

**HiTECC Advisory Committee**

**Meeting Agenda**

**Date: March 12, 2015**

**Time: 8:00 am**

**Meeting Location: Dick Hannah Honda, Vancouver Auto Mall**

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| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Mike Godson
 | N/A |  |
| 1. Welcome and Introductions – All Members
 | New members/guests introduced | 5 min. |
| 1. Approval of Minutes from Last Meeting – Chair
* **N/A**
 | Corrections indicated and/or approval of minutes as written. | 0 min. |
| 1. Office of Instruction Updates- Advisory Committee Business-Cathy Sherick/Andreana DiGiorgio
* **Advisory Committee Welcome Packets**
	+ **Handbook/Roster/Work Plan, etc.**
* **Member Roster/Member balance per State**
* **Advisory Committee Recognition event – Weds., March 18, 2015, 7:30 a.m. – 9:00 a.m. Regional economist Scott Bailey will be guest speaker**
 | Announcements | 10 min. |
| 1. **Election of Officers** – Mike Godson
 | Elect committee Chair & Vice Chair | 10 min |
| 1. New Business – Mike Godson
* **Campus & State approvals**
* **Program Start Date**
* **Enrollments**
 |  | 20 min. |
| 1. New Business - Members
 | New business items are addressed by the committee. | 10 min. |
| 1. Establish next meeting date and adjournment – Committee Chair
 | Meeting date established. | 5 min. |