



## Diesel Technology Advisory Committee

### Meeting Agenda

Date: Tuesday, October 27, 2015

Time: Noon—2:00 p.m.

Meeting Location: Penguin Union Building, Room 258-B

Agenda Item	Expected Outcome	Time
I. Call Meeting to Order – Committee Chair	N/A	
II. Welcome and Introductions – Committee Chair	New members/guests introduced	5 min.
III. Approval of Minutes from Last Meeting – Chair <ul style="list-style-type: none"> <li>• <b>April 14, 2015. <u>Vote.</u></b></li> </ul>	Corrections indicated and/or approval of minutes as written.	5 min.
IV. Office of Instruction Updates- Advisory Committee Business-Cathy Sherick <ul style="list-style-type: none"> <li>• <b>Ethics training</b></li> <li>• <b>General updates</b></li> </ul>		15 min.
V. Director/division chair Report		10 min.
VI. Work Plan-Committee Chair and Program Director/Division Chair <ul style="list-style-type: none"> <li>• <b>Program admission criteria. <u>Vote.</u></b></li> <li>• <b>Software management programs-CW3 software</b></li> <li>• <b>Classroom presentations by industry partners</b></li> <li>• <b>Review tool kit. <u>Vote.</u></b></li> <li>• <b>Space allocation options</b></li> <li>• <b>3-5 year equipment list. <u>Vote</u></b></li> </ul>	Implement strategies as outlined in work plan. If necessary, identify work groups.	45 min.
VII. Old Business-Follow-up- Committee Chair <ul style="list-style-type: none"> <li>• <b>Job Shadowing update</b></li> <li>• <b>Mock interviews</b></li> <li>• <b>SuperTech competition</b></li> </ul>		20 min.
VIII. New Business-Committee Chair	New business items are addressed by the committee.	10 min.
IX. Summary of follow-up action items – Committee Chair	Summary of follow-up actions communicated to the committee.	5 min.
X. Establish next meeting date and adjournment – Committee Chair	Meeting date established.	5 min.