

**Pharmacy Tech Advisory Committee**

**Meeting Agenda**

**Date: Thursday, October 29th, 2015**

**Time: 6:00 p.m. – 8:00 pm**

**Meeting Location: Clark College at WSU-V, Room 102**

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| **Agenda Item** | **Expected Outcome** | **Time** |
| * Call Meeting to Order – Committee Chair | N/A |  |
| * Welcome and Introductions – Committee Chair | New members/guests introduced | 5 min. |
| * Approval of Minutes from Last Meeting – Chair * **February 3, 2015** | Corrections indicated and/or approval of minutes as written. | 5 min. |
| * Office of Instruction Updates- Advisory Committee Business- * **Committee roster/Show of hands-parking pass** * **Ethics training and general updates** * **Officer election** |  | 20 min. |
| * Director/Dept. Head Report * **Crosswalk update** * **Clark College’s budget/proposed cohort reduction** – Debra Ortiz/Brenda Walstead Interim Dean of Business and Health Sciences |  | 25 min. |
| * Work Plan-Committee Chair and Program Dept. Head * **Review ASHP accreditation requirements** * **Develop a list of courses to be considered for online development and offering.** * **Vision statement.** * **Pyxis machine integration with Nursing students** * **Vision 20/20** * **2015-16 Work plan** | Implement strategies as outlined in work plan. If necessary, identify work groups. | 35 min. |
| * Old Business-Follow-up- Committee Chair * **HeW grant update**-Adriana Thomas, Health e-Workforce Program Manager |  | 10 min. |
| * New Business | New business items are addressed by the committee. | 10 min. |
| * Summary of follow-up action items – Committee Chair | Summary of follow-up actions communicated to the committee. | 5 min. |
| * Establish next meeting date and adjournment – Committee Chair | Meeting date established. | 5 min. |