



Clark College

Board of Trustees Regular Meeting Packet

Wednesday, November 16, at 5:00 pm

[Zoom Meeting Link](#)

Meeting ID: 898 1533 7684

Passcode: 744800

Dial in: 1 (253) 215 8782

Physical Location:

Gaiser Hall, Room 213

Board of Trustee Regular Meeting Packet, November 16, 2022, at 5:00 pm

- I. Call to Order/Agenda Review – Chair Speer
- II. Action Items/Consent Agenda – Chair Speer
 - a. October 26, 2022 – Board Work Session Minutes
 - b. October 26, 2022 – Board Meeting Minutes
 - c. November 2, 2022 – Board Special Meeting Minutes
- III. Tenure Vote
 - a. Amy VahnDijk
- IV. Constituent Reports
 - a. ASCC – Casey Figone
 - b. WPEA – Courtney Braddock
 - c. AHE – Suzanne Southerland
- V. Clark College Athletics – Dr. Michele Cruse, Vice President of Student Affairs, will be joined by David Mirenta, Cross Country, and Laura LeMasters, Director of Athletics
- VI. Reports from Board Members – Chair Speer
- VII. President’s Report – Dr. Karin Edwards
- VIII. Public Comment – Chair Speer
Public comment will be limited to two minutes each.
- IX. Next Meeting
The next regular meeting of the Board of the Trustees is currently scheduled for Wednesday, December 7, at 5:00 pm
- X. Executive Session
An Executive Session may be held for any allowable topic under the Open Public Meetings Act.
- XI. Adjournment – Chair Speer

Clark College

Board of Trustees Regular Meeting Minutes

Wednesday, October 26, 2022

GHL 213 and Zoom

In Attendance

Paul Speer, Chair

Cristhian Canseco Juarez, Vice Chair

Denise Gideon, Trustee

Rekah Strong, Trustee

Absent

Jeanne Bennett, Trustee

Administrators

Dr. Karin Edwards, President

Dr. Michele Cruse, Vice President of Student Affairs

Paul Wickline, Vice President of Instruction

Sabra Sand, Interim Vice President of Operations

Vanessa Neal, Interim Vice President of Diversity, Equity, and Inclusion

Calen Ouellette, CEO, Clark College Foundation

Brad Avakian, Vice President of Human Resources

Das Gupta, Interim Chief Information Officer

Other

Brooke Pillsbury, Senior Executive to the President

Julie Taylor, Executive Assistant to the President

Brandon Johnson, IT

Shelley Williams, AAG

Casey Figone, ASCC

Suzanne Southerland, CCAHE

Joey Hicklin, WPEA

Dr. Bevyn Rowland, Professor, Counseling Services

Megan Jasurda, Director of Disability Support Services and ADA Compliance Officer

Jacki Kline, Interpreter

Shivani Saunders, Interpreter

Tiffany Elkington, CART

I. Call to Order/Agenda Review

Chair Speer called the Regular Meeting to order at 5:00 pm.

II. Action Items/Consent Agenda

1. September 28, 2022, Board Work Session Minutes, as amended
2. September 28, 2022, Board Meeting Minutes
3. October 14, 2022, Special Meeting Minutes

MOTION: Trustee Canseco Juarez made a motion to approve all items on the Consent Agenda. Trustee Gideon seconded the motion. Motion passed unanimously.

III. Constituent Reports

ASCC

Casey Figone, ASCC President, shared that the Fall Fair went well, with 200 students in attendance. This Fall, there are four clubs chartered and nine clubs working to be oriented. ASCC leadership is working to place people on committees (10 of 20 spots filled to date). Figone also reported that they've made a change to Article XIV, noting that voting under quorum if two ASCC members are present. The decision must be unanimous for approval.

Trustee Response:

Chair Speer acknowledged the staggering accomplishment and the demonstrated learning and growth of ASCC. In response to operating with a lean team, Chair Speer asked how it is impacting Figone as ASCC President. Figone shared that it's fun, and can be difficult balancing tasks, but enjoys different experiences. He also shared that he is thankful for an adaptable and hard-working team and that he is having fun and is grateful for the experience.

WPEA

Joey Hicklin was recently appointed Co-Chief, following the resignation of Danielle Plessner. Hicklin thanked Danielle for the work she did and looks forward to serving in this role for WPEA. WPEA acknowledged the impacts of the Nikia Forest fires and the use of the inclement weather policy for classified staff. WPEA also looks forward to collaborating with leadership and having proactive conversations about working conditions following the release of the T-Building testing results.

CCAHE

Suzanne Southerland, CCAHE President, – thanked Joey Hicklin for his new role with WPEA and Casey Figone for his work on committee appointments. Southerland reported continued T-Building concerns, including employees concerned about feeling sick in the building, and the negative impact of moving ESL students to an alternate building and meeting their support needs and retention. CCAHE requested additional information about how to support students who have moved out of the T-Building and for clear communication and updates about the T-building. Southerland concluded that she would miss the work of Danielle Plesser, her contributions and improvements, and wished her well in the future

Trustee Responses:

Chair Speer acknowledged that safety is the priority for Clark College. Speer acknowledged Danielle Plesser's work in Tenure Office and on the Presidential Advisory Committee. He wished her all the success in her future role.

Clark College Foundation

Nothing to report for October 2022.

IV. Staff Presentation

Dr. Michele Cruse introduced two critical employees in student services – Dr. Bevyn Rowland and Megan Jasurda.

Dr. Bevyn Rowland and Megan Jasurda shared an overview of their background and how they support Clark students. The Counseling and Health Center provides free, in-person and virtual counseling and low-cost medical care for students, staffed by four counselors, licensed in different specialties. The Center provides support for an array of medical and counseling needs.

Low-cost healthcare, funded by ASCC, includes common services such as physical exams, immunizations, STI testing, reproductive health, prescriptions, and nutrition consulting. The Center takes pride in short wait times and that a student is never turned away due to inability to pay. Dr. Rowland and Jasurda shared a data overview, including that the Center has served 91 students for 152 appointments since July.

The Center provides the following additional resources and services:

- Skills and Support Groups (held remotely with in-person expansion on the horizon)
- Let's Talk! – 20-minute virtual drop-in counseling appointments
- Welcoming space – coffee, tea, snacks, safe space, over-the-counter medication
- Lactation Space

- Chill-Out Room
- Sensory Room

Trustee Responses:

Trustee Strong thanked the team for their presentation, the work they're doing to serve students, the intentionality of DEI, creating a safe space, and being equity centered. She shared that the Center is a homerun in how the team responds to student needs.

Trustee Gideon shared appreciation for the creativity of meeting students where they are. Many students don't seek services due to barriers and she celebrated the team for open access. Gideon asked if services are offered during Summer term and do students have to be enrolled in Summer term to receive services. Dr. Rowland confirmed that the Center is open for select services and students do not have to be enrolled in Summer term to benefit from the services.

Vice Chair Canseco Juarez shared appreciation for the presentation and focus on mental health for students. Canseco Juarez asked how the counseling team supports ESL students or deaf students, those that communicate in different languages. Jasurda confirmed that once a deaf student is connected to Disability Support Services (DSS), the team coordinates ASL interpreters, prioritizing accommodations as quickly as same-day requests. Dr. Rowland shared the value of ensuring access to services in a student's primary language. The Center is working to diversify language proficiency on the team, through hiring and the clinical intern program.

Chair Speer asked how the team manages crises after hours. Dr. Rowland shared that resources are available including the Response Team at Clark County Crisis Line 24/7, with which the Center has developed a strong relationship for support. The team is also vetting other crisis line options, including Trans Crisis Line and the BIPOC Line in Portland. They are also working to extend funding for greater access. Mondays and Fridays are busy days at the clinic because of no weekend coverage.

V. Reports from the Board Members

Trustee Gideon - Participated in the Tenure Interviews.

Vice Chair Canseco Juarez – Participated in the Budget Committee Meeting, Tenure Interviews, and Noche de Familia. At the Budget Committee Meeting, topics included legislative priorities and the upcoming Legislative Breakfast, focused on compensation for exempt staff, fully funding positions to reduce the burden on colleges, and the importance of funding DEI work. Canseco Juarez also attended Noche de Familia. He shared that it was incredible to see families attend and have an event fully in Spanish. He highlighted questions about college were answered, along with speeches and resources at Clark offered in Spanish, and pathways to WSU and careers. Canseco Juarez shared the benefit to the community and the college to connect in language and culture. He felt a sense of community and looks forward to future events with other communities as well.

Trustee Strong – Celebrated that this year concludes her 10 years on the Clark College Board of Trustees. Strong shared reflections including the changes at Clark College, evolution, progress around DEI, and continuing to build on the foundation built on equity to keep the college relevant. She also shared the importance of remaining student-centered and using the word equity in the way it's intended. Strong concluded to ensure processes, systems, meetings, and engagements are not centered on White Supremacy practices. Area demographics are changing, including 56% of Evergreen public schools are students of color, so make sure Clark College is staying true to equity in every facet.

Chair Speer – Opened by thanking Trustee Strong for the gifts that she has brought to the Board and for sharing her thoughts. Chair Speer represented the Board at NWCCU for the mid-cycle evaluation. He also attended the Foundation Scholarship Reception and acknowledged the leadership of the Foundation and the inspirational comments and words shared. Chair Speer shared that November is National Native American Month, the upcoming POWWOW at Clark, and equity training opportunities for ongoing development.

VI. President's Report

Dr. Edwards shared the following updates:

- NWCCU Mid-Cycle Visit – Chris Bragg and Kurt Simmons shared their findings from the mid-cycle visit in their drafted report. The final report will be submitted to the Commission and outlines there is work to be done in planning and assessment as we prepare for the self-study submission in 2024 and comprehensive visit in 2025.

- Strategic Plan – Preparing to send the Strategic Plan survey to Clark and broader communities for feedback.
- Several Clark employees will be attending the NWCCU Annual Conference. The conference is an opportunity for insight and information on how to advance our work and prepare for our self-study and visit.
- T Building – The college took immediate action following feedback and concerns about building safety. External testing has been completed and the final report is pending. We have remained responsive to concerns, engaging in classroom and office changes, when applicable. Health and Safety as a priority for all and a proactive plan for regular assessment and testing is under development
- POWWOW – Clark College will be hosting the event next Friday, November 4.
- Student Highlight – A student stopped by the office and shared how much he appreciated being at Clark College.

VII. Public Comment

The following participants provided public comment:

Beverly Brosius

VIII. Next Meeting

The Board of Trustees is currently scheduled for a Special Meeting on November 2, 2022, and a Regular Meeting on November 16, 2022, at 5:00 pm.

IX. Adjournment

The meeting adjourned at 6:19 pm.

Clark College

Board of Trustees Work Session Minutes

Wednesday, October 26, 2022

GHL 213 and Zoom

In Attendance

Paul Speer, Chair

Cristhian Canseco Juarez, Vice Chair

Denise Gideon, Trustee

Rekah Strong, Trustee

Absent

Jeanne Bennett, Trustee

Administrators

Dr. Karin Edwards, President

Dr. Michele Cruse, Vice President of Student Affairs

Paul Wickline, Vice President of Instruction

Sabra Sand, Interim Vice President of Operations

Vanessa Neal, Interim Vice President of Diversity, Equity, and Inclusion

Calen Ouellette, CEO, Clark College Foundation

Brad Avakian, Vice President of Human Resources

Das Gupta, Interim Chief Information Officer

Others

Shelley Williams, Assistant Attorney General

Brooke Pillsbury, Senior Executive to the President

Julie Taylor, Executive Assistant

Brandon Johnson, Information Technology

Julie Robertson, Director of Grant Development

Leilani Towner, Transforming Lives nominee

Sofia Batchelor, Transforming Lives nominee

Jacki Kline, Interpreter

Shivani Saunders, Interpreter

Tiffany Elkington, CART

I. Call to Order/Agenda Review

Chair Speer called the work session to order at 3:30 pm.

II. Enrollment Update

Presented by Dr. Michele Cruse and Paul Wickline

Dr. Cruse shared the current Enrollment data following the census, captured 14 days into the Fall term. Enrollment based on full-time enrollment (FTE) target is at 104%. Following Dr. Cruse's introduction, Paul Wickline, VP of Instruction, provided data on student demographics, program and course enrollment, an overview of modality delivery (online, hybrid, and in-person), and course fill rates by modality. The data demonstrated changes over time from Fall 2020 to Fall 2022.

Trustees, along with Dr. Cruse and Wickline, discussed the data shared, and what would be helpful to see in the future. An area of future focus included a comparison between pre-pandemic enrollment data and current enrollment data.

III. Transforming Lives Nominee Interviews

Leilani Towner and Sofia Batchelor are the 2022 Transforming Lives nominees.

Dr. Michele Cruse introduced Leilani, and shared their background and engagement with Clark College, followed by the Trustees interview:

- What compelled you to attend a community or technical college? And most importantly was there an individual(s) or program at the college you feel contributed to your success?
- What was it about that individual(s) or program that made the difference in transforming your life? Please explain.
- Were there any barriers or obstacles that originally prevented you from attending a community or technical college?
 - If so, please identify those barriers or obstacles and tell us what you did to overcome those barriers or obstacles?
- What is next for you and what are your goals for your future?
- If you could share one piece of advice for other students or for those who are unsure about their ability to attend a community or technical college, what would that be?

Dr. Michele Cruse introduced Sofia, and shared her background and engagement with Clark College, followed by the Board of Trustees interview:

- What compelled you to attend a community or technical college? And most importantly was there an individual(s) or program at the college you feel contributed to your success?
- What was it about that individual(s) or program that made the difference in transforming your life? Please explain.
- Were there any barriers or obstacles that originally prevented you from attending a community or technical college?
 - If so, please identify those barriers or obstacles and tell us what you did to overcome those barriers or obstacles?
- What is next for you and what are your goals for your future?
- If you could share one piece of advice for other students or for those who are unsure about their ability to attend a community or technical college, what would that be?

IV. Grant Update

Presented by Julie Robertson, Director of Grant Development

Dr. Karin Edwards introduced Julie Robertson, sharing the valuable work Julie does for Clark College grants and as a key contributor to Clark College.

Robertson provided a comprehensive overview regarding Federal, State, and local grants that are funded, in development, and on the horizon for submission. Additionally, she expanded on the internal grant submission selection process, highlighting that grants must align with the college's mission and long-term sustainability. All programs must center equity, with critical questions regarding whom the proposal will impact, keeping underserved and underrepresented students at the forefront.

Trustees shared gratitude for the diverse portfolio, centered on equity. Feedback also included appreciation for Robertson's hard work and dedication to bringing funding opportunities to Clark College.

V. Public Comment

No public comment.

VI. Adjournment

Chair Speer adjourned the work session at 4:49 pm.

Clark College Board of Trustees

Amended Board Meeting Minutes – September 28, 2022

WORK SESSION

In Attendance

Jeanne Bennett, Chair
Paul Speer, Vice Chair
Denise Gideon, Trustee
Rekah Strong, Trustee
Cristhian Canseco Juarez, Trustee

Administrators

Dr. Karin Edwards, President
Dr. Michele Cruse, Vice President of Student Affairs
Vanessa Neal, Interim Vice President of Diversity, Equity, and Inclusion
Sabra Sand, Interim Vice President of Operations
Brad Avakian, Vice President of Human Resources
Paul Wickline, Vice President of Instruction
Das Gupta, Interim Chief Information Officer
Calen Ouellette, Foundation Chief Executive Officer

Others

Shelley Williams, Assistant Attorney General
Mike See, Presenter
Jim Watkins, Presenter

Chair Bennett: Meeting called to order at 3:30 pm on Wednesday, September 28, 2022

Boschma Farms – Sabra Sand, Jim Watkins, Mike See

- Status of current floor plan – drafted and in final stage of finalizing (floor 1 and 2) currently at 85% of floorplan
- Main entrance on main floor of the building for students and public to access
- Cowlitz Tribe represented throughout the design of the building, including Native American artists' contributions.
- Facility will include –
 - Student Services
 - Student Study and Community Spaces
 - Advanced manufacturing
 - Labs
 - QA inspection
 - Secure storage
 - Universal restrooms

- Wellness room and group study spaces
- Second floor primarily instructional space with computer lab and study space

Questions and Discussion:

1. How are adjustments being made with a smaller building size and background on the layout:
Pre-COVID approval and budget (supply chain, etc.)
Clark College Foundation extended gift support budget by \$3.5 million. As of October 2022, Clark College has collected \$1.5 million of that gift.
Maximizing efficiency to support optimal special development and resources
2. Universal Bathrooms ADA? YES
3. LEAD Certification?
YES, the state requires silver certification, and the team is researching how to maximize LEAD.
4. Expansion opportunities in the future?
30' x 135' space that can be added if supplies and cost savings are available.
5. Student Experience: study spaces, computer labs, student lounge, kitchen, vending, and more.
6. Size Reduction - Space reduced by 20,000-22,000 square feet in the budgetary reduction

Further Update:

- Drafted exterior photos of the proposed building design shared.
- Building will be secured by a chain-link fence and the grounds will be landscaped
- Further discussion regarding a municipal road running through the campus – the City of Ridgefield is in close contact with the College regarding state-level direction.
- Sabra will provide a final occupancy timeline to the Board. Current focus includes:
 - Next few months finalizing drafted floor plan, applying for land use permits and building permits
 - Summer 2023 – prep site for building
 - Fall 2023 – construction begins
 - Fall 2024 – expected completion
 - Following completion, Clark will apply building fixtures and furnish spaces
 - Earliest occupancy is Spring 2025

Strategic Plan Timeline – Paul Wickline, with Dr. Edwards

- Past the midpoint in the strategic plan development process
- Update provided on the equity-centered strategic plan, with comprehensive power point presentation
- Status on the Strategic Plan and Next Steps:
 - Components of an Effective Strategic Plan:

- Deep engagement on the part of the Strategic Planning Committee,
 - Collaborative analysis and plan development,
 - Actionable, and
 - Easy to Understand
- Phase I: Conduct an Institutional and Environmental Scan (February – June 2022)
- Phase II: Build Equity Centered Strategic Plan
- Phase III: Engage Community (September – October 2022)
 - Engage Clark community in the strategic plan process.
 - Committee will seek the input on the following – mission and vision statements, values, tenets, strategic objectives, and priorities.
- Publication and Implementation slated for January 2023
- Executive Cabinet is currently working to refine the Mission Statement prior to engaging community for feedback.
- Values: Social Justice, Partnerships, Innovation, Shared Governance, and Continuous Improvement and Sustainability
- Tenets: Equitable Student Experience; Employee Engagement, Empowerment and Excellence; Community Partner Engagement; Institutional Effectiveness and Equity.
- Executive Cabinet developing equitable student experience priority areas and key performance indicators.
- Next Steps:
 - Phase IV: Finalize the Equity Centered Strategic Plan (October – December 2022)

Discussion regarding Strategic Plan process and value of engaging in the community for feedback:

Trustee Speer Feedback –

- Ensure Alumni and Community Ed are included.
- Consider expanding on excellence in education
- Clarify sustainability in which form – environmental, financial, etc.
- Create a “Tagline”

Trustee Canseco Juarez Feedback –

- Engage in community for feedback by going into the community, not calling on the community to come to Clark to provide feedback.
- Engage in opportunities to connect with communities that have not been represented and non-English speaking communities.

Introductions

Shelley Williamson, AAG
 Brooke Pillsbury, Senior Executive to the President
 Vanessa Neal, Interim VP of ODEI
 Calen Ouellette, CEO of the Clark College Foundation

Work session adjourned at 4:44 pm

BOARD MEETING

In Attendance

Jeanne Bennett, Chair
Paul Speer, Vice Chair
Denise Gideon, Trustee
Rekah Strong, Trustee
Cristhian Canseco Juarez, Trustee

Administrators

Dr. Karin Edwards, President
Dr. Michele Cruse, Vice President of Student Affairs
Vanessa Neal, Interim Vice President of Diversity, Equity, and Inclusion
Sabra Sand, Interim Vice President of Operations
Brad Avakian, Vice President of Human Resources
Paul Wickline, Vice President of Instruction
Das Gupta, Interim Chief Information Officer
Calen Ouellette, Foundation Chief Executive Officer

Others

Shelley Williams, Assistant Attorney General
Casey Figone, Presenter
Danielle Plessner, Presenter
Suzanne Sutherland, Presenter
Robert Westin, Presenter
Kristin Sherwood, Presenter
Andra Spencer, Presenter
Jim Wilkins-Luton, Presenter

Chair Bennett: Meeting called to order at 5:00 pm on Wednesday, September 28, 2022

Consent Agenda/Action Items

- APPROVED: June 8, 2022, Work Session Minutes, Trustees Canseco Juarez and Strong
- APPROVED: June 8, 2022, Meeting Minutes, Chair Speer and Trustee Gideon

August 15, 2022 Retreat Recap

This year's board retreat included review of (a) board roles, goals, and assessment (b) review of board calendar and trustee's areas of interest for possible officer and committee assignments, and (c) strategic plan review and an update on student success metrics.

Special note of appreciation to Trustee Strong who will be departing Clark College Board of Trustees at end of 2022 concluding her second five-year term.

- **APPROVED:** August 15, 2022, Board Retreat Minutes, including calendar and Trustee officer and committee assignments for 2022-23, unanimous consent.

Having been elected chair for 2022-23, after acknowledging outgoing Chair Bennett for her dedication and extra efforts over the past year, Trustee Speer conducted the remainder of the meeting.

Constituent Reports

- Casey Figone, ASCC President, and Sarah Gruhler, Director of Student Life, introduced ASCC members attending the meeting:
 - Ivis Strachuk, ASCC Club Coordinator
 - David Goebel, ASCC Civics and Sustainability Director
 - Malcom Brown, APB Events Coordinator
- Danielle Plessner, WPEA
 - Held an end-of-year celebration in person in July
 - Darla Utter retired after 26 years with Clark College. Darla takes extensive institutional knowledge with her, and she will be missed.
 - Advocate for enforcement of outdoor heat safety law
 - Custodial Day on Monday, October 2. Gratitude for the great work they do on campus.
 - Expressed gratitude and concern for HR and staffing difficulties
 - WPEA and Faculty Union – concerns re: right to ask someone to wear a mask in their workspaces
 - Zoom Softphones – members are having difficulty being explicitly given release time
- Suzanne Sutherland, AHE
 - Please see supplemental AHE report
- Calen Ouellette, CEO, Clark College Foundation
 - Gratitude for Dr. Edwards and college leadership welcoming him to Clark
 - Scholarship seasons at the Foundation: Oct 14 Scholarship Reception - 517 awards, \$1.65 million so far this year
 - Financial stability – Calen's goal in first 90 days was focused on listening and modernizing
 - Improving campus climate by partnering with the college
 - Donors include monetary, advocacy, etc.
 - Looking forward to 90 years at Clark College (2023)
 - Staffing – recruiting for the Director Alumni Relations and Community Engagement

Faculty Presentation

Level Up: Robert Westin, Kristin Sherwood, Andra Spencer, with Jim Wilkins-Luton

- 2 weeks of math, college essentials, and building community (College 101) funded by Foundation and Guided Pathways
- 9 students, 3 tutors, prior to Labor Day – prep opportunity to help students

- Tutor Team: Mell Martin, Tyler Lawrence, Jennifer Cruz Callejas (recruited Clark students from higher level math classes as a chance to cultivate leadership)
- Level Up team shared plan for strategic success from Level Up to College 101

Chair Speer, Trustee Canseco Juarez, and President Edwards provided positive response and encouragement of the Level Up program moving forward.

Board of Trustees Reports

Rekah Strong – Congratulations and gratitude to Jeanne for being an amazing Chair and welcome to Paul's new role as Chair. Participated in the Foundation Executive Committee meeting and is thrilled for the work they are doing. Excited to attend Opening Day for Fall term, a favorite event of hers.

Jeanne Bennett – Quiet Summer – but had opportunity to attend first opening day and had a great experience. Met with Governor Inslee's new SW Washington representative, John Anderson, along with Chair Speer and Dr. Edwards for a productive meeting and several invitations. Also met with Senator Annette Cleveland, and Senator Mark Mullet, and talked about Boschma farms and other needs Clark College has, including an invitation for Senator Mullet to visit Clark College. Trustee Bennett enjoyed lunch with Dr. Edwards, a chance to connect beyond meetings. Shout out to Trustees for "holding up their end of the stick" while she was Chair

Cristhian Canseco Juarez – participated in Board Retreat – highlights he took away, conversation around goals for Board and President, and Strategic connection between Dr. Edwards and the Community, supporting the college and Dr. Edwards by attending conferences and summits, locally, regionally, across country. Also, shared a conversation re: self-awareness with Dr. Edwards regarding directives and gifts we share as BOT – beyond the support of president, she is also a person, not just a president, and wants to ensure the BOT is providing support. Additionally, he was on campus for the ODEI open house welcoming the students, met the ODEI team, spoke with a team member and he is excited about Noche de Familia on campus in GHL. This event will be offered in Spanish to welcoming Spanish-speaking families to the community (perfect time to do this, because we are in the middle of celebrating Hispanic heritage month, celebrating the heritage and diversity in our community). Trustee Canseco Juarez will be attending the event. Care committee group event tomorrow through Peace Health (requires registration) – great opportunity for the Clark Community

Denise Gideon – Participated in four strategic sessions and attended Clark graduation.

Paul Speer – Acknowledged Hispanic Heritage Month and three new members introduced at the working session: Shelley Williamson (AAG), Brooke Pillsbury (Senior Executive to the President), and Vanessa Neal, returned to Clark in new role (Interim VP of ODEI). Commencement, Larch Graduation, completed the SBCTC handbook and Trustee onboarding document, companion document re: presidential recruitment through an equity lens, retreat (support and help strategic tenets in the coming year), and several meetings with Dr. Edwards over the Summer and Fall where stated that he always appreciates staying connected with the business aspects of running a college through regular meetings with Dr. Edwards.

President's Updates – Dr. Karin Edwards

- Gratitude for Trustee Bennett's leadership and commitment as former Chair.
- Gratitude for Opening Day, Cabinet contributions, and 450+ attendees, setting the tone for the academic year ahead. Also attended instructional meeting and appreciates all the work going into the College.
- Enrollment – over 7000 (7287) enrolled. Good to see the increase in enrollment and upward trajectory.
 - Enrollment Demographics – of 7287, 4600 white, 1018 multi-racial, 693 latinx, 207 black, 167 did not identify, Pacific Islander – 58, Native American – 31. Far fewer men on campus. First generation – over 3,000.
 - Additional information regarding enrollment, including on campus, online, and hybrid students, as well as final enrollment, will be shared at the next Board of Trustees meeting following census.
- NWCCU Mid-cycle visit is coming up in October– addressing two recommendations from prior visit. Formative visit over two-day period and information will be shared with the community.
- In work session, Paul Wickline shared strategic plan and plan to finalize for implementation January 2023. Working to ensure we are inclusive with internal and external community.
- Looking forward to setting a new course for Clark College for equitable and accessible education.
- September Community Engagements –
 - High Tech Council
 - Clark County Superintendents
 - John Anderson
 - Career Connect SW
 - College Spark
 - CREDC
 - Chief Mori, Vancouver Police Department
 - University of Portland's Presidential Inauguration, Dr. Robert Kelly

Public Comment

The following individuals shared a public comment:

- Roberto Anitori
- Kushlani Desoyza
- Robert Westin
- Courtney Braddock
- Jeff Kaliner

Board Meeting adjourned at 6:27 pm



Clark College ASCC Board of Trustees Report

November 2022

Presented by ASCC President Casey Figone

Student Involvement & Campus Climate

- Nine (9) clubs currently chartered: Alliance of Counseling Education Students, Cinema Club, Computer Science Club, Gaming Club, International Club, Japanese Club, Korean Club, Spanish Club, Tabletop Community Club
- Club Coordinator Stratichuk working to help oriented seven (7) additional groups to include American Sign Language Club, Art Club, Authors Association Club, Culinary Club, Megatronics Club, Swing Club, and Theater Club so they can be chartered.
- Civics and Sustainability Director David Goebel has filled eighteen (18) of thirty (30) committee spots.
- The ASCC held a 'Votes for Ice Cream' event to encourage students to exercise their right to vote. Approximately four (4) students joined this event.

Clark College Student Resource Access

- ASCC Student Government has collaborated with the Activities Programming Board to post upcoming events on ASCC Instagram, Facebook, and TikTok. In the same order, our following count is seven hundred and fifty-five (755), one thousand and four hundred (1,400), and eight (8).

State-Wide Initiatives

- David Goebel attended the Washington Community & Technical Colleges Student Association (WACTCSA) October 7th and October 14th. These meetings included the Open Education Resources Committee (OER) to focus on decreased textbook costs, increased

accessibility to mental health resources, increased childcare affordability, and increased financial aid availability on college campuses.

WPEA/UFCW Local 365, Clark College Unit

Board Report for November 2022

MEETINGS

WPEA Steward meeting on Mondays 11:30 AM

COMMUNICATION

Current contact for campus stewards:

Co-Chief Shop Stewards

Courtney Braddock 360-992-2196

Joey Hicklin 360-992-2012

Communications Officer

David Sims 360-992-2132

Representational Stewards

Angela Dawson 360-992-2515

Becky Lindsay 360-992-2575

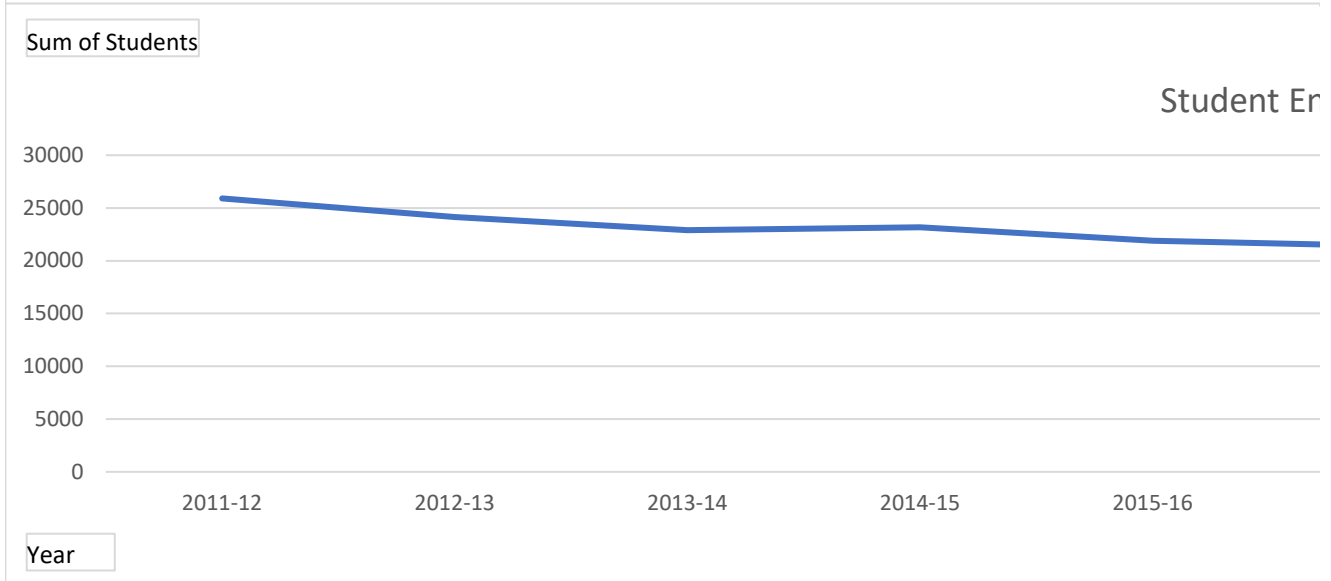
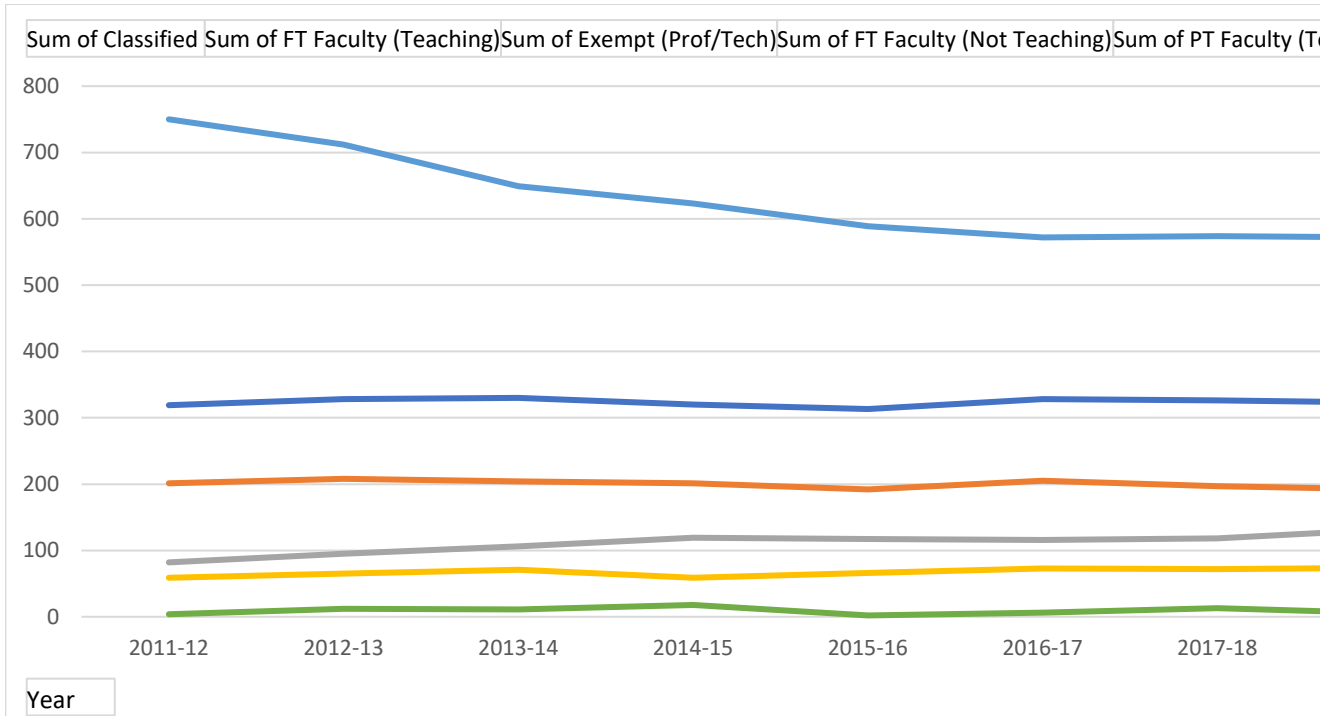
Member Leaders

Jenny Shadley 360-992-2051

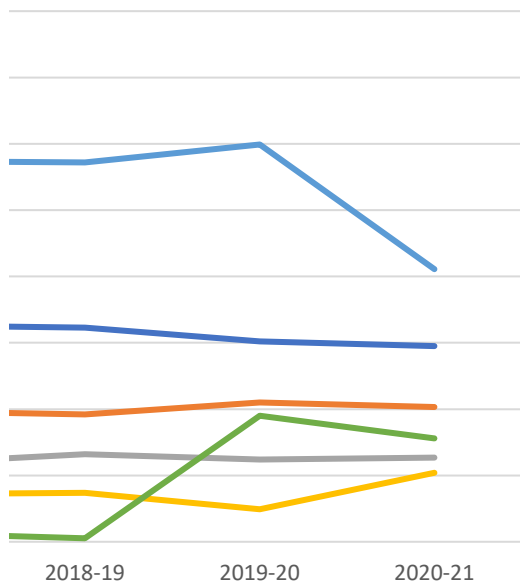
WPEA Classified Staff Updates:

- We held our first hybrid membership meeting in October. Thank you to Clark for allowing WPEA to utilize space on campus to meet with members.
- Clark will be eliminating the word “chief” from all position titles. Our steward council will be discussing to change to a different title for our co-chief positions.
- The structure of our LMCC’s has changed in order to speed up the informal and formal process.
- T-building testing
 - As reported by PBS Engineering and Environmental, the outside air damper above the southeast wing was not open. We are hopeful that the college will follow the recommendations made by PBS to verify that the damper is functioning as intended and to correct any irregularities that are discovered throughout this verification process.
 - We also want to show appreciation to college leadership for having direct communication with members regarding issues involving their safety
- Non-perm appointments: Classified staff have noticed the college’s heavy use of non-appointments
- December Building Closure: The WPEA received notice that the college will again implement a weeklong closure during December recognized as a cost-saving measure during a prior budget cut decision. While we understand the college is exploring all avenues to reduce expenses, we would like to remind leadership that not all positions on campus can complete their work remotely,

and when workers are allowed to work on campus during the break, heat is crucial to ensure a safe working environment. During the past closures, our members have experienced having to use vacation and sick leave because they are not allowed to work on campus and cannot complete their work at home. Members allowed to continue to work on campus during the closure have experienced freezing temperatures inside buildings due to the heat being cut off to reduce expenses. We encourage our members to work with their supervisors to ensure they are supported and if not, to notify us.



teaching) Sum of PT Faculty (Not Teaching)

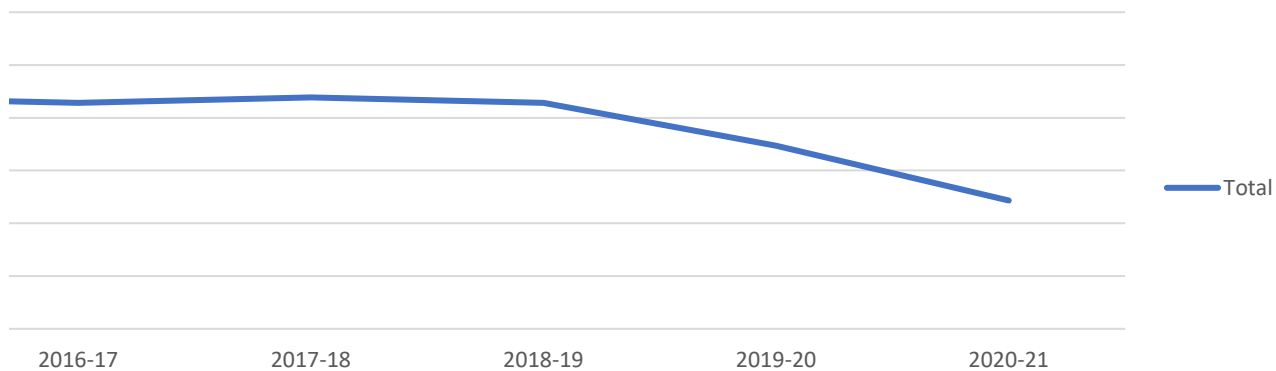


Values

Sum of Classified

Sum of FT Faculty (Teaching)

rollment



% Change

-7.52%	Staff
1.00%	Faculty (FT Teach)
76.27%	Faculty (FT Non-Teach)
-45.20%	Faculty (PT Teach)
3800.00%	Faculty (PT Non-Teach)
54.88%	Admin
-53.07%	Students

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
FT Faculty (Teaching)	201	208	204	201	192	205
FT Faculty (Not Teaching)	59	65	71	59	66	73
Exempt (Prof/Tech)	82	95	106	119	117	116
Classified	319	328	330	320	313	328
PT Faculty (Teaching)	750	712	649	623	589	572
PT Faculty (Not Teaching)	4	12	11	18	2	6
Total**	1,249	1,233	1,179	1,151	1,106	1,109
Students	25,907	24,148	22,889	23,175	21,903	21,409

2017-18	2018-19	2019-20	2020-21	Year	FT Faculty (FT Faculty (I	Exempt (Pro
197	192	210	203	2011-12	201	59	82
72	74	49	104	2012-13	208	65	95
118	132	124	127	2013-14	204	71	106
326	323	302	295	2014-15	201	59	119
574	572	599	411	2015-16	192	66	117
13	5	190	156	2016-17	205	73	116
1,105	1,106	1,163	1,042	2017-18	197	72	118
21,913	21,405	17,350	12,159	2018-19	192	74	132
				2019-20	210	49	124
				2020-21	203	104	127

Classified	PT Faculty ('	PT Faculty (Total**	Students
319	750	4	1,249	25,907
328	712	12	1,233	24,148
330	649	11	1,179	22,889
320	623	18	1,151	23,175
313	589	2	1,106	21,903
328	572	6	1,109	21,409
326	574	13	1,105	21,913
323	572	5	1,106	21,405
302	599	190	1,163	17,350
295	411	156	1,042	12,159

CCAHE November BOT Report

November 16, 2022

Presented by Suzanne Southerland

This month, the faculty Senate is reviewing potential negotiation items that faculty have sent in for consideration.

Our Senate is made up of 20 faculty and will be helping finalize our list of negotiation items in preparation for bargaining which should start in January. We have seven negotiation team members including Tyler Frank from BEECH, Sarah Kuzera from BHS, Kushlani DeSoyza from SOFA, Dwight Hughes from WPTE, and Laura Nagel from CLASS. Arwen Spicer is representing part-time faculty.

We also are planning two lobby days in Olympia in January and February for our cost-of-living adjustments as well as a transparency bill that would require our colleges to make budget information public (like K-12) and potentially a bill for parity pay for adjunct faculty.

We continue to support our ESL and refugee students by helping classes, faculty, and staff move out of T-Building.

Finally, and most importantly, CCAHE supports WPEA in communicating that our students need a strong classified staff. Low enrollment and staff cuts are a vicious cycle - with minimal staff to serve students, they are more apt to go elsewhere for their higher education. As they leave Clark, our revenue drops and we cut more staff, resulting again in abysmal service to our students and the cycle continues. We need to stop this cycle and evaluate how our staff serves the needs of our students and accentuate this service to bring our students back.

Thank you and good evening.

Board of Trustees Meeting

November 16, 2022

Clark College Athletics

Featured Athlete: David Mirenta, Cross Country
Accompanied by Laura LeMasters, Director of Athletics

Drafted Questions, facilitated by Dr. Michele Cruse, VP of Student Affairs:

1. Share a little about your family background and educational background.
2. Why did you choose to come to Clark College?
3. What has your experience been?
4. How has the athletic program impacted you?
5. What are your plans after Clark College?
6. Overall, is the college helping you meet your educational, career, and personal goals?

Clark College - Budget Status Report October 31, 2022

Sources of Funds (Revenues)	2022-23 Budget	Revenues to Date	Difference	% Budget Received
<u>Operating Accounts</u>				
State Allocation	45,083,542	9,862,934	(35,220,608)	21.9%
Tuition & ABE/Cares lost revenue	16,602,097	6,385,379	(10,216,718)	38.5%
Running Start /Cares lost revenue	11,938,860	938,066	(11,000,794)	7.9%
Planned use of prior fund balance	4,206,641	-	(4,206,641)	0.0%
Dedicated, matriculation, tech, cont ed	4,142,656	1,774,776	(2,367,880)	42.8%
Total Operating Accounts	81,973,796	18,961,156	(63,012,640)	23.1%
<u>Other Accounts</u>				
Grants	3,593,336	951,088	(2,642,248)	26.5%
Contracts	750,288	563,039	(187,249)	75.0%
Internal Support & Agency Funds	557,407	588,957	31,550	105.7%
ASCC	2,096,235	495,451	(1,600,784)	23.6%
Bookstore	2,840,911	809,929	(2,030,982)	28.5%
Parking	477,524	112,435	(365,089)	23.5%
Auxilliary Services	2,881,891	907,076	(1,974,815)	31.5%
Financial Aid	20,180,780	6,552,638	(13,628,142)	32.5%
Total Other Accounts	33,378,372	10,980,613	(22,397,759)	32.9%
Total Sources of Funds	115,352,168	29,941,769	(85,410,399)	26.0%

Uses of Funds (Expenses)	2022-23 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
<u>Operating Accounts</u>				
President	1,026,256	228,952	797,304	22.3%
Vice President of Diversity, Equity & Inclusion	862,679	265,176	597,503	30.7%
Vice President of Instruction	52,127,851	12,465,476	39,662,375	23.9%
Executive VP of Operations	10,922,243	4,240,296	6,681,947	38.8%
Vice President of Student Affairs	10,109,963	3,341,293	6,768,670	33.0%
Chief Information Officer	5,198,886	1,473,308	3,725,578	28.3%
Vice President of Human Resources and Compliance	1,725,918	743,396	982,522	43.1%
Bank/CC Fees	-	53,045	(53,045)	0.0%
Total Operating Accounts	81,973,796	22,810,943	59,162,853	27.8%
<u>Other Accounts</u>				
Grants	3,593,336	849,886	2,743,450	23.7%
Contracts less Running Start	750,288	712,884	37,404	95.0%
Internal Support & Agency Funds	557,407	524,851	32,556	94.2%
ASCC	2,096,235	641,492	1,454,743	30.6%
Bookstore	2,840,911	1,231,264	1,609,647	43.3%
Parking	477,524	157,674	319,850	33.0%
Auxilliary Services	2,881,891	737,342	2,144,549	25.6%
Financial Aid	20,180,780	7,023,385	13,157,395	34.8%
Total Other Accounts	33,378,372	11,878,777	21,499,595	35.6%
Total Uses of Funds	115,352,168	34,689,720	80,662,448	30.1%
Difference - Excess (Deficiency)	-	(4,747,952)		

c. Dr. Karin Edwards, Sabra Sand, Vanessa Neal, Nicole Rogers-Marcum, Julie Taylor
e. Michele Cruse, Das Gupta, Brad Avakian, Paul Wickline, Heather Adams, Brooke Pillsbury
Linda Tuve 10/12/22

Clark College Foundation
Board of Trustees Report
November 2022

The following represents a few recent highlights of programing, initiatives, and/or projects for Clark College Foundation. It is intended these have a direct effect on the institutional goals of Clark College.

Improve Student Success

On October 14, 2022, the Clark College Foundation hosted its annual scholarship reception at the Hilton Vancouver celebrating donors/investors and more than 350 students who received a total of 517 awards/scholarships thus far this academic year. Since the fiscal year began, \$1,065,500 has been awarded to students. The Foundation looks to award another \$250,000 in scholarships before fiscal year-end. Donors continue to step-up and fund scholarships in support of all students at Clark College.

Achieve Financial Stability

Clark College Foundation, and its leadership, have been reviewing expenditures and investments to best maximize donor and advocate support. A new investment called [iWave](#) is the latest software to advance our knowledge and understanding of the Vancouver donor arena. This “big data” yield helps us to focus our donor cycle efforts to those investors that can make transformational gifts. But just as important are our annual giving donors/supporters that make valuable, often annual, gifts of less than \$5,000 per year. This new data helps us to scope impact and effectively resource how to engage with all donors whilst maximizing funds and budgets.

Improve Campus Climate

We continue to work in partnership with the College and its leadership to best amplify resources and impact for our campuses. Where possible, we are advising faculty and staff about gift resources available within the College – nearly \$2M currently. Utilizing these funds are pertinent to fundraising efforts as donors want to see their contributions utilized and thus in turn continues the funding cycle. Through this fund activation, faculty and staff are making investments that yield positive impacts for students and campuses alike. This includes programs like bee campus and student laptop distribution.

Expand and Deepen Community Engagement

In partnership with the President and college leadership, the Foundation continues to build new ties and alignment, while deepening others, with community organizations. Where possible, leadership from both the foundation and the college are making appearances to speak about the importance of the college community and impact on the region.

The Foundation Board of Directors has activated their Board Relations Committee to host their meetings across the region in community organizations (e.g. YWCA Clark County, Fourth Plain Forward, etc.). This effort contributes to a deeper comprehension of community needs and their relationship to the college.

In addition, resourcing community leadership supports the mission and values of the foundation as we look to enhance our organization and management in support of the college.

Respectfully submitted,

Calen D.B. Ouellette, MBA
Chief Executive Officer
Clark College Foundation

Attachments

- *CCF Financial Dashboards (through September 2022)*



Financial Dashboard as of September 30, 2022

Contributions/Donations Received

1973 - Present

	Year to Date	6/30/2022	6/30/2021	6/30/2020	Life to date
Unrestricted	\$ 241,852	\$ 986,602	\$ 430,886	\$ 578,482	
Temp. Restricted	146,159	1,138,094	1,378,934	1,967,355	
Perm. Restricted	106,015	2,576,066	1,264,358	829,171	
Total	\$ 494,025	\$ 4,700,762	\$ 3,074,178	\$ 3,375,008	\$ 111,940,737

Year to date		6/30/2022		6/30/2021		6/30/2020		1973 - Present	
Unrestricted	Temp Restricted	Unrestricted	Temp Restricted	Unrestricted	Temp Restricted	Unrestricted	Temp Restricted	Life to date	

College Support Expended

Program	\$ 57,057	\$ 175,187	\$ 1,029,707	\$ 1,530,538	\$ 838,124	\$ 1,580,191	\$ 976,128	\$ 1,560,587	\$ 46,093,068
Student financial assistance & admin supp.	3,323	451,651	5,932	1,118,349	8,503	1,222,508	17,789	1,236,826	16,266,631
Capital projects-NC/STEM/Dent. Hyg./Oth.	-	-	-	-	-	-	1,625,936	-	15,612,790
Boschma Farms land acquisition	-	-	-	-	-	-	-	-	4,306,786
Total	\$ 60,379	\$ 626,838	\$ 1,035,639	\$ 2,648,887	\$ 846,627	\$ 2,802,699	\$ 2,619,852	\$ 2,797,413	\$ 82,279,274

Student financial assistance

	YTD	FY 22	FY 21	FY 20	FY 19
Number of students receiving awards	395	550	611	575	561
Clark College Students (Fall excl. Running Start)	5,537	5,983	6,220	9,430	10,461

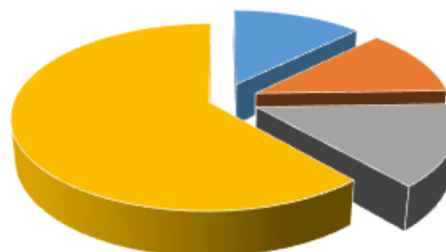
Cost of tuition (2022-2023).
12 credits for 3 qtrs. = \$4,062.

Lower division courses. WA
resident. Excludes books or
class fees.

Net Assets by Type

Unrestricted	\$ 15,485,703
Board Restricted	13,766,143
Temporarily Restricted	14,535,680
Permanently Restricted	64,751,992
Net Assets	\$ 108,539,518

Net Assets by Type



- Unrestricted
- Board Restricted
- Temporarily Restricted
- Permanently Restricted

Unrestricted Net Assets	Year to date	6/30/2022	6/30/2021	6/30/2020	6/30/2019
Assets					
Cash	\$ 107,175	\$ 169,678	\$ 157,507	\$ 318,496	\$ 81,765
Investments	5,342,773	6,237,164	7,731,091	6,896,319	6,120,908
Receivables	167,759	178,201	217,868	231,966	265,344
Prepays/Deposits/Other Assets	281,758	241,305	288,315	346,982	312,012
Land/building/equipment	10,363,931	10,364,804	10,319,160	11,471,498	12,821,759
Liabilities					
A/P/Other Liabilities	(777,692)	(1,035,748)	(896,757)	(2,829,085)	(1,086,594)
Note Payable	-	-	(338,997)	(339,700)	-
	<u>\$ 15,485,703</u>	<u>\$ 16,155,404</u>	<u>\$ 17,478,187</u>	<u>\$ 16,096,476</u>	<u>\$ 18,515,194</u>

Projected - Liquid Unrestricted Net Assets Available

6/30/2023	229,000
6/30/2024	184,000
6/30/2025	149,000
6/30/2026	124,000
6/30/2027	100,000

*Excludes operational
reserve of \$2,800,000.

Investment Pool Returns (Losses)



Endowment

Distribution Details	FY 23	FY 22	FY 21	FY 20	FY 19
College Program	\$ 1,644,434	\$ 1,409,123	\$ 1,364,992	\$ 1,100,044	\$ 1,522,786
Unrestricted	2,660,664	2,462,113	2,421,451	2,275,514	1,884,177
College Program Reserves	165,992	73,002	95,217	99,247	221,260
	<u>\$ 4,471,090</u>	<u>\$ 3,944,238</u>	<u>\$ 3,881,660</u>	<u>\$ 3,474,805</u>	<u>\$ 3,628,223</u>



Clark College Foundation

BALANCE SHEET

(STATEMENT OF FINANCIAL POSITION)

For the Period Ended:

		<u>September 30, 2022</u>	<u>September 30, 2021</u>
ASSETS			
Cash	A	\$ 107,175	\$ 53,876
Investments	B	93,408,919	104,115,907
Assets Held in Trust	C	1,769,923	2,403,363
Receivables	D	4,797,976	6,453,203
Other Assets		281,758	434,980
Fixed Assets		10,363,931	10,315,519
TOTAL ASSETS		<u>\$ 110,729,680</u>	<u>\$ 123,776,848</u>
LIABILITIES & FUND BALANCES			
LIABILITIES			
Current Liabilities	A	\$ 742,956	\$ 693,427
Liabilities-Assets Held in Trust		1,447,206	1,573,129
Notes Payable	E	-	338,997
TOTAL LIABILITIES		<u>\$ 2,190,162</u>	<u>\$ 2,605,553</u>
NET ASSETS			
Unrestricted Fund Balance	F	\$ 29,251,846	\$ 31,164,002
Temporarily Restricted Fund Balance	F	14,535,680	16,744,397
Permanently Restricted Fund Balance	F	64,751,992	73,262,896
NET ASSETS		<u>\$ 108,539,518</u>	<u>\$ 121,171,295</u>
TOTAL LIAB & FUND BALANCES		<u>\$ 110,729,680</u>	<u>\$ 123,776,848</u>



Clark College Foundation
BALANCE SHEET
(STATEMENT OF FINANCIAL POSITION)

For the Period Ended: September 30, 2022

Explanation of Variances

- A Change due to timing of cash payments and donations. As donations are deposited, invoices are processed and checks issued, we end a month with varying levels of cash and liability balances.
- B The investment balance is impacted by inflows (donations), outflows (college support and foundation expenses) and cumulative realized and unrealized gains/losses. The investment pool recorded a 2.9% loss for the previous 3 months and a 11.4% loss for the previous 12 months.
- C Decrease in Assets Held in Trust due to change in market value of trust investments and the termination of 2 trusts upon passing of a beneficiary. The remaining trust value was transferred to the investment pool to establish a donor directed endowment.
- D Reduction in receivables primarily due to pledge payments of \$1,280,000 and reduction in trust receivable of \$487,000.
- E In February 2021 a PPP loan of \$338,997 was received for qualified expenditures. The board approved foundation staff to seek forgiveness for this loan which was finalized in February 2022.
- F Changes in Net Assets based on net income (loss) over the prior period. See income statement page for review of revenue/expenses.



Clark College Foundation

INCOME STATEMENT (STATEMENT OF ACTIVITIES)

		For the Three Months Ending September 30, 2022				September 30, 2021
		Unrestricted	Temp Restricted	Perm Restricted	Total	Total
REVENUE (Excluding Investments)						
Cash Donations (Including Scholarships)	A	\$ 241,852	\$ 146,159	\$ 106,015	\$ 494,025	\$ 445,864
In-Kind Donations		1,500	-		1,500	11,064
Income - Fundraising Activities			19,785		19,785	24,023
Income - Operations		18,889			18,889	17,700
Total REVENUE (Excluding Investments)		\$ 262,241	\$ 165,944	\$ 106,015	\$ 534,200	\$ 498,650
EXPENSES (UNRESTRICTED)						
Wages/Benefits/PR Taxes	B	\$ 539,205	\$ -	\$ -	\$ 539,205	\$ 494,036
Occupancy (Utilities & Maint & Repair)	C	86,900	-	-	86,900	6,256
Professional & Service Provider Fees	D	60,100	-	-	60,100	83,323
College Capital & Program Support	E	48,795	-	-	48,795	68,344
Software/Support & Website		17,619	-	-	17,619	13,768
Operating Agreement/In Kind Expense		14,521	-	-	14,521	14,521
Insurance		13,481	-	-	13,481	12,222
Postage		10,063	-	-	10,063	628
College & Community Relations		8,262	-	-	8,262	5,181
Travel/Lodging		8,048	-	-	8,048	1,325
Printing/Copying		7,020	-	-	7,020	8,402
Publications/Dues		4,425	-	-	4,425	5,137
Taxes/Licenses/Registrations		4,191	-	-	4,191	4,334
Catering/Meetings		3,416	-	-	3,416	1,467
Scholarship Management/Support		3,323	-	-	3,323	1,985
Thank/Honor/Remember		2,263	-	-	2,263	1,207
Staff Development		2,076	-	-	2,076	1,063
Entrance Fees/Green Fees/Rentals		975	-	-	975	-
Supplies/Recruit/Misc./Transfers		-	-	-	-	3,606

For the Three Months Ending September 30, 2022					September 30, 2021
	Unrestricted	Temp Restricted	Perm Restricted	Total	Total
Advertising/ Awards/Prizes	-	-	-	-	625
Depreciation	6,431	-	-	6,431	6,254
Total EXPENSES (UNRESTRICTED)	\$ 841,112	\$ -	\$ -	\$ 841,112	\$ 733,684
EXPENSES (RESTRICTED)					
Student Financial Assistance	F \$ -	\$ 451,651	\$ -	\$ 451,651	\$ 365,281
Stipends/Fees/Temp Services	G -	66,500	-	66,500	89,594
Advertising/ Awards/Prizes	-	42,326	-	42,326	24,010
Supplies	H -	26,528	-	26,528	4,647
Professional & Service Provider Fees	-	10,732	-	10,732	379
Travel/Lodging	-	7,043	-	7,043	1,029
Taxes/Licenses/Registrations	-	5,342	-	5,342	665
Publications/Dues	-	4,845	-	4,845	5,787
Catering/Meetings	-	3,866	-	3,866	3,027
Thank/Honor/Remember	-	3,835	-	3,835	171
Staff Development	-	3,491	-	3,491	6,018
Printing/Copying	-	642	-	642	380
Postage	-	36	-	36	-
Entrance Fees/Green Fees/Rentals	-	-	-	-	75
Total EXPENSES (RESTRICTED)	\$ -	\$ 626,838	\$ -	\$ 626,838	\$ 501,064
Total EXPENSES	\$ 841,112	\$ 626,838	\$ -	\$ 1,467,950	\$ 1,234,748
NET INCOME (LOSS) Excl Investments	\$ (578,872)	\$ (460,894)	\$ 106,015	\$ (933,750)	\$ (736,098)
INVESTMENT INCOME (LOSS)					
Interest/Dividends	I \$ 66,151	\$ 46,505	\$ 149,250	\$ 261,905	\$ 160,399
Realized Investment Income (Loss)	I (200,585)	(84,453)	(520,070)	(805,108)	407,957
Unrealized Investment Income (Loss)	I (833,348)	(549,185)	(2,553,150)	(3,935,683)	1,919,179
Change in Value-Split Interests	-	-	3,669	3,669	12,764
Total INVESTMENT INCOME (LOSS)	\$ (967,782)	\$ (587,134)	\$ (2,920,302)	\$ (4,475,217)	\$ 2,500,299
NET INCOME (LOSS)	\$ (1,546,653)	\$ (1,048,027)	\$ (2,814,287)	\$ (5,408,967)	\$ 1,764,201



Clark College Foundation
INCOME STATEMENT
(STATEMENT OF ACTIVITIES)
For the Three Months Ending September 30, 2022

Explanation of Variances

- A Donations increased \$48,000 over the same period last year. Cultivation efforts are underway with significant gifts being discussed to support the college cybersecurity program and development of Boschma Farms campus.
- B Increase in Wages/Benefits/PR Taxes due to transition efforts for the new CEO/CAO. The outgoing CAO has remained on staff through the end of the calendar year which has increased wage expense compared to the prior year.
- C Increased Occupancy expense in FY 2023 is due to foundation office repairs of \$80,000 to address water leakage into the building.
- D Decrease in Professional/Service Provider Fees due to DEI training in the prior fiscal year totaling \$25,000. A similar expense has not occurred in the current year.
- E College Capital & Program Support decreased \$20,000 from the prior year. Contributing to the change was a \$29,000 prior year expenditure for a college comprehensive communication plan.
- F Student Financial Assistance increased \$86,000 as compared to the prior year. The change is due to increased available funding and the number of scholarships awarded.
- G Stipends for college staff fluctuate from year to year based on program needs. In the prior year funds were used primarily for nursing and Veterans Resource center staff.
- H Supplies increased over the prior year as athletics and the nursing program utilized available funding for various program initiatives.
- I Investment income reflects year to date cumulative realized and unrealized gains/losses. The investment pool recorded a 2.9% loss for the previous 3 months, a 11.4% loss for the previous 12 months.

General item: The income statement includes all financial activities that flow through the foundation. These include foundation operations and college expenditures (program, scholarships and capital expenditures).



Clark College Foundation
OPERATIONAL BUDGET COMPARISON
For the Three Months Ending: September 30, 2022

		<u>YTD Actual</u>	<u>Budget to Date</u>	<u>YTD</u>	<u>%</u>
		<u>Thru 09/30/2022</u>	<u>Thru 09/30/2022</u>	<u>Variance</u>	<u>Variance</u>
INCOME					
Endowment Distributions (Unrestricted)	A	\$ 715,216	\$ 715,216	\$ -	0.0%
Unrestricted Fundraising	B	246,219	125,250	120,969	96.6%
		<u>\$ 961,435</u>	<u>\$ 840,466</u>	<u>\$ 120,969</u>	<u>14.4%</u>
OPERATIONAL EXPENSES					
Salaries, Wages & Benefits		\$ 539,205	\$ 524,098	\$ (15,107)	-2.9%
Advancement					
Service Provider Fees		\$ 31,903	\$ 39,155	\$ 7,252	18.5%
Software/Publications/Dues		18,152	17,078	(1,074)	-6.3%
Postage		9,979	8,817	(1,162)	-13.2%
Catering/Meetings		8,434	4,413	(4,022)	-91.1%
Travel/Lodging		7,094	6,319	(775)	-12.3%
Printing/Copying		3,224	5,183	1,959	37.8%
Staff Development		2,076	3,808	1,732	45.5%
Thank/Honor/Remember		1,915	1,163	(753)	-64.7%
Supplies/Misc.		1,454	1,206	(248)	-20.5%
Advertising/ Awards/Prizes		-	2,608	2,608	100.0%
		<u>\$ 84,231</u>	<u>\$ 89,747</u>	<u>\$ 5,516</u>	<u>6.1%</u>
Administration					
Occupancy	C	\$ 85,768	\$ 7,215	\$ (78,553)	-1088.7%
Professional Fees		25,650	28,060	2,410	8.6%
Serv. Prov. Fees/Publications/Taxes		8,413	9,974	1,561	15.6%
Insurance		7,787	8,161	374	4.6%
Printing/Copying/Graphics		3,796	4,063	267	6.6%
Supplies/Postage/Recruiting		3,622	8,651	5,029	58.1%

	YTD Actual Thru 09/30/2022	Budget to Date Thru 09/30/2022	YTD Variance	% Variance
Software & Support	3,349	3,438	89	2.6%
Scholarship Management	3,323	3,325	2	0.1%
Catering/Meetings	2,241	2,550	309	12%
Travel & Lodging	953	1,493	540	36.1%
Staff Development & Continue Ed	-	1,163	1,163	100.0%
	\$ 144,902	\$ 78,091	\$ (66,812)	-85.6%
TOTAL OPERATIONAL EXPENSES	\$ 768,338	\$ 691,936	\$ (76,403)	-11.0%
NET INCOME BEFORE COLLEGE EXPENSES	\$ 193,097	\$ 148,530	\$ 44,567	30.0%
COLLEGE PROGRAM EXPENSES				
College Campus Priorities	\$ 26,104	\$ 23,750	\$ (2,354)	-9.9%
College Foundation Funds Allocation	D 17,816	41,188	23,372	56.7%
College & Community Relations	8,262	7,888	(374)	-4.7%
	\$ 52,182	\$ 72,825	\$ 20,643	28.3%
NET INCOME (EXPENSE)	\$ 140,915	\$ 75,705	\$ 65,210	86%



Clark College Foundation
OPERATIONAL BUDGET COMPARISON
For the Three Months Ending: September 30, 2022

Explanation of Variances

- A** Represents funds distributed from endowment investments for the 2021/2022 operational budget.
- B** The budget anticipated \$125,000 in unrestricted revenue from fundraising and gift fees. To date, \$246,000 has been recorded. Largest impact was a \$200,000 unrestricted gift from donor advised fund and \$22,000 in gift fee revenue.
- C** Occupancy expense over budget due to foundation office repairs of \$80,000 to address water leakage into the building. Project was budgeted in the prior year but scheduling issues required the work to be delayed into the current year.
- D** College associated funds are lower than budgeted but expected to significantly increase as the year progresses.

General item: The operational budget includes only expenditures from unrestricted funds. This includes foundation operations and board approved college expenditures utilizing unrestricted funds.