



CLARK COLLEGE TUTORING & WRITING CENTER

HKH 102
(360) 992-2253
AA4 106
(360) 992-2461

What we do:

- Provide free one-on-one tutoring with encouraging, skilled, and trained staff.
- Help students with all types of writing: from essay assignments to sentences, resumes, and personal writing.
- Help students at all stages of the writing process: when you have nothing written on the page, when you are in the process of writing a draft, or when you have completed a draft.
- Help you gain insight into your writing process.
- Help you determine what your tendencies are concerning grammar errors so that you can effectively and efficiently improve your grammar skills.
- Loan resources, books, and handouts concerning writing.
- Answer questions about writing in general.
- Provide computers and software for students being tutored.

What we don't do:

- Edit, correct your grammar, or write your papers for you.
- Fix your paper or let you drop your paper off to be fixed.
- Guarantee or suggest grades on your paper.
- Tell you what grade we feel your paper deserves.
- Encourage you to rely on us rather than trusting yourselves as learners.

TUTORING & WRITING CENTER FALL HOURS:

HKH 102: MONDAY THROUGH FRIDAY, 8:00AM TO 5:00PM

AA-4 ROOM 106 (THE ANNEX): MONDAY THROUGH FRIDAY, 9:00 AM TO 4:00 PM – DROP IN ONLY

ONLINE TUTORING AVAILABLE 24/7 AT WWW.ETUTORING.ORG



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Helpful hints and pertinent information:

- Don't get behind in a course or wait until the hour before a test to seek tutorial assistance. Come early in the quarter and return as often as necessary. Be aware that tutors are not available during every hour and their schedules may change, so an appointment is advised.
- Tutors will not do the work. Attend lectures, complete assigned readings, and attempt any assignments before coming to the Tutoring Center.
- Come prepared to work. Bring your text, a typed copy of your draft, reference materials, class notes and any related handouts, the work you have already done on the assignment, and specific questions to ask the tutor. In addition, please have your class syllabus readily available.
- Remember: the tutors are not instructors. They will do what they can to help you understand the concepts covered in your course, but there will be times when they will need to refer you to your instructor.

Other resources:

- Instructors – Ask questions in class and meet with your instructors during office hours.
- Study skills info – Look into courses, handouts, and other assistance offered at Clark. (Student Help Sessions, Peer Mentors, College Success, Effective Study Skills, Note-Taking, etc.)
- Library – Make use of reference materials, research assistance, and reserve materials.
- Online Tutoring – log onto eTutoring.org and select **Clark College** under **Northwest Consortium** for free online assistance 24/7.

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