

Clark College

Board of Trustees Work Session Minutes

Wednesday, March 13, at 3:30 pm

GHL 213 and Zoom

In Attendance

Cristhian Canseco Juarez, Chair

Denise Gideon, Vice Chair

Jeanne Bennett, Trustee

Suzanne Donaldson, Trustee

Marilee Scarbrough, Trustee

Administrators

Dr. Karin Edwards, President

Sabra Sand, Vice President of Operations

Dr. Tina Redd, Interim Vice President of Instruction

Brad Avakian, Vice President of Human Resources

Sudha Frederick, Vice President of Information Technology

Vanessa Neal, Vice President of Diversity, Equity, and Inclusion

Dr. Cecelia Martin, Associate Vice President of Planning and Effectiveness

Others

Shelley Williams, Assistant Attorney General

Darci Feider, President's Office

Julie Taylor, President's Office

Brandon Johnson, Information Technology

I. Call to Order/Agenda Review

Chair Canseco Juarez called the work session to order at 3:30 p.m.

II. Public Comment

No public comment.

III. Clark College Financial Overview and 2024-25 Budget Planning Outlook

Sabra Sand and Tanya Kerr presented an overview of the 2024-2025 operational budget projection, emphasizing that there are no reductions proposed for the college next year. The budget overview highlighted four primary funding sources: state funds, tuition revenue, Running Start revenue, and dedicated student fees. The distribution of funds for FY 2024 was outlined. Projections for FY 2025 indicated increases in must-fund items, leading to a projected deficit of \$398,526, despite anticipated revenue changes. A 5-year budget projection model was presented, emphasizing the need for ongoing monitoring and reallocation to align with the college's Strategic Plan. The presentation concluded with the next steps in the process to

include executive proposals, Budget Committee review, feedback collection, and board approval of the proposed budget.

Sabbatical Requests - Dr. Tina Redd, Interim Vice President of Instruction

Dr. Tina Redd highlighted the process shift for the BOT review of sabbatical applications from May to March to improve efficiency. The Professional Placement and Advancement Committee (PPAC) received seven applications and prioritized the top four candidates. Becky Engle proposed a one-quarter sabbatical to develop a first-year class for deaf and hard-of-hearing students. Travis Kibota requested a two-term sabbatical to address biology transfer and degree attainment rates. John Mitchell sought a one-quarter sabbatical to develop courses in data science, while Paul Casilla aimed to improve math learning skills and address high drop rates, requesting a one-quarter sabbatical. Discussions ensued regarding post-sabbatical reporting systems and accountability avenues.

IV. Adjournment

Chair Canseco Juarez adjourned the work session at 4:46 p.m.

A handwritten signature in black ink, reading "Cristhian A. Canseco Juarez". The signature is written in a cursive, flowing style.

Cristhian Canseco Juarez, Chair

Darci Feider, Recorder