



# Clark College

Board of Trustees Regular Meeting Packet  
Wednesday, September 28, 2022, at 5:00 PM

Zoom Meeting Link:

<https://clark-edu.zoom.us/j/87473433928?pwd=dG04YlNGUzgyQmRhbnVBUbHhNNFJDZz09>

Meeting ID: 874 7343 3928

Passcode: 618176

Dial In: 1 (253) 215 8782

Physical Location: Gaiser Hall, Room 213

# Board of Trustees Regular Meeting Packet

## Wednesday, September 28, 2022, at 5:00pm via Zoom

- I. Call to Order/Agenda Review - Chair Bennett**
- II. Action Items/Consent Agenda – Chair Bennett**
  - A. #1 – August 15, 2022, Board Retreat Session Minutes
  - B. #2 - June 8, 2022, Board Work Session Minutes
  - C. #3 – June 8, 2022, Board Meeting Minutes
- III. Retreat Recap**
  - A. #1 – August 15, 2022, Dr. Spilde “draft” notes
  - B. #2 – 2022-2023 Proposed Board Meeting Dates
  - C. #3 – 2022-23 Proposed Board Goals
  - D. #4 – 2022-23 Proposed Committee Assignments
- IV. Constituent Reports**
  - A. ASCC – Casey Figone – verbal report
  - B. WPEA – Courtney Braddock
  - C. AHE – Suzanne Southerland
  - D. Foundation – Calen Ouellette
- V. Faculty Presentation – Level Up - Robert Weston, Kristin Sherwood, Andra Spencer**
- VI. Reports from Board Members – Chair Speer**
- VII. President’s Report – President Edwards**
- VIII. Public Comment – Chair Speer**

Public comment will be limited to two minutes each.
- IX. Next Meeting**

The next regular meeting of the Board of Trustees is currently scheduled for Wednesday, October 26, 2022, at 5:00 pm.
- X. Executive Session**

An Executive Session may be held for any allowable topic under the Open Public Meetings Act.
- XI. Adjournment – Chair Speer**

Clark College  
Minutes of the Board of Trustees Retreat  
August 15, 2022  
Columbia Tech Center  
Room 144

**In Attendance**

Jeanne Bennett, Chair  
Paul Speer, Vice-Chair  
Cristhian Canseco Juarez, Trustee  
Denise Gideon, Trustee

**Zoom**

Rekah Strong, Trustee

**Administrators**

Dr. Karin Edwards, President  
Sabra Sand, Interim Executive Vice President of Operations  
Dr. Michele Cruse, Vice President of Student Affairs  
Paul Wickline, Vice President of Instruction  
Brad Avakian, Vice President of Human Resources  
Dr. Rashida Willard, Vice President of Diversity, Equity, and Inclusion  
Vanessa Neal, Interim Vice President of Diversity, Equity, and Inclusion  
Calen Ouellette, Foundation CEO  
Das Gupta, Interim Chief Information Officer

**Others**

Michael Shinn, Assistant Attorney General  
Julie Taylor, Recorder

**I. Call to Order/Agenda Review**

Chair Bennett called the meeting to order at 8:20 am.

**II. Ice Breaker**

Dr. Edwards led the Board of Trustees in an Ice Breaker exercise.

**III. Facilitated Discussion – Dr. Mary Spilde**

Dr. Mary Spilde facilitated a conversation with the Board of Trustees about setting the college and President up for success, the partnership between the Board and the President, fiduciary duties, common statutory responsibilities, govern through policy, board responsibilities, effective trusteeship, the President's role, and communication.

The Executive Cabinet joined the Board Retreat at 2:00 pm to give an update on their area and the Strategic Plan, and Student Success.

### **Proposed Board Goals 2022-23**

1. Improve Internal Effectiveness of the Board
  - a. Onboarding New Trustees
  - b. Professional learning of the Board
  - c. Equity goals
  - d. In-person meetings orientation
  - e. Making human connections – building community
2. Development of Board evaluation instrument and process
3. Strategic connection of the President to the community (revisit initial plan), including public advocacy
4. Develop an intentional calendar of events
5. Continue to improve the relationship with the foundation

### **IV. Executive Cabinet Updates**

Dr. Cruse gave an update on Student Success.

Dr. Willard gave a Strategic Plan update.

Brad Avakian gave an update on hiring, onboarding, and next-level leadership.

Sabra Sand gave an update on Boschma Farms and the cash balance.

Calen Ouellette gave a foundation update.

### **V. Public Comment**

There was no public comment.

### **VI. Next Meeting**

The Board of Trustees next regular meeting will be Wednesday, September 28, 2022, at 5:00.

### **VII. Adjournment**

There being no further business, the meeting adjourned at 4:30 pm.

---

Chair Bennett, Chair

Julie Taylor, Recorder  
August 15, 2022

# Clark College

## Board of Trustees Work Session Minutes

Wednesday, June 8, 2022

GHL 213 and Zoom

### In Attendance

Paul Speer, Vice - Chair

Denise Gideon, Trustee

Cristhian Canseco Juarez, Trustee

### Absent

Jeanne Bennett, Chair

Rekah Strong, Trustee

### Administrators

Dr. Karin Edwards, President

Dr. Michele Cruse, Vice President of Student Affairs

Dr. Rashida Willard, Vice President of Diversity, Equity, and Inclusion

Paul Wickline, Vice President of Instruction

Sabra Sand, Interim Executive Vice President of Operations

Brad Avakian, Vice President of Human Resources

Das Gupta, Interim Chief Information Officer

### Others

Tsering Cornell, Assistant Attorney General

Mirranda Saari, Presenter

Vanessa Watkins, Presenter

Glendi Gaddis, Presenter

Cath Busha, Presenter

Julie Robertson, Presenter

Miles Jackson, Presenter

Ben Moll, Presenter

Julie Taylor

Darci Feider, Recorder

#### I. Call to Order/Agenda Review

Vice - Chair Speer called the work session to order at 3:31 p.m.

#### II. Bargaining Faculty Contracts

Brad Avakian shared that the faculty have already ratified the contract. Interest-based bargaining is the method used at Clark College. The process starts with each side deciding and presenting what their needs are. The negotiators on both sides are joint problem-solvers; sharing ideas throughout the year, without negotiation, so the process runs smoother.

Brad Avakian gave an overview of the most significant changes to the contract. When an adjunct faculty member is considered active, inactive, and separated from the College. When benefits slots become available, how they become available, and how adjunct faculty can move into benefits slots and associate positions. An increase to the stipends for faculty who give a more extended separation notice. The increased stipend will not have a significant financial impact on the College budget. The College cannot assert (copy)rights on teaching material uploaded to the College systems. Legislators provided monies to recruit and retain nursing instructors. Cost of living also updated.

III. College-Wide Strategic Enrollment Management

The College-Wide Strategic Enrollment Management Plan is a three-year plan that focuses a college-wide equity focus approach to identify, recruit, and retain with intentionality to close equity gaps and help our students graduate. Clark College is currently in the first year of the plan. The work and data shared in the presentation represents fall and winter quarter progress. The plan is imbedded in the College's equity and inclusive goals and guided by data.

IV. Public Comment

No public comment.

V. Adjournment

Vice-Chair Speer adjourned the work session at 4:55 p.m.

# Clark College

## Board of Trustees Regular Session Minutes

Wednesday, June 8, 2022

GHL 213 and Zoom

### In Attendance

Paul Speer, Vice-Chair

Denise Gideon, Trustee

Rekah Strong, Trustee

Cristhian Canseco Juarez, Trustee

### Absent

Jeanne Bennett, Chair

### Administrators

Dr. Karin Edwards, President

Dr. Michele Cruse, Vice President of Student Affairs

Dr. Rashida Willard, Vice President of Diversity, Equity, and Inclusion

Paul Wickline, Vice President of Instruction

Das Gupta, Interim Chief Information Officer

Sabra Sand, Interim Executive Vice President of Operations

Brad Avakian, Vice President of Human Resources

Calen Ouellette, Foundation

### Others

Tsering Cornell, Assistant Attorney General

Zach Lattin, Presenter

Julie Taylor

Darci Feider, Recorder

## I. Call to Order/Agenda Review

Vice - Chair Speer called the work session to order at 5:02 p.m.

## II. Action Items/Consent Agenda

1. 2022-2023 Services and Activities Fee Budget
2. 2022-2023 College Budget
3. Ratification of the AHE Agreement
4. May 25, 2022, Board Work Session Minutes
5. May 25, 2022, Board Regular Meeting Minutes

**MOTION:** Trustee Gideon made a motion to approve all items on the consent agenda. Trustee Canseco Juarez seconded the motion and it unanimously passed.

### III. Constituent Reports

#### ASCC

Claudia Carrion reported that the ASCC created a Student Engagement Survey to address the decline of student engagement at Clark College. They've hired five students for the 2022-2023 school year. They attended the groundbreaking at Boschma Farms and they've had multiple events this month including the Penguin Pantry Distribution Day.

#### WPEA

Jenny Shadley congratulated John Condor on his retirement. They are looking forward to the College's plan for staff who work outside during extreme weather. They have received questions about the Chief of Staff position. They are eager for training on the soft phone system.

#### AHE

Suzanne Southerland expressed gratitude to multiple people and departments at Clark College.

#### Foundation

Calen Ouellette reported that he attended the groundbreaking at Boschma Farm. The Foundation is closing a successful 7-year campaign on June 30<sup>th</sup>. He is currently on a listening tour to learn how the Foundation can best support the College and community.

### IV. Staff Presentation

Zach Lattin, Campus I.T. Accessibility Coordinator, gave an overview on accessibility and assistive technology at Clark College. He stated that one of the ways we help students is through policy; making sure all technology we use is accessible and compatible with assistive technologies. I.T. is making sure all software is vetted for accessibility through the I.T. Change Advisory Committee. He shared the creation of an assistive technology lab on campus for people who use assistive technology.

### V. President's Report

President Edwards introduced Ben Moll who gave an overview of the mid-cycle evaluation for the College's accreditation.

President Edwards talked about visiting with culinary students, attending the ODEI graduation, and will attend the Oswald Awards. She attended the Boschma Farms groundbreaking. She looks forward to commencement and had the opportunity to walk through the space with Michelle Golder.

Dr. Edwards acknowledged the work of Clark employees and showing up for our community. She stressed the importance of collective care.

The State Board has announce Paul Frances as the new Executive Director.

Dr. Edwards clarified that the Chief of Staff position was discussed and approved in Executive Cabinet and the position went through the normal channels.



Dr. Edwards gave an update on the Strategic Plan. The committee is working with consultants and have collected data and swat analysis.

## VI. Reports from the Board Members

### Trustee Gideon

Trustee Gideon attended the Social Equity Advisory Committee and the groundbreaking at Boschma Farms. She met with Students of Color at an informational session about a possible partnership with the Multnomah Unified School District.

### Trustee Canseco Juarez

Trustee Canseco Juarez congratulated Clark College students and attended the Boschma Farms groundbreaking.

### Vice-Chair Speers

Vice-Chair Speers attended the Boschma Farms groundbreaking. He also attended the Foundation Board meeting where they reflected on the success campaign and selected their officers for 2022-2023.

## VII. Public Comment

No public comment.

## VIII. Next Meeting

The Board of Trustees is currently scheduled for Board Retreat on August 15, 2022 and a Regular Meeting on September 28, 2022.

## IX. Executive Session

An Executive Session was convened under RCW 42.30.110 at 6:07 pm for the purpose of evaluating the qualifications of an applicant for public employment or to review the performance of a public employee. The Executive Session is expected to last until 6:50pm.

The Executive Session under RCW 42.30.110 ended at 6:50 pm. The regular meeting reconvened at 6:52 pm. The Board took no action during Executive Session. During the Executive Session, the Board talked about the Performance Evaluation Letter from the Board of Trustees to President Edwards and the annual adjustment to compensation and contract by the BOT relative to Dr. Edwards.

**Motion:** Trustee Gideon made a motion to approve the evaluation and contract addendum to extend the appointment of President Karin Edwards on June 21, 2020, through midnight of June 31, 2025 with an annual salary of \$260,000 effective July 1, 2022 with a one-time contribution of \$5,000 for her retirement. Seconded by Trustee Canseco Juarez. The motion passed unanimously.

## X. Adjournment

The meeting adjourned at 6:59 pm.

# **Clark College Board of Trustee Retreat**

## **Dr. Mary Spilde Draft Notes**

8/15/22

### **Board Roles and Responsibilities**

Dr. Spilde shared a PowerPoint presentation on roles and responsibilities.

The Board and President then discussed what support of each other looked like as follows:

### **Board Support of President**

- Connecting the President in community
- Communicate to public where the college is heading (dismantling systems)
- Communicate around the President's compensation and evaluation
- Listening
- Advocating for College and President
- Be engaged
- Speaking as one voice – no daylight between the Board and President
- Presence at conferences, etc.
- Joining with partners to communicate vision, goals
- Protecting President in equity leadership
- Board in sync – no wavering in equity space
- Don't get complacent
- Speak of skills the Board brings and not the race make-up

### **President's Ask:**

- Emotional support – conversation not always focused on business but what she needs
- Be a sounding board – problem solve, sense of care, support
- Public support – internal and external

### **President's support of the board**

- Informed and not caught off guard
- Doing my job
- Establishing where we are going
- No surprises
- Keeping track of where we are going and progress made
- Newsletter

### **Board Ask**

- Manage up, manage your board.
- Update on priorities. Discuss what things need to be done – keep at policy level

It is suggested that the board and president review the above and make a formal commitment to adopt these standards.

## **Board Evaluation 2021-22**

The board conducted a self-evaluation identifying what is going well and areas of improvement as follows:

### **What's working?**

- Commitment – bringing best selves
- Speak with one voice consistently
- Great communication
- Alignment and synergy
- Supportive to new board members (learning)
- Value voice
- Confidence and trust to have difficult conversations
- Welcomed and listened to
- Ethical and high integrity
- Equity minded
- Acknowledge each other's strengths
- Supportive – comfortable being vulnerable
- Good to work with
- Genuine connection to Clark, community and students

### **Areas for improvement?**

- Improving Board governance duties and practices
  - Are we investing this time in our work?
  - How to measure?
- Showing up – local, state, national events
- Build community outside Board meetings/Board health (equity goals, training, synergy, energy)
- Onboarding new trustees and president
  - Appreciate diversity of team
- How in-person Board meetings are run
- Public advocacy

## **Board Goals 2022-23**

The board identified goals for 2022-23:

1. Improve internal effectiveness of board
  - a. Onboarding new trustees
  - b. Professional learning of board
  - c. Equity goals
  - d. In person meetings orientation
  - e. Making human connections – building community
2. Development of Board evaluation instrument and process
3. Strategic connection of President to community (revisit initial plan) including public advocacy
4. Develop intentional calendar of events
5. Continue to improve relationship with the foundation

## **Future Board Evaluation Process and Instrument**

The board agreed to the following:

- Development of instrument
  - Commit to creating evaluation utilizing the SBCTC and ACCT evaluations
  - Appoint Board member to lead the creation of the evaluation
  - Collaboration with the President
- Board evaluation committee
  - By March / April
  - Administer – May/June
  - Evaluation completed – By retreat (July or August)

## **Board Committees and Assignments**

Legislative –Christian; Alternative: Jeanne

Facilities –College should rethink role of Committee; if dealing with strategic matters Paul will serve

Strategic Planning – Denise

Social Equity – Denise; Alternative: Paul

Succession – Denise and Jeanne

Budget – Christian and New Trustee

Board Evaluation – Paul

Guided Pathways needs further conversation.

## **Executive Cabinet Reports**

Student Success

Strategic planning

What Do You Want Clark to Be Known for?

Clark College will be successful when.....

I could not align myself with Clark College if.....

Hiring, onboarding, next level leadership

Cash Balance

Status of Boschma project

Foundation

## Clark College

### Proposed 2022-23 Board of Trustee Meeting Schedule

	Work Session PUB 258C	Board Meeting GHL 213
September 28, 2022	3:30 pm	5:00 pm
October 14, 2022 <b>Tenure Executive Session</b>	1:00 pm - 2:30 pm PUB 258A	
October 26, 2022	3:30 pm	5:00 pm
November 2, 2022 <b>Tenure Executive Session</b>	3:00 pm – 4:30 pm PUB 258A	
November 16, 2022 Tenure Vote	3:30 pm	5:00 pm
December 5, 2022 <b>Tenure Executive Session</b>	3:30 pm – 5:00 pm PUB 258A	
December 7, 2022	3:30 pm	5:00 pm
January 25, 2023	3:30 pm	5:00 pm
February 22, 2023	3:00 pm	5:00 pm
February 27, 2023 <b>Tenure Executive Session</b>	2:00 pm – 3:30 pm PUB 258A	
March 8, 2023 Tenure Vote	3:30 pm	5:00 pm
April 26, 2023	3:30 pm	5:00 pm
May 16, 2023 <b>Tenure Reception</b>  <b>Tenure Executive Session</b>	2:00 pm – 4:00 pm Gaiser Student Center  4:15 pm – 4:30 pm PUB 258A	
May 24, 2023 Tenure Vote	3:30 pm	5:00 pm
June 7, 2023 (President's Evaluation)	3:30 pm	5:00 pm
July 2023	NO MEETING	

## **Clark College Board of Trustee Retreat**

**8/15/22**

### **Proposed Board Goals 2022-23**

1. Improve internal effectiveness of board
  - a. Onboarding new trustees
  - b. Professional learning of board
  - c. Equity goals
  - d. In person meetings orientation
  - e. Making human connections – building community
2. Development of Board evaluation instrument and process
3. Strategic connection of President to community (revisit initial plan)  
including public advocacy
4. Develop intentional calendar of events
5. Continue to improve relationship with the foundation

## **Proposed Board of Trustees 2022-2023 Committee Assignments**

### **Clark College Board of Trustees**

- Chair Paul Speer
- Vice-Chair Cristhian Canseco Juarez

### **Clark College Foundation Committee**

- Board (Position #1) Jeanne Bennett
- Executive Committee (Position #2) Rekah Strong

### **Legislative Committee**

- Primary Jeanne Bennett
- Alternate Cristhian Canseco Juarez

### **Facilities Master Plan**

Paul Speer

### **Strategic Planning**

Denise Gideon

### **Social Equity Advisory Council**

- Primary Denise Gideon
- Alternate Paul Speer

### **Trustee Recruitment**

Denise Gideon

Jeanne Bennett

### **Board Budget Committee**

Cristhian Canseco Juarez

Paul Speer (until new trustee is named)

### **Guided Pathways Committee**

Cristhian Canseco Juarez

### **Board Evaluation Committee**

Paul Speer

### **SBCTC Equity Committee**

Denise Gideon

### **SBCTC Award Committee**

### **SBCTC Legislative Committee**

# WPEA/UFCW Local 365, Clark College Unit

*Board Report for September 2022*

## MEETINGS

WPEA Steward meeting on Mondays 11:30 AM

WPEA members meetings on Third Thursday evenings

## COMMUNICATION

Current contact for campus stewards:

### Co-Chief Shop Stewards

**Courtney Braddock** 360-992-2196

**Danielle Plesser** 360-992-2273

### Communications Officer

**David Sims** 360-992-2132

### Representational Stewards

**Angela Dawson** 360-992-2515

**Joey Hicklin** 360-992-2012

**Chris Layfield** 360-992-2933

**Becky Lindsay** 360-992-2575

**Jeff Kaliner** 360-992-2449

### Member Leaders

**Jenny Shadley** 360-992-2051

## WPEA Classified Staff Updates:

- In July, the WPEA was able to host an end of the 2021-2022 year celebration with the Clark College WPEA members. Our steward team was very excited to meet with members in person this year!
- We continue to remind the college of their obligation to train employees on Outdoor Heat Safety in the new [June 15, 2022 L&I law](#). The safety of our staff is our number one priority and will continue to push on with ensuring the college is fulfilling its employer responsibility. We also continue to remind the college of its obligation to notify the correct union representative when a COVID-19 case is reported by a represented employee.
- The WPEA and CCAHE presented a request to the Executive Cabinet at the September 6<sup>th</sup> meeting. Staff and Faculty are requesting the ability to ask any student, staff, faculty, and/or community member to wear a mask when in their area, and if met with a denial, the college would support the staff and faculty to find an alternative method to meet. Attached is the joint request sent to Dr. Edwards. We were notified by Brad Avakian that we are not able to uphold our first amendment rights as staff in a public institution. We will encourage our members to uphold their legal right to do so.



- Zoom Softphone- The 2<sup>nd</sup> wave of staff members- Student Affairs, recently went through the conversion to the new Zoom Softphone System. Members reported the inability to find time during their work schedule and that the training provided was not adequate for the types of functions they needed to learn about in order to complete their work with students. We have reached out to college leadership to advocate they give all staff release time from their work duties to complete the trainings and to consult with student affairs staff on what training they need in order to streamline trainings and training material to meet those needs.

## CCAHE Board of Trustee Report September 2022

CCAHE held a member-appreciation lunch on September 16. We served a Hawaiian-inspired lunch and made a few announcements about changes in our Senate and negotiation team.

Our new Senators include Sydney Brahmavar, Brian Tracy, Dwight Hughes and Cara Cocheirella. We also announced our new negotiation team members -Tyler Frank, Sarah Kuzera, Laura Nagel, Kushlani DeSoyza and Dwight Hughes.

We are holding another membership meeting in October. Our main topics will include the SBCTC budget request and high-demand funding

We are excited to announce to our members that the SBCTC is requesting a significant compensation increase for CTC's from the legislature in the next biennium. Including the COLA's, the request is for somewhere between 22 percent to 28 percent . Again this is over two years and includes the COLA's for those two years. In addition, the state board is asking that the entirety of the COLA be covered by the state and the Colleges be responsible only to distribute the funding, not to provide any backfill. In the past, the state CTC's paid 15 percent or even 35 percent of the COLAs.

What makes this possible is another exciting but not quite as recent development at the legislative level.

The Capital Gains Tax in Washington state now requires the wealthiest of the wealthy - as in the richest less than 1 percent of the taxpayers in Washington actually start paying taxes on some of their gains in income - for instance their gains from the stock market will now be taxed. Yes, this was fought vehemently when it was initially passed. However the state's judicial branch backed up it's legislative branch and denied the claims of illegality in this tax - so now the state has hundreds of millions in it coffers and our state Board along with the CTC unions, and we certainly hope, the College executives will be insisting the state recognize that CTC's need increases not only to keep up with inflation but also to attract the faculty and other CTC front liners that will reflect our student populations.

Finally, the CCAHE joins the WPEA in its concern about cabinet's decision to deny employees the right to suggest others around them wear masks.

-Kimberly Sullivan

**Clark College Foundation**  
Board of Trustees Report  
September 2022



The following represents a few recent highlights of programing, initiatives, and/or projects for Clark College Foundation. It is intended these have a direct effect on the institutional goals of Clark College.

**Improve Student Success**

*Scholarship season is upon us!* To date, the Foundation has cultivated scholarship investments surpassing \$27 million to support Clark College students (endowed and non-endowed cash funds). This will continue to be a priority moving forward as well. Most notably, we saw an increase of more than \$16 million directed to scholarships during the most recent Promising Pathways Fundraising Campaign that concluded on June 30, 2022.

On October 14, 2022, the Clark College Foundation will be hosting its annual scholarship reception at the Hilton Vancouver celebrating donors/investors and more than 350 students who received a total of 517 awards/scholarships thus far this academic year. Since the fiscal year began, \$1,065,500 has been awarded to students.

**Achieve Financial Stability**

*Clark College @ Boschma Farms.* In partnership with the College, the Clark College Foundation has stepped-up to support the Clark College @ Boschma Farms build-out. Due to rising costs and the pandemic, the initial estimate for phase one of the Clark College @ Boschma Farms project has grown in expense. We are reviewing and exploring all available options to lend financial support and advocacy to this project including a mini fundraising campaign that will kick-off in Spring of 2023.

In addition to the above, we have concluded Promising Pathways, the Campaign for Clark College as of June 30, 2022. In total, this campaign raised more than \$32 million in support of college priorities and initiatives. A final report is attached.

And finally, the Foundation Board of Directors and staff continuously review and strategize investment portfolio and fundraising to maximize financial impact to the College and its community.

**Improve Campus Climate**

*2022 Clark College Opening Day Celebration.* In my new role as Clark College Foundation Chief Executive Officer/ Chief Advancement Officer, I have the privilege and opportunity to

participate with the Executive Cabinet during the weekly meetings. Together, we have outlined new strategies and goals for campus engagement noting funds and resources often are not available in the College's operating budget. To date the Foundation has supported the fiscal awards granted to staff and faculty at Opening Day and facilitated the engagement of IQ Credit Union for breakfast sponsorship, as well as funded the lunch activities for Opening Day. Furthermore, the Foundation sponsored the creation of the EC video that aired during the Opening Day festivities. This is all done with an understanding that we are, together, improving the campus climate as we gradually return to on-campus operations post the pandemic, but also noting changes and new engagement expectations of the faculty, staff, and student populations.

### **Expand and Deepen Community Engagement**

Over the last 90 days, I have had the opportunity to deepen our connection with several influential and prominent organizations and individuals throughout Southwest Washington. This includes many that serve and advocate for underrepresented and/or BIPOC populations.

Advocacy for the College, and our community, are a vital aspect of the Foundation's role. As such, we will continue to invest in and promote Clark College. One recent example includes the August 17, 2022, full-page, color advertisement thanking donors/supporters of Clark College and the Clark College Foundation Promising Pathways Campaign.

In addition to the above, we will be posting an open position at the Foundation shortly – Director of Alumni Relations & Community Engagement. This role focuses on our ongoing engagement and cultivation of Clark College alumni (touched Clark College in any capacity) , as well as the important steps of community engagement and involvement. This position has an expanded scope than that of the original Director of Alumni Relations. We look to have this position filled by mid Fall 2022.

Respectfully submitted,

Calen D.B. Ouellette, MBA  
Chief Executive Officer  
Clark College Foundation

#### **Attachments**

- *Promising Pathways Campaign Reports/Dashboards (as of July 2022)*
- *August 17, 2022, The Columbian Advertisement Thanking Donors to Campaign*
- *CCF Financial Dashboards (as of July 2022)*



# Dashboard



## Strategic Initiatives:

Development

Strategic Alignment

Fiduciary Responsibility

Board Relations

	FY2022		FY2021
Fiscal year	7/1/2021 - 6/30/2022		7/1/2020 - 6/30/2021
Total number of donors	910		962
Number of new donors acquired	230		256
Number of new major gift donors acquired	18		14
Number of \$1,000+ donors	195		176
Number of confirmed irrevocable planned gifts	2		0
Number of confirmed revocable planned gifts	0		0
Foundation board participation	100%		100%
College trustee participation	100%		100%
Executive Cabinet participation	80%		83%
Alumni Board participation	90%		82%
Foundation staff participation	100%		100%

Soft credits are considered in this report, giving each constituent credit for gifts directly from them as well as gifts from a spouse/partner, personally-owned business, individual foundation or trust, donor choice program or donor advised fund.

Major gift donor is defined as a donor with a total gift commitment of \$10,000 or more during a single fiscal year. Matching gift commitments are considered in the donor's giving total.

Gift types considered: cash, recurring gift payment, pledge, property/stock, in-kind.

**Clark College Foundation Campaign with Grant Awards**

**Committed Gifts Report**

By Campaign Initiative

July 1, 2015 -June 30, 2022

	Endowment	Current	Capital	Irrevocable Planned Gift	In Kind	Total
<b>Scholarships (\$16 MM)</b>						
FLEX	\$ 2,000,000	\$ 84,350	\$ -	\$ 4,157,939	\$ -	\$ 6,242,289
Unit / Program Based	\$ 5,316,099	\$ 4,143,534	\$ -	\$ 328,806	\$ 5,577	\$ 9,794,016
Foundation Unrestricted	\$ -	\$ 729,831	\$ -	\$ -	\$ -	\$ 729,831
<b>Guided Pathways (\$3 MM)</b>						
Professional Development	\$ -	\$ 45,710	\$ -	\$ -	\$ -	\$ 45,710
Personnel	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Financial Literacy	\$ -	\$ 54,100	\$ -	\$ -	\$ -	\$ 54,100
Technology / Equipment	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
Smart Classrooms	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program	\$ -	\$ 927,980	\$ -	\$ 114,545	\$ 5,446	\$ 1,047,971
<b>Veteran's Resource Center (\$2 MM)</b>						
Emergency Fund	\$ -	\$ 54,255	\$ -	\$ -	\$ -	\$ 54,255
Transportation / Childcare	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transition Boot Camp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program	\$ 250,000	\$ 1,232,921	\$ -	\$ -	\$ 14,921	\$ 1,497,842
<b>Culinary (\$8 MM)</b>						
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Facilities	\$ -	\$ -	\$ 4,863,010	\$ 297,000	\$ -	\$ 5,160,010
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Program	\$ -	\$ 60,894	\$ -	\$ -	\$ 19,862	\$ 80,756
<b>Other (\$7MM)</b>						
Restricted	\$ 298,405	\$ 1,837,768	\$ 355,389	\$ 360,819	\$ 575,159	\$ 3,427,541
Unrestricted	\$ 513,391	\$ 2,226,711	\$ -	\$ 1,328,853	\$ 142,587	\$ 4,211,542
<b>Total</b>	<b>\$ 8,377,895</b>	<b>\$ 11,448,054</b>	<b>\$ 5,268,399</b>	<b>\$ 6,587,962</b>	<b>\$ 763,552</b>	<b>\$ 32,445,863</b>

**Clark College Foundation Campaign with Grant Awards**

**Gift Purpose Report**

By Campaign Initiative  
July 1, 2015 - June 30, 2022

Priority	Endowment	Current Use	Capital	Irrevocable Planned Gift	In-Kind	Total
Scholarships	\$ 7,316,099	\$ 4,957,715	\$ -	\$ 4,486,744	\$ 5,577	\$ 16,766,135
Guided Pathways	\$ -	\$ 1,077,790	\$ 50,000	\$ 114,545	\$ 5,446	\$ 1,247,782
Veteran's Resource Center	\$ 250,000	\$ 1,287,176	\$ -	\$ -	\$ 14,921	\$ 1,552,097
Culinary	\$ -	\$ 60,894	\$ 4,863,010	\$ 297,000	\$ 19,862	\$ 5,240,765
Other	\$ 811,796	\$ 4,064,479	\$ 355,389	\$ 1,689,672	\$ 717,746	\$ 7,639,083
<b>Total</b>	\$ 8,377,895	\$ 11,448,054	\$ 5,268,399	\$ 6,587,961	\$ 763,553	\$ 32,445,863

# Thank you

Clark College and Clark College Foundation officially concluded its largest-ever fundraising campaign ensuring students get equitable access to quality higher education and services.

Clark faculty and staff are instrumental in providing superior learning experiences and essential services to keep students on their pathway to success.

\$32.4 million

Raised on a \$30 million goal

5,279 donors

Made a gift on a goal of 5,000 individuals, corporations, public and private foundations

65% of donors

Either gave first gift or significantly increased their giving

200+ employees

Donated from Clark College's faculty and staff

\$16.8 million

For scholarships

\$800,000

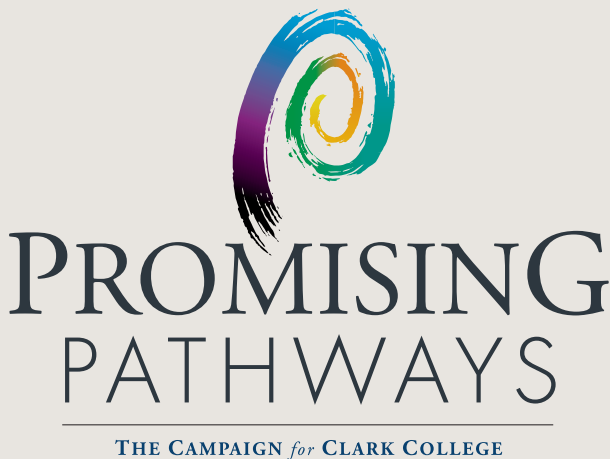
For students for food, medical bills and child care during and after the pandemic

July 1, 2015 – June 30, 2022

Start and end of the historic Promising Pathways: The Campaign for Clark College

.....

When you give to Clark College, you support student pathways to success and the vibrant future of Southwest Washington.



A SPECIAL THANK YOU TO OUR MEDIA PARTNER

The Columbian





# Draft—Financial Dashboard as of June 30, 2022

## Contributions/Donations Received

1973 - Present

	Year to Date	6/30/2021	6/30/2020	6/30/2019	Life to date
Unrestricted	\$ 986,602	\$ 430,886	\$ 578,482	\$ 586,858	
Temp. Restricted	1,138,094	1,378,934	1,967,355	1,546,038	
Perm. Restricted	2,576,066	1,264,358	829,171	6,582,984	
<b>Total</b>	<b>\$ 4,700,762</b>	<b>\$ 3,074,178</b>	<b>\$ 3,375,008</b>	<b>\$ 8,715,880</b>	<b>\$ 111,446,712</b>

Year to date	6/30/2021	6/30/2020	6/30/2019	1973 - Present
Unrestricted Temp Restricted	Unrestricted Temp Restricted	Unrestricted Temp Restricted	Unrestricted Temp Restricted	Life to date

## College Support Expended

Program	\$ 349,041	\$ 1,532,108	\$ 838,124	\$ 1,580,191	\$ 976,128	\$ 1,560,587	\$ 1,261,029	\$ 1,440,268	\$ 45,181,728
Student financial assistance & admin supp.	5,932	1,118,349	8,503	1,222,508	17,789	1,236,826	17,622	1,174,984	15,811,657
Capital projects-NC/STEM/Dent. Hyg./Oth.	-	-	-	-	1,625,936	-	-	-	15,612,790
Boschma Farms land acquisition	-	-	-	-	-	-	2,082,091	-	4,306,786
<b>Total</b>	<b>\$ 354,973</b>	<b>\$ 2,650,457</b>	<b>\$ 846,627</b>	<b>\$ 2,802,699</b>	<b>\$ 2,619,852</b>	<b>\$ 2,797,413</b>	<b>\$ 3,360,742</b>	<b>\$ 2,615,252</b>	<b>\$ 80,912,961</b>

## Student financial assistance

	YTD	FY 21	FY 20	FY 19	FY 18
Number of students receiving awards	550	611	575	561	516
Clark College Students (Fall excl. Running Start)	5,983	6,220	9,430	10,461	10,478

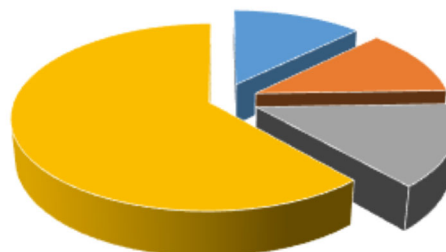
Cost of tuition (2021-2022).  
12 credits for 3 qtrs. = \$3,971.

Lower division courses. WA  
resident. Excludes books or  
class fees.

## Net Assets by Type

Unrestricted	\$ 14,124,646
Board Restricted	14,669,917
Temporarily Restricted	14,607,478
Permanently Restricted	70,986,483
<b>Net Assets</b>	<b>\$ 114,388,525</b>

## Net Assets by Type



- Unrestricted
- Board Restricted
- Temporarily Restricted
- Permanently Restricted

<b>Unrestricted Net Assets</b>	<b>Year to date</b>	<b>6/30/2021</b>	<b>6/30/2020</b>	<b>6/30/2019</b>	<b>6/30/2018</b>
<b>Assets</b>					
Cash	\$ 170,449	\$ 157,507	\$ 318,496	\$ 81,765	\$ 32,573
Investments	3,984,887	7,731,091	6,896,319	6,120,908	8,103,108
Receivables	202,070	217,868	231,966	265,344	122,925
Prepays/Deposits/Other Assets	300,573	288,315	346,982	312,012	337,341
Land/building/equipment	10,364,804	10,319,160	11,471,498	12,821,759	12,728,727
<b>Liabilities</b>					
A/P/Other Liabilities	(898,137)	(896,757)	(2,829,085)	(1,086,594)	(888,502)
Note Payable	-	(338,997)	(339,700)	-	(2,082,091)
	<u>\$ 14,124,646</u>	<u>\$ 17,478,187</u>	<u>\$ 16,096,476</u>	<u>\$ 18,515,194</u>	<u>\$ 18,354,081</u>

### **Projected - Liquid Unrestricted Net Assets Available**

6/30/2022	600,000
6/30/2023	605,000
6/30/2024	560,000
6/30/2025	525,000
6/30/2026	500,000

\*Excludes operational  
reserve of \$2,800,000.

### **Investment Pool Returns (Losses)**



### **Endowment**

<b>Distribution Details</b>	<b>FY 22</b>	<b>FY 21</b>	<b>FY 20</b>	<b>FY 19</b>	<b>FY 18</b>
College Program	\$ 1,409,123	\$ 1,364,992	\$ 1,100,044	\$ 1,522,786	\$ 1,229,465
Unrestricted	2,462,113	2,421,451	2,275,514	1,884,177	1,733,270
College Program Reserves	73,002	95,217	99,247	221,260	232,247
	<u>\$ 3,944,238</u>	<u>\$ 3,881,660</u>	<u>\$ 3,474,805</u>	<u>\$ 3,628,223</u>	<u>\$ 3,194,982</u>



# Clark College Foundation

## DRAFT - BALANCE SHEET

### (STATEMENT OF FINANCIAL POSITION)

For the Period Ended:

		<u>June 30, 2022</u>	<u>June 30, 2021</u>
<b>ASSETS</b>			
Cash	A	\$ 170,449	\$ 157,507
Investments	B	97,973,268	102,371,600
Assets Held in Trust		2,267,819	2,107,278
Receivables	C	5,870,623	6,673,169
Other Assets		300,573	288,315
Fixed Assets		10,364,804	10,319,160
<b>TOTAL ASSETS</b>		<b><u>\$ 116,947,536</u></b>	<b><u>\$ 121,917,029</u></b>
<b>LIABILITIES &amp; FUND BALANCES</b>			
<b>LIABILITIES</b>			
Current Liabilities	A	\$ 848,520	\$ 817,817
Liabilities-Assets Held in Trust		1,710,491	1,353,122
Notes Payable	D	-	338,997
<b>TOTAL LIABILITIES</b>		<b><u>\$ 2,559,011</u></b>	<b><u>\$ 2,509,935</u></b>
<b>NET ASSETS</b>			
Unrestricted Fund Balance	E	\$ 28,794,563	\$ 31,082,157
Temporarily Restricted Fund Balance	E	14,607,478	16,809,700
Permanently Restricted Fund Balance	E	70,986,483	71,515,237
<b>NET ASSETS</b>		<b><u>\$ 114,388,525</u></b>	<b><u>\$ 119,407,094</u></b>
<b>TOTAL LIAB &amp; FUND BALANCES</b>		<b><u>\$ 116,947,536</u></b>	<b><u>\$ 121,917,029</u></b>



**Clark College Foundation**  
**DRAFT - BALANCE SHEET**  
**(STATEMENT OF FINANCIAL POSITION)**  
**For the Period Ended: June 30, 2022**

**Explanation of Variances**

- A Change due to timing of cash payments and donations. As donations are deposited, invoices are processed and checks issued, we end a month with varying levels of cash and liability balances.
- B The investment balance is impacted by inflows (donations), outflows (college support and foundation expenses) and cumulative realized and unrealized gains/losses. The investment pool recorded a 6.1% loss for the previous 3 months, a 10.1% loss for the previous 6 months, and a 7.4% loss for the previous 12 months.
- C Reduction in receivables due to donor pledge payments and a culinary pledge write-off.
- D In February 2021 a second PPP loan of \$338,997 was received for qualified expenditures. The board approved foundation staff to seek forgiveness for this loan which was finalized in February 2022.
- E Changes in Net Assets based on net income (loss) over the prior period. See income statement page for review of revenue/expenses.



**EXPENSES (RESTRICTED)**

		For the Twelve Months Ending June 30, 2022				06/31/2021
		Unrestricted	Temp Restricted	Perm Restricted	Total	Total
Student Financial Assistance	H	\$ -	\$ 1,118,349	\$ -	\$ 1,118,349	\$ 1,222,508
College Capital & Program Support		-	600,000	-	600,000	600,000
Stipends/Fees/Temp Services	I	-	304,617	-	304,617	345,335
Supplies	J	-	223,718	-	223,718	358,497
Occupancy (Utilities & Maint & Repair)	K	-	84,290	-	84,290	8,665
Professional & Service Provider Fees		-	82,730	-	82,730	68,101
Staff Development	L	-	61,396	-	61,396	24,227
Catering/Meetings		-	60,675	-	60,675	53,771
Advertising/Awards/Prizes		-	37,984	-	37,984	36,993
Publications/Dues		-	23,660	-	23,660	7,856
Travel/Lodging		-	17,892	-	17,892	3,568
Thank/Honor/Remember		-	12,809	-	12,809	6,004
Taxes/Licenses/Registrations	M	-	12,599	-	12,599	62,478
Entrance Fees/Green Fees/Rentals		-	7,682	-	7,682	1,075
Printing/Copying		-	1,875	-	1,875	2,698
Postage		-	183	-	183	215
<b>Total EXPENSES (RESTRICTED)</b>		<b>\$ -</b>	<b>\$ 2,650,457</b>	<b>\$ -</b>	<b>\$ 2,650,457</b>	<b>\$ 2,801,991</b>
<b>Total EXPENSES</b>		<b>\$ 3,060,275</b>	<b>\$ 2,650,457</b>	<b>\$ -</b>	<b>\$ 5,710,732</b>	<b>\$ 5,656,540</b>
<b>NET INCOME (LOSS) Excl Investments</b>		<b>\$ (1,394,036)</b>	<b>\$ (1,337,581)</b>	<b>\$ 2,576,066</b>	<b>\$ (155,551)</b>	<b>\$ (2,149,332)</b>
<b>INVESTMENT INCOME (LOSS)</b>						
Interest/Dividends	N	\$ 206,090	\$ 155,788	\$ 597,582	\$ 959,459	\$ 815,881
Realized Investment Income (Loss)	N	1,628,309	868,352	5,396,211	7,892,872	6,988,546
Unrealized Investment Income (Loss)	N	(2,726,681)	(1,888,781)	(9,114,418)	(13,729,880)	15,519,046
Change in Value-Split Interests		-	-	14,530	14,530	(179,056)
<b>Total INVESTMENT INCOME (LOSS)</b>		<b>\$ (892,283)</b>	<b>\$ (864,641)</b>	<b>\$ (3,106,095)</b>	<b>\$ (4,863,019)</b>	<b>\$ 23,144,417</b>
<b>NET INCOME (LOSS)</b>		<b>\$ (2,286,319)</b>	<b>\$ (2,202,222)</b>	<b>\$ (530,029)</b>	<b>\$ (5,018,570)</b>	<b>\$ 20,995,085</b>



**Clark College Foundation**  
**DRAFT - INCOME STATEMENT**  
**(STATEMENT OF ACTIVITIES)**  
**For the Twelve Months Ending June 30, 2022**

**Explanation of Variances**

- A Donations increased \$1,700,000 over the same period last year. Significant gifts include \$2,100,000 and \$360,000 to provide scholarships and \$180,000 in donations to a charitable remainder unitrust.
- B SEH America made a donation of robot arms and controllers to the mechatronics department. Total value estimated at \$130,000. In a recent Clark article, SEH America executive vice president, Tatsuo Ito, said, "These robots come from our manufacturing processes. With this donation, students will have a chance to work directly with the same kinds of robots used in production here in Clark County."
- C Increase in fundraising activities due to college fundraisers (baseball, native plant sale) raising higher funds than prior year. Additionally, the timing and structure of Savoring Excellence 2022 resulted in higher sponsorships and table sales being recorded in the current year.
- D In May 2020 the foundation received a \$339,700 loan through the Paycheck Protection Program (PPP) under the federal CARES act. The loan was forgiven November 2020. A second PPP loan was received February 2021 and forgiven February 2022. Additionally, \$106,000 was received through the employee retention credit (ERC) and recorded in June 2022.
- E College Capital & Program Support increased \$191,000 from the prior year. A significant portion of the increase is due to the SEH America robot arms and controllers donation provided to the college (\$130,000). See footnote B for a further description of the gift.
- F Increase in Professional & Service Provider Fees (\$78,000) due to increased administrative and development activities including diversity training and CEO search utilizing a consultant.
- G Reduced Travel/Lodging expense in prior year due to conditions from COVID-19. In the current year, travel expenses included staff development and CEO candidate related expenses.
- H Decrease in Student Financial Assistance expenses due to higher number of scholarships in the prior year for department awards and emergency grants.
- I Stipends/Fees/Temp Services fluctuates year to year based on program needs and funds available. Current and historical expenses in this category have been primarily affiliated with nursing and Veterans Resource Center staff.
- J Decreased supplies expenditures related to library, science, and music program needs.
- K Occupancy increase due to needed repairs in the current year including \$71,000 for a dental hygiene vacuum system.
- L Increase in college related Staff Development expenses associated with certifications for teaching and learning classes (\$33,000).
- M Taxes/Licenses/Registrations decreased from prior year due to several needs in fiscal year 2021: medical assistant and nursing program purchase of virtual simulation software license (\$41,000) and virtual conference platform for the NW Regional Equity Conference (\$20,000).
- N Investment income reflects year to date cumulative realized and unrealized gains/losses. The investment pool recorded a 6.1% loss for the previous 3 months, a 10.1% loss for the previous 6 months, and a 7.4% loss for the previous 12 months.

General item: The income statement includes all financial activities that flow through the foundation. These include foundation operations and college expenditures (program, scholarships and capital expenditures).



**Clark College Foundation**  
**DRAFT - OPERATIONAL BUDGET COMPARISON**  
For the Twelve Months Ending: June 30, 2022

		YTD Actual Thru 06/30/22	Budget to Date Thru 06/30/22	YTD Variance	% Variance
<b>INCOME</b>					
Endowment Distributions (Unrestricted)	A	\$ 2,607,967	\$ 2,607,967	\$ -	0.0%
Unrestricted Fundraising	B	414,206	452,700	(38,494)	-8.5%
Forgiveness of Debt (PPP Loan) & ERC	C	444,609	-	444,609	
		<b>\$ 3,466,782</b>	<b>\$ 3,060,667</b>	<b>\$ 406,115</b>	<b>13.3%</b>
<b>OPERATIONAL EXPENSES</b>					
Salaries, Wages & Benefits	D	\$ 2,032,543	\$ 2,083,146	\$ 50,603	2.4%
<b>Advancement</b>					
Service Provider Fees	E	\$ 97,152	\$ 131,928	\$ 34,776	26.4%
Software/Publications/Dues	F	56,573	82,478	25,905	31.4%
Printing/Copying	G	34,823	61,635	26,812	43.5%
Postage	G	16,234	30,535	14,301	46.8%
Travel/Lodging		11,069	16,060	4,991	31.1%
Thank/Honor/Remember		5,418	8,800	3,382	38.4%
Advertising/ Awards/Prizes		4,777	13,290	8,513	64.1%
Staff Development		4,599	11,705	7,106	60.7%
Catering/Meetings	H	4,150	32,800	28,650	87.3%
Supplies/Misc.		2,230	8,720	6,490	74.4%
		<b>\$ 237,025</b>	<b>\$ 397,951</b>	<b>\$ 160,926</b>	<b>40.4%</b>
<b>Administration</b>					
Professional Fees	I	\$ 176,508	\$ 82,810	\$ (93,698)	-113.1%
Serv. Prov. Fees/Publications/Taxes	J	50,393	81,136	30,743	37.9%
Occupancy		29,878	24,875	(5,003)	-20.1%



		<b>YTD Actual Thru 06/30/22</b>	<b>Budget to Date Thru 06/30/22</b>	<b>YTD Variance</b>	<b>% Variance</b>
Insurance		28,572	27,346	(1,226)	-4.5%
Printing/Copying/Graphics		14,760	15,425	665	4.3%
Software & Support		12,857	12,845	(12)	-0.1%
Supplies/Postage/Recruiting		14,148	14,350	202	1.4%
Travel & Lodging		10,009	4,500	(5,509)	-122.4%
Catering/Meetings		6,379	8,610	2,231	26%
Scholarship Management		5,932	10,000	4,068	40.7%
Staff Development & Continue Ed		2,189	4,340	2,151	49.6%
		<b>\$ 351,625</b>	<b>\$ 286,237</b>	<b>\$ (65,388)</b>	<b>-22.8%</b>
<b>TOTAL OPERATIONAL EXPENSES</b>		<b>\$ 2,621,193</b>	<b>\$ 2,767,334</b>	<b>\$ 146,141</b>	<b>5.3%</b>
<b>NET INCOME BEFORE COLLEGE EXPENSES</b>		<b>\$ 845,589</b>	<b>\$ 293,333</b>	<b>\$ 552,256</b>	<b>188.3%</b>
<b>COLLEGE PROGRAM EXPENSES</b>					
College Campus Priorities	K	\$ 26,522	\$ 50,000	\$ 23,478	47.0%
College Foundation Funds Allocation	K	110,660	142,454	31,794	22.3%
College & Community Relations		24,759	26,050	1,291	5.0%
		<b>\$ 161,942</b>	<b>\$ 218,504</b>	<b>\$ 56,562</b>	<b>25.9%</b>
<b>NET INCOME (EXPENSE)</b>		<b>\$ 683,648</b>	<b>\$ 74,829</b>	<b>\$ 608,819</b>	<b>814%</b>



## Clark College Foundation

### DRAFT - OPERATIONAL BUDGET COMPARISON

For the Twelve Months Ending: June 30, 2022

#### Explanation of Variances

- A Represents funds distributed from endowment investments for the 2021/2022 operational budget.
- B The budget anticipated \$453,000 in unrestricted revenue from fundraising and gift fees. To date, \$414,000 has been recorded. Largest impact was \$163,000 unrestricted gift from donor advised fund held at the Community Foundation and \$128,000 in gift fee revenue. (Note - the current revenue figure does not include \$587,000 in board designated gifts supporting scholarships.)
- C In February 2021 the foundation received a \$339,000 loan through the Paycheck Protection Program under the federal CARES act. The loan was forgiven in February 2022 and recorded as income. Additionally, \$106,000 was received through the employee retention credit (ERC) and recorded in June 2022.
- D Salaries and benefits under budget due to vacancies in the executive assistant (short term vacancy) and director of special events positions and departure of former vp of development. However, performance compensation will be accrued in the final version increasing the actual expense.
- E Service provider fees under budget due to planned activities with external graphic designer not taking place as expected (\$32,000).
- F Software/Publications/Dues under budget as anticipated stewardship software module not purchased (\$18,000).
- G Printing and Postage under budget as third edition of Partners magazine will not be published as initially planned. Additionally, less printing services were utilized for annual giving activities.
- H Catering/Meetings under budget as many planned activities did not take place as in person meetings and events were postponed during the pandemic (special events/stewardship, alumni relations events).
- I Professional Fees over budget due to contract with Bryant Group to conduct the CEO search (\$69,000). This contract was not anticipated and budgeted but approved by the board during the year. Additionally, consulting services related to PPF loan forgiveness, payroll tax credits, and retirement plan conversion exceeded anticipated costs.
- J Service provider fees under budget as anticipated costs related to DEI consultant and operating agreement facilitator were less than expected by \$25,000.
- K College Funds under budget in the areas of college campus priorities and faculty/staff development.

General item: The operational budget includes only expenditures from unrestricted funds. This includes foundation operations and board approved college expenditures utilizing unrestricted funds.

## Clark College - Budget Status Report June 30, 2022

Sources of Funds (Revenues)	2021-22 Budget	Revenues to Date	Difference	% Budget Received
<b>Operating Accounts</b>				
State Allocation	42,280,796	41,842,103	(438,693)	99.0%
Tuition & ABE/Cares lost revenue	16,171,630	16,302,286	130,656	100.8%
Running Start /Cares lost revenue	15,014,430	14,362,692	(651,738)	95.7%
Planned use of prior fund balance	472,187	-	(472,187)	0.0%
Dedicated, matriculation, tech, cont ed	4,863,054	4,045,667	(817,387)	83.2%
<b>Total Operating Accounts</b>	<b>78,802,097</b>	<b>76,552,748</b>	<b>(2,249,349)</b>	<b>97.1%</b>
<b>Other Accounts</b>				
Grants	11,234,053	3,637,516	(7,596,538)	32.4%
Contracts	930,019	1,754,530	824,511	188.7%
Internal Support & Agency Funds	541,415	990,536	449,121	183.0%
ASCC	2,017,888	1,413,448	(604,440)	70.0%
Bookstore	4,176,726	2,152,173	(2,024,553)	51.5%
Parking	477,503	287,690	(189,813)	60.2%
Auxilliary Services	2,340,397	2,689,021	348,624	114.9%
Financial Aid	20,180,780	24,755,361	4,574,581	122.7%
<b>Total Other Accounts</b>	<b>41,898,781</b>	<b>37,680,274</b>	<b>(4,218,507)</b>	<b>89.9%</b>
<b>Total Sources of Funds</b>	<b>120,700,878</b>	<b>114,233,022</b>	<b>(6,467,856)</b>	<b>94.6%</b>

Uses of Funds (Expenses)	2021-22 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
<b>Operating Accounts</b>				
President	1,326,117	784,192	541,925	59.1%
Vice President of Diversity, Equity & Inclusion	935,773	804,450	131,323	86.0%
Vice President of Instruction	48,700,563	44,468,687	4,231,876	91.3%
Executive VP of Operations	11,908,554	11,583,797	324,757	97.3%
Vice President of Student Affairs	8,917,699	8,254,795	662,904	92.6%
Chief Information Officer	5,276,631	4,496,858	779,773	85.2%
Vice President of Human Resources and Compliance	1,736,760	1,405,345	331,415	80.9%
Bank/CC Fees	-	228,387	(228,387)	0.0%
<b>Total Operating Accounts</b>	<b>78,802,097</b>	<b>72,026,511</b>	<b>6,775,586</b>	<b>91.4%</b>
<b>Other Accounts</b>				
Grants	11,234,053	3,662,890	7,571,163	32.6%
Contracts less Running Start	930,019	1,652,470	(722,451)	177.7%
Internal Support & Agency Funds	541,415	991,129	(449,714)	183.1%
ASCC	2,017,888	1,332,828	685,060	66.1%
Bookstore	4,176,726	2,325,844	1,850,882	55.7%
Parking	477,503	292,759	184,744	61.3%
Auxilliary Services	2,340,397	2,345,983	(5,586)	100.2%
Financial Aid	20,180,780	24,692,891	(4,512,111)	122.4%
<b>Total Other Accounts</b>	<b>41,898,781</b>	<b>37,296,796</b>	<b>4,601,986</b>	<b>89.0%</b>
<b>Total Uses of Funds</b>	<b>120,700,878</b>	<b>109,323,306</b>	<b>11,377,572</b>	<b>90.6%</b>
<b>Difference - Excess (Deficiency)</b>	<b>-</b>	<b>4,909,716</b>		

c. Dr. Karin Edwards, Sabra Sand, Stephanie Weldy, Nicole Rogers-Marcum, Darci Feider, Julie Taylor  
e. Michele Cruse, Rashida Willard, Das Gupta, Brad Avakian, Paul Wickline, Heather Adams  
Linda Tuve 8/17/22

# Clark College - Budget Status Report

## July 31, 2022

Sources of Funds (Revenues)	2022-23 Budget	Revenues to Date	Difference	% Budget Received
<b>Operating Accounts</b>				
State Allocation	44,468,905	2,385,273	(42,083,632)	5.4%
Tuition & ABE/Cares lost revenue	16,602,097	4,776,880	(11,825,217)	28.8%
Running Start /Cares lost revenue	11,938,860	-	(11,938,860)	0.0%
Planned use of prior fund balance	4,206,641	-	(4,206,641)	0.0%
Dedicated, matriculation, tech, cont ed	4,142,656	1,042,908	(3,099,748)	25.2%
<b>Total Operating Accounts</b>	<b>81,359,159</b>	<b>8,205,061</b>	<b>(73,154,098)</b>	<b>10.1%</b>
<b>Other Accounts</b>				
Grants	3,670,022	203,430	(3,466,592)	5.5%
Contracts	673,602	73,964	(599,638)	11.0%
Internal Support & Agency Funds	557,407	60,462	(496,945)	10.8%
ASCC	2,096,235	370,542	(1,725,693)	17.7%
Bookstore	2,840,911	267,579	(2,573,332)	9.4%
Parking	367,524	76,420	(291,104)	20.8%
Auxilliary Services	2,881,891	107,001	(2,774,890)	3.7%
Financial Aid	20,180,780	313,199	(19,867,581)	1.6%
<b>Total Other Accounts</b>	<b>33,268,372</b>	<b>1,472,597</b>	<b>(31,795,775)</b>	<b>4.4%</b>
<b>Total Sources of Funds</b>	<b>114,627,531</b>	<b>9,677,659</b>	<b>(104,949,872)</b>	<b>8.4%</b>

Uses of Funds (Expenses)	2022-23 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
<b>Operating Accounts</b>				
President	1,605,870	45,555	1,560,315	2.8%
Vice President of Diversity, Equity & Inclusion	710,316	(39,867)	750,183	-5.6%
Vice President of Instruction	51,829,749	2,659,620	49,170,129	5.1%
Executive VP of Operations	10,646,815	1,541,835	9,104,980	14.5%
Vice President of Student Affairs	9,584,709	939,499	8,645,210	9.8%
Chief Information Officer	5,166,856	478,655	4,688,201	9.3%
Vice President of Human Resources and Compliance	1,814,844	215,867	1,598,977	11.9%
Bank/CC Fees	-	5,237	(5,237)	0.0%
<b>Total Operating Accounts</b>	<b>81,359,159</b>	<b>5,846,402</b>	<b>75,512,757</b>	<b>7.2%</b>
<b>Other Accounts</b>				
Grants	3,670,022	320,661	3,349,361	8.7%
Contracts less Running Start	673,602	169,891	503,711	25.2%
Internal Support & Agency Funds	557,407	331,719	225,688	59.5%
ASCC	2,096,235	177,953	1,918,282	8.5%
Bookstore	2,840,911	760,128	2,080,783	26.8%
Parking	367,524	66,909	300,615	18.2%
Auxilliary Services	2,881,891	263,848	2,618,043	9.2%
Financial Aid	20,180,780	2,056,791	18,123,989	10.2%
<b>Total Other Accounts</b>	<b>33,268,372</b>	<b>4,147,900</b>	<b>29,120,472</b>	<b>12.5%</b>
<b>Total Uses of Funds</b>	<b>114,627,531</b>	<b>9,994,302</b>	<b>104,633,229</b>	<b>8.7%</b>
<b>Difference - Excess (Deficiency)</b>	<b>-</b>	<b>(316,643)</b>		

c. Dr. Karin Edwards, Sabra Sand, Stephanie Weldy, Nicole Rogers-Marcum, Darci Feider, Julie Taylor  
e. Michele Cruse, Rashida Willard, Das Gupta, Brad Avakian, Paul Wickline, Heather Adams  
Linda Tuve 8/17/22

**CLARK COLLEGE**  
**Cash Balances**  
as of July 1, 2022

	Cash Balance  6/30/22	Cash Balance (minus dedicated cash & liabilities) 6/30/22	Required Reserves	Prior Commitments (prior to 7/1/22)	New Commitments (2022/23)	Total Available Cash
145/146 Grants and Contracts*	16,599,458	15,440,658		-	4,206,641	11,234,017
147 Local Capital	54,211	-				-
148 Dedicated Local	4,635,765	74,322		-		74,322
149 Operating Fee	202,721	62,729				62,729
448 Print/Copy Machine	117,011	99,753				99,753
460 Motor Pool	109,149	108,192				108,192
522 ASCC	2,686,439	-				-
524 Bookstore	5,131,068	4,882,186		-		4,882,186
528 Parking	539,331	512,828				512,828
569 Food Service	-	-				-
570 Other Auxiliary Enterprise	1,288,857	482,281		36,315		445,966
790 Payroll (clearing)	(6,848)					-
840 Tuition/VPA*	358,031					-
846 Grants - Fin Aid	(93,381)					-
849 Student Loans	(174,217)					-
850 Workstudy (off-campus)	(115,145)					-
860 Institutional Financial Aid Fur Reserves**	544,572		8,135,916		-	(8,135,916)
<b>Totals</b>	<b>31,877,022</b>	<b>21,662,949</b>	<b>8,135,916</b>	<b>36,315</b>	<b>4,206,641</b>	<b>9,284,077</b>

## Clark College - Budget Status Report

### August 31, 2022

Sources of Funds (Revenues)	2022-23 Budget	Revenues to Date	Difference	% Budget Received
<b><u>Operating Accounts</u></b>				
State Allocation	44,939,542	4,832,829	(40,106,713)	10.8%
Tuition & ABE/Cares lost revenue	16,602,097	6,125,390	(10,476,707)	36.9%
Running Start /Cares lost revenue	11,938,860	-	(11,938,860)	0.0%
Planned use of prior fund balance	4,206,641	-	(4,206,641)	0.0%
Dedicated, matriculation, tech, cont ed	4,142,656	1,475,215	(2,667,441)	35.6%
<b>Total Operating Accounts</b>	<b>81,829,796</b>	<b>12,433,435</b>	<b>(69,396,361)</b>	<b>15.2%</b>
<b><u>Other Accounts</u></b>				
Grants	3,670,022	533,682	(3,136,340)	14.5%
Contracts	673,602	132,705	(540,897)	19.7%
Internal Support & Agency Funds	557,407	370,432	(186,975)	66.5%
ASCC	2,096,235	495,034	(1,601,201)	23.6%
Bookstore	2,840,911	396,806	(2,444,105)	14.0%
Parking	477,524	100,439	(377,085)	21.0%
Auxilliary Services	2,881,891	812,824	(2,069,067)	28.2%
Financial Aid	20,180,780	1,285,105	(18,895,675)	6.4%
<b>Total Other Accounts</b>	<b>33,378,372</b>	<b>4,127,028</b>	<b>(29,251,344)</b>	<b>12.4%</b>
<b>Total Sources of Funds</b>	<b>115,208,168</b>	<b>16,560,463</b>	<b>(98,647,705)</b>	<b>14.4%</b>

Uses of Funds (Expenses)	2022-23 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
<b><u>Operating Accounts</u></b>				
President	1,179,122	100,414	1,078,708	8.5%
Vice President of Diversity, Equity & Inclusion	740,228	30,959	709,269	4.2%
Vice President of Instruction	51,974,536	4,999,755	46,974,781	9.6%
Executive VP of Operations	10,887,087	2,974,003	7,913,084	27.3%
Vice President of Student Affairs	10,104,963	1,692,834	8,412,129	16.8%
Chief Information Officer	5,198,886	806,820	4,392,066	15.5%
Vice President of Human Resources and Compliance	1,744,974	360,943	1,384,031	20.7%
Bank/CC Fees	-	22,840	(22,840)	0.0%
<b>Total Operating Accounts</b>	<b>81,829,796</b>	<b>10,988,569</b>	<b>70,841,227</b>	<b>13.4%</b>
<b><u>Other Accounts</u></b>				
Grants	3,670,022	560,446	3,109,576	15.3%
Contracts less Running Start	673,602	304,674	368,928	45.2%
Internal Support & Agency Funds	557,407	389,529	167,878	69.9%
ASCC	2,096,235	289,901	1,806,334	13.8%
Bookstore	2,840,911	939,712	1,901,199	33.1%
Parking	477,524	97,668	379,856	20.5%
Auxilliary Services	2,881,891	435,720	2,446,171	15.1%
Financial Aid	20,180,780	1,671,435	18,509,345	8.3%
<b>Total Other Accounts</b>	<b>33,378,372</b>	<b>4,689,086</b>	<b>28,689,286</b>	<b>14.0%</b>
<b>Total Uses of Funds</b>	<b>115,208,168</b>	<b>15,677,655</b>	<b>99,530,513</b>	<b>13.6%</b>
<b>Difference - Excess (Deficiency)</b>	<b>-</b>	<b>882,808</b>		

c. Dr. Karin Edwards, Sabra Sand, Vanessa Neal, Nicole Rogers-Marcum, Darci Feider, Julie Taylor  
e. Michele Cruse, Das Gupta, Brad Avakian, Paul Wickline, Heather Adams  
Linda Tuve 8/17/22