Committee: **BUSINESS ADMINISTRATION**

Date: Tuesday May 9 2017

Time: 4.30pm

Location: GHL 213

The Meeting Agenda integrates the discussion topics with the Academic Plan. Please use the Work Plan boxes on the right hand side to take notes and record any assigned actions that arise from the meeting.

**Work Plan Action Items**

Item:

Action:

Item:

Action:

Item:

Action:

**Meeting Focus**

Presentation from the **Port of Vancouver USA**: Presenters:

* Julie Rawls
* Ryan Hart
* Mike Schiller

The presentation will include information on:

* Imports
* Exports
* Job Numbers
* Port Tenants

(*Academic Plan Goal 2*: Aligning program offerings with regional workforce and community needs)



## Meeting Guidelines!

* The meeting is run by the committee Chair or Vice Chair
* The meeting will be more effective if the committee is engaged and participates in discussion
* Motions must be proposed, seconded and voted on: you can vote in favor, oppose or abstain.
* Please respect the schedules of members and keep to time