

# Clark College

## Board of Trustees Regular Meeting Minutes

Wednesday, April 24, 2024

GHL 213 and Zoom

### In Attendance

Cristhian Canseco Juarez, Chair  
Denise Gideon, Vice Chair  
Jeanne Bennett, Trustee  
Marilee Scarbrough, Trustee  
Suzanne Donaldson, Trustee

### Administrators

Dr. Karin Edwards, President  
Sabra Sand, Vice President of Operations  
Dr. Michele Cruse, Vice President of Student Affairs  
Vanessa Neal, Vice President of Diversity, Equity, and Inclusion  
Dr. Tina Redd, Interim Vice President of Instruction  
Brad Avakian, Vice President of Human Resources  
Sudha Frederick, Vice President of Information Technology  
Calen Ouellette, Clark College Foundation Chief Executive Officer  
Dr. Cecelia Martin, Associate Vice President of Planning and Effectiveness

### Other

Shelley Williams, Assistant Attorney General  
Darcie Feider, President's Office  
Julie Taylor, President's Office  
Brandon Johnson, IT

### Call to Order/Agenda Review

Chair Canseco Juarez called the regular Board of Trustees meeting to order at 5:00 pm.

### Land and Labor Acknowledgment

Clark College Land and Labor Acknowledgment offered by Trustee Scarbrough.

### Public Comment

Beverly Brosius  
Norman Farrell  
Robert Weston

### Action Items/Consent Agenda

- a. March 13, 2024 – Work Session Meeting Minutes
- b. March 13, 2024 – Regular Meeting Minutes

c. March 22, 2024 – Special Session Meeting Minutes

MOTION: Trustee Scarbrough moved to approve the Consent Agenda. Trustee Bennett seconded the motion. Motion passed as presented.

Early Tenure Vote

Trustee Gideon moved that the Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee, grant early tenure to Elizabeth Jochim. Trustee Bennett seconded the motion. Motion passed as presented.

Constituent Reports

The board highly values the constituent reports and again asked that written reports be submitted on the Friday before each board meeting.

ASCC

ASCC President Emma Sturm shared the following update: ASCC Student Government distributed 154 Penguin Pantry boxes, hosted Welcome Week tables offering information and snacks, and held the last Involvement Fair of the academic year. Initiatives to reengage students included participation in a Phi Theta Kappa meeting, presentations in College 101 classes, and hosting the Suit Up for Leadership event. Additionally, the ASCC Student Government is forming partnerships statewide, such as with the Clark County League of Women's Voters for the Let Your Voice Be Heard event, while also preparing for the Oswald Awards.

WPEA

A written report was submitted to the Board.

CCAHE

No report was submitted.

Multicultural Peer Mentors

Mercy Kariuki, Multicultural Peer Mentor, provided an overview of the program's objectives, emphasizing the importance of inclusivity and diversity. She introduced the current year team, showcasing their roles and contributions. Reviewing core values centered around advocating for student equality and understanding power dynamics, she emphasized the program's commitment to supporting communities across campus. Highlighting three quarterly luncheon events as opportunities to bolster student success, Mercy underscored the program's dedication to supporting student groups like the Latinx Student Union, Black Student Union, and Queer Agenda. She also discussed the significant impact of the program's recent attendance at the Student of Color Conference state conference on participating students.

## Reports from the Board Members

### Trustee Scarbrough

Trustee Scarbrough acknowledged Community College Month and commended Maureen Chan-Hefflin for her exemplary communication efforts. Additionally, she attended Cohort 146 Nursing Pinning Ceremony, highlighting the vibrant atmosphere at the ceremony.

### Vice Chair Gideon

Vice Chair Gideon participated in Trustee Tuesday, where Dr. Edwards delivered a presentation. She also had a one-on-one meeting with Dr. Edwards and attended a joint Board Chair and Vice Chair meeting with President Edwards.

### Trustee Donaldson

Trustee Donaldson reported having no updates or items to share.

### Trustee Bennett

Trustee Bennett praised Maureen Chan-Hefflin and her team for their excellent media coverage of the college. She also had her one-on-one meeting with Dr. Edwards. Trustee Bennett then addressed the public comments at the March 13, 2024, BOT meeting; concerns were raised regarding the hybrid meeting format's compliance with the Washington State Open Public Meeting Act. Referencing a 2017 attorney general opinion, which allowed meetings via telephone conference with proper notice and public access, Trustee Bennett highlighted that our current format, allowing public attendance and comment both virtually and in person, aligns with the act's requirements. Trustee Bennett expressed appreciation for public input and welcomed the opportunity to clarify the board's practices.

### Chair Canseco Juarez

Chair Canseco Juarez expressed gratitude to all meeting attendees, with a special acknowledgment to the Board members. The diverse expertise, experience, and personal qualities of Board members were emphasized, reflecting their commitment to effective leadership. The collaborative support for the college's mission, enriched by the diversity of the Board, was warmly appreciated for their valuable contributions. Additionally, he noted that they adhere to federal, state, and college requirements as a governance board. Chair Canseco Juarez reviewed the Board's responsibilities, such as conducting tenure candidate interviews, employing a chief executive officer as an institutional leader, and overseeing fiscal matters. Furthermore, Chair Canseco Juarez underscored the importance of supporting President Edwards's work to advance the institution's mission and ensure effective day-to-day management and overall progress of the college.

He shared the PenguinsGive opportunity with the Trustees and commended Maureen Chan-Hefflin and her team for their excellent media coverage of the college.

### President's Report

Dr. Edwards echoed Chair Canseco Juarez's sentiment about the trustees' service to the college and the community.

Dr. Edwards gave the floor to Calen Oullette, CEO of the Clark College Foundation, for an update on Penguins Give. Calen Oullette provided an update on Penguins Give, highlighting the impressive pre-day \$22,000 already raised.

Following this, Dr. Edwards discussed the successful CTE showcase, which brought 350 students from 21 high schools to campus. She discussed the upcoming Sakura Festival and Take Your Child to Work Day, which is scheduled for April 25. Dr. Edwards also discussed the recent budget presentations, emphasizing the opportunity to listen to the college's needs and explore innovative approaches or potential partnerships for requests that may not be funded. Dr. Edwards then gave the floor to Dr. Cruse, who addressed the challenges with FAFSA processing and fraudulent student accounts.

Calen discussed the student success fund, which aims to address financial gaps and enhance emergency grants.

Next Meeting

The next Board of Trustees work session and regular meeting are scheduled for Wednesday, May 22, 2024, starting at 3:30 pm.

Adjournment

Chair Canseco Juarez adjourned the regular meeting at 6:20 p.m.

A handwritten signature in black ink, appearing to read "Cristhian A. Canseco Juarez". The signature is fluid and cursive, with "Cristhian" and "A." on the first line, and "Canseco Juarez" on the second line.

Cristhian Canseco Juarez, Chair

Darci Feider, Recorder