



Clark College

Board of Trustees Regular Meeting Packet

Wednesday, May 25, 2022 at 5:00 PM

Zoom Meeting Link:

<https://us02web.zoom.us/j/82283653224?pwd=KNqBU8IMkvZdO-TOvVdx-58oleC012.1>

Meeting ID: 822 8365 3224

Passcode: 424231

Board of Trustee Meeting Packet, May 25, 2022 at 5:00 PM

- I. Call to Order/Agenda Review – Chair Bennett
- II. Action Items/Consent Agenda – Chair Bennett
 1. April 27, 2022, Board Work Session Minutes
 2. April 27, 2022, Board Regular Meeting Minutes
- III. Constituent Reports
 1. ASCC – Xander Hawkins
 2. WPEA – Courtney Braddock
 3. AHE – Suzanne Southerland
No Board Report
 4. Foundation – Lisa Gibert
No Board Report
- IV. Student Presentation – Maddie Hennerty, Student Consultant
- V. President’s Report – President Edwards
- VI. Reports from the Board Members – Chair Bennett
- VII. Public Comment – Chair Bennett
Public comment will be limited to two minutes each.
- VIII. Next Meeting
The Board of Trustees is currently scheduled for a regular Board meeting on June 8, 2022.
- IX. Executive Session – Chair Bennett
An Executive Session may be held for any allowable topic under the Open Public Meetings Act.
- X. Adjournment – Chair Bennett

Clark College

Board of Trustees Work Session Minutes

April 27, 2022

Via zoom

In Attendance

Jeanne Bennett, Chair
Paul Speer, Vice-Chair
Denise Gideon, Trustee

Absent

Rekah Strong, Trustee
Cristhian Canseco Juarez, Trustee

Administrators

Dr. Karin Edwards, President
Dr. Michele Cruse, Vice President of Student Affairs
Dr. Rashida Willard, Vice President of Diversity, Equity, and Inclusion
Paul Wickline, Vice President of Instruction
Brad Avakian, Vice President of Human Resources
Das Gupta, Interim Chief Information Officer
Sabra Sand, Interim Executive Vice President of Operations

Others

Tsering Cornell, Assistant Attorney General
Rhianna Johnson, Presenter
Julie Taylor
Darci Feider, Recorder

- I. Call to Order/Agenda Review
Vice-Chair Speer called the work session to order at 3:32 p.m.
Quorum met at 3:36 p.m.
- II. Guided Pathways
Rhianna Johnson gave a presentation on Guided Pathways, Senate Bill 5194 and the areas of focus for 2022 – 2023. Guided Pathways goals have reference to the College's strategic management goals. Collaboration between Instruction, Student Affairs and ODEI have increased.

III. Phone System Replacement

Das Gupta presented on replacing the current phone system in June 2022. There were multiple services considered and Zoom Pro was chosen because it meets Clark's accessibility requirements, is within budget and supports the College's business demands.

IV. Public Comment – Chair Bennett

No public comment.

V. Adjournment

Chair Bennet adjourned the work session at 4:51 p.m.

Chair Bennett, Chair

Darci Feider, Recorder

April 27, 2022

Clark College

Minutes of the Regular Meeting of the Board of Trustees

April 27, 2022

Via Zoom

In Attendance

Jeanne Bennett, Chair
Paul Speer, Vice-Chair
Rekah Strong, Trustee
Denise Gideon, Trustee

Absent

Cristhian Canseco Juarez, Trustee

Administrators

Dr. Karin Edwards, President
Dr. Michele Cruse, Vice President of Student Affairs
Dr. Rashida Willard, Vice President of Diversity, Equity, and Inclusion
Paul Wickline, Vice President of Instruction
Brad Avakian, Vice President of Human Resources
Das Gupta, Interim Chief Information Officer
Sabra Sand, Interim Executive Vice President of Operations

Others

Tsering Cornell, Assistant Attorney General
Kushlani de Soyza, Presenter
Julie Taylor
Darci Feider, Recorder

I. Call to Order/Agenda Review

Chair Bennett called the meeting to order at 5:00 pm.

II. Action Item

March 9, 2022, Meeting Minutes

Motion: Trustee Gideon motioned to approve. Trustee Strong seconded the motion. Motion passed unanimously.

III. Constituent Reports

A. ASCC

Xander Hawkins, ASCC President, shared that student leaders worked the welcome week information tables and addressed frequently asked questions in a quarterly mailer. They've doubled their hours at the Penguin Union Building front desk. The ASCC Spring Involvement

Fair was a resounding success.

B. WPEA

Courtney Braddock, Co-Chief Shop Stewart, sent well-wishes to the VP of Instruction in hopes of a restful recovery. She congratulated the winter Classified Staff Excellence Award nominees and the winner Chris Chaffin, Tutoring Center. She addressed the Executive VP of Operations vacancy and the restructuring of the Communications and Marketing Department, their staff vacancies, and how that related to the recent inclement weather policy implementation that resulted in inequities felt by some staff members. They held a front-line staff meeting and asked five Covid-related questions. Most front-line staff feel safe on campus. They want the college to work with those front-line staff who do not feel safe.

C. AHE

Nothing to report for April.

D. Foundation

Board Report provided. Not available to present.

IV. Faculty Presentation

Kushlani de Soyza, Women's Studies Department Chair, gave a presentation covering the Women's Studies Department goal to drive equity and student success at Clark College. They are dedicated to empowering their students through a pedagogy that makes the students literate in systems of power and access. Their classes are filling and have a higher number of systemically non-dominant students than other classes at Clark College. They would like to collaborate with their faculty peers to infuse Power, Privilege, and Inequity across the curriculum at Clark.

V. President's Report

President Edwards shared that regular meetings about Boschma Farms include the architects meeting with the Social Equity Advisory Group and the Strategic Planning Committee. The building design needs to be solidified by the end of the calendar year. Groundbreaking is scheduled for June 1.

The Strategic Planning Committee had its kick-off session with 23 members of the college and community. Now through June, they will perform environmental scans; between June - September, they will review information from the scans; from September - October, they will draft the Strategic Plan.

President Edwards attended the American Association of Schools, Colleges, and Universities intensive transfer program with 16 other colleges. The program provides better opportunities for students to transfer and close equity gaps.

President Edwards attended two recent in person events at Clark College; the Sakura Festival celebrated on Thursday, April 21, and the Powwow on Saturday, April 23. Both events were well attended.

The Tenure Reception is on May 25.

On May 10, in conjunction with Partners in Diversity, Clark will host the Say Hey event; this event welcomes people of diverse communities and gives opportunities to connect. President Edwards expressed thanks to Dr. Willard for bringing the event to Clark College.

President Edwards will attend the American Association of Community Colleges Conference next week. It will be an opportunity to learn how other folx manage their Covid recovery and implement strategies for enrolling and retaining students.

Trustees expressed excitement about the Say Hey event.

VI. Board Member Reports

Trustee Gideon

Trustee Gideon shared that she continues to meet with the Executive Cabinet and orientation with Chair Bennett.

She attended the Strategic Planning Workshop.

Vice-Chair Speer

Vice-Chair Speer shared his appreciation and acknowledged that Paul Wickline was at the meeting.

He appreciated being part of the interviews for the new Foundation CEO. He recognized the incredible results of the Foundation campaign over the last several years that exceeded their goal.

Vice-Chair Speer shared that the Association of College Trustees (ACT) DEI Committee focused on equity-centered handbooks for presidential searches and trustee onboarding to be available this fall. The ACT Spring Conference will be May 19-20.

He acknowledged the leadership of Dr. Edwards, navigating covid, addressing internal and external challenges, and having a steady hand.

Vice-Chair Speer reported that the Facilities Planning Committee worked with architects and the Equity Committee to provide input for the Comprehensive Facilities Plan.

He attended an ODEI presentation, Legacies of Colonization, and dropped by Dr. Lin's Aerospace and Robotics class for a one-hour conversation about career direction in the aviation field. He also attended the Sakura Festival.

Chair Bennett

Chair Bennett shared that she attended a Foundation Board meeting. Calen Ouellette has been hired as the new CEO of the Clark College Foundation. There will be a big sendoff event for Lisa Gibert at Savoring Excellence. The Foundation is working on its 2023 budget, including CEO onboarding. They are restarting the Presidential Conversations as a backup for Dr. Edwards and as support representing the college.

Chair Bennett shared that Trustee Strong will be terming out at the end of this year, and the Governor will name a replacement. She encouraged individuals with a wide variety of

experience and who are committed explicitly to equity goals at Clark College to apply for the position.

She attended the Sakura Festival.

Chair Bennett shared that she is not available for the June 8 meeting, and Trustee Speer will chair the meeting.

- VII. Public Comment – Chair Bennett
There is no public comment.

- VIII. Next Meeting
The next regular meeting of the Board of Trustees is currently scheduled for May 25, at 5:00 pm via zoom.

- IX. Adjournment
There being no further business, the meeting adjourned at 6:02 pm

Chair Bennett, Chair

Darci Feider, Recorder
April 27, 2022



Clark College ASCC Board of Trustees Report May 2022

Presented by ASCC President Alexander Hawkins, on behalf of ASCC: Vice President Claudia Carrion, Club Coordinator Emma Bennett, Executive Assistant Olivia Volk, Finance Director Eric Hoth, Student Relations and Promotions Coordinator Casey Figone, and Civics and Sustainability Director Noah Burgess.

Clark College Students Resource Access

The ASCC Student Government worked to ease students return to campus by providing awareness of college resources such as clubs, leadership opportunities, workshops, events and scholarships. Some specific activities include:

- Working to promote ASCC Student Government and other student leadership positions at Clark, both among social circles and by creating social media promotions
- Created and followed a complete filming schedule for the creation of enough TikTok video promotions to maintain regular activity on the account through the summer, increasing accessibility and improving outreach. An active social media account receives far more attention than a sporadic one, due to certain algorithms on social media.

Clark College Campus Climate

ASCC Student Government conducted the Spring Involvement Fair in week one of Spring Quarter, which was a resounding success, with good attendance and participation. The Sip & Study with ASCC and Tutoring services was also a success, and the Open Forum was enlightening. Following these events, ASCC is planning the following activities to engage students on Campus for the remainder of the Spring Quarter:

- Tuesday, June 7: Field Day & Italian Sodas with ASCC Student Government and Intramurals
- Public Speaking Games (Tentative mid- to late-quarter)
- Thursday, June 9: Oswald Awards

- Specifically, the Oswald Awards are set to have refreshments and pastries for all guests, and gift bags with memorabilia and cookies for approximately 85 awardees.

Clark College Statewide Initiatives

ASCC Student Government has continued partnerships with:

- The Washington Community and Technical Colleges Student Association (WACTCSA) through the Student Legislative Platform Development series.
- Communities for Our Colleges, working on a proposal for a bill to increase Washington College Grants.

WACTSA is currently forming its Legislative Action Agenda for next year, with key items including:

- Textbook affordability
- Debt Forgiveness
- Moving more adjuncts to full-time employment
- Providing Mental Health Services like what Clark College already has, at every Community College in the state

General Work Updates

- The ASCC Team is working to promote student leadership positions for the following year, to ensure immediate succession and continuity of leadership at the end of the school year. Main promotional effort is through social media.
- The Student Priorities Forum will be held on June 3rd, to create a priorities list for next year's student leaders with input from upwards of sixty student stakeholders.
- The ASCC team is working with the advice of Amanda Bean to put out a survey for the student body at Clark, to gain information on class modality preferences, social media preferences, demographics, and student interest in identity-group presence and accommodations on Campus. This survey will also assess student interest in the construction of a new performing arts center.

WPEA/UFCW Local 365, Clark College Unit

Board Report for May 2022

MEETINGS

WPEA Steward meeting on Mondays 11:30 AM

WPEA members meetings on Third Thursday evenings

COMMUNICATION

Current contact for campus stewards:

Co-Chief Shop Stewards

Courtney Braddock 360-992-2196

Danielle Plessner 360-992-2273

Communications Officer

David Sims 360-992-2132

Representational Stewards

Angela Dawson 360-992-2515

Joey Hicklin 360-992-2012

Chris Layfield 360-992-2933

Becky Lindsay 360-992-2575

Jeff Kaliner 360-992-2449

Member Leaders

Jenny Shadley 360-992-2051

WPEA Classified Staff Updates:

- The WPEA is excited to announce that Jeff Kaliner has joined the Clark College WPEA Leadership team as a representational steward. Jeff works in the college's security and safety department. Welcome Jeff!
- The WPEA Leadership team helped host the Spring Quarter Classified Staff Forum with Dr. Edwards and Dr. Cruse on Wednesday, May 11th
- The WPEA Higher Ed 2023-2025 contract bargaining season has begun. Thank you, Joey, for representing Clark College WPEA members at the table!
- Recent data concerning child-care in Clark County was published, <https://childcareawarewa.org/wp-content/uploads/2022/04/Clark.pdf>, outlining the decline in child-care facility capacity. This decline continues to impact Clark College Classified Staff and should be taken into consideration when contemplating on-campus staffing for future quarters.
- Clark County has seen an uptick in positive COVID-19 cases. Staff have not seen guidance from the college outlining procedures the college will implement should positive COVID-19 cases rise, and what the threshold of positive cases are to implement such procedures.

Clark College - Budget Status Report

April 30, 2022

Sources of Funds (Revenues)	2021-22 Budget	Revenues to Date	Difference	% Budget Received
<u>Operating Accounts</u>				
State Allocation	40,801,616	24,949,165	(15,852,451)	61.1%
Tuition & ABE/Cares lost revenue	16,171,630	16,403,840	232,210	101.4%
Running Start /Cares lost revenue	15,014,430	10,748,474	(4,265,956)	71.6%
Planned use of prior fund balance	472,187	-	(472,187)	0.0%
Dedicated, matriculation, tech, cont ed	4,863,054	3,928,472	(934,582)	80.8%
Total Operating Accounts	77,322,917	56,029,951	(21,292,966)	72.5%
<u>Other Accounts</u>				
Grants	11,234,053	3,014,452	(8,219,601)	26.8%
Contracts	930,019	1,104,822	174,803	118.8%
Internal Support & Agency Funds	536,719	840,836	304,117	156.7%
ASCC	2,017,028	1,373,155	(643,873)	68.1%
Bookstore	4,181,728	1,759,405	(2,422,323)	42.1%
Parking	477,524	282,215	(195,309)	59.1%
Auxilliary Services	2,340,930	2,146,825	(194,105)	91.7%
Financial Aid	20,180,780	21,982,176	1,801,396	108.9%
Total Other Accounts	41,898,781	32,503,885	(9,394,896)	77.6%
Total Sources of Funds	119,221,698	88,533,836	(30,687,862)	74.3%

Uses of Funds (Expenses)	2021-22 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
<u>Operating Accounts</u>				
President	958,978	677,973	281,005	70.7%
Vice President of Diversity, Equity & Inclusion	935,773	584,089	351,684	62.4%
Vice President of Instruction	48,700,563	33,371,974	15,328,589	68.5%
Executive VP of Operations	10,842,172	9,386,335	1,455,837	86.6%
Vice President of Student Affairs	8,917,699	6,860,425	2,057,274	76.9%
Chief Information Officer	5,276,631	4,568,868	707,763	86.6%
Vice President of Human Resources and Compliance	1,691,101	1,212,395	478,706	71.7%
Bank/CC Fees	-	178,849	(178,849)	0.0%
Total Operating Accounts	77,322,917	56,840,907	20,482,010	73.5%
<u>Other Accounts</u>				
Grants	11,234,053	3,158,307	8,075,746	28.1%
Contracts less Running Start	930,019	1,539,535	(609,516)	165.5%
Internal Support & Agency Funds	536,719	906,042	(369,323)	168.8%
ASCC	2,017,028	1,143,019	874,009	56.7%
Bookstore	4,181,728	1,820,152	2,361,576	43.5%
Parking	477,524	282,504	195,020	59.2%
Auxilliary Services	2,340,930	1,757,791	583,139	75.1%
Financial Aid	20,180,780	24,098,746	(3,917,966)	119.4%
Total Other Accounts	41,898,781	34,706,096	7,192,685	82.8%
Total Uses of Funds	119,221,698	91,547,003	27,674,695	76.8%
Difference - Excess (Deficiency)	-	<u>(3,013,168)</u>		

c. Dr. Karin Edwards, Sabra Sand, Stephanie Weldy, Nicole Rogers-Marcum, Darci Feider, Julie Taylor
e. Michele Cruse, Rashida Willard, Das Gupta, Brad Avakian, Paul Wickline
Linda Tuve 5/12/22