

**Pharmacy Tech Advisory Committee**

**Meeting Agenda**

**Date: Tuesday, February 3, 2015**

**Time: 6:00 p.m.**

**Meeting Location: Clark College at WSU-V, Room 102**

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| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair
 | N/A |  |
| 1. Welcome and Introductions – Committee Chair
 | New members/guests introduced | 5 min. |
| 1. Approval of Minutes from Last Meeting – Chair
* **September 30, 2014**
 | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates- Advisory Committee Business-
* **Committee roster/Show of hands-parking pass**
* **Advisory Committee Recognition event – Weds., March 18, 2015, 7:30 a.m. – 9:00 a.m. Regional economist Scott Bailey will be guest speaker**
 |  | 5 min. |
| 1. Director/division chair Report
* **Crosswalk update**
 |  | 15 min. |
| 1. Work Plan-Committee Chair and Program Director/Division Chair
* **Vision statement**
* **Online course offerings**
 | Implement strategies as outlined in work plan. If necessary, identify work groups. | 35 min. |
| 1. Old Business-Follow-up- Committee Chair
* **Pyxis machine integration/Interdisciplinary Ed.**
* **Curriculum revision timeline**
* **Curricular review/changes**
* **HeW Grant update, Trisha Haakonstad**
 |  | 20 min. |
| 1. New Business
* **PTEC conference 2015**
* **Committee Bylaws review**
 | New business items are addressed by the committee. | 20 min. |
| 1. Summary of follow-up action items – Committee Chair
 | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date and adjournment – Committee Chair
 | Meeting date established. | 5 min. |