

**HiTECC- Dick Hannah Initiative for Technician Education with Clark College
Program Advisory Committee Work Plan
2015-2016**

Annual Goal Area	Strategies	Timeline	Advisory Committee Member Participation
CURRICULUM Goal(s):			
Review individual course structure and evaluate outcomes	Review two course planning documents each meeting.	Ongoing	All members
Develop internship courses to meet dealer requirements	Curriculum Subcommittee review before meeting and present to group.	Fall 15	Curriculum Subcommittee
FACILITIES & EQUIPMENT Goal(s):			
Review training vehicle fleet and make recommendation for additional units	Create proposal for additional training vehicles required for instruction from Winter 16 through Spring 17.	Winter 16	Curriculum Subcommittee
3 year equipment plan	Create plan	Spring 16	All Members
Recommendation on essential tools required for initial program delivery	Create proposal for Dean	Fall 15	Curriculum Subcommittee
OTHER Recruiting Goal(s):			
Recruiting plan	Approve and implement a recruiting plan	Winter 16	Program Subcommittee
Program Marketing	Brainstorm ideas and pencil out an initial marketing plan.	Spring 16	Program Subcommittee

Updated 6-5-15

Notes: Curriculum subcommittee comprised of technician experts and faculty.
Program subcommittee comprised of service directors and faculty.