**Worker Retraining Advisory Committee Meeting**

**Feb 27, 2015**

**Clark College, JSH 120**

**In Attendance:**

Blake Bowers, Cathy Sherick, Darla Utter, Genevieve Howard, Jennifer Dahl, Kimberly Pincheira, Mark Maggiora, Rachele Bakic, Rebecca Kleiva, Rich Gibler, Scott Bailey, Terri Kaufman, Tim Cook, Travis Elmore

**Absent:** Armetta Burney, Darcy Altizer, Karen Driscoll, Matt Sneed, Michele Thor, Norton Sweet

**Guest**: Kanna Hudson - Planning & Effectiveness

**Welcome & Introductions**

Rachele introduced Cathy Sherick, new Associate Director of Instructional Programs & Innovation.

Everyone else introduced themselves and gave a brief account of where they work and their job duties.

**CTE Survey- Kanna Hudson (**[**See CTE Survey**](PE%20-%20Career%20and%20Technical%20Education%20Follow-Up%20Survey%20of%202012-13%20Students%20-%20November%202014.pdf)**)**

Kanna from Planning & Effectiveness reviewed a CTE survey that was sent out to graduates and leavers. Planning &Effectiveness at Clark College supports research & planning. They look at trends and data themselves but also get data through Employment Security. There was a 19% survey response rate for the 2012-13 graduates & leavers. Kanna can look at the programs students were in from the survey. They put together individual survey groups per program group. Leavers feel they accomplished their goal-maybe follow up with them on what they are doing now.

Kanna gave an example of the ECE Survey ([**See ECE Survey**](PE%20-%20Early%20Childhood%20Education%20-%20Supplemental%20Program%20Group%20Reports%20to%20the%20Career%20and%20Technical%20Education%20Follow-Up%20Survey%20of%202012-13%20Students%20-%20Novem.pdf)).

There was a small response for this program survey. Students were employed at a wide range of different programs. What additional skills is an important question.

**Discussion:**

How can we get the number up as to how many students get jobs thru Clark (currently 17%)?

Has there ever been an attempt to contact students 2 or 3 years down the road? Kanna said that is something that we can do.

What would you like to see in further survey? What audiences? What processes we could bring this survey into?

This is not P&E only data resource. They have data through Employment Security, where students transfer through a clearing house.

What is the value of this survey? How is Clark using this in a meaning full way? What info are we trying to get and what are we doing with it? What information does this committee want to see?

Interesting to see what programs respondents are coming from and male/female. Any trends with sex or ethnicity?

Do these reports go to the advisory committees? Blake answered no.

Blake-thinks the report could do more. So what is the value right now? What can we do as a committee to bolster our despondence so it can be used in a more meaningful way? Maybe entice with food or gifts.

Do a survey pre and post students taking program,

Goes to personal email and student email. Students have their Clark email for quite a while after completing school.

Maybe attach the survey with graduation information.

Mark suggested it may be fruitful to engage with the Hispanic community.

**Expanded Eligibility Policy- Rebecca Kleiva**

Rebecca gave an overview of Financial Aid and the Expanded Eligibility Policy [**(See Expanded Eligibility Policy for Worker Retraining Financial Aid).**](Expanded%20Eligibility%20Policy%20for%20Worker%20Retraining%20Financial%20Aid.docx)

**Discussion:**   
The discussion focused on whether the Expanded Eligibility Policy should be added to the Worker Retraining Annual Plan for FY 2015-2016. These would be from remaining funds. The funds will go to the other categories of students first. The funds would go to approximately 12 students per year that do not qualify for any other assistance. We will be discussing the new Worker Retraining grant at the April meeting to vote on.

Who determines demand? Employment security uses their data projections and online data, unemployment data, retirements then projections are handed over to Workforce Development Council and they make the decision. Scott mentioned that it’s hard to get good data and project the future. Companies are rehiring workers that can pass the torch to the next person.

Rebecca mentioned there is a need to open up new eligibility programs.

Blake asked what the benefits are for students. Workers who find themselves in need of new skills to keep their current job or workers in declining occupations would be eligible for Worker Retraining benefits to obtain the necessary education. Priority funding would remain with unemployed and dislocated workers.

**Review 2014-2016 Worker Retraining Work Plan**

**2014-2016  
Worker Retraining Advisory Committee  
Work Plan  
*Working Draft***

|  |  |  |
| --- | --- | --- |
| **Goals** | **Strategies** | **Target Date** |
| Identify strategies to address WRT survey results. | * Get results of programs funded by WRT * Wages of respondents * Qualitative comments – focus groups * How are we using it? * Work with Chamber of Commerce * Invite external stakeholders and discuss opportunities * Pre/Post survey (Employer and Student) | Dec. 2014 |
| Develop a list of short-term training program options that lead to jobs in Clark County. | * Develop specific needs list for short-term training for Clark County. * Integrate short-term training programs into Clark College Strategic Enrollment Management plan. * Create pathways between college and employers * How would this work with expanded eligibility? * Master Plan: Which programs to add and subtract? Modality. Pathways & partnerships with business & non-profit community. Pull themes together. Final plan done in fall 2015. | Dec. 2014  Jan. 2015 (or TBD) |
| Worker Retraining Pathways | Potential presentation of BAS in Applied Management | Spring 2015 |
| Member Recruitment | 9 voting members currently; within guidelines. | Continuous |
| Academic Master Plan | Review draft in Spring 2015 | Continuous |

**Next Meeting:**

**Friday, April 17, 2015   
11:30am-1pm  
JSH 120  
Agenda:**

* **Review new WRT grant guidelines and approve program mix for grant.**
* **Where is this committee in the grand scheme of things?**