

**Fitness Trainer Advisory Committee**

**Meeting Agenda**

**Monday 11th April, 2016**

**2:30 p.m.—4:00 p.m.**

 **FAC (Foster Arts Center) 103**

|  |  |  |
| --- | --- | --- |
| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair
 | N/A |  |
| 1. Welcome and Introductions – Committee Chair
 | New members/guests introduced | 5 min. |
| 1. Approval of Minutes from Last Meeting – Chair
* **October 8, 2015**
 | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Office of Instruction Updates- Advisory Committee Business-Cathy Sherick
 |  | 10 min. |
| 1. Department chair Report
* **Program update and summary of approved teach out for FT program**
 |  | 30 min. |
| 1. Old Business-Follow-up- Committee Chair
 |  | 30 min |
| 1. New Business
 | See Department Chair Report | 0 min |
| 1. Summary of follow-up action items – Committee Chair
 | Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date and adjournment – Committee Chair
 | Meeting date established. | 5 min. |