Committee: **Mechatronics Advisory Committee**

Date: **Tuesday, June 2nd, 2020**

Time: **6:00-7:30pm**

Location: **Zoom (Online)**

The Meeting Agenda integrates the discussion topics with the Academic Plan. Please use the Work Plan boxes on the right hand side to take notes and record any assigned actions that arise from the meeting.

**Work Plan Action Items**

Item: design plans are forming; funding has been delayed but will likely come through next year.

Action: Informational

Item:

Action:

Item: update committee on enrollments

Action: gauge industry interest in employee training

Item: New interim dean

Action: Introduction

Item: Introduce members. Discuss capstone project demonstration

Action: discussion



## Meeting Guidelines!

* The meeting is run by the committee Chair or Vice Chair
* The meeting will be more effective if the committee is engaged and participates in discussion
* Motions must be proposed, seconded and voted on: you can vote in favor, oppose or abstain.
* Please respect the schedules of members and keep to time