Dunn Room GHL 213

	TOPIC	DISCUSSION	ACTION
II. E.	President's Report	<p>FOCUS ON LEARNING</p> <ul style="list-style-type: none"> Over 120 of the 140 online instructors have completed at least one of the three training phases of the new learning management system, Moodle. Currently, about 2,500 students are being taught on the new system, as reported by Ms. Howard. The most recent Faculty Speaker Series was held on February 8 where economic professor, Jim Craven, spoke about "Bridging Cultural Ties and Understanding International Education Within and from China". The lecture was supported by Communications & Marketing through various media, design, and marketing venues; the lecture will be placed on the college's website. Ms. Kerr reminded everyone that the final speaker in the series is Kathy Bobula who will speak on "This is Your Brain on Bias". The lecture will take place on May 3 at 4:00 pm in PUB 258 B&C. Mr. Belden reported that use of the Academic Early Warning System (AEW) continues to strengthen among the faculty. A new, in-house AEW is currently being piloted; faculty members were instrumental in offering suggestions on additional, useful functions within the new system. Chair Burkman asked if use of the AEW has been increasing; Mr. Belden said that its use is reviewed each quarter. <p>EXPAND ACCESS</p> <ul style="list-style-type: none"> The Financial Aid Department participated in College Goal Sunday once again. The event provides a wonderful opportunity for staff to volunteer and help make access to education available to the entire Clark College service area. <p>FOSTER A DIVERSE COLLEGE COMMUNITY</p> <ul style="list-style-type: none"> The Martin Luther King Planning Committee presented a day of events to honor Dr. King in January. Each year's events and presentations are part of the college's ongoing efforts to enrich the cultural experiences of all students. Chair Burkman attended the Student of Color Luncheon and greatly enjoyed featured speaker Professor Carlos Castro's remarks. 	<ul style="list-style-type: none"> Mr. Belden will provide Chair Burkman with an update on usage of the AEW by faculty.

Minutes of the Business Meeting of the Board of Trustees
Clark College, District No. 14
February 22, 2011
Ellis Dunn Room GHL 213

	TOPIC	DISCUSSION	ACTION
II. E.	President's Report	<ul style="list-style-type: none"> The college held the first MESA Family Night which is a STEM outreach program for middle school students where there are hands on activities and experiments for the students. The community response was very enthusiastic and attendees requested that the event be held again. <p>RESPOND TO WORKFORCE NEEDS</p> <ul style="list-style-type: none"> Corporate & Continuing Education (CCE) received funding to develop and deliver incumbent and dislocated working training through June 30. These funds are expected to be the last of the ARRA funds made available by the federal government for training of this type. <p>ENHANCE COLLEGE SYSTEMS</p> <ul style="list-style-type: none"> The college has begun, along with all the other community and technical colleges in Washington, the four-month countdown to the implementation of the Lift & Shift project; the changeover will be completed during the Memorial Day weekend. This LnS has been a years-long project and is a temporary measure until the new Enterprise Resource Planning (ERP) is ready to be rolled out to the colleges. <p>STATISTICS</p> <ul style="list-style-type: none"> Financial Aid levels have been decreasing slightly as state needs grants have been frozen. Pell Grants and loans have significantly increased this year with \$8.5 million more total aid awarded this year than last. 	

Minutes of the Business Meeting of the Board of Trustees
Clark College, District No. 14
February 22, 2011
Ellis Dunn Room GHL 213

	TOPIC	DISCUSSION	ACTION
III.	ACTION ITEMS		
	FIRST READING		
	<ul style="list-style-type: none"> Consideration of Tenure The trustees will be reviewing the tenure books between March 1 and March 14. A special meeting and executive session will be held with the board and tenure administrators prior to the next board meeting. The tenure committee administrators will review the candidates with the board once again and answer any questions they may have. <p>The board will receive updates to the current first and second year tenure candidates over the summer so that they can follow progress through the tenure pipeline.</p>		
	CONSENT AGENDA		
	<ul style="list-style-type: none"> Minutes from January 18, 2010 board meeting 		MOTION: Trustee Parker made a motion to accept the minutes of the January meeting; the motion was seconded by Trustee Pollard and it was unanimously approved.
IV.	FUTURE TOPICS		
	Budget (ongoing) K-12 (ongoing) North Central Site Accreditation Update	Student Achievement Initiative Monitoring the Impact the College has on the Local Community College's Impact on Local Business	
	DATE AND PLACE OF FUTURE MEETING		
V.	<ul style="list-style-type: none"> The next regular meeting of the Board of Trustees is currently scheduled for March 22, 2011 in the Ellis Dunn Community Room, GHL 213. 		
	EXECUTIVE SESSION		
VI.	<ul style="list-style-type: none"> The board did not conduct an executive session this evening. 		
	ADJOURNMENT		
VII.	<ul style="list-style-type: none"> There being no further business, the meeting adjourned at 6:10 p.m. 		

Jack Burkman, Chair
Clark College Board of Trustees

Leigh Kent
Recorder
March 4, 2011