

**Web Design & Development Advisory Committee**

**Meeting Agenda**

**Date: Monday, May 4, 2015**

**Time: 6:00 p.m.**

**Meeting Location: Joan Stout Hall, Room 242**

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| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair | N/A |  |
| 1. Welcome and Introductions – Committee Chair | New members/guests introduced | 5 min. |
| 1. Approval of Minutes from Last Meeting – Chair  * **October 27, 2014** | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates- Advisory Committee Business-Cathy Sherick  * **Advisory Breakfast recap** * **Fall Training** * **Clark College Strategic Plan** * **Changes in Office of Instruction** |  | 20 min. |
| 1. Director/division chair Report  * **Enrollment** * **High School Web & Programming Initiative** * **Web Development Curriculum delivery 2015-16** |  | 15 min. |
| 1. Work Plan-Committee Chair and Program Director/Division Chair  * **Facilities & Equip Update**   **Computer chairs purchased with FEES account**  **Lynda.com Classroom “pilot” course (CGT 103)**  **CTEC tablets**   * **Curriculum Update**   **Web Development AAT changes**   * **Industry & Real World Learning**   **WDD AAT Graduate Troy Uyan**   * **Marketing & Recruitment**   **VSD High School Articulation (Narek)** | Implement strategies as outlined in work plan. If necessary, identify work groups. | 40 min. |
| 1. Old Business-Follow-up- Committee Chair |  | 5 min. |
| 1. New Business  * **Budget Update: Dean Genevieve Howard** | New business items are addressed by the committee. | 10 min. |
| 1. Summary of follow-up action items – Committee Chair | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date and adjournment – Committee Chair | Meeting date established. | 5 min. |