



Check Your  
Computer



Before you begin your eLearning course, make sure you have the technical requirements to access Blackboard. For a list of the requirements please visit our website at: [http://www.clark.edu/eLearning/tech\\_reqs.php](http://www.clark.edu/eLearning/tech_reqs.php)

On-Campus  
Access



Information regarding on-campus computer labs is available on the Clark College website at:  
[http://www.clark.edu/student\\_services/computing\\_resources/index.php](http://www.clark.edu/student_services/computing_resources/index.php)

Textbooks &  
Materials



Textbooks and other course materials may be identified and purchased from the Clark College bookstore. You may visit our bookstore in person or go online to <http://clarkbookstore.com>

How to Get  
Started



Visit our website and acquaint yourself with Blackboard by going through the tutorials offered at: <http://www.clark.edu/eLearning/orientation.php>

First Day of  
the Term



To avoid being dropped from your eLearning class, log onto your class and connect with your instructor on the first day of the term at:  
<http://clark.blackboard.com>

Mandatory  
Orientation



Does your class have a mandatory on-campus orientation? Check at:  
<http://www.clark.edu/eLearning/student.php>

Set up Your  
Email



Information on how to access your personal school email will be available through the eLearning website at: <http://www.clark.edu/eLearning>

Financial Aid  
Attendance  
Verification



If you are receiving Financial Aid, you must show proof of attendance. Ask your instructor to email [finaid@clark.edu](mailto:finaid@clark.edu) stating that you are active in the class. You will be contacted by Financial Aid with the procedures for receiving your check. For more information, please visit our website at:  
[http://www.clark.edu/eLearning/proof\\_of\\_attend.php](http://www.clark.edu/eLearning/proof_of_attend.php)

Contact  
Information



The eLearning office is located in room LIB 124. We are open Mondays from 7:00 a.m. – 5:00 p.m. and Tuesdays through Fridays from 7:00 a.m. – 7:30 p.m. You may also contact us at 360-992-2654 or [eLearning@clark.edu](mailto:eLearning@clark.edu)

<http://www.clark.edu/eLearning>

The alternative  URL is <http://clark.blackboard.com>