



PHLEBOTOMY ADVISORY COMMITTEE MINUTES

Date: March 3, 2015

Time: 5:00—7:00 p.m.

Location: CCW 124

Members Present: Lisa Gonzalez, Committee Chair, Providence Medical Center Milwaukee; Lisa Parkman, The Vancouver Clinic; Svetlana Senchuk, Providence Medical Center Milwaukee; Heather Harris, Legacy Salmon Creek; Robin Conomos, PeaceHealth SW Medical Center; Roger Lauderbaugh, PeaceHealth SW Medical Center

Members Absent: David Potwin, The Vancouver Clinic

Clark College: Debra Ortiz, Director, Allied Health; Amy Castellano, Lead Phlebotomy Instructor; Lori Anderson, Instructor/Providence Medical Center; Shelley Ostermiller, Advising Divisional Mgr.; Andreana DiGiorgio, Secretary Sr., Advisory Committees

Committee chair Lisa Gonzalez called the meeting to order at 5:06 p.m. and introductions were made.

A motion was made to approve the October 22, 2014 minutes with minor corrections. The motion was seconded and unanimously carried.

Office of Instruction Update

A discussion took place about membership. The committee could use an employer representative and would like someone from both Kaiser and the VA Hospital. Roger said he may know of someone from PeaceHealth SW Med Center and may have another contact from OHSU.

Andreana announced the advisory member recognition breakfast for March 18, 2015 from 7:30—9:00 a.m. Regional economist Scott Bailey will be guest speaker and will give an economic report on the state of Washington and also our region. She asked if anyone would like to attend to please RSVP with her.

Director Report

Director of Allied Health Debbie Ortiz said the service they use for student immunization tracking is Certified Background.com. Before utilizing this service they used the Clark College Health and Counseling Services but they will be doing away with these duties. So, students will have the responsibility of going to the website to find out their status. The service is very helpful and will save time.

Dr. Amy Castellano reported that there is an updated version of Garza's Blood Specimen Collection for the 115 Techniques class. This version has more emphasis on safety. Also, the book for 116 is a complete custom book that covers lab testing and has saved the students a lot of money. The previous book was \$120, this one is \$70 (Basic Clinical Laboratory Techniques: For The Phlebotomist).

Amy reported that there are 22 students that have been accepted for the spring. The orientation went well. In the current cohort from fall had seven students who did not pass. The academics just weren't there and some could not complete the 12 blood draws and five capillary punctures. Two did not pass because of a labeling issue. There are now 16 in the Clinical Seminar class. They've all gotten placed and are now going over resumes, licensure, etc. Debbie wanted to hear from the group if 12 draws is a good number. Roger asked how many classes do the students draw blood. Fall has 11 weeks; spring has 10 weeks. The total opportunities is 30. Some fell behind in the first week of classes. A discussion took place about how the students have opportunity to draw, with supervision. Should we increase, decrease, stay the same? Svetlana said when she was in school there was not minimum successful draws. Just a lot of practice. Robin offered that maybe give a quick quiz right away and see where the student are. No consensus of how many draws should be required. Debbie asked if members have any thoughts or suggestion to please email Amy or Lori.

Work Plan

Student selection process. Debbie wants to make sure students are prepared enough getting into the program so that they are able to succeed. This spring they will evaluate students and then see if the selection process needs to be changed. Typically we don't want more than a 25% attrition rate. Currently the cohort is in good shape but we want to keep an eye on it.

Clinical evaluation form. Lori Anderson reported that a copy was sent out electronically. The packet included a clinical site orientation verification, time sheet, clinical internship site evaluation of student, clinical internship site student self-evaluation, and a preceptor/site supervisor evaluation report. Discussion about student levels 1 through 5. Lisa Parkman wanted to know what the goal is for the preceptor/site supervisor evaluation. Lori said the main question is whether the student was prepared for the outpatient setting. She would like to define this more.

Equipment review. Lori said that one piece of equipment she is going to train the students on is a Powered Air Purifying Respirator (PAPR). With the dangerous airborne viruses going around, she would like to introduce and give the students some exposure to this kind of equipment.

Establish healthcare team scenarios. Amy met with Lori Brown of Clark's Nursing Department to find ways to get the Phlebotomy students involved with the Nursing students running mock codes. The students got to act out their roles in a code situation. This is not required but half the class participated and loved it. Debbie thanked Amy for working with Lori Brown on this. They would like to send Laurie a thank you card too from the committee. Also, thank you cards to the sites and trainers would be nice. Lori and Lisa will take care of this.

Program review with Clinical Preceptors. Lori said she would like to give the trainers at the clinical sites a thank you brunch. Can use this to offer input on the forms. Also, someone from Clark could be a guest speaker at a staff meeting. A subcommittee was formed; the members are Heather H., Lisa P., and Lori. She will continue working on this to set up date/time.

Student pathways. Debbie is looking at different options for student pathways to a degree. She asked the group if a management option is needed in industry or some other type of associate degree that includes some health informatics for their phlebotomy role and career ladder. Right now the Phlebotomy program is a certificate and there is also a phlebotomy plus nursing assistant certificate. Debbie is looking for a pathway to an associate's degree as financial aid does not cover certificates. If there was a pathway, with stackable certificates leading to a degree, financial aid would cover the certificates and more. Would this make students more marketable? Do they need

leadership classes? Some comments were: as far a leadership degree, most phlebotomy managers are medical technologists. Medical assistant may be a better way to go instead of the management degree. Lisa P. thinks that phlebotomy with a medical assistant degree would be a logical path. Debbie thanked the members for their input and asked if they think of anything else to please email her with their ideas.

New Business

Shelley Ostermiller reported on the number of students in the pipeline. We have 77 total applications. We have 49 phlebotomy 10s (10s are applicants that have applied and have something still outstanding). There are 22 students that are fully qualified and will begin in the spring. There are some additional students enrolled in winter classes and may be ready to start in spring. We have six new files that still need to be evaluated. The next cohort will begin fall 2015. We have two cohorts each year, fall and spring. Many phlebotomy 10's are enrolled in classes in winter and spring that will make them qualified for the fall cohort.

Andreana led the committee through the committee bylaws as they have not been updated in many years. She led the members through some general "housekeeping" updates. The committee discussed quorum and attendance. They agreed to keep the quorum requirement at 4 voting members present. They also agreed to add an attendance requirement to Article IV. It states:

"The committee chair or department head will contact any member who misses (2) consecutive meetings and be given the opportunity to move to "guest status." This will help ensure that we have active members and enough voting members to ensure quorum."

A blanket motion was made to accept all changes. The motion was seconded and unanimously passed.

Lisa summarized the meeting and the committee agreed on the next meeting date: Tuesday, June 3, 2015 at CCW.

The meeting was adjourned at 7:05 p.m.