

Clark College

Board of Trustees Regular Meeting Packet

Wednesday, March 18, 2026, at 5:00 p.m.

Location: Gaiser Hall, Room 213

Virtual Option:

[Zoom Link](#)

Meeting ID: 835 5861 8811

Passcode: 432808

Dial in: (253) 215-8782

Board of Trustees Regular Meeting Packet, March 18, 2026, at 5:00 pm

- I. Call to Order/Agenda Review – Chair Scarbrough
- II. Public Comment – Chair Scarbrough
- III. Action Items/Consent Agenda – Chair Scarbrough
 - a. February 25, 2026 - Work Session Minutes
 - b. February 25, 2026 - Regular Meeting Minutes
- IV. Constituent Reports
 - a. Associated Students of Clark College (ASCC)
Presented by Alijah Machida, ASCC President
 - b. Washington Public Employees Association (WPEA)
Written report not received.
 - c. Clark College Association of Higher Education (CCAHE)
Written report not received.
 - d. Clark College Foundation
Presented by Nick Poindexter, Associate Vice President of External Relations
- V. Basic Needs Hub
Presented by Caitlin Malvar, Basic Needs Navigator Manager
- VI. Reports from Board Members – Chair Scarbrough
- VII. President’s Report – Dr. Karin Edwards
- VIII. Next Meeting
The next Board of Trustees work session and regular meeting are scheduled for Wednesday, April 22, starting at 3:30 pm.
- IX. Executive Session – Chair Scarbrough
Pursuant to RCW 42.30.110 (1)(g), the Board shall convene an executive session to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.
- X. Adjournment – Chair Scarbrough

Clark College

Board of Trustees Regular Meeting Minutes

Wednesday, February 25, 2026

GHL 213 and Zoom

In Attendance

Marilee Scarbrough, Chair

Suzanne Donaldson, Vice Chair

Jeanne Bennett, Trustee

Cristhian Canseco Juarez, Trustee

Denise Gideon, Trustee

Administrators

Dr. Karin Edwards, President

Dr. Terry Brown, Vice President of Instruction

Sudha Frederick, Vice President of Information Technology

Vanessa Neal, Vice President of the Office of People and Culture

Dr. Sue Orchards, Vice President of Student Affairs

Calen Ouellette, Clark College Foundation Chief Executive Officer

Sabra Sand, Vice President of Operations

Other

Shelley Williams, Assistant Attorney General

Call to Order/Agenda Review

Chair Scarbrough called the regular Board of Trustees meeting to order at 5:01 p.m.

Public Comment

Jane Tesner Kleiner

Robert Weston

Action Items/Consent Agenda

- a. January 28, 2025 -Special Session Minutes
- b. January 28, 2025 - Regular Meeting Minutes
- c. Board of Trustees Policy 100.B10 and 100.B21 updates

MOTION: Trustee Bennett moved to approve the Consent Agenda. Trustee Donaldson seconded the motion. Clarification was provided regarding the wording of the Board policy updates. The motion carried.

Constituent Reports

Associated Students of Clark College (ASCC)

Alijah Machida, ASCC President, reported that ASCC continues to focus on student engagement, resource access, and statewide advocacy. He shared that there are currently 18 chartered clubs, an increase of three since the previous report, with six additional clubs in the process of chartering. Mr. Machida reported that the Penguin Pantry has supported 407 unduplicated students and distributed more than 18,000 pounds of food across 956 visits, noting that one-quarter of the students served are new this quarter. He also highlighted the Lunch with the Bosses event on February 5, where 63 students met with members of the Executive Cabinet in small discussion groups. Mr. Machida expressed appreciation for the opportunity to travel to Olympia for a legislative visit.

Washington Public Employees Association (WPEA)

Courtney Braddock, WPEA Stewart, reported that WPEA contract funding has been added to both the House and Senate budgets and is moving through the legislative process. She also noted that Senate Bill 6325, regarding employee compensation for central services funded at 100 percent, is no longer moving forward during the current legislative session. Courtney reported that the February state budget forecast showed higher revenue projections than originally anticipated.

Clark College Association of Higher Education (CCAHE)

No written or oral report.

Student Speaker: Nursing Program

Sharon Kimani and Sandra Johnson, nursing students, shared their experiences in the Clark College nursing program. Their presentation highlighted their educational journeys in the program, the challenges encountered during their studies, and the academic and support resources available to nursing students. They also discussed their plans following graduation.

Reports from the Board Members

Trustee Donaldson

Trustee Donaldson reported that she continues to participate in regular one-on-one meetings with Dr. Edwards and monthly check-in calls with Chair Scarbrough. She attended the Boschma Farms ribbon-cutting ceremony and participated in Trustee Tuesday and the Chair Affinity Group, which is open to Vice Chairs. Trustee Donaldson was appointed to the Washington Community and Technical College American Indian Advisory Board, where she serves on the Tribal Government Relations subcommittee.

Trustee Bennett

Trustee Bennett reported that she attended the ACCT Legislative Summit in Washington, D.C. During the summit, Trustee Bennett and Chair Scarbrough met Patty Murray. She also attended a session of the Penguin Talks Series focused on arts, culture, and heritage in Clark County. She noted that Clark College was recognized during the event for its contributions to arts, culture, and heritage in the community. She also congratulated Dr. Edwards on receiving the Val Joshua Award from the YWCA.

Trustee Gideon

Trustee Gideon reported that she attended the Board meeting and met with Dr. Edwards during the month.

Trustee Canseco Juarez

Trustee Canseco Juarez reported that he serves on the college's Budget Committee and noted ongoing communication with the campus regarding potential impacts from the state budget and new allocation models discussed in Olympia. He also participated in legislative meetings in Olympia to advocate for Clark College. He attended a Community Foundation of Southwest Washington event on campus that highlighted the college and its community partnerships. Additionally, he attended the Boys & Girls Club Youth of the Year event and shared that he was invited to return to Washington Elementary School to read to students as part of a literacy event.

Chair Scarbrough

Chair Scarbrough reported that she attended a Columbia Writers Series event featuring Joe Sacco and noted strong attendance and engagement. She also attended the ACCT Legislative Summit in Washington, D.C., and highlighted discussions about a federal workforce panel and its potential impact on community colleges. Chair Scarbrough also participated in legislative meetings in Olympia. She noted concerns about legislative proposals that could reduce funding for Running Start, potentially impacting the college's budget.

Report from the President

Dr. Edwards reported that legislative proposals related to the state budget and Running Start funding remain a concern, and she encouraged continued advocacy with legislators. She noted that the college is committed to avoiding budget cuts for the 2026–27 academic year, while monitoring potential future impacts from state decisions. Dr. Edwards also highlighted the success of recent campus engagement activities, including Brunch with the Bosses and the NWREC regional conference. She recognized the college's Phi Theta Kappa chapter for receiving the REACH award for recruitment and student engagement. Dr. Edwards announced that Clark College's accreditation has been reaffirmed and congratulated the campus community for their work in the accreditation process.

Next Meeting

The next Board of Trustees work session and regular meeting are scheduled for Wednesday, March 18, starting at 3:30 pm.

Adjournment

Chair Scarbrough adjourned the regular meeting at 5:54 p.m.

Clark College

Board of Trustees Work Session Minutes

Wednesday, February 25, 3:30 p.m.

PUB 258-C and Zoom

In Attendance

Marilee Scarbrough, Chair

Suzanne Donaldson, Vice Chair

Jeanne Bennett, Trustee

Cristhian Canseco Juarez, Trustee

Denise Gideon, Trustee

Administrators

Dr. Karin Edwards, President

Dr. Terry Brown, Vice President of Instruction

Sudha Frederick, Vice President of Information Technology

Vanessa Neal, Vice President of the Office of People and Culture

Dr. Sue Orchard, Vice President of Student Affairs

Calen Ouellette, CEO of the Foundation

Sabra Sand, Vice President of Operations

Other

Shelley Williams, Assistant Attorney General

Call to Order/Agenda Review

Chair Scarbrough called the work session to order at 3:30 p.m.

Public Comment

No public comment.

Winter Student Profile

Dr. Cecelia Martin and Dr. Sue Orchard presented the Winter 2026 enrollment update, reporting that five-year trends show enrollment has stabilized, with an average student age of 29 and an average of 10 credits per student. The number of students aged 25 and older has increased by 4 percent since 2022. 93% of students continued from the prior quarter. They noted continued increases in the number of students of color and reviewed trends in financial aid distribution.

Board 2025-2026 Goals

Chair Scarbrough led a review of the 2025-2026 goals and progress to date.

1. Trustees discussed their ongoing engagement through faculty and student presentations and attendance at campus events. They explored additional options to increase their

knowledge of college programs and services and agreed to send a letter to AHE to re-engage the union in providing a regular constituent report to the Board.

2. Trustees discussed their efforts to strengthen relationships with legislators and emphasized the importance of continued outreach to ensure legislators understand the role community colleges play in addressing workforce and community needs. Trustees noted recent positive conversations during visits to Olympia and in Washington, D.C. They discussed inviting legislators to campus to tour new facilities and explore additional engagement opportunities, such as virtual visits, written outreach, and participation in local government meetings.
3. Trustees discussed the need for an annual report on college policies and agreed to add a future agenda item for a policy update from college leadership.
4. Trustees noted that Trustee Jeanne Bennett's desire to continue serving on the Board for another term. As a result, the goal related to recruiting and onboarding a new board member was removed.
5. Trustees discussed the need for a clear system to track required Board training, state filing requirements, and the timeline for the President's annual evaluation. They asked the College to provide an update on Board training and the timeline for the President's evaluation process.
6. Trustees noted that Clark College's accreditation has been reaffirmed. They discussed monitoring updates to the Northwest Commission on Colleges and Universities standards and suggested a future work session to review emerging topics, including post-graduation outcomes, artificial intelligence, and student achievement indicators.
7. Trustees discussed ways to advocate for the college and the value of higher education through conversations with legislators, business and industry partners, K-12 partners, and community members. They also discussed opportunities to share the college's work through community engagement and media outreach.

Adjournment

Chair Scarbrough adjourned the work session at 4:30 p.m.



Clark College ASCC Board of Trustees Report March 2026

Presented by: ASCC President Alijah Machida

Student Involvement & Campus Climate

The ASCC Student Government remains deeply committed to fostering a campus culture where every student feels engaged, supported, and valued. We recognize that inclusive environments contribute directly to student success and well-being. ASCC will continue to support existing initiatives while innovating new opportunities for students to connect, participate, and feel a sense of belonging.

Activities to support this priority:

- Student Clubs Update
 - Chartered Clubs: 20 (increase of 2 since last report)
 - ACES, Asian American Culture Club, Black Student Union Club, Campus Moms Connect, Clark Built – Car Club, Clark Microscopical Society, CRU, Cyber Club, Dungeons and Dragons Club, Hub Club, Keeping it Old School, Land Surveying Club, Latine Student Union, Lotus Music & Arts Club, Neurodiversity and Policy Club, Pacific Islander Student Union, Philosophy Club, Queer Agenda, Speech & Debate, Student Nurses Association Clark College
 - Clubs in Process of Chartering: 5
 - Gym Time, Business & Entrepreneurship Club, Clark Aerospace and Robotics, Period @ Clark College, Vancouver Washington Newman Center
- Social Media (2/8 - 3/9)
 - 61.7K Views: 84.2% Followers, 15.8% Non-followers, 2,082 Accounts Reached
 - 818 Interactions
 - 58 New Followers
 - Content Shared: 71; Top Posts: 1. Lunch with the Bosses (2/23) – 7.3K, 2. Week 8 Events (1/25) – 6.4K, 3. Week 9 Events (1/18) – 5.4 K
 - Top Age Ranges: 1. 18-24 (51.5%), 2. 25-34 (25.3%), 3. 35-44 (8.7%), 4. 13-17 (7.2%), Other (7.3%)

- State of College Address
 - The ASCC President delivered remarks at the State of the College Address on March 12, representing the student body and highlighting the work and initiatives of the Associated Students of Clark College.

Student Resource Access

The ASCC Student Government is dedicated to ensuring that all Clark College students have equitable access to the resources they need to succeed academically, professionally, and personally. Through strategic advocacy and outreach, ASCC will work to enhance the visibility, accessibility, and effectiveness of student support services across campus.

Activities to support this priority:

- Penguin Pantry February Numbers
 - 432 Individual students served
 - 1592 total household members
 - 22665 pounds of food distributed
 - 1015 total visits
 - 79 new students (18%)

Clark College State-Wide Initiatives

The ASCC Student Government understands the significance of partnering with groups such as College Administration, Board of Trustees and state-wide groups to develop outreach and advocate for funding in the interests of Clark College students at the state level. Additionally, the ASCC Student Government recognizes the benefits of partnering with nearby colleges to increase community involvement and student engagement.

Activities to support this priority:

- Legislative Visit to Olympia
 - The ASCC President attended a legislative visit to Olympia on February 19 and met with two Representatives and three Senators to discuss proposed legislation (SB 6260 and HB 2676) that would reduce Running Start funding from 1.4 Full-Time Equivalent (FTE) to 1.2 FTE per student, which would eliminate summer Running Start classes due to decreased funding. The ASCC President shared why he chose Clark College and spoke about his experiences attending a community college. This visit highlighted the importance of collaboration between ASCC Student Government, college administration, and the Board of Trustees to advocate for Clark College students at the state level.



Clark College Foundation

*Report to the Clark College Board of Trustees
Reporting Period: [January to March 2026]*

The Clark College Foundation continues to advance its mission as the independent philanthropic partner to Clark College, working alongside college leadership to expand private investment in students, programs, and institutional priorities.

Over the past three months, the Foundation has continued to strengthen donor engagement, community partnerships, and philanthropic support that directly benefits Clark College students and programs. The organization remains focused on building sustainable fundraising growth, expanding community visibility, and ensuring strong financial stewardship of philanthropic resources.

The momentum we are seeing reflects the commitment of the Foundation Board of Directors, Foundation staff, college leadership, and our growing community of donors and partners.

Fundraising Momentum

The Foundation continues to experience strong philanthropic performance.

As of this reporting period, the Foundation has raised more than \$3 million toward our \$3.5 million annual fundraising goal, placing the organization firmly on track to meet, and potentially exceed, our target by fiscal year end.

Equally encouraging is our nearly 50% donor retention rate, which exceeds the national average for nonprofit, higher-ed organizations. This level of sustained engagement reflects the strength of the Foundation's stewardship practices and the growing confidence of our donors in the impact of their philanthropy at Clark College.

Over the past three years, the Foundation has also experienced consistent and sustainable growth in baseline fundraising, a testament to the expanded programming, engagement strategies, and fundraising standards that have been implemented across the organization.

These trends indicate a strengthening philanthropic pipeline that will continue to support Clark College students and programs for years to come.

Looking forward, the Foundation would welcome opportunities to partner with the college to expand alumni, faculty, and staff data collaboration, which would further strengthen outreach and engagement efforts across the Clark College community.



Key Impact Metrics

Funds Raised (FY to Date): More than \$3,000,000 raised toward a \$3.5 million annual goal

Donor Retention: Approximately 50% donor retention, exceeding national nonprofit averages

Scholarships and Student Support: Hundreds of Clark College students continue to benefit from scholarships and philanthropic support made possible through Foundation fundraising efforts. This year we will be distributing more than \$2M in scholarship support alone!

Community & Donor Engagement: The Foundation continues to expand relationships with corporations, alumni, donors, and community partners throughout Southwest Washington. Indicators such as social media engagement, online giving, and community participation highlight this momentum.

Strengthening the Advancement Team

To support continued philanthropic growth, the Foundation recently launched independent recruitment efforts for three new advancement positions focused on strengthening annual giving, grants and foundation relations, and major gifts.

Through outreach, professional networks, and targeted recruitment, we have successfully identified outstanding candidates with strong advancement experience, several of whom will soon be joining the organization.

These new team members will significantly strengthen the Foundation's ability to expand philanthropic partnerships and deepen support for Clark College initiatives.

Alumni Relations & Community Engagement

The Foundation continues to expand its alumni engagement and community partnership efforts.

Programs such as Penguin Huddles and Pop-up Mentoring have created new opportunities for alumni, donors, and community leaders to reconnect with Clark College and engage with the work of the Foundation and the College.

Where possible, the Foundation has collaborated with several college departments and initiatives to help strengthen visibility and community engagement, including: Veterans Center of Excellence, Clark College Athletics, Basic Needs Hub, Penguin Pantry, and Career Services to name a few.



Financial Stewardship and Alignment

As reflected in the financial materials included in your packet, the Clark College Foundation remains on pace to meet its fiscal year budget goals, both in terms of Foundation operations and philanthropic support for Clark College.

The Foundation Board of Directors and Foundation leadership are working collaboratively with college leadership to develop transparent processes and policies regarding the access and use of Foundation funds.

Maintaining strong financial stewardship and transparency remains central to the Foundation's work.

Looking Ahead

In the months ahead, the Clark College Foundation will continue to focus on:

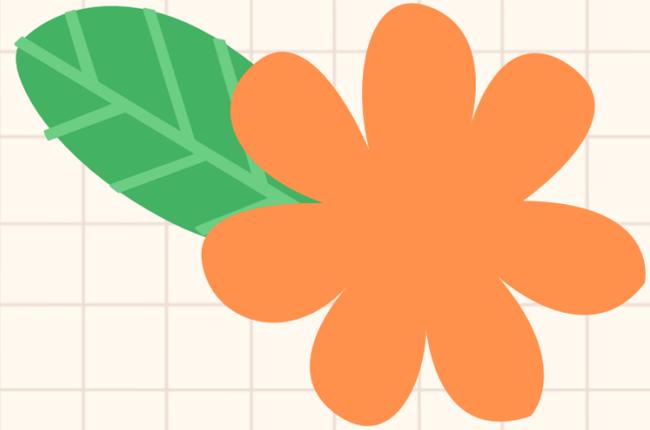
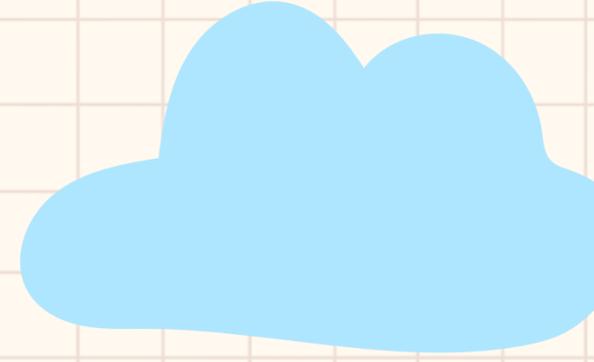
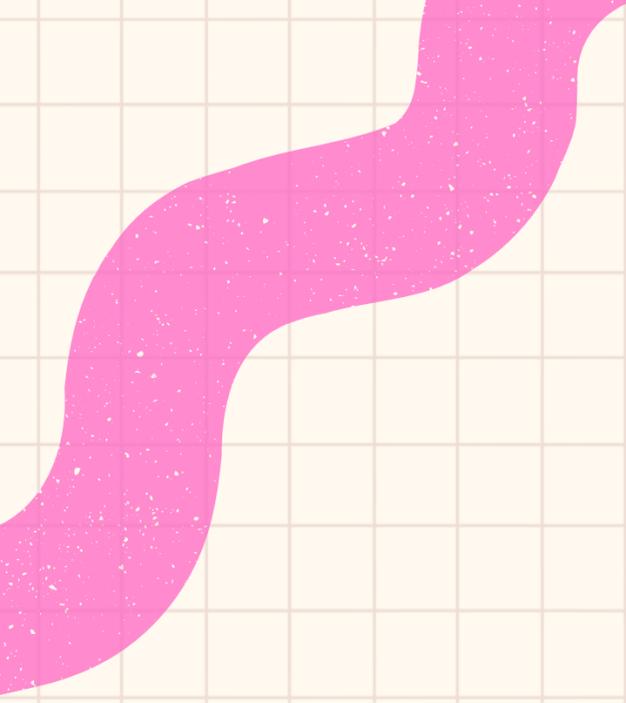
- *Expanding philanthropic investment in student scholarships and success initiatives*
- *Strengthening partnerships with regional employers, foundations, and community leaders for advocacy, investment, and connectivity to College programs*
- *Deepening alumni engagement and community connection through external relations, Arts@Clark, etc.*
- *Continue to lean in and build partnership and connectivity with the college to support long-term fundraising growth, advocacy effort, and community engagement/impact.*

The Foundation remains deeply committed to working alongside the Board of Trustees, college leadership, and the Foundation Board of Directors to ensure that private philanthropy and partnership continues to strengthen the mission, reach, and impact of Clark College.

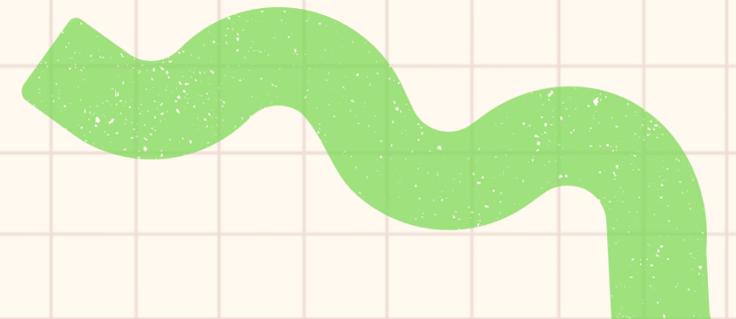
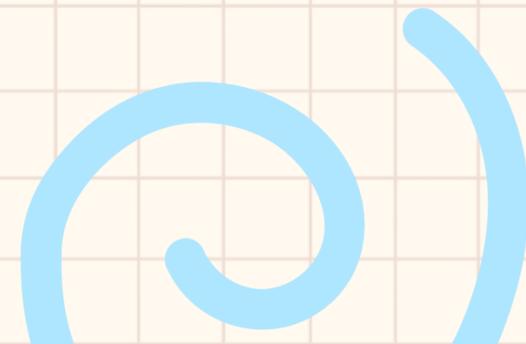
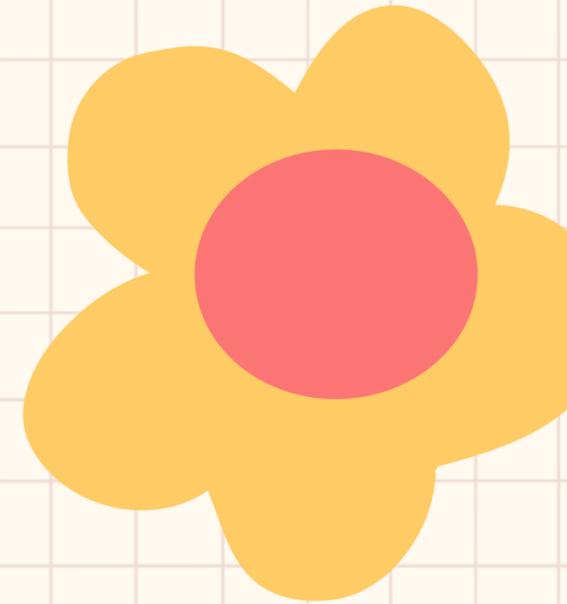


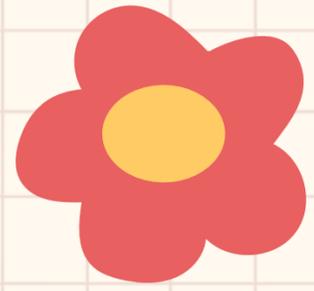
Basic Needs Hub

PRESENTED BY
CAITLIN AND OSO



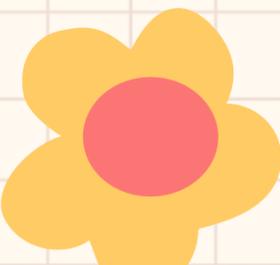
Why?



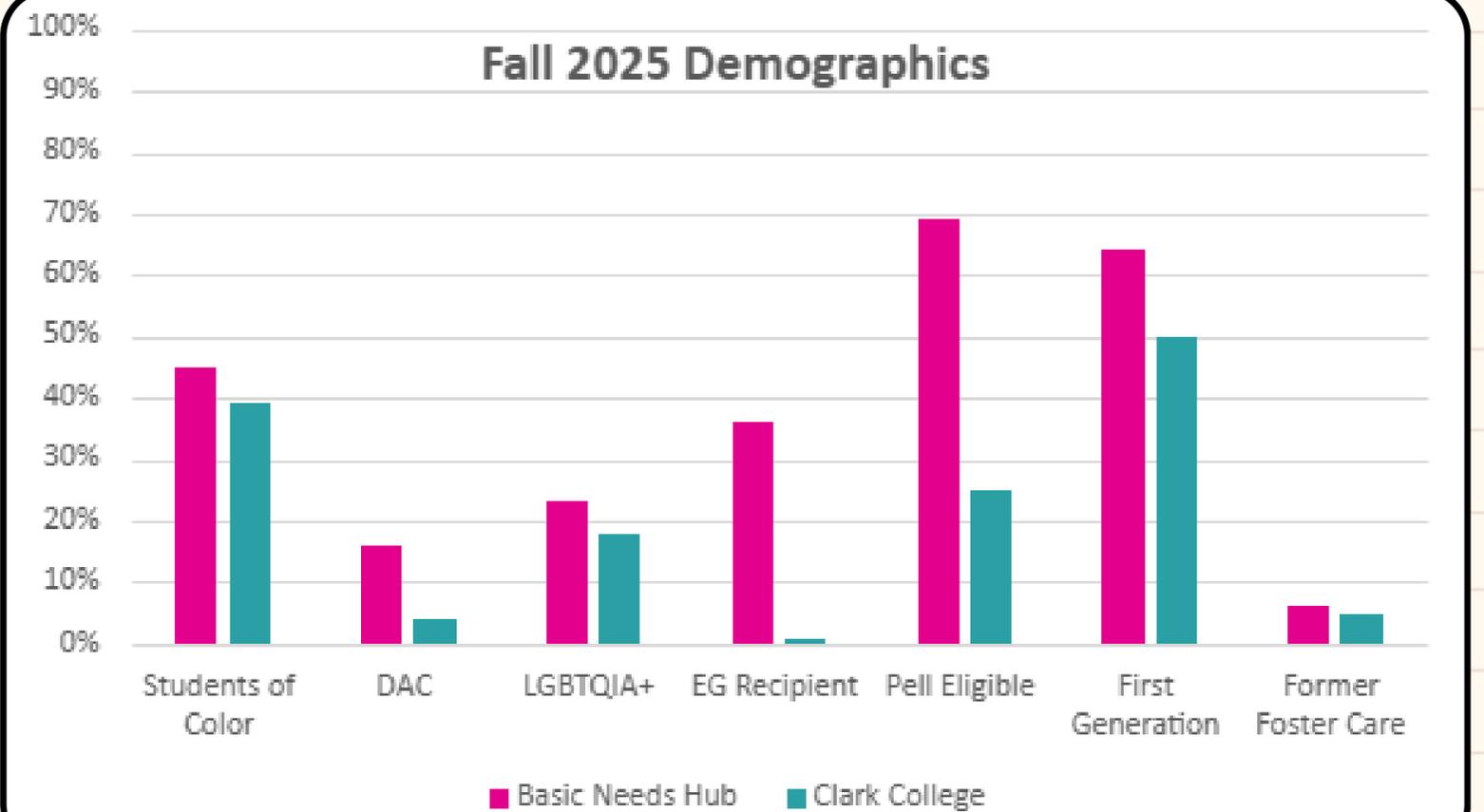
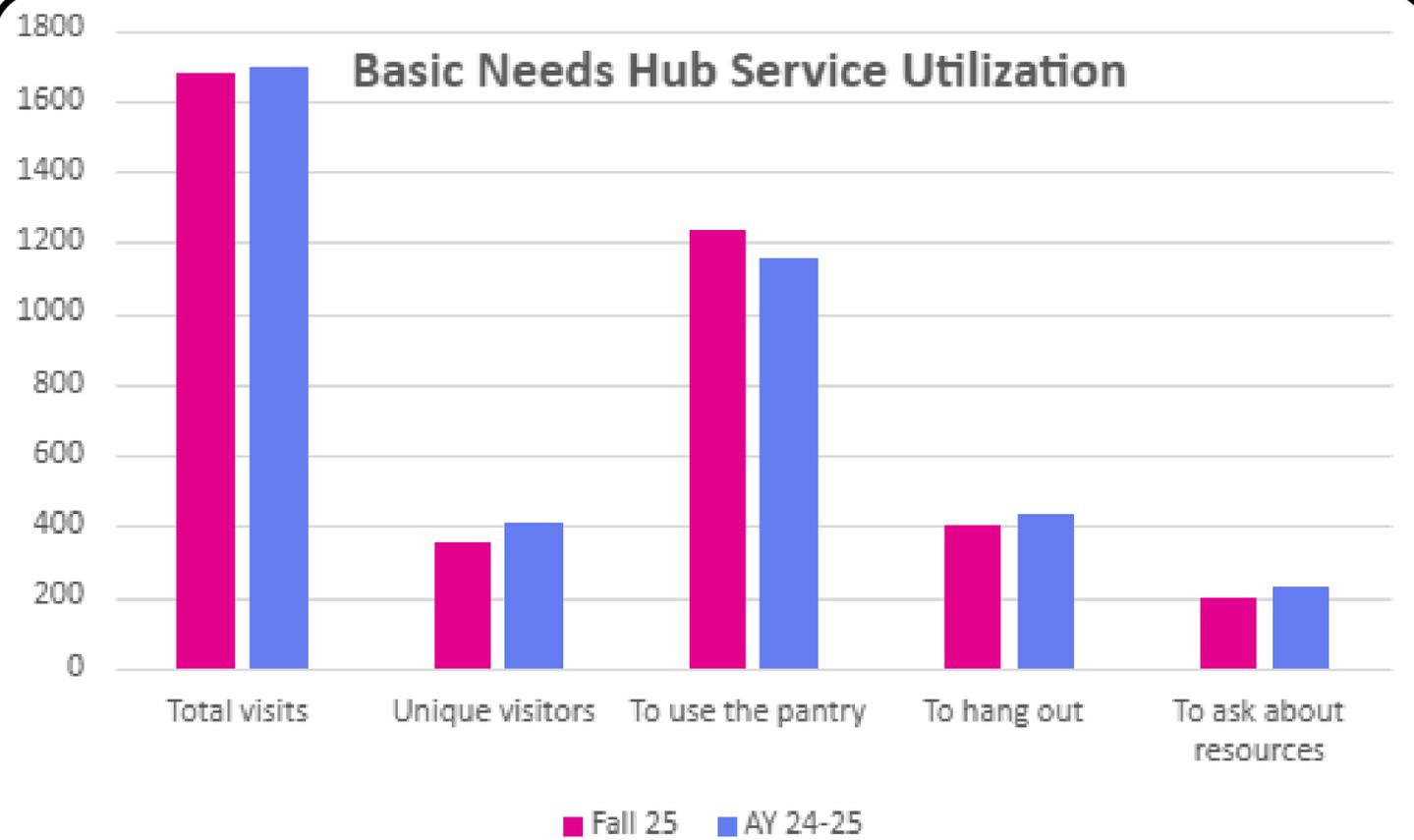


What is the BNH?

- Centralized point of referral
- Low-barrier pantries
- Relationship-centered case management
- Belonging as a priority



Early Impact



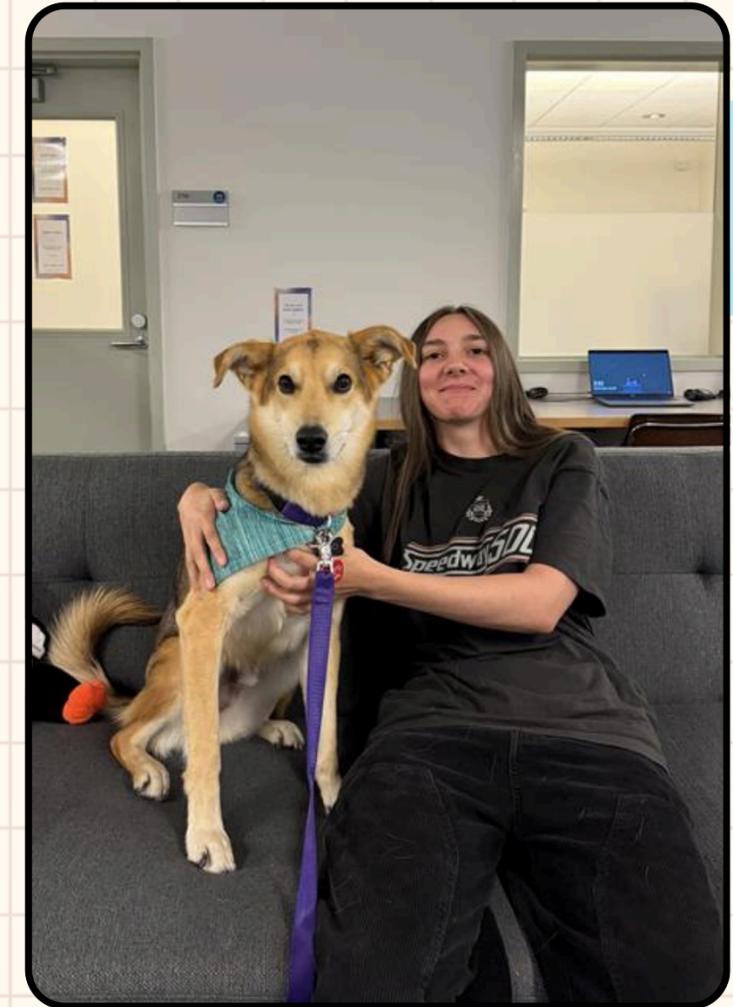
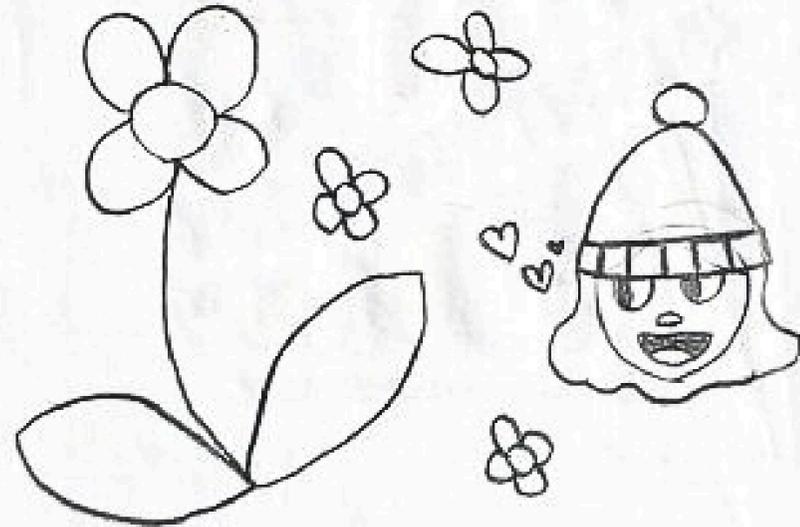
Student Experience



"The Basic Needs Hub has always been a welcoming, comfortable space for me & others. The employees are always very nice and helpful. If I could rate it, 5 stars!"

— Jacob Stewart

There's a review for you guys! Have a good spring break!



Institutional Value

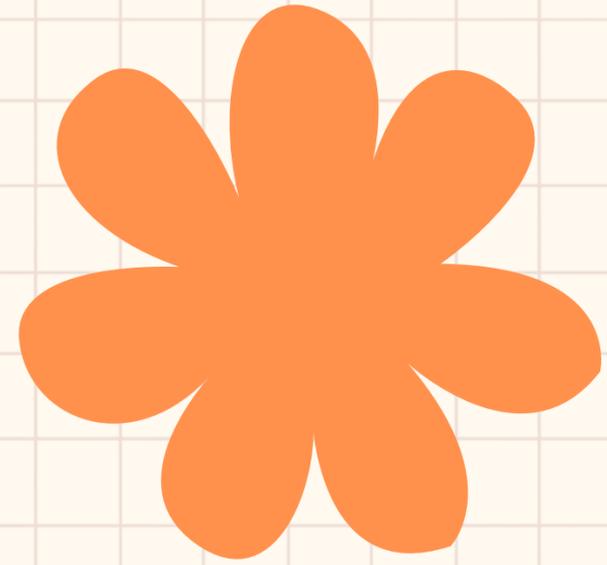
Equitable Student Experience

Employee Engagement, Empowerment,
and Excellence

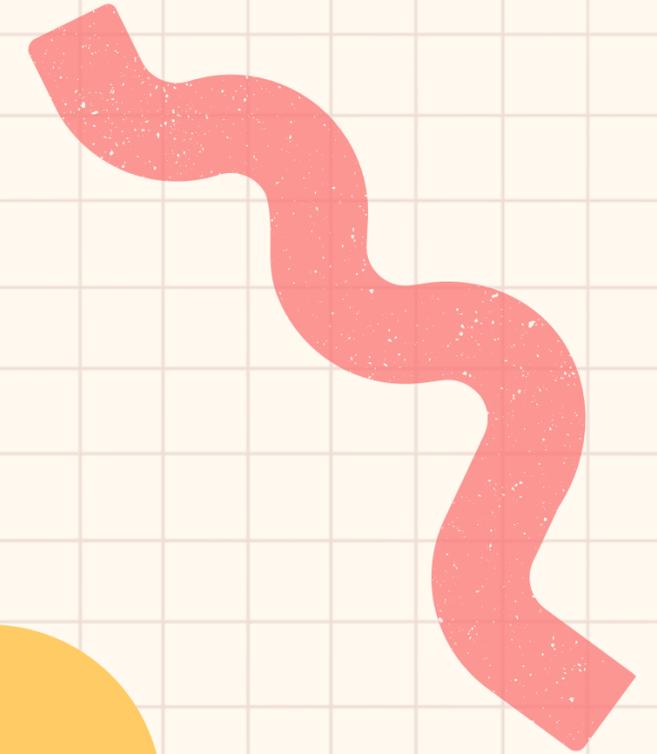
Community Partners Engagement

Institutional Effectiveness and Equity

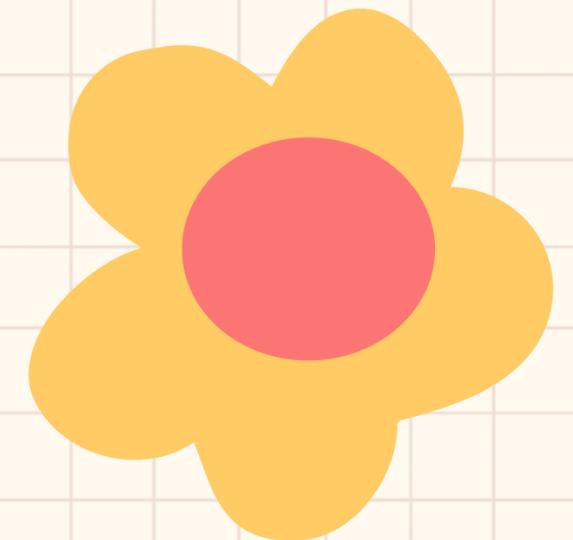
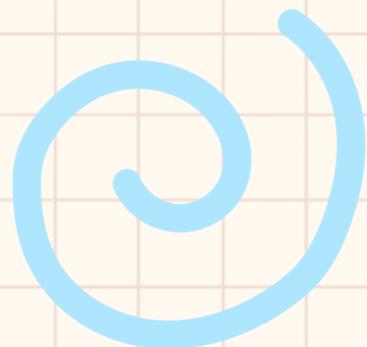
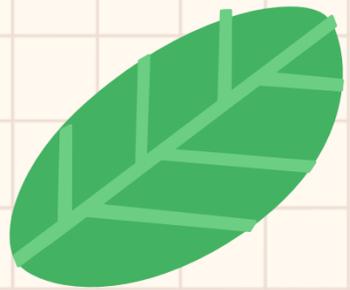


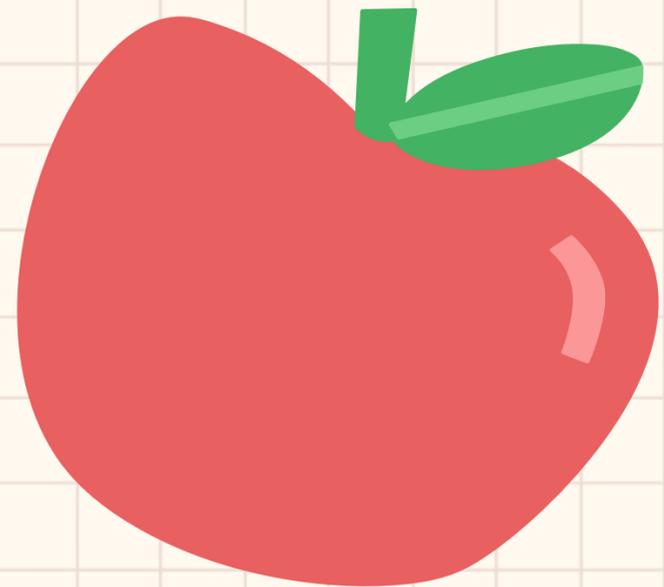


What's Next?

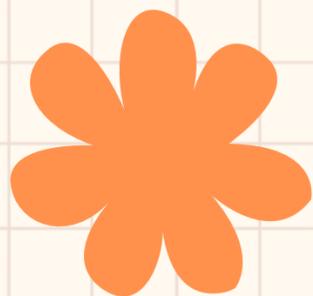


- Continued growth and demand
- Securing sustainable funding
- Expansion of partnerships and proactive programming



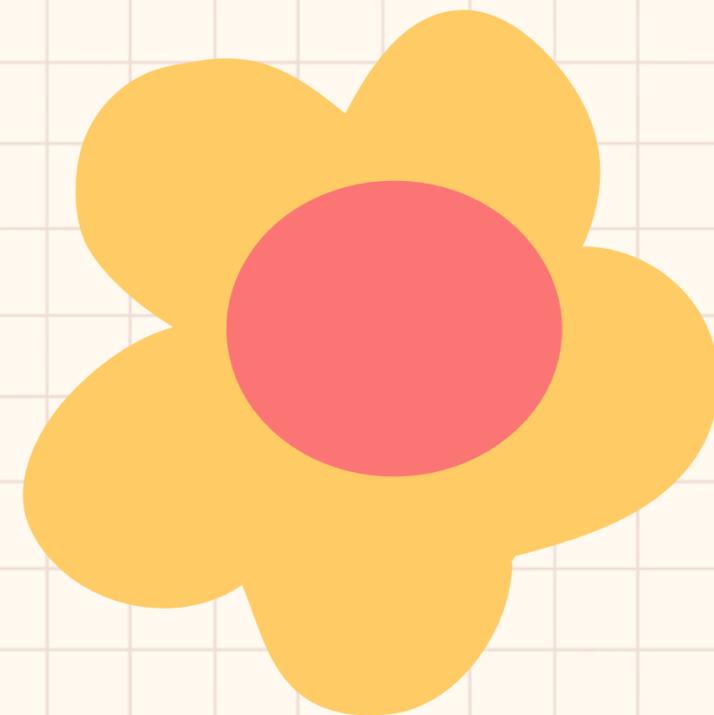
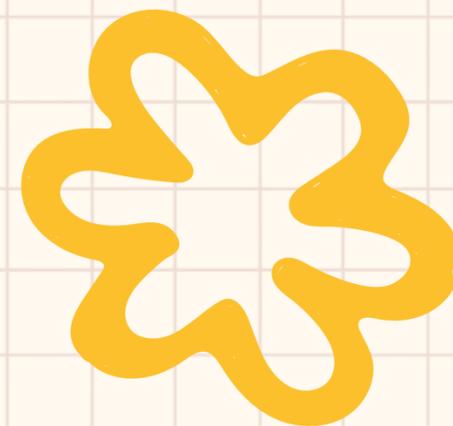


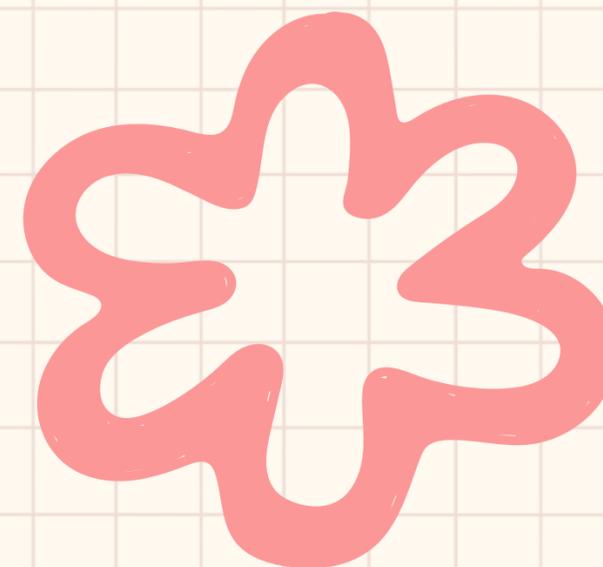
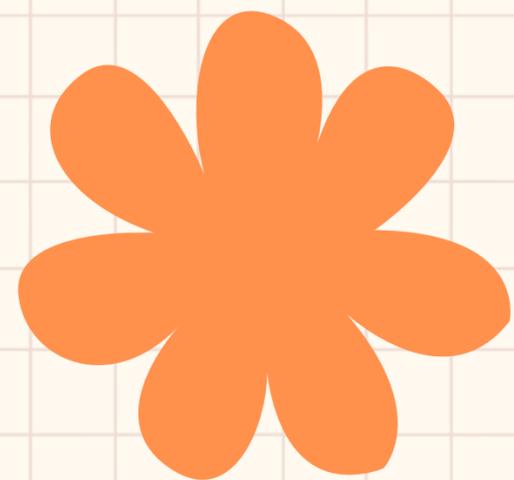
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Thank You

