

CLARK COLLEGE EMERGENCY PROCEDURES: ***KEEPING YOU SAFE!***

Visit www.clark.edu/emergency

- **Inclement weather, closure, or other emergency information:** Go to www.clark.edu/emergency for information. Or call 360-992-2000. Local media may report information, but the College web site and switchboard are your official sources.
- **Sign up for Flash Alert:** To receive immediate notices, register your cell phone number to receive text pages, and your email address to receive email messages. Go to www.flashalert.net. Select "Subscribe" and follow instructions.



EVACUATION *(Notification from classroom/office phones & computers, loudspeakers)*
Carefully follow instructions. Act promptly, and assist others as you are able. Walk to nearest exit. Take personal belongings if it is safe to do so. Do not use elevator. Follow directions given by Emergency Building Coordinators. Go to nearest Assembly Area. Stay out of roadways and parking lots. Await the "all clear" message from College authorities.



LOCKDOWN *(Notification from classroom/office phones & computers, loudspeakers)*
Carefully follow instructions and assist in locking doors. If possible, gather people in the immediate area who may be in danger. Block windows and find protective cover. Stay quiet and out of sight, being mindful of the possibility of an intruder with the intent to cause harm. Leave computers and cell phones on with ringers silenced. Stay in place until the "all clear" message is received from College authorities.



EARTHQUAKE ***Drop, Cover, Hold.*** Get under a sturdy object such as a desk or table, and hold on until shaking stops. Cover and protect your head. Move away from windows and heavy objects that can fall on you. Be mindful of aftershocks. Do not leave the building while it is shaking. When the shaking stops, immediately exit and go to the designated outdoor Assembly Area. Do not leave the campus without reporting your status to your instructor or Emergency Building Coordinator.

FIRE ALARM

Carefully follow instructions, act promptly, and assist others as you are able. Walk immediately to the closest exit. Do not use elevators. Take personal belongings only if it is safe to do so. Proceed to assembly area, away from parking lots, to await the "all clear" message from College or emergency response authorities.

OTHER

- If you feel unsafe, you may contact Security for an escort to your vehicle.
- For general emergency preparedness information, visit www.ready.gov