



PHLEBOTOMY ADVISORY COMMITTEE MINUTES

Date: Thursday, April 17, 2014

Time: 5:00—7:00 pm

Location: CCW, Room 124

Members Present: Lisa Gonzalez, Committee Chair, Providence Medical Center Milwaukee; Svetlana Senchuk, Providence Medical Center Milwaukee; Lisa Parkman, The Vancouver Clinic; David Potwin, The Vancouver Clinic; Robin Conomos, PeaceHealth SW Medical Center

Members Absent: Nichy Lee, Vice Chair, Legacy Salmon Creek; Alicia Quigley, Adventist Medical Center; Heather Harris, Legacy Salmon Creek; Eva Kettenring, Adventist Medical Center

Guests: Sarah Tillery, Director of Allied Health, Portland Community College

Clark College: Debra Ortiz, Director, Allied Health; Stephanie Robinson, Department Lead/Instructor; Shelley Ostermiller, Advising Divisional Mgr.; Lori Anderson, Providence Medical Center; Andreana DiGiorgio, Secretary Sr., Advisory Committees

Committee Chair, Lisa Gonzales, called the meeting to order at 5:20 p.m. and introductions were made, including Director of Allied Health at Portland Community College, Dr. Sarah Tillery, who will talk later about PCC's MLT program, and Clark College Associate Director of Instructional Programing & Innovation, Jill teVelde.

Approval of the Minutes of the Previous Meeting

The committee reviewed the minutes from the February 18, 2014 meeting. *A motion was made to approve the minutes as written. The motion was seconded and unanimously approved.*

Office of Instruction Update

The committee currently has seven members with a current employer/employee ratio of two and five respectively. There is a need for at least two additional employer representatives. Lisa Gonzales said she would reach out to Alicia Quigley to find out her status as a member of the committee. Lori Anderson gave Lisa some contact names at Kaiser and said would provide her with phone numbers after the meeting.

Election of officers

Lisa G. agreed to remain in the role of committee chair. *A motion was made to elect Lisa Gonzales as chair for a term of two years to begin in the fall and run through spring 2016. The motion was seconded and passed unanimously.*

Lisa Parkman was nominated to be vice chair for this committee. *A motion was made to elect Lisa Parkman as vice chair for a term of two years to begin in the fall and run through spring 2016. The motion was seconded and passed unanimously.*

Department Head Report

Students accepted & students in the pipeline. Instructor Stephanie Robinson reported that Shelley Ostermiller and her team of advisors approved 26 students for this spring 14. Shelley reported 37 students have applied but not yet qualified. 10 qualified students did not take the spring slots but will defer to the fall. She said that students can go through the selection process three times. There may be some additional students but the files

are not yet created or have not been looked at. She said they might need to reconsider the 2.5 GPA prerequisite for the program. This restricted about four students. They did well in the phlebotomy classes but previous coursework was lower. Lisa G. asked how to go about changing this and Debbie said that the committee could recommend it and the program would need to be reapproved. At Portland Community College, the Phlebotomy program selection is first come first served, like a lottery system. Now they are moving towards a point system and not GPA. After a discussion, Lisa G. suggested waiting two more cohorts to see how the selection process goes before making any changes. Stephanie mentioned that a “survey” course would be a good idea for students to find out if they really want to be a phlebotomist.

Work Plan

- ***Student selection process.*** Debbie Ortiz asked the committee for their input on whether students should be able to take either CMST& 210 Interpersonal Communication the current requirement or CMST& 230 Small Group Communication She said that if students already have CMST& 230 and have to go back and take CMST&210 financial aid might become an issue. Criteria are still being reviewed and will discuss again at fall meeting.
- ***Student Handbook.*** This item is complete.
- ***Clinical evaluation form.*** Stephanie said the clinical evaluation form was sent out and she’s still awaiting for their return. She suggested after this cohort, the committee should take another look at the evaluation. One member asked if there could be an electronic version. Stephanie will send an electronic version to the committee for review and they’ll go over it again in fall.
- ***Equipment review.*** Stephanie reported no medical record system yet, but she has looked at Harvest, a system used by some labs. She said it’s very expensive and there’s no “open source.” Sarah Tillman said the PCC MLT program uses “Near Perfect,” but is not sure if it’s applicable to lab work. Stephanie said that New Urinometers are also needed because some came back broken after loaning them out.
- ***Establish healthcare team scenarios.*** Teams to work together are Nursing and Phlebotomy students in a “real” team scenario. The classes are not currently aligned so they haven’t been able to work together as of yet.
- ***Program review with clinical preceptors.*** Stephanie said member Alicia Quigley was going to host this event but she is leaving her current position and not certain if she will continue as a committee member. Debbie suggested having it at Clark. After some discussion, it was agreed that this event will take place on Thursday, October 16, 2014 at 5:30 p.m. Lisa G. will follow up with Alicia and will plan it out with Lori’s and Robin Conomos’ help.

Old Business

State requirements for phlebotomists. Stephanie reported she has no new information as of yet because it’s been hard to pin down a contact. Lisa P said that it could take a long time and the state can hold open pending cases for up to six months to nearly a year. Stephanie said there are some discrepancies in what kind of certifications phlebotomists can obtain through the state and it’s a huge issue right now.

COOP--Continuity of Operations Plan. Debbie asked the members if they had a chance to talk to their management. Nichy Lee from Legacy said their facility would be available. Lisa Parkman of The Vancouver Clinic and Lori Anderson of Providence still need to go through their chain of command.

Marketing strategy & video. Stephanie is still working out the details. The Marketing & Communications Department will come out to take pictures for the website. Stephanie said she will call Alicia, who volunteered to be photographed for this.

Debbie asked if the members got a chance to look at possible program pathways. There was a question about the levels of phlebotomists at different facilities. Robin Conomos said PeaceHealth has four levels; Lisa Parkman said The Vancouver Clinic has one level and everyone knows everyone’s job. Svetlana said at Providence there are three levels of phlebotomists and two levels of lab assistants.

Portland Community College’s MLT program and opportunities for collaboration. Dr. Sarah Tillery attended the meeting to speak to this. She began by saying that historically, PCC’s medical lab technician (MLT) program has been a two-year program. At PCC, phlebotomy is not a credit program, rather it falls under what

Clark College would call “continuing education.” She said PCC has 200+ applications for their 25 MLT program slots. They also run a distance-learning version of the MLT program, completely online, for the rest of the state of Oregon, with an occasional student from Washington and California. She said there have never been enough clinical placements for the phlebotomists and this has been a challenge.

PCC just went through an accreditation review last fall and the accreditors told them they are teaching Lab Technician as opposed to Medical Lab Technician, so they’ve taken down the MLT program and are currently doing a teach-out of the existing program. They’re in the process of breaking up the curriculum and paring down to an MLT program. One of the issues was too much biology, and their one week on/off clinical/didactics. They are considering consolidating the clinical into two terms.

Sarah said she has talked with Dean Blake Bowers and they want to discuss further how PCC and Clark College can work together as partners. The thought is that Clark phlebotomy students can go on to the MLT program at PCC, and PCC MLTs could come to Clark for their phlebotomy education. Lori suggested that someone from PCC’s MLT program come talk to students at the half way point. Shelley Ostermiller believes it would be great to have a formal pathway between colleges. Lisa G. asked how the distance learning actually works and Sarah explained the didactic is completely online but out of town students must go to Lane Community College in Eugene. She said the distance learning will no longer be available after their MLT program comes back online. Sarah said she’d like the committee to look at their curriculum once it’s nailed down, and make sure there is an appropriate overlap and what that might look like. She also said she has a great admissions person who can come and talk to staff and students.

New Business

Lisa Gonzalez summarized the meeting and reviewed the action items:

- Lisa G. will call Alicia Quigley and find out who her replacement is and see if they want to join the committee;
- Lori is going to forward Joanne Wright, Mary Beth and Eric’s phone numbers to Lisa;
- Lisa will find out who the contact person is at the VA and try to get some new members on board;
- Stephanie will send out the clinical evaluations in fall and the committee can revisit this at a later date;
- If anyone has a Urinometer that can be donated to the program let Stephanie, Debbie or Lisa know; Program review *with clinical preceptors* Thursday, October 16, 2014 at 5:30 p.m. Lisa G. will follow up with Alicia and will plan it out with Lori’s and Robin Conomos’ help.

Next Meeting Date:

The next meeting was scheduled for Thursday, October 23, 2014 at CCW. *At the time of this writing, the meeting was changed to Wednesday, October 22, 2014.*

The meeting adjourned at 7:05 p.m.