

**Early Childhood Education Advisory Committee**

**Meeting Agenda**

**Friday, May 20th, 2016**

**11:15 a.m. Lunch \* 11:30 a.m. Meeting**

**Oliva Child & Family Center**

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| **Agenda Item** | **Expected Outcome** | **Time** |
| 1. Call Meeting to Order – Committee Chair
 | N/A |  |
| 1. Welcome and Introductions – Committee Chair
 | New members/guests introduced | 5 min. |
| 1. Office of Instruction Updates – Cathy Sherick
 |  |  |
| 1. Approval of Minutes from Last Meeting – Chair
* **February 19, 2016**
* **October 16, 2015**
 | Corrections indicated and/or approval of minutes as written. | 5 min. |
| 1. Director/Division Chair Report
 |  BASAMECE 105 and 106 | 15 min. |
| 1. Work Plan-Committee Chair
 |  | 30 min. |
| 1. Old Business-Follow-up- Committee Chair
 |  | 35 min. |
| 1. New Business-Committee Chair
 | New business items are addressed by the committee. | 5 min. |
| 1. Summary of follow-up action items – Committee Chair
 | -Summary of follow-up actions communicated to the committee. | 5 min. |
| 1. Establish next meeting date and adjournment – Committee Chair
 | Meeting date established. | 5 min. |